



**COLORADO**

**Parks and Wildlife**

Department of Natural Resources

## **SFY2024-25 SEARCH AND RESCUE COUNTY ALLOCATION NOTICE OF FUNDING OPPORTUNITY (NOFO)**

### **PROGRAM PURPOSE**

The Backcountry Search and Rescue (BSAR) Program supports County BSAR programs and volunteers with goals of maintaining long-term service sustainability, enhancing rescuer health and safety, improving accessibility to resources, and promoting backcountry safety.

### **FUNDING PURPOSES**

- Support the volunteers, develop educational programs and promote backcountry safety. C.R.S. 33-12-108 (2)(a)(IV)(C)
- Support the needs of BSAR activities in accordance with recommendations of the study. C.R.S. 33.1.112.5
- Cover response costs, equipment and other related expenses for BSAR activities.

By filling out the online Universal Google application, Colorado Counties are opting into the County Allocation Process. County Allocation amounts will be determined using a formula. After allocations have been finalized, a pre-award letter will be emailed to Counties with instructions for creating a budget for spending allocated funds. Budget items may be amended throughout the grant period by emailing the BSAR program manager. County Allocation Budget Plan documents should be a coordinated effort between County BSAR Team(s) and the Sheriff (or Sheriff's Designee). After receiving a budget from the applicant county, purchase order will be sent by CPW to applicant counties. Once received, Counties may begin submitting reimbursement requests for allowable expenses.

### **GENERAL ELIGIBILITY TO APPLY:**

Colorado Counties with coordinated BSAR volunteers (as part of the county or as a 501(c)3 organization) are eligible to apply.

### **FUNDING LIMITATIONS**

1. All purchased items must be reasonable and necessary for the County's geographical area and types of services typically provided by the BSAR volunteers.
2. Goods and services must be purchased from professional, reliable sources.
3. Goods and services that can be acquired at no costs are not eligible for purchase using County Allocation funds.
4. Funding may not be used to purchase items for trade, resale, auction or event promotion.

Please refer to the "Allowable Purchases" section of this document for additional guidance on the types of eligible purchases using County Allocation funds.

### **TOTAL FUNDING AVAILABLE**

\$1.5M has been budgeted for the County Allocation. Individual county allocations are dependent on a number of factors such as number of county applications received and accepted during the open application period and variables within the funding formula.



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## **COUNTY ALLOCATION TIMELINE**

- May 2, 2024 Notice of Funds Opportunity (NOFO)
- May 2, 2024 Application available and posted on the CPW webpage.
- June 17, 2024 Application deadline
- July 1, 2024 Funding available/Purchase Orders Created
- June 30, 2025 Funding Summary and Review
- June 30, 2026 Funding Cycle Ends

## **UNIVERSAL APPLICATION SUBMITTAL**

All applications must be completed and submitted using the Google Form provided at [here](#).

## **CONTACT:**

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### **ONLINE APPLICATION PROCESS:**

To be considered for funding, all applications must be submitted using the online Google Universal Application. Please allow yourself plenty of time to become familiar with the application and the document uploads. Google Forms tracks applications based on the applicant's email address. You will be able to save and close your online application and return to complete at a later time.

### **IMPORTANT DETAILS:**

In order to receive an allocation, local county governments must submit an application annually. Applicants must agree to:

- Return a budget document after pre-award with any additional documentation requested,
- Spend funds only on eligible items listed on the "allowable purchases document".
- Submit Reimbursement Requests to the CPW BSAR Program Manager at least quarterly and all final reimbursement requests by June 30, 2026.

### **Types of Allowable Purchases**

| <b>Fund Uses:</b>            | <b>Notes/Examples</b>                                       |
|------------------------------|---|
| General SAR Equipment        |   |
| SAR Purchased Training       | Professional training                                       |
| Purchased Services           | Installation, maintenance, mental health support            |
| Professional Memberships     | NASAR, CSAR, MRA, Nonprofit Association, etc..              |
| Subscription Services        | Active 911, Motorola, Garmin, CalTopo, Starlink             |
| Communications Equipment     | Radios, accessories, Starlink equipment                     |
| Capital Improvements         | Improvement to existing structure (Windows, heating, etc.)  |
| Database system/IT system    | IT Infrastructure, system software/hardware, computers      |
| On-Road Vehicles/Accessories | Trucks, Vans, SUVs, Sedans, etc...                          |
| Drone/Drone Supplies         | Aerial/Submersible  |
| Snow Machines                |   |
| OHV's/Motorcycles/E-Bikes    |   |
| Watercraft                   | Boats, rafts and other water crafts                         |
| Trailers                     | Equipment, command, and vehicle                             |
| Insurance                    | General Liability Only                                      |
| Fixed Expenses               | Utilities, Lease/Rent, etc.. Up to 30% of allocation amount |
| Office Related Eqt.          |   |
| Personal Safety Equipment    | With State approved plan and County policy                  |
| Incident Reimbursement       | With written County Policy/Procedure                        |
| Mileage Reimbursement        | With written County Policy/Procedure                        |
| Public Education/Outreach    | With State Approved Plan                                    |
| Administrative Costs         | Up to 10% of allocation for paid county staff               |



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## **UNIVERSAL APPLICATION OVERVIEW:**

### **Section I Contact information**

1. Local Government name (All applicants must be county governments).
2. Chief Elected Official/Principal Representative.
3. Designated contact person/Responsible Administrator for the application

### **Section II BSAR Member Information/Data**

1. Total number of BSAR volunteer members in calendar year 2023
2. (Optional Upload) Volunteer Member Roster
3. Does your County/BSAR Team maintain accurate records of volunteer hours for training/incident response?\*
4. Enter total number of recorded, verifiable volunteer team member hours tracked during emergency incident response in calendar year 2023 (Numeric Only).
5. Total number of volunteer training hours recorded in calendar year 2023
6. County/SAR tools used to track volunteer emergency incident hours.
7. Briefly describe the process used to track volunteer hours. (e.g., electronic time-in/time-out, paper tracking sign-in document) \*

### **Section III Allocation/Distribution Request**

1. (Required Upload) Incident Load Document
2. (Required for YE Distribution) Planned Purchases document for YE Distribution
3. List all BSAR direct service organizations that will benefit from award funding.
4. Year- End Distribution - Briefly describe the needs assessment used to identify prioritization of planned purchases.
5. Enter the total amount of funding you are requesting from the year-end grant (\$).
6. Briefly describe accessibility to stress injury awareness and mitigation services available to volunteer BSAR members in your County. What is your plan to ensure every volunteer has access to mental health support before and after a traumatic event?

### **Section IV. Application Affirmations/Agreement with Terms and Conditions**

1. Affirmation of Eligible Purchases
2. Affirmation of Annual Reporting
3. State Acceptance of Application