

2024-2025
 Off-Highway Vehicle Program
 State Trail Grant Application

GM-02
 STW-M,E



Name of Project: OHV Statewide Trail Crew	Date of Application: 11/8/23
---	------------------------------

(Please limit the project name to 5 words or less)

Total Project Cost: \$176,500 <i>(round off to the nearest \$1)</i>	Grant Request: \$176,500 <i>Amount Requested (round off to the nearest \$1) must match the Project Budget Form.</i>
---	---

PROJECT SPONSOR (Name and Address for entity legally responsible for project)

Organization Name: USDA Forest Service, Arapaho National Forest, Sulphur Ranger District	
Mailing Address: 9 Ten Mile Drive/PO Box 10 Granby, CO 80446	
Telephone: (970) 887-4146	Email: andrew.mcelwee@usda.gov

OFFICIAL USE ONLY – UEI # (IF REQUIRED):

<https://sam.gov/content/duns-uei>

PROJECT CONTACT This is the person with day-to-day responsibility for the managing the project, ensuring the contract scope of work will be fulfilled. Please notify us if *Project Contact* changes.

Name: Drew McElwee/USDA FS	Title: Recreation Program Manager
Mailing Address: 9 Ten Mile Drive/PO Box 10 Granby, CO 80446	
Telephone: (970) 887-4146	Email: andrew.mcelwee@usda.gov
Is this the primary contact for this grant: YES X NO	

PROJECT CLOSE-OUT CONTACT This is the person responsible for submitting receipts for project spending and close-out. Please notify us if *Project Contact* changes.

Name: Drew McElwee/USDA FS	Title: Recreation Program Manager
Mailing Address: 9 Ten Mile Drive/PO Box 10 Granby, CO 80446	
Telephone: (970) 887-4146	Email: andrew.mcelwee@usda.gov

GRANTS & AGREEMENTS SPECIALIST (USFS only) or BUDGET CONTACT (BLM only)

Name: Sara Wolf	Title: Lead Grants & Agreements Specialist
Mailing Address: 1617 Cole Blvd Lakewood, CO 80401	
Telephone: (719) 553-1432	Email: sara.wolf@usda.gov

50-M3

3, M - WT2

PROJECT LOCATION

Nearest Town or City: Granby
 County(ies): Grand
 Township/Range/Section: T 3N, R 76W, Sec. 15
 State Senate District #: 8 State Representative District #: 56

LAND OWNERSHIP

1. Provide the name/s of the property owners:
 2. The trail corridor is controlled by: Fee Simple Lease Easement License
 Right-of-Way Land Acquisition Ownership to be obtained Other (explain): **The lands in question are controlled and managed as part of the National Forest System by the United States Forest Service. Proof of Ownership is contained in the Creative Act establishing the National Forest system, and in the proclamation establishing the respective National Forests.**

TRAIL SYSTEM INFORMATION (List the number of miles for each type of OHV trail in your area)

Miles of Singletrack: X Miles of 50" or less: X Miles of Full-sized: X

TRAIL USER INFORMATION (Please check all that apply to the work planned for this project)

All-Terrain Vehicle Side x Side Full Sized 4X4
 Motorcycling Four-Wheeling Accessible Access

PROJECT INFORMATION (Please check all activities that apply to this project.)
 Include detailed information for each in the Project Scope of Work.

<input checked="" type="checkbox"/> Trail Maintenance	<input checked="" type="checkbox"/> Travel Plan Implementation
<input checked="" type="checkbox"/> *New Trail Construction miles / ft. _____ (Approved through Travel Mgt Decision)	<input checked="" type="checkbox"/> Resource Protection & Improvement
<input checked="" type="checkbox"/> *Major Re-Route miles / ft. closed _____ (that will require new or additional environmental approvals) miles / ft. added _____	<input checked="" type="checkbox"/> Signs
<input checked="" type="checkbox"/> Restoration/Rehabilitation (existing corridor)	<input type="checkbox"/> Youth Corps
<input checked="" type="checkbox"/> Visitor Contacts & Law Enforcement	<input checked="" type="checkbox"/> Planning
<input checked="" type="checkbox"/> Education	<input checked="" type="checkbox"/> Capital Equipment
	<input type="checkbox"/> Land Acquisition or Other

* **New Trail Construction & Major Re-Route:** Trail location(s) must be indicated on project map and detailed description of trail work plans must be provided in Project Selection Criteria, Section D-1, #3 Resource Protection, Enhancement & Restoration

TRAIL ACTIVITIES SUMMARY (Based on your project description and budget, provide the percentage for each of the categories listed below.)

