

**FINAL REGULATIONS - CHAPTER P-7 - PASSES, PERMITS AND REGISTRATIONS**

**ARTICLE I - GENERAL PROVISIONS AND FEES RELATING TO PASSES, PERMITS AND REGISTRATIONS**

**VEHICLE PASSES**

**# 700 - VEHICLE PASS**

1. Except as otherwise provided in these regulations or by Colorado Revised Statutes, no motor vehicle shall be brought onto any state recreation area or state park unless a valid parks pass issued by the Division is properly attached or displayed in the vehicle. Passes that are designed to be affixed to the windshield shall be attached to the extreme lower right-hand corner of the vehicle's windshield in a position so that the pass may be observed and identified. For an annual affixed vehicle pass, including an aspen leaf annual pass to be properly attached to a windshield it must be permanently affixed. A state parks annual hang tag pass must be hung from the rear-view mirror so that the pass may be observed and identified. Any vehicle whereby a pass cannot be secured inside the passenger compartment or hung from a rear-view mirror shall be treated as a special case, but evidence of a pass shall be required on the person or in the vehicle.
  - (A) As referenced in this chapter, "veteran" means a person who served in the active military, naval, or air service and who was discharged or released under conditions other than dishonorable.
2. No vehicle pass shall be required for:
  - a. Any snowmobile as defined in section 33-14-101, C.R.S.;
  - b. Any off-highway vehicle as defined in section 33-14.5-101(3), C.R.S.;
  - c. Any government-owned vehicle, emergency vehicle, or law enforcement vehicle on official business;
  - d. Any commercial delivery vehicle delivering goods to the park or a park concessionaire when the goods are directly related to the operation of the park or concession;
  - e. Any resident's vehicle displaying a Colorado disabled veteran's license plate pursuant to section 42-3-213(5)(a), C.R.S., and as provided for in section 33-12-106(1), C.R.S.;
  - f. Any vehicle bringing a holder of a Columbine, Centennial, Blue Spruce, Volunteer or Military Pass issued pursuant to # 701 into a state recreation area or state park.
  - g. Any vehicle that is not required to have a vehicle pass pursuant to the special activity regulation # 703;
  - h. Any vehicle entering a state recreation area or state park pursuant to # 712-4.
  - i. Any vehicle that is exclusively towed.

- j. Any vehicle occupied by a veteran or current or reserve member of any branch of the armed forces of the United States, on the State observance of Veteran's Day. At least one form of past or present military identification shall be presented at the Park entrance. Acceptable forms of military identification include:
    - (1) DD214;
    - (2) DD Form 2;
    - (3) DD Form 2765;
    - (4) Active, retired or veteran military identification cards;
    - (5) A current Colorado Driver's License or state issued identification card with the word 'Veteran' printed on it as specified in 42-2-303 (5)(a), C.R.S.;
    - (6) VA medical card;
    - (7) The display of military license plates.
  - k. Any Division employee, volunteer or hired contractor vehicle when such vehicle is used for the purposes of accomplishing work duties.
  - l. Any vehicle owned by a concession owner or employee or any contractor working for a concession when such vehicle is used for the purposes of accomplishing work duties.
  - m. Any vehicle entering the Cameo Shooting and Education Complex.
3. The types of annual vehicle passes available from the Division are as follows:
- a. An Aspen Leaf annual vehicle pass as provided for in section 33-12-103, C.R.S.; and
  - b. An annual affixed vehicle pass, which is available for any vehicle except passenger vans and buses operated by a commercial business, and
  - c. A state parks annual hang tag pass, which can be used for any vehicle except passenger vans and buses operated by a commercial business. State parks annual hang tag passes are issued to individuals, not vehicles. Only one vehicle at a time can use an annual hang tag pass.
    - (1) Commercial passenger vans and buses are eligible to purchase daily, but not annual, vehicle passes.
    - (2) School buses on official school outings, passenger vans and buses operated by a nonprofit corporation or organization as defined in 13-21-115.5 (3), C.R.S., and passenger vans and buses operated by any government agency are eligible for either daily or annual affixed vehicle passes.
4. Daily vehicle passes are as follows:
- a. A fee of \$8.00 per vehicle for any vehicle except for:
    - (1) Passenger vans and buses operated by a commercial business;

- (2) A \$1.00 per vehicle capacity fee will be added to the cost of daily vehicle passes at Cherry Creek, Chatfield, and Boyd Lake State Recreation Areas, and Eldorado Canyon State Parks.
  - b. School buses on official school outings, passenger vans and buses operated by a nonprofit corporation or organization as defined in 13-21-115.5 (3), C.R.S., and passenger vans and buses operated by any government agency are eligible to purchase a daily vehicle pass.
  - c. For passenger vans and buses operated by a commercial business, the daily vehicle pass fee will be based upon the number of passengers on-board. The fee shall be \$10.00 for up to fifteen passengers on-board, \$40.00 for sixteen to thirty passengers on-board, and \$50.00 for more than thirty passengers on-board.
5. An annual affixed vehicle pass or state parks annual hang tag pass shall be issued and, by appropriate language, authorize entrance by motor vehicle to all state recreation areas and state parks during the period beginning on the date of purchase through the last day of the same month in the following year. Such authorization shall apply to the user and all passengers in the motor vehicle to which the pass is affixed or displayed. One pass shall cover all state recreation areas and state parks.
  6. Additional affixed annual vehicle passes may be issued to an owner or to the owner's immediate family members. Additional annual affixed vehicle passes authorize entrance by motor vehicle to all state recreation areas and state parks during the period beginning on the date of purchase of the additional pass through the expiration date of the associated original full-priced annual affixed pass or state parks annual hang tag pass. Owners of school buses, passenger vans and buses owned by a nonprofit corporation or organization as defined in 13-21-115.5 (3), C.R.S., and passenger vans and buses owned by any government agency are limited to purchasing no more than two additional annual affixed vehicle passes at a reduced fee per each annual affixed vehicle pass purchased at the full fee. For the purpose of this regulation, "immediate family members" are defined as spouses and children with valid driver's licenses living at the same address. "Owner" is defined as the person whose name appears on the registration of both the original vehicle for which an annual affixed pass was purchased and the additional vehicle, or a person who can provide proof of ownership of the original and the additional vehicle at a designated Division office.
  7. If the motor vehicle for which an annual affixed vehicle pass or additional affixed vehicle pass was issued is sold or traded, or if the pass is lost or destroyed during the period in which it is valid, the person to whom the pass was issued may obtain a duplicate thereof, upon signing an affidavit reciting where and by whom it was issued and the circumstances under which it was lost or traded. Upon payment of a fee of \$5.00, a new affixed pass effective for the remainder of the period that the lost or destroyed pass would have been valid may be issued only by the Division to the original owner of such pass.
  8. If a state parks annual hang tag pass is lost or destroyed during the period for which it is valid, the person whom the pass was issued may obtain a duplicate thereof, upon signing an affidavit where and by whom it was issued and the circumstances under which it was lost or destroyed. Upon payment of a fee of \$60.00, a new pass effective for the remainder of the period the lost or destroyed pass would have been valid may be issued only by the Division to the original owner of such pass. Only one duplicate state parks annual hang tag pass will be issued per period for which the original pass was valid.
  9. A daily park pass, valid for one day only, shall authorize entrance by motor vehicle to the state recreation areas and state parks by the user and all passengers in the motor vehicle to which the pass is affixed during the day used and until 12:00 P.M. (noon) the following day.

