



Colorado Parks and Wildlife  
**Americans with Disabilities Act (ADA)**  
**Reasonable Accommodations - Request for Services Form**

Mail to: Colorado Parks and Wildlife, Attn: Howard Horton, 6060 Broadway, Denver, CO 80216 Or Fax to: (303) 291-7210 Or Email to: [howard.horton@state.co.us](mailto:howard.horton@state.co.us)

Colorado Parks and Wildlife is dedicated to supporting a welcoming, inclusive, and accessible environment for all visitors to our facilities and public lands. To request reasonable accommodations, please complete this form and return it at least 7 business days in advance. Reasonable efforts will be made to accommodate requests made less than 48 hours in advance of a scheduled program, activity or event.

**1. Participant/Requester Information**

Full Name (If minor, list name, address, telephone and email of parent or guardian):
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Address:	Telephone or TTY*/Voice:
City/State/Zip:	Email:

Preferred Method of Contact: Email Phone Call Mail

**2. Reasonable Accommodation Request Details:**

Activity, Event, Program, or Service:	Event Date (if applicable):
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Location:
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Requested Accommodation:
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For further questions or assistance, please contact: Howard Horton at (303) 870-7645 or [howard.horton@state.co.us](mailto:howard.horton@state.co.us).

## **Notice Under Title II of the Americans with Disabilities Act (ADA)**

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 (ADA), Colorado Parks and Wildlife does not discriminate against qualified individuals with disabilities on the basis of disability in employment, admission or access to, treatment or participation in, or receipt of the services and benefits under any of its programs, services and activities.

To request an accommodation, alternative format of communication, and/or modification of policies and procedures in order to access Colorado Parks and Wildlife programs, services, events, and activities, please contact the Division's ADA Coordinator as soon as possible; preferably no later than 7 business days before the scheduled event, activity, program, or service.

### **Modifications to Policies and Procedures**

Colorado Parks and Wildlife will make reasonable modifications to policies and programs to ensure that individuals with disabilities have an equal opportunity to enjoy all of its programs, services and activities. For example, individuals with service animals are welcomed in the Colorado Parks and Wildlife offices and facilities, even where pets are generally prohibited.

Requests will be reviewed on a case by case basis. Colorado Parks and Wildlife is not required to take any action that would fundamentally alter the nature of its programs, services and activities, or impose an undue financial or administrative burden.

Colorado Parks and Wildlife will not place a surcharge on a particular individual with a disability or any group of individuals with disabilities to cover the cost of providing auxiliary aids and services or reasonable modifications of policy or procedures. The Division will not reimburse any services contracted by the person with a disability.