% of Budget 55	Program maintenance (e.g., erosion controls, water bars and culverts, trail clearing and brushing, trail hardening and trail tread repairs, bridge construction and repairs, trailhead improvements and maintenance, crew wages, etc.)
15	Enforcement, Education & Visitor Contacts (e.g., patrols, enforcement, education and visitor contacts, wages, safety contacts, equipment, etc.)
15	Planning & Travel Plan Implementation (e.g., planning, engineering, maps, inventorying, travel management signs & installation, decommission non-system routes, rehabilitation, new construction, wages, monitoring, etc.)
15	Equipment /Materials/ Signs/ Youth Corps/Miscellaneous (e.g., equipment maintenance and repair, personnel training, certification in the use of specialized equipment, program coordination, etc.)
100	Total: (Note: Percentages should add to 100 %)

SCOPE OF WORK – Project Description:

Project Name: Multiple Venues	Project No.: (to be completed by CPW)
Project Sponsor: See Venue List Contacts	Application Year: 2024-2025
Project Contact: Andrew McElwee	Application No.: (to be completed by CPW)
Total Project Cost: \$ 176,500	Grant Request: \$ 176,500

Project Description: To develop, maintain and improve OHV trails, trailheads, parking and support facilities; reconstruct OHV trails and related facilities; produce, install and maintain signage for OHV trails and support facilities; develop, deliver and provide education and rider ethics training to the OHV riding community; maintain, supply and operate facilities owned by the USDA Forest Service and BLM that are used by OHV recreationalists; implement approved federal Travel Management Plans; and provide a field presence for visitor contacts, compliance and enforcement. To support and promote the Colorado Parks OHV registration program through public contacts and education and participation at the State of Colorado OHV workshops when scheduling permits.

APPLICATION SCOPE OF WORK:

Project Objectives: In a partnership between Colorado Parks and Wildlife and the USDA Forest Service, Arapaho National Forest, Sulphur Ranger District; fund operations for a motorized trail crew that maintains trails on Forest Service, Bureau of Land Management, and State-owned land throughout Colorado. The program is administered by the USDA Forest Service, Arapaho National Forest Service, Sulphur Ranger District and funded through a grant from the Colorado Parks and Wildlife OHV program.

Project Scope: The scope of work includes trail clearing and maintenance, trail construction, and reconstruction, and land stewardship on public lands throughout the state of Colorado. The crew will assist hosting agencies in multiple trail maintenance and travel management tasks including but not limited to; trail clearing, construction of trail structures and drainage features, new trail construction, trail reconstruction, trail rerouting, installation of trail and travel management signs to inform, direct, and regulate trail users, construction of buck-n-rail fence for travel management purposes to regulate users and prevent resource damage, making visitor contacts to provide information, education, assistance, and compliance for rules and regulations, enforcement of Forest Service rules and regulations when on National Forests, supervision of volunteers and youth corps crews on trail related projects and events.

2023 was the twenty-ninth consecutive season the Statewide OHV Trail Crew program was funded by Colorado Parks and Wildlife and administered by the USDA Forest Service. The crew ideally consists of three skilled trail maintenance professionals who perform work on multiple-use motorized trails throughout Colorado. The Statewide OHV Trail Crew is available to work on all public lands within the state including Bureau of Land Management, State Forests and Parks, and National Forests.

Enclosed is a schedule of 13 designated venues the crew worked on in 2023.