10. A no fee pass shall be issued to any vehicle towed or carried in by a motor home if a camping permit or proof of a campsite reservation is presented at an attended visitor center, office or entrance station. The no fee pass, valid for the same time period as the camping permit or camping reservation, shall authorize entrance by motor vehicle to the state recreation areas and state parks by the user and all passengers in the motor vehicle to which the pass is affixed. For the purpose of this regulation, motor home means a vehicle designed to provide temporary living quarters and which is built into, as an integral part of or a permanent attachment to, a motor vehicle chassis or van.

## INDIVIDUAL PASSES

### # 701 - INDIVIDUAL PASSES

1. Individuals entering state recreation areas and state parks by means other than a motor vehicle, such as on foot, bicycle, horseback, etc., may enter without purchasing a parks pass, except as otherwise required by these regulations. No individual pass shall be required under the circumstances identified in regulation # 700-2.a. through # 700-2.e. and # 700-2.g. through # 700-2.i.
2. A Columbine, Centennial, Blue Spruce, Volunteer or Military Pass is issued to an individual person and not a specific vehicle. These shall authorize entrance by motor vehicle, when and where motor vehicle access is permitted, to all state recreation areas and state parks or for other forms of individual access, when in possession of the pass holder. Such authorization shall apply to the holder of the pass and all the passengers in, and the driver of, the motor vehicle carrying the holder of such pass. The pass must be continuously displayed in the manner described on the pass. A Columbine, Centennial, Blue Spruce, Volunteer or Military Pass is transferable from motor vehicle to motor vehicle as long as the pass holder is present in the vehicle.
3. Any resident of the state who is a first responder with a permanent occupational disability as defined in state statute 33-4-104.5 (2) may obtain, free of charge, a Blue Spruce annual pass, also known as a Columbine annual pass for first responders pursuant to 33-12-103.5 (2.5), C.R.S. The pass will only remain valid as long as the individual maintains their Colorado residency as defined in 33-1-102 (38) (a), C.R.S.
  - a. In order to qualify for a Blue Spruce annual parks pass, a resident must provide the following written proof to the Division:
    - (1) The "Initial Disability Administration Decision" form from the Fire and Police Pension Association that specifies a permanent occupational disability; or
    - (2) For residents that are not members of the Fire and Police Pension Association, a fully completed Division "First Responder Affidavit" signed by the applicant attesting to the fact that their permanent disability or disease was obtained while on active-duty.
43. A disabled resident may obtain a Columbine annual pass pursuant to 33-12-103.5, C.R.S. A resident who qualifies for a Centennial annual pass may obtain such pass as provided for in this regulation. A Columbine or a Centennial annual parks pass shall be issued following the Division's receipt of a completed application from a qualified resident of the state and the payment of the necessary fee. The pass will only remain valid as long as the individual maintains their Colorado residency as defined in 33-1-102 (38) (a), C.R.S.

- a. In order to qualify for a Columbine annual parks pass, a resident must provide the following written proof to the Division:
- (1) A letter from the Veterans Administration indicating a 60% or greater overall-combined rating for service-connected disability. That he or she has been determined to be totally and permanently disabled by the Social Security Administration; or
  - (2) A "Final Admission of Liability" form from the Division of Workers Compensation that indicates a total and permanent disability. That he or she has been determined to be totally and permanently disabled by the Division of Workers' Compensation; or
  - (3) A fully completed Division "Physician's Affidavit" signed by a licensed physician attesting that the resident meets the definition of a total and permanent disability. A "total and permanent disability" shall mean any physical or mental impairment which prevents substantial gainful employment, but only if it and is reasonably certain that such a disability will continue throughout the person's lifetime of the disabled person.
- b. In order to qualify for a Centennial annual parks pass, a resident must show a photo identification card and provide written proof, in the form of a federal income tax return from the immediately preceding calendar year, that the federal total annual income of such individual is at or below the threshold amount, based on the number of dependents, for a state parks Centennial annual pass. The pass will only remain valid as long as the individual maintains their Colorado residency as defined in 33-1-102 (38) (a), C.R.S.

The federal total annual income amounts, based on the number of dependents, cannot be greater than those listed in the poverty guidelines set forth in the *Federal Register Volume 82, Number 19* (January 31, 2017) issued by the U.S. Department of Health and Human Services, Office of the Assistant Secretary for Planning and Evaluation, Room 422F.5, Humphrey Building, Department of Health and Human Services, Washington, DC 20201 under the authority of 42 U.S.C. 9902(2). This federal guideline, but not later amendments to or editions thereof, has been incorporated by reference. Information regarding how and where the incorporated materials may be examined, or copies obtained, is available from:

Regulations Manager  
Policy and Planning Unit  
Colorado Division of Parks and Wildlife  
1313 Sherman Street, Room 111  
Denver, Colorado 80203

If the individual's income is at a level where he or she was not required to file a federal income tax return for the immediately preceding calendar year, such individual shall sign a statement under penalty of perjury in the second degree to such effect. No such affidavit shall be required to be notarized.