CO Statewide OHV Trail Crew Schedule 2023

	DATES	PAY PERIOD	VENUE	LOCATION	CONTACT	PHONE
1	05/10 – 05/17	10	Grand Junction FO Uncompahgre FO	Grand Junction Montrose	Dan Gourley Caroline Kilbane	801-652-1975 970-210-7012
2	05/24 – 05/31	11	San Carlos RD	Rye	Kevin Spoor	719-489-3370
3	06/07 – 06/14	12	Sulphur RD Orientation	Granby	Miles Miller	970-509-9104
4	06/21 – 06/28	13	Pikes Peak RD	Colorado Springs	Jake Ellsworth	719-225-0585
5	07/05 – 07/12	14	Norwood/ Ouray RD	Telluride/ Norwood/ Silver Jack	John Hidy Joe Knob	970-729-2008 970-240-5321
6	07/19 – 07/26	15	Kremmling FO	Kremmling	Drew McElwee	970-531-3674
7	08/02 – 08/09	16	Dolores RD	Dunton/Rico	Chris Bouton	970-394-4346
8	08/16 – 08/23	17	Sulphur RD	Granby	Miles Miller	970-509-9104
9	08/30 – 09/06	18	Blanco RD	Meeker	Robert Sosebee	706-264-4680
10	09/13 – 09/20	19	Dillon RD	Dillon	Tyler Kirkpatrick	970-376-4317
11	09/27 – 10/04	20	Conejos RD	Platoro	Gerard Sandoval	719-274-6323
12	10/11 – 10/18	21	Uncompahgre FO	Montrose	Caroline Kilbane	970-210-7012
13	10/25 – 11/01	22	Grand Junction FO	Grand Junction	Dan Gourley	801-652-1975

End of Season Close Out (Sulphur RD)11/06 – 11/17 PP 23

All projects and venues are considered, and selected, based on their merit with regard to benefits to motorized recreation. Projects that leverage crew time through the use of volunteers, local staff and crews, and coordinated events are favored. The Statewide OHV Crew performs much of their work utilizing modified motorcycles with custom chainsaw racks and various trail tool mounts. The crew is capable of covering over 100+ miles of trail in a single day depending on the total number of blow down trees needing to be removed. This crew is trained and equipped for many types of trail maintenance and trail construction projects.

The Sulphur Ranger District of the Arapaho National Forest is the "home" unit for the crew. SRD staff is responsible for the hiring, training, supervision, scheduling, and other administrative tasks associated with the program. Andrew McElwee is the recreation program manager and primary contact person. Tom Metsa with Colorado Parks and Wildlife, in coordination with the State of Colorado Off-Highway-Vehicle Subcommittee provides program funding. Venue assignments, as well as, crew training and evaluations, are coordinated from the home unit. The criteria for determining the schedule, venue selection, and itinerary for the crew are as follows; (These are not absolute requirements, but locations that can best meet these conditions are favored during project review and selection).

1. **Housing.** Host Units are to provide bunkhouse space for up to four crew members or will secure other acceptable lodging at the Forest's or Resource Area's expense. (The intent is to reduce program costs by not charging commercial lodging to the program.)
2. **Supervision/Coordination/Liaison.** Host units are to provide the orientation, planning, and supervision necessary to effectively manage the crew's trail maintenance activities. This is a very experienced crew that needs minimal direct supervision. They need some clear direction and support to help with the logistics of work assignments. They need to know upon arrival what is expected of them, (i.e. what the project is, where it is located, travel time, directions, housing arrangements and location, etc...).
3. **Scope of the Work.** The crew's primary duties are trail maintenance and clearing, trail construction and reconstruction, trail structure construction, making public contacts, and working directly with coordinated volunteer groups and events. We encourage managers to have logistics for large projects completed prior to the crew arrival. (I.e. Projects like bridge and turnpike construction, have materials and tools on site, and work parties available to assist with the project). General trail maintenance, including removal of deadfall and major obstacles (4+ inch rocks, avalanche debris etc.), and/or installation of water drainage features is the crew forte and will require no additional assistance. Other acceptable work assignments such as sign maintenance and replacement, gate installation, and trailhead work should not exceed 40% of the time allocated to any one unit. All work will be performed on trails managed primarily for motorized use or on trails where motorized use is a recognized activity.
4. **Work Schedule.** The normal work tour is eight ten-hour days per pay period, with six days off. Each host should plan on using the crew for a full eight-day work assignment, including travel time. They travel to each assignment on a Wednesday and return home the following Wednesday (please see the attached work schedule). You may request a work period that best suits your needs. Overtime should be kept to a minimum, and there should be no overtime on regularly scheduled workdays. Overtime may be authorized for the crew for a ninth day out of every fourteen if the host unit is willing to cover the additional salary costs, but only for project work as described in item #3. The program will cover some nominal overtime costs if unforeseen conditions arise. Forests/Districts should not plan for this crew to be a component of the pre-planned fire suppression program. Fire training is not provided to the crew as a part of the program.

The Statewide OHV Trail Crew has been an invaluable resource to public land managers across the State who manage OHV open areas. The funding from Colorado Parks and Wildlife has been the primary factor in the success of the program, helping to provide quality OHV opportunities since the inception of the program in 1992. For this reason, Colorado Parks and Wildlife decided to institutionalize the Statewide OHV Trail Crew into the Good OHV Management Program in 2002. This Program is one of the four original programs to be institutionalized. It is apparent with declining budgets and dwindling workforces within the Forest Service and throughout all levels of government that we must

work together with our partners, volunteers, and cooperators to continue to provide high quality multiple-use trail experiences in Colorado. Our ability to maintain the level of existing opportunities for OHV enthusiasts is dependent on supplemental funding from partners like Colorado Parks and Wildlife supported through the OHV registration program.

The large majority of grant funds for this program are used to fund salary for personnel assigned to the Statewide OHV Trail Crew and Per Diem for travel. Funds are also used to purchase and maintain tools and equipment and/or materials and supplies to support the crew and the program. Funds are also utilized to fund and maintain fleet vehicles (truck, trailers, ATV's, and motorcycles), including fuel, which support the program.

The Colorado Statewide OHV Crew acknowledges Colorado Parks and Wildlife grant funds by educating trail users on the motorized grant funding program and by posting OHV Dollars at Work stickers on all signage and kiosk locations, as well as on our OHV's and equipment. SOHV crew also makes it a point to thank users for having current stickers and emphasize the importance of grant funding to keep our crew working on the ground for OHV recreation.

Budget Form

Project Name: Statewide OHV Trail Crew

Date Project will be Completed: 5/31/2026

Project Sponsor: Arapaho National Forest Service Sulphur R.D.

ITEMS LISTED IN THE BUDGET BELOW SHOULD BE SPECIFIC AND CORRESPOND TO THE PLANNED ACTIVITIES INDICATED IN THE PROJECT DESCRIPTION (SCOPE OF WORK) IN YOUR GRANT APPLICATION. (Round amounts off to nearest dollar)

PROJECT FUNDING SOURCES <small>List all sources and amounts of project funding in this section (insert additional lines if needed)</small>	CASH	In-Kind (Non-Cash) Contributions	TOTAL
OHV Grant Funding (amount of requested OHV grant funds only)			\$ 176,500.00
Other Funding Sources <small>List other sources of project funding here and for what the funding will be used. (insert more lines if needed)</small>	\$ -	\$ -	\$ -
Example: To provide additional Salary, Materials, and/or Equipment	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -
USE OF GRANT FUNDING <small>List uses of grant funding (only) below</small>	TOTAL PROJECT AMOUNT		\$ 176,500.00