- c. The Columbine, ~~and the~~ Centennial, and Blue Spruce annual parks pass application shall be on a form provided by the Division. Blank applications shall be available, during regular business hours, at the Divisions' regional offices, Denver offices, and service centers.
- d. Individuals applying to the Division for a Columbine, ~~or a~~ Centennial, or Blue Spruce annual parks pass must provide the following information:
- (1) Full name and address, including city, county, state and zip code; and

- (2) Phone number, unless the phone number is unlisted or non-published; and
- (3) Date of birth and age; and
- (4) Physical description, including sex, height, weight, hair and eye color; and
- (5) Applicant's signature and date of application; and
- (6) If applying for a Columbine annual parks, information concerning the nature of the applicant's disability, together with supporting evidence of the same.
- (7) If applying for a Centennial annual parks pass, information concerning the applicant's total annual income and number of dependents, together with supporting evidence of the same.
- (8) If applying for a Blue Spruce annual parks pass, information concerning the applicant's first responder service and disability, together with supporting evidence of the same.

- e. The Columbine, ~~and the~~ Centennial, and Blue Spruce annual parks pass application form shall contain language explaining that the completed and signed application, once submitted to the Division, will be treated in all respects as a sworn statement. The form shall also contain an oath that includes an affirmation attesting to the truth of that which is stated, the applicant is aware that statements made are intended to be represented as true and correct statements, and that false statements are punishable by law.
- f. At the time that an application for a Columbine or a Centennial annual parks pass is submitted to the Division, the appropriate fee shall also be paid.
- g. Pending the issuance of a Columbine, ~~or a~~ Centennial, Blue Spruce annual parks pass, possession on the applicant of a bona fide copy of the application permits the applicant and others in the motor vehicle carrying the applicant entrance by motor vehicle to all state parks and state recreation areas, when and where motor vehicle access is permitted, for a period of thirty days following the date of filing the application with the Division or until receipt of notice from the Division either granting or denying the application request, whichever period of time is shorter.
- h. Within 15 days of the Division's receipt of a completed Columbine or Centennial annual parks pass application and the appropriate fee payment, or Blue Spruce annual parks pass application, the Division shall review and approve or deny the application.
  - (1) Completed applications shall be approved if the minimum qualifications set forth in this regulation are met.
  - (2) Conversely, if the minimum qualifications are not met, then the application shall be denied. The applicant shall be notified in writing within five working days upon denial of a request. Such written notification shall include an explanation of the basis for denial and a refund of any fee paid.
  - (3) The applicant may appeal this decision to the Division Director by notifying the Director in writing within sixty days of the Division's mailing of the denial notice. A faster appeal will be necessary when the calendar year will end prior to the expiration of the sixty-day appeal period.

(4) The address utilized by the Division for all mailings associated with the processing of a Columbine, ~~or a Centennial~~, or Blue Spruce annual parks pass application shall be the address indicated on the application.

i. If a Columbine, ~~or a Centennial~~, or Blue Spruce annual pass is lost or destroyed during the period of time that it would otherwise would have been valid, the person to whom the pass was issued may obtain a duplicate thereof, upon signing an affidavit reciting where and by whom it was issued and circumstances under which it was lost.

(1) Upon payment of a fee of \$5.00, a new pass may be issued only by the Division to the original owner of such Columbine or Centennial annual pass.

54. The receipt for the annual affixed vehicle pass or state parks annual hang tag pass shall be used as an individual annual pass for visitors entering the Arkansas Headwaters Recreation Area, Barr Lake, Crawford, Colorado State Forest, Eldorado Canyon, Elkhead Reservoir, Harvey Gap, Highline Lake, James M. Robb - Colorado River, Lory, Pearl Lake, Rifle Gap, Rifle Falls, Stagecoach, Steamboat Lake, Sweitzer Lake, Sylvan Lake, Trinidad Lake, Vega and Yampa River State Parks.

65. Individual daily pass fees are as follows:

a. A fee of \$4.00 per person for any person of the age of sixteen or more years shall be charged for a daily pass for all visitors entering Barr Lake, Crawford, Colorado State Forest, Eldorado Canyon, Elkhead Reservoir, Harvey Gap, Highline Lake, James M. Robb - Colorado River, Lory, Pearl Lake, Rifle Gap, Rifle Falls, Stagecoach, Steamboat Lake, Sweitzer Lake, Sylvan Lake, Trinidad Lake, Vega and Yampa River State Parks, except those entering the park in a motor vehicle with a valid annual parks pass or state parks annual hang tag pass.

b. A fee of \$4.00 per person for any person of the age of sixteen or more years shall be charged for a daily pass for all visitors entering the developed and posted fee sites of Arkansas Headwaters Recreation Area, except those entering the park in a motor vehicle with a valid annual parks pass or state parks annual hang tag pass.

76. Volunteers for Colorado Parks and Wildlife are eligible for a volunteer park pass while serving in accordance with a signed individual volunteer agreement and after donating a minimum of 48 hours of approved volunteer service within a previous consecutive 12-month period.

a. The volunteer park pass is valid for one year from the date of issue.

87. Volunteers for Colorado Parks and Wildlife who are 64 years of age or older, regardless of their state of residence, are eligible for the senior volunteer park pass while serving in accordance with a signed individual volunteer agreement and after donating a minimum of 48 hours of approved volunteer service within a previous consecutive 12-month period.

a. The senior volunteer park pass is valid for one year from the date of issue.

98. A veteran is eligible for a no fee individual military pass during the month of August.

a. In order to qualify for the no fee individual military pass, a veteran, reserve, or active duty member of any branch of the armed forces of the United States, must provide at least one form of past or present military identification to the Division in order to receive the free Military pass. Acceptable forms of military identification include:

- (1) DD214;
- (2) DD Form 2;
- (3) DD Form 2765;
- (4) Active, retired or veteran military identification cards;
- (5) A current Colorado Driver's License or state issued identification card with the word 'Veteran' printed on it as specified in 42-2-303 (5)(a), C.R.S.;
- (6) VA medical card.

109. A no-fee individual "Check Out State Parks" Library Program Pass is available for check out from Colorado libraries.

#### **# 702 - COMMISSION AUTHORITY**

1. The Commission may waive the requirement for a park pass, or it may close any state park or state recreation area, or portions thereof, whenever it finds the action necessary to protect and promote the health, safety and general welfare of the people of this state.