I. Personnel Costs <small>Identify as: Salary/wage, benefits, travel, training, outfitting costs, personal protection equipment, etc.</small>				
Employee Name or Title/Grade	\$ Per Hr	Hrs/ week	# of weeks	Total Cost
GS-9 Crew Project Mgt Crew Lead Training	\$ 42.13	40	2	\$ 3,370.40
GS-7 SOHV Crew Foreman	\$ 35.69	40	36	\$ 51,393.60
GS-7 GLTC Crew Foreman	\$ 30.00	40	11	\$ 13,200.00
GS-5 Asst Crew Lead	\$ 28.00	40	26	\$ 29,120.00
GS-5 Journeyman crew member	\$ 21.63	40	26	\$ 22,495.20
GS-7 OT Rate \$33.80 @ 71hrs				\$ 2,399.80
GS-7 Sunday Dif \$66.25 per day @ 15 Days				\$ 993.75
GS-5 Lumpsum AL \$21.63 @ 40hrs				\$ 865.20
GS-5 OT Rate \$27.29 @ 50hrs				\$ 1,364.50
GS-9 OT Rate \$41.34 @ 15hrs				\$ 620.10
GS-5 Sunday Dif \$37.50 @ 30 Days				\$ 1,125.00
Crew Training				\$ 1,000.00
Crew Travel/Per diem				\$ 11,750.00
Crew Uniform				\$ 1,000.00
Erickson FEHB Agency Contribution				\$ 2,500.00
GS-5 Asst Crew Lead FEHB Agency Cont.				\$ 2,500.00
PPE/Safety Equipment				\$ 2,902.45
<small>For CPW use only: Approximate number of workhours</small>	3,527.18		Category Total	\$ 148,600.00

II. Project Materials/Supplies <small>Identify as: Signs, rock, lumber, paint, nails, printing, maps/guides, education materials, etc.</small>			
Misc Materials and supplies	Price Per	Quantity	Total
	\$ -		\$ 2,200.00
	\$ -		\$ -
	\$ -		\$ -
	\$ -		\$ -
	\$ -		\$ -
			Category Total
			\$ 2,200.00

III. Equipment <small>Identify as: Trail Dozers, ATV/UTV, motorcycle, chainsaws, winches, field equipment rentals, equipment fuel, repairs, and operations, etc.</small>			
Equipment Maintenance/Repair/Fuel	\$ -		\$ 5,000.00
Motorcycle Maintenance	\$ -		\$ 3,000.00
Motorcycle Replacement (1)	\$ 11,700.00		\$ 11,700.00
			Category Total
			\$ 19,700.00

III.A. FLEET Equipment			
Vehicle Fuel/Mileage (Average 12,000 miles/year)	\$ -		\$ 6,000.00
	\$ -		\$ -
	\$ -		\$ -
			Category Total
			\$ 6,000.00

IV. Contracted Services				
Identify as: Youth Corps, NEPA, planning, engineering, construction contractor/subcontractor costs				
	\$	-		\$ -
	\$	-		\$ -
	\$	-		\$ -
				Category Total
				\$ -
V. Volunteer Support				
Identify as: <i>For Volunteers Only</i> Safety education, safety gear (gloves/goggles), outfitting, per diem (meals or mileage when travel required by and identified in project scope of work), non-monetary awards or recognition.				
	\$	-		\$ -
	\$	-		\$ -
	\$	-		\$ -
				Category Total
				\$ -
				Total
				\$ 176,500.00

* Non-profit organizations that reimburse travel expenses will be required to use OHV Program Travel Forms - provided upon request

Note: Any changes to the budget must have pre-approval from the Program

C-1

FEDERAL ENVIRONMENTAL INFORMATION and LAND MANAGER APPROVAL

The applicant is responsible for securing all necessary permits, licenses, clearances, and environmental analysis documentation necessary to comply with local, state, and/or federal laws.

Project Name: Statewide OHV Trail Crew

Project Sponsor: Arapaho and Roosevelt National Forest, Sulphur Ranger District

As the official responsible for management of the land on which the project will be accomplished, I agree to the following:

- 1. The project as described in this application has my approval.
2. The project is located on federal public lands and is in conformance with the appropriate Forest Management Plan, titled:

Multiple Forest Management Plans and Revised Management Plans are involved

Date:

- 3. A decision has been issued as part of the NEPA environmental review process.

Date and title of document:

This proposal is for trail maintenance performed on established trail systems by the Statewide OHV Trail Crew on multiple units and across several jurisdictions throughout Colorado. Use of the trail systems in question have been analyzed in the Final Environmental Impact Statements of the Forest Plans (National Forests) and Revised Management Plans (Bureau of Land Management Field Offices) of the respective units requesting the crew. The trail work being performed is consistent with the direction as outlined in the respective management plans for each unit.

If not, please state reason and the estimated date when NEPA will be complete. [No funds will be distributed until any required NEPA documentation is completed.]

For more information contact:

Andrew McElwee, USDA Forest Service, Arapaho NF, Sulphur RD
970-887-4146 andrew.mcelwee@usda.gov

4. The next planning process that may affect this project is not scheduled. We do not anticipate any changes to the current management direction in the existing Plan.

Eric Freels (District Ranger, Arapaho National Forest, Sulphur Ranger District)

Print or type Land Manager's Name and Title

ERIC FREELS Digitally signed by ERIC FREELS
Date: 2023.11.09 15:41:36 -07'00'


Land Manager Signature and Title

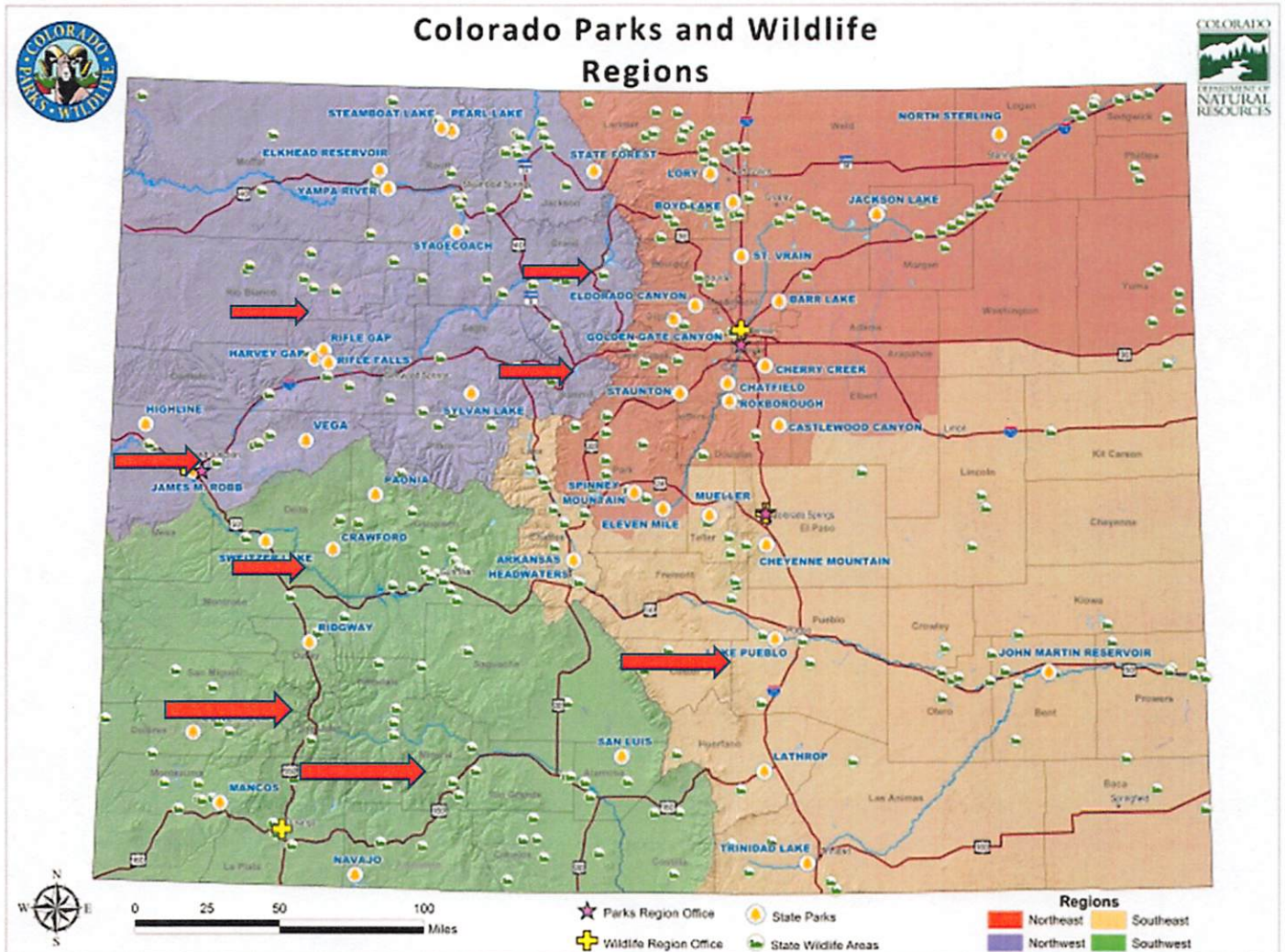
Date

E-1 Vicinity Map & E-2 Project Site Map

E-1 Vicinity Map-Colorado Statewide OHV Trail Crew

All venues for the Colorado Statewide OHV crew occur within Colorado and are scattered in locations throughout the western half of the state. All venues will be located on National Forest, BLM Resource Areas or Colorado State Parks.

 = Example locations of typical Work Venues



2024 CO Statewide OHV Crew Goals

- Improve motorized trail experiences on Forest Service, BLM, and State lands across Colorado
- Continue to make visitor contacts and work with volunteers across the state fostering positive relationships between the public, Forest Service and Colorado Parks and Wildlife
- Educate trail users on the Colorado Parks and Wildlife registration and grant funding program and promote its benefits to trails and facilities
- Favor venues who utilize the crew's specialty skills to perform tasks and projects on motorized single-track and double track in difficult to reach areas
- Utilize mechanized trail equipment when provided and train safe/efficient equipment operators in proper techniques for drainage, tread repair, and sustainable trail construction

Good OHV Management Program

Statewide OHV Trail Crew 2024 Work Plan

Work Plan:

The scope of work for 2024 will include trail clearing and maintenance, trail construction, and reconstruction on public lands throughout the state of Colorado. The crew will assist hosting agencies in multiple trail maintenance and travel management tasks including but not limited to; trail clearing, construction of structures and drainage features, new trail construction, trail reconstruction, trail rerouting, trail inventory and mapping, sign installation and associated travel management, supervision of volunteers on trail related projects and events, enforcement of state and federal regulations related to OHV management, compliance with the Colorado OHV Registration program and participation in the State sponsored OHV management workshop.

Overview for the 2024 Season:

The Statewide OHV Trail Crew will spend the majority of their time about 50% performing their primary function of trail maintenance (e.g. erosion controls, water bars and culverts, trail clearing and brushing, trail hardening and trail tread repairs, bridge construction and repairs etc).

The crew will spend approximately 15% of their time making public contacts, educating and informing the public for resource protection, and for enforcement of state and federal laws governing OHV trail use on public lands in Colorado.

The crew will spend approximately 15% of their time performing travel management work (including Planning & Travel Plan Implementation).

The crew will spend around 15% of their time maintaining equipment, procuring/constructing and installing materials/signs in support of their program. Additionally, some time will be utilized performing administrative tasks (procurement, time and travel, and physically traveling to and from assigned venues).

Objectives:

1. Clear and maintain 750 miles of OHV routes (Roads, two track and single-track trails) on public and state managed lands in Colorado.
2. Construct 50 new drainage structures (water bars/grade dips) on OHV routes open for public use in Colorado.
3. Maintain (i.e. clean, reconstruct) 100 existing drainage structures on OHV routes open for public use in Colorado.

4. Make 300 public contacts to educate users about the State Off-Highway Vehicle Registration program, The “Stay the Trail” educational program, spark arrestor requirements, and state sound testing requirements.
5. Schedule a minimum of 12 (80) hour venues and provide trail maintenance support and expertise to land management agencies within Colorado.
6. Provide support and technical expertise to the Colorado Off-Highway Vehicle Workshop by attending the event and supporting presentations and trainings.
7. Support National Public Lands Day by providing technical expertise and supporting the trail projects with preparatory work prior to the event, and assistance the day of the event.
8. Identify and decommission illegal non system trails to protect watershed and wildlife habitat.

Challenges:

Since projects and trails we work on are established by the host unit, we select units that have the greatest need for OHV trail work. We often grant requests from units that have not benefited from our program previously, however we also try and fulfill requests of the units that have utilized our program in the past and have great need. Units with the significant OHV opportunities and needs often submit more than one request for the crew, however depending on the number of requests we receive, we may only be able to grant one request per unit and sometimes there are simply more requests than venues and requests must be denied.