#### **SPECIAL ACTIVITIES**

##### **# 703 - SPECIAL ACTIVITIES REQUIRING PERMITS**

1. "Special activities" means those noncommercial events which have the potential for an adverse impact on park values or health, safety or welfare of park visitors or which may otherwise require special planning/scheduling for proper management. Special activities shall require prior approval in the form of a special-activities permit. Applications thereof generally shall be made to the Park Manager or Operational Manager at least ninety (90) days prior to the event. Such application must be accompanied by the appropriate application filing fee. This requirement for an application to be filed ninety days prior to an event will be waived in rare circumstances where arrangements can be made in a shorter time without putting undue administrative burden on the Park Manager or Operational Manager, or when no special arrangements are necessary.
2. The decision of whether to approve special activity permits will be made by the Park Manager or Operational Manager when it is determined that the special activities will not involve the use of a park or recreation area by a group of persons totaling more than the park or recreation area's established carrying capacity. Otherwise, the Regional Manager shall make the decision of whether to approve the permits. The decision of whether to approve special activities permits will be based on the impact on park values and/or the health, safety and welfare of park visitors and other affected persons, and also will be based on:
  - a. The nature of the park or recreation area and the types of recreational opportunities/resources it is intended to provide the public
  - b. The carrying capacity of the facility or facilities to be utilized during the special activity compared to:
    - (1) The total number of park visitors (including participants and spectators in the special activity) expected to utilize such facilities; and
    - (2) The total number of vehicles, vessels or persons expected to participate in or be attracted to such activities.

- c. The extent to which the special activity will contribute to the variety of outdoor recreational opportunities available to the people of this state and its visitors.
  - d. The extent to which the activity places an administrative burden on the staff of the park area.
3. Whenever it is determined that any special activity will involve the use of a park or recreation area by a group of persons totaling more than the park's or recreation area's established carrying capacity a thirty day written public comment period and a public meeting shall be required prior to the granting of a permit. The Park Manager or Operational Manager shall publish notice of both the written comment period and the meeting at least once in a newspaper of general circulation in the county or counties wherein said park or recreation area is located. The meeting shall be conducted by the Division representative responsible for the permit issuance decision and shall be held either at the park or recreation area, or within a county in which the park or recreation area is located. Such public meeting is not intended to be an adjudicatory licensing hearing under the provisions of the Colorado Administrative Procedures Act, but only as an opportunity for public comment.
4. An application for a permit shall be acted upon promptly, and the applicant shall be notified immediately after the taking of action on the application. If the application is denied, the applicant shall be notified in writing within five working days of such action. Such written notification shall include the basis for the denial. The applicant may submit a written appeal of a denial to the Division Director within sixty days of receipt of the denial, requesting a hearing pursuant to section 24-4-104(9), C.R.S., If the date of the proposed special activity is to occur within the sixty day appeal period, then the applicant shall submit any written appeal as soon as practicable so as to allow a reasonable time for the Director to act upon the appeal. Absent special circumstances justifying a later submittal and depending upon the nature of the proposed special activity and the amount of preparation required on the part of the Division for such activity, generally an appeal submitted less than twenty-five days prior to the proposed special activity will be deemed untimely.
5. Upon written request, the Division shall waive the requirement for a parks pass for those vehicles when all the occupants are entering state recreation areas and state parks for the purpose of administering permitted special activities and not for the purpose of their own recreation.
6. For special activities where the Division representative responsible for the permit issuance decision determines it will be a greater administrative ease for the Division to administer the activity, an alternative fee of \$4.00 per person per day may be charged for admission of persons attending or participating in the special activity. This permission shall apply only to groups of twenty or more persons.
7. Nothing in this regulation impairs the specific authority of the Commission pursuant to 33-10-107(1)(d) C.R.S. to enter into cooperative agreements for the development and promotion of Division programs, or the general authority of the Commission pursuant to 33-10-106 C.R.S. to manage all state recreation areas and state parks for both commercial and noncommercial purposes. The authority granted to park managers and regional managers is intended to allow them to address events of limited and local impact, and is specifically intended to coexist with, and not to exclude, the Commission's statutory authorities.

## **CAMPGROUND USE PERMITS**

### **# 704 - CAMPGROUND USE PERMITS AND GROUP CAMPGROUND USE PERMITS**

1. No person shall camp in designated campgrounds or use any campground facilities of any park or recreation area unless such use is by authority of a valid campground-use permit issued by the Colorado Parks and Wildlife.
2. In order to obtain a campground-use permit, a member of the camping party must be present with the camping unit, ready to make immediate occupancy of the campsite, or a reservation must be made through the approved campsite reservation system. Except as follows, nNo person may reserve or hold a campsite for another party by purchasing a campground-use permit for an additional site:
  - a. A primary occupant must be identified for each campsite reserved. The primary occupant identified at the time of making the reservation is responsible for any fees, damages or law enforcement issues that arise from the occupants of the site.
  - b. If an individual or organization wishes to reserve a campsite or group of campsites without identifying a primary occupant, the individual making the reservation is the responsible party for any damages or law enforcement issues that arise from the occupants of the site or sites.
3. Possession of a valid campground-use permit visibly displayed at a place provided at each campsite shall authorize a single camping unit (tent, camper, etc.) occupied by a single family unit, or a maximum of six (6) persons to camp in a campsite for a single night until 12:00 P.M. (noon) the following day, unless the camping permit was purchased before 5:00 A.M., in which case it expires at noon the day of purchase. No person shall remove a valid campground-use permit or reservation card from the place provided for display prior to the expiration of such permit or card and/or occupy any campsite displaying such a permit or card or otherwise posted as already occupied by another party in accordance with these regulations.
4. A valid vehicle or individual pass, as required by regulations # 700 and # 701 respectively, shall be required for each motor vehicle for each night of camping.
5. Definitions as used in these regulations, unless the context requires otherwise:
  - a. "Full-Hookup Campground" means those with highly developed facilities. Individual campsites will be designated and include a high-use pad with table, grill and/or fire ring and individual pressurized water, sewer and/or electrical connections. Flush toilets, lavatory and shower facilities, and trash receptacles will be available. Grocery store, food-service facilities, sanitary dump station, laundry facilities, or other developed amenities may be available.
  - b. "Electrical Campground" means those with fairly developed facilities. Individual campsites will be designated and include a high-use pad, picnic table, grill and/or fire ring and individual electrical connections.
  - c. "Basic Campground" includes those campgrounds providing basic facilities and improvements. Individual campsites shall be designated and include a table, grill and/or fire ring.
  - d. "Primitive Campground" includes those campgrounds where only limited facilities or improvements are provided. Individual campsites may not be designated and may not include individual tables, grills or fire rings. Centrally located vault toilets and trash receptacles may be provided; however, drinking water generally will not be available.
  - e. "Camping/To Camp" means either:

- (1) To occupy a campsite; or
  - (2) To erect or use a tent or shelter of natural or man-made material, the placing or use of a sleeping bag or other bedding material, the parking of a motor vehicle, motor home, travel trailer, or any combination for the apparent purpose of occupancy overnight or use outside regular park use hours (5:00 A.M. to 10:00 P.M.) or as posted.
- f. "Camping Unit" is defined as one of the following:
- (1) Two tents and a passenger vehicle; or
  - (2) One tent plus one motor home (Class A, B, C), motor vehicle, vehicle, trailer, slide-in truck camper, pop-up camper/trailer, boat, or other equipment of any description manufactured and/or used for the purposes of overnight occupancy.
  - (3) A camping unit may include additional tents only in a campsite with a tent pad; provided the tents are contained on the pad and other camping unit and camping group limits are observed.
  - (4) One passenger vehicle in addition to the above descriptions is authorized only if available parking space exists.
- g. "Passenger Vehicle" means a motor vehicle not designed or used for overnight occupancy.
6. The cancellation fee for group camping reservations at all group camping sites in the system shall be equal to the amount of the first night's fee if the cancellation is made within fourteen days of the first reserved date.

#### **# 705 - ASPEN LEAF ANNUAL PASSHOLDERS**

1. A resident of this state who is sixty-four years of age or older may obtain an Aspen Leaf annual pass. The fee for an Aspen Leaf annual pass is identified in regulation #708.
2. The Aspen Leaf annual pass holder must own in whole or in part any vehicle with a Colorado vehicle registration to which the Aspen Leaf annual pass is affixed and used to enter a state recreation area or state park area. Additional passes may be purchased pursuant to regulation #708(1)(c)(2).
3. Current Aspen Leaf Lifetime pass holders may obtain an annual Aspen Leaf Lifetime free pass for a single vehicle the holder owns in whole or in part for the lifetime of the pass holder and provided the pass holder is a resident of Colorado. The annual Aspen Leaf Lifetime Free Pass shall be affixed to such vehicle owned by the pass holder. Additional passes may be purchased pursuant to regulation #708(1)(c)(2).

#### **# 706 - GROUP PICNIC AREA PERMITS**

1. No person shall use any facility of any group picnic area unless such use is by authority of a valid permit issued by the Division.
2. All permits and reservations must be received in advance. The group picnic area cancellation fee for all group picnic sites within the system shall be equal to 25% of the base fee if the cancellation

is made more than fourteen days prior to the reserved date. If the cancellation is made within fourteen days of the reserved date, then the cancellation fee shall be 100% of the base fee.

3. Definitions as used in these regulations, unless the context requires otherwise:
  - a. "Class A – Deluxe Group Picnic Area" means those with highly developed facilities. The picnic area will be designated and include a covered shelter, picnic tables, a grill, and electrical connections. Restroom facilities, trash receptacles, water and lighting will be available.
  - b. "Class B – Improved Group Picnic Area" means those with fairly developed facilities. The picnic area will be designated and include picnic tables and a grill. Trash receptacles and water will be available.
  - c. "Class C – Basic Group Picnic Area" means those providing basic facilities. The picnic area will be designated and include picnic tables and a grill. Sanitary facilities shall generally consist of vault-type toilets.

**# 707 - VACANT**

**# 708 - PASS AND PERMIT FEE SCHEDULE**

1. The fees for the types of vehicle passes issued by the Division are as follows.
  - a. Aspen leaf annual pass.....\$70.00
  - b. Annual affixed vehicle pass.....\$80.00
  - c. State parks annual hang tag pass .....\$120.00
  - d. Each additional annual affixed vehicle pass for noncommercial vehicles.....\$40.00
    - (1) Each additional Aspen Leaf vehicle pass for noncommercial vehicles.....\$35.00
  - e. Each replacement annual affixed vehicle pass.....\$5.00
  - f. Each replacement state parks annual hang tag vehicle pass .....\$60.00
  - e. Each daily vehicle pass (exceptions follow).....\$8.00
    - (1) At Cherry Creek, Chatfield, and Boyd Lake State Recreation Areas, and Eldorado Canyon State Parks.....\$9.00
  - f. Each daily vehicle pass for a passenger van or bus operated by a commercial business:
    - (1) carrying up to fifteen passengers.....\$10.00
    - (2) carrying sixteen to thirty passengers.....\$40.00
    - (3) carrying more than thirty passengers.....\$50.00

2. The fees for the types of individual passes issued by the Division are as follows. Eligibility requirements are stated in regulation # 701.
  - a. Columbine or Centennial annual pass.....\$14.00
  - b. Each replacement Columbine or Centennial annual pass.....\$5.00
  - c. Individual daily passes (applies to persons sixteen years of age or older) for Barr Lake, Crawford, Colorado State Forest, Eldorado Canyon, Elkhead Reservoir, Harvey Gap, Highline Lake, James M. Robb - Colorado River, Lory, Pearl Lake, Rifle Gap, Rifle Falls, Stagecoach, Steamboat Lake, Sweitzer Lake, Sylvan Lake, Trinidad Lake, Vega and Yampa River State Parks and Arkansas Headwaters Recreation Area.....\$4.00
  
3. The fees associated with special activities, as provided for in regulation # 703 are:
  - a. Special activity alternate individual fee (applies to groups of twenty or more people in size).....\$4.00
  - b. Special activity application filing fee.....\$30.00
  
4. The fees for the type of campground-use permits issued by the Division are as follows. Campground classes are defined in regulation # 704. These fees do not include any applicable accommodations tax.
  - a. Campground-use permit for "Full Hookup Campgrounds" .....\$41.00/night
  - b. Campground-use permit for "Electrical Campgrounds" .....\$36.00/night
  - c. Campground-use permit for "Basic Campgrounds" .....\$28.00/night
  - d. Campground-use permit for "Primitive Campgrounds" .....\$18.00/night
  
5. The fees for reduced rate Aspen Leaf and senior Columbine, Centennial, Blue Spruce or Volunteer park pass campground-use permits issued by the Division are as follows. Eligibility requirements are stated in regulation # 701, # 705 and # 712. Reduced rates are offered all days of the year when the campground is open, except weekends and holidays. These fees do not include any applicable accommodations tax.
  - a. Campground-use permit for "Full Hookup Campgrounds" .....\$38.00/night
  - b. Campground-use permit for "Electrical Campgrounds" .....\$33.00/night
  - c. Campground-use permit for "Basic Campgrounds" .....\$25.00/night
  - d. Campground-use permit for "Primitive Campgrounds" .....\$15.00/night
  
6. The fees for types of campground-use areas are as follows. Campground classes are defined in regulation # 704. These fees do not include any applicable accommodations tax.
  - a. In group camp areas of "Full Hookup Campgrounds," the fee shall be \$41.00 per night per campsite assigned to such group area.

- b. In group camp areas of "Electrical Campgrounds," the fee shall be \$36.00 per night per campsite assigned to such group area.
  - c. In group camp areas of "Basic Campgrounds," the fee shall be \$28.00 per night per campsite assigned to such group area.
  - d. In group camp areas of "Primitive Campgrounds," the fee shall be \$18.00 per night per campsite assigned to such group area.
7. The fees for types of cabins and yurts are as follows. These fees do not include any applicable accommodations tax:
- a. For small cabins and yurts that may accommodate a maximum of six people:
    - (1) Standard.....\$90.00/night
    - (2) Premium.....\$120.00/night
  - b. For large cabins and yurts that may accommodate seven or more people:
    - (1) Standard.....\$120.00/night
    - (2) Premium two bedroom.....\$150.00/night
    - (3) Premium three bedroom.....\$190.00/night
    - (4) Premium four bedroom.....\$250.00/night
    - (5) Each additional premium bedroom over four bedrooms.....\$60.00/night
  - c. For Mueller State Park Cabins and Harmsen Ranch at Golden Gate Canyon State Park:
    - (1) Premium two bedroom.....\$150.00/night
    - (2) Premium three bedroom.....\$210.00/night
    - (3) Premium four bedroom.....\$270.00/night
  - d. The maximum occupancy shall be posted in each cabin and yurt.
  - e. There shall be an additional fee of \$10.00/night for pets where pets are allowed. For barn and corral facilities, there shall be a boarding fee of \$10.00/animal/night.
  - f. Premium facilities contain showers and flush toilets.
8. The fees associated with the reservation system for phone or internet sales are as follows:
- a. Each reservation change or cancellation.....\$6.00/each
    - (1) For cancellations made fourteen days or more prior to the beginning date of the reservation, the cancellation fee will be charged.

- (2) For cancellations made less than fourteen days prior to the beginning date of the reservation, the cancellation fee will be charged as well as the first night's camping fee.
  - b. On-park facility reservation fee.....\$10.00/facility
    - (1) For group camping areas, group picnic areas, and event facilities, the cancellation fees shall be as described in regulations # 704, # 706, and # 708, respectively.
- 9. The group picnic area permit fees for the permits issued by the Division are as follows. Group picnic area classes are defined in regulation # 706.
  - a. Permit for "Class A - Deluxe Group Picnic Area" .....\$150.00
  - b. Permit for "Class B - Improved Group Picnic Area" .....\$100.00
  - c. Permit for "Class C - Basic Group Picnic Area" .....\$50.00
- 10. Event facility permit fees are as follows.
  - a. For Bridge Canyon Overlook and Pikes Peak Amphitheater at Castlewood Canyon State Park, Prairie Falcon Amphitheater at Cheyenne Mountain State Park, Panorama Point at Golden Gate Canyon State Park, Soldier Canyon Shelter at Lory State Park, and Lyons Overlook at Roxborough State Park:
    - (1) Monday through Friday.....\$150.00/2 HOURS
    - (2) Saturday and Sunday.....\$300.00/2 HOURS
  - b. For event facilities numbers 1 and 3 at Castlewood Canyon State Park and Timber Event Facility at Lory State Park:
    - (1) Monday through Friday.....\$100.00
    - (2) Saturday and Sunday.....\$150.00
  - c. For event facility number 2 at Castlewood Canyon State Park, Fountain Valley Overlook at Roxborough State Park and South Eltuck Event Facility at Lory State Park:
    - (1) Monday through Friday.....\$75.00
    - (2) Saturday and Sunday.....\$125.00
  - d. For the Red Barn at Golden Gate Canyon State Park:
    - (1) Monday through Friday.....\$150.00
    - (2) Saturday and Sunday.....\$200.00
  - e. For Mariner Point at Boyd Lake State Park:
    - (1) Monday through Friday.....\$90.00

- (2) Saturday, Sunday, and holidays.....\$180.00
- f. For Prairie Skipper event facility at Cheyenne Mountain State Park:
  - (1) Monday through Friday .....\$150.00/DAY
  - (2) Saturday and Sunday.....\$200.00/DAY
- g. For PA-CO-CHU-PUK event facilities at Ridgway State Park:
  - (1) Single event shelter A or B:
    - (a) Monday through Thursday.....\$125.00 plus \$10 non-refundable reservation fee/DAY
    - (b) Friday through Sunday and holidays ....\$190.00 plus \$10 non-refundable reservation fee/DAY
- h. For Overlook event facility at Ridgway State Park:
  - (1) Monday through Thursday.....\$190 plus \$10 non-refundable reservation fee/ 4 HOURS
  - (2) Friday through Sunday and holidays....\$240 plus \$10 non-refundable reservation fee/ 4 HOURS
- i. Conference and/or meeting rooms.....\$100.00/DAY
- j. Cancellation fees for event facility reservations are equal to 25% of the base fee if the cancellation is made more than fourteen days prior to the reserved date. If a cancellation is made within fourteen days prior to the event, the cancellation fee shall be 100% of the total event permit fee.
- k. The maximum occupancy and hours of operation shall be posted at each event facility.
- 11. The fees associated with dog off leash areas at Chatfield State Park and Cherry Creek State Park, as provided for in regulation # 100 are:
  - a. Dog off-leash annual pass.....\$25.00
  - b. Dog off-leash daily pass.....\$3.00
- 12. The fee associated with the mandatory youth education course for motorboat operators...\$15.00
- 13. The fees associated with the Cheyenne Mountain State Park Field/3D Archery Range are as follows:
  - a. Daily individual archery range permit.....\$3.00
  - b. Annual individual archery range permit.....\$30.00
- 14. The fees associated with the Cameo Shooting and Education Complex are as follows:
  - a. Individual passes:

- (1) Individual day use pass (single day) .....\$12.00
- (2) Individual day use pass (5 consecutive days) .....\$48.00
- (3) Individual day use pass (10 consecutive days) .....\$84.00
- (4) Individual annual pass .....\$150.00
- (5) Individual three-year pass .....\$400.00

b. Youth (ages 7-17) individual passes:

- (1) Youth individual day use pass (single day) .....\$3.00
- (2) Youth individual day use pass (5 consecutive days) ..... \$12.00
- (3) Youth individual day use pass (10 consecutive days).....\$21.00
- (4) Youth individual annual pass ..... \$50.00

c. Two adult (Buddy) passes:

- (1) Two adult day use passes (single day) .....\$20.00
- (2) Two adult day use passes (5 consecutive days) .....\$80.00
- (3) Two adult day use passes (10 consecutive days) .....\$140.00
- (4) Both adult passes must be used on the same day(s).

d. Family passes (Two adults and all children (ages 7-17) that live at the same address):

- (1) Family annual pass .....\$300.00
- (2) Family three-year pass .....\$600.00

e. Group day use passes:

- (1) Day use passes for 10 to 19 individuals .....\$9.00/person
- (2) Day use passes for 20 to 29 individuals .....\$7.00/person
- (3) Day use passes for 30 or more individuals .....\$3.00/person

f. Corporate passes:

- (1) Annual corporate pass (10 unassigned passes per day) ...\$3,000.00

g. All annual passes for the Cameo Shooting and Education Complex are valid 365 days from the date of purchase.

15. It is unlawful for any person to transfer, sell, or assign any pass or permit issued by the Division, including special activity permits, campground use permits, and group picnic area permits, unless otherwise permitted by these regulations.

**# 712 – FEE WAIVERS, SPONSORSHIPS, MARKETING DISCOUNTS AND REDUCED RATE CAMPING**

1. As referenced in this chapter, “Park Product” means any entry pass, permit, facility, event or other user fee as defined in regulation # 700 through # 701, # 703 through # 708 and #710 through #711.
2. Park product fees may be waived for errors committed by the Division.
3. Park product fees may be waived by the Division for Division sponsored education, outreach, volunteer or safety activities (events); for supporting partner activities (events) and research activities that directly support the Division; for official business by other governmental agencies conducted on a state recreation area or state park or for Division administrative purposes.
4. The Division may waive entry fees as described in regulation # 700 through # 701 up to four days annually to market and increase awareness of state recreation areas and state parks.
5. Park Managers may provide any combination of park product(s) up to \$500 in value per fiscal year, per park, to be used as a sponsorship as a part of a fundraiser, promotion or marketing effort for local community supporting partners.
6. Region Offices and the Creative Services and Marketing Office may provide up to twenty annual affixed vehicle passes and twenty state parks annual hang tag passes as defined in regulation # 700-3.b and #700-3.c. per fiscal year, per office, to be used as part of a regional or statewide fundraiser, promotion or marketing effort. In addition, Region Offices and the Creative Services and Marketing Office may provide daily vehicle passes as defined in regulation # No. 700-4 up to \$500 in value per fiscal year, per office, to be used as part of a regional or statewide fundraiser, promotion or marketing effort.
7. The Division may offer discounts up to 50 percent off established fees for annual affixed vehicle and daily vehicle passes as defined in regulation # 700-3 through # 700-4 as part of a consistent statewide effort to market state recreation areas and state parks.
8. Annual affixed vehicle passes or state parks annual hang tag passes purchased in large quantities during a single sale, transaction will be discounted as follows.
  - (a) Twenty or more passes, but less than fifty.....20% discount
  - (b) Fifty or more passes, but less than one hundred.....25% discount
  - (c) One hundred passes or more.....30% discount
9. Notwithstanding the established campground fees, the Region Manager may lower a campground’s classification by one class, and consequently lower the campground fee, when the Region Manager determines that it is necessary to do so based upon one or more of the following criteria:
  - (a) A significant increase in the vacancy rate for the campground exists.
  - (b) A significant need to rehabilitate the campground facilities exists.
  - (c) A temporary closure of campground facilities is necessary in order to implement repairs.

Upon a determination by the Region Manager that the cause for lowering the campground classification has been abated, the original campground classification will be reinstated.

10. Notwithstanding the established campground, cabin and yurt fees, the Regional Manager may reduce the fees for use of all campsites, cabins and yurts when determined necessary to encourage occupancy and otherwise increase use, subject to the following limitations:
  - (a) Fees may be reduced up to 50 percent.
  - (b) Reduced fees, if any, and the time periods for such reductions will be established by March 1 annually for the next reservation year and be posted at the park and on the Division website. Reservations made prior to the March 1<sup>st</sup> posting shall not be subject to any such fee reduction.
11. Notwithstanding the established event facility permit fees, the Regional Manager may offer half-day facility rentals and reduce the fees for use of event facilities when determined necessary to encourage occupancy and otherwise increase use, subject to the following limitations:
  - (a) Fees may be reduced up to 50 percent.
  - (b) Reduced fees, if any, and the time periods for such reductions will be established by March 1 annually and posted at the park and on the Division website. Reservations made prior to the March 1<sup>st</sup> posting shall not be subject to any such fee reduction.
12. Individuals possessing a valid Aspen Leaf annual pass per regulation # 705 or a Columbine, Centennial, Blue Spruce or Volunteer individual pass holder per regulation # 701 who is 64 years of age or older, shall receive campground use permits at a reduced rate equal to the current Aspen Leaf pass holder camping permit rate. This reduced rate applies to all nights of the year when such areas are open, except weekend nights and the night before a legal holiday. For the purpose of determining reduced rate campground permit eligibility, "weekend" night means the time period beginning at 12 noon on Friday through 12 noon on Sunday, and the night before a legal "Holiday" shall mean the time period beginning at 12 noon on the day prior to the legal holiday through 12 noon of the legal holiday. The discount is only valid for a single campsite per day, per pass holder. The pass holder must hold a pass that qualifies them for the reduced rate at both the time of reservation and at the time of occupancy. The pass holder must also be the one to make the reservation and be an occupant of the campsite for the entirety of the reservation.

The camping permit reduced fees associated with the Aspen Leaf annual pass are identified in regulation # 708.

**Basis and Purpose:**

**Blue Spruce/Columbine Pass for First Responders**

In the 2019 Legislative Session, House Bill 19-1080 passed making resident first responders with a permanent occupational disability or disease eligible for a free Columbine Annual Parks Pass. However, the language in the statute (33-4-104.5) does not clarify how applicants will establish to the Division their permanent occupational disability. Therefore, this establishment of proof procedure was outlined via regulation by allowing either a "Initial Disability Administration Decision" from the Fire and Police Pension Association or a signed "First Responders Affidavit" for those first responders who were/are not members of the Fire and Police Pension Association.

Additionally, in order to help define this new product to the public and staff, as well as provide accurate reporting and accounting, and accommodate system and printing constraints, this pass type was differentiated from the other Columbine parks pass for generally disabled residents by calling it a Blue Spruce Pass. The same benefits are provided, just under a different name. These changes were also implemented in concert with the First Responder's small game hunting and fishing combination license.

**New Documentation Options for Columbine Park Pass Eligibility**

Under previous regulation #701.3, a disabled resident could obtain a Columbine annual pass pursuant to 33-12-103.5, C.R.S by providing the following written proof to the Division: either

- That he or she has been determined to be totally and permanently disabled by the Social Security Administration; or
- That he or she has been determined to be totally and permanently disabled by the Division of Workers' Compensation; or
- That he or she has been determined by a physician to have a physical or mental impairment which prevents gainful employment and is reasonably certain to continue throughout the person's lifetime.

Meanwhile, there are four ways to qualify for the Division's lifetime fishing license, a similar product for disabled residents:

- Documentation from the Social Security Administration (SSA) that shows entitlement to disability benefits, or
- A physician's statement, on his/her letterhead, that states the applicant has a physical or mental impairment which prevents gainful employment and is reasonably certain to continue throughout the applicant's lifetime, or
- A "Final Admission of Liability" form from the Division of Workers' Compensation, indicating total and permanent disability, or
- A letter from the Veterans Administration indicating at least a 60% rated service-connected disability.

In conversations with the SSA, it was discovered that the SSA will never declare a customer "totally and permanently" disabled; all customers that receive SSA disability benefits are considered permanently disabled by the SSA, but not totally. Additionally, the previous SSA paperwork accepted for the Columbine Pass differed from the SSA paperwork accepted for the Lifetime Fishing License, even though both have the same "total and permanent" disability requirement. This often confused and frustrated customers who applied for both license/pass types. Additionally, the previous regulation did not state that documentation of a service-connected disability from the Veterans Administration could be included as acceptable qualifying documentation.

Upon researching the other 49 states' disability programs, it was apparent that a signed physician's statement was the logical route to determine total and permanent disability. It was found that only 3 other states offer a similar program, and all use a signed physician's statement as qualifying documentation.

Therefore, the regulation has been updated to accept as qualifying documentation to prove a "total and permanent" disability" either 1) a Division's "Physician's Affidavit", 2) a "Final Admission of Liability" form from the Division of Workers Compensation that indicates a total and permanent disability, or 3) a letter from the Veterans Administration indicating a 60% or greater rated service-connected disability. This update also clarifies how a "total and permanent" disability is defined, consistent with the Attorney General's definition.

Adding these documentation options to regulation also makes the application process more transparent and understandable for customers and more efficient for administration.

### **New Primary Occupant Regulations**

The Division's reservation system previously required a primary occupant to be identified for each campsite reserved. However, oftentimes customers do not have all of the information required to completely identify their primary occupant. Additionally, individuals or groups who wished to reserve a group of individual sites had to either identify a primary occupant for each site or contact the vendor to override the primary occupant rule in the system.

In order to provide staff, customers, and the vendor clarification, as well as provide staff regulatory backup for enforcement, some regulatory exceptions to the primary occupant requirement have now been included. As revised, if an individual or organization wishes to reserve a site or group of sites without identifying a primary occupant, then the individual making the reservation is the responsible party for any fees, damages or law enforcement issues that arise with the occupants of the site or sites (i.e. the main purpose for requiring a primary occupant to be named).

### **Clarifying Camping Discounts**

Individuals possessing a valid Aspen Leaf annual pass, or Columbine, Centennial or Volunteer individual pass holders who are 64 years of age or older, can receive campground use permits at a reduced rate equal to the current Aspen Leaf pass holder camping permit rate. This reduced rate applies to all nights of the year when such areas are open, except weekend nights and the night before a legal holiday. However, customers who were eligible for the discount were previously not restricted in the system from receiving the discount on multiple sites for the same day. There also was no regulation that required them to hold the pass at the time of their stay or to be an occupant of the site. In order to remove these regulatory loopholes and stay consistent with the original intent of the camping discount, regulatory language has been added clarifying that the pass holder must be the one who makes the reservation, occupies the site for the entirety of reservation, and that the individual must hold the valid pass at both the time of reservation and at the time of their stay.

Blue Spruce pass holders have also been included for the camping discount as well.

The statements of basis and purpose for these regulations can be viewed and copies obtained from the Colorado Division of Parks and Wildlife, Office of the Regulations Manager, Policy and Planning Unit, 1313 Sherman, Room 111, Denver, CO 80203.

**The primary statutory authority for these regulations can be found in § 24-4-103, C.R.S., and the state Parks Act, §§ 33-10-101 to 33-33-113, C.R.S., and specifically including, but not limited to: §§ 33-10-106 and 33-10-107, C.R.S.**

**EFFECTIVE DATE - THESE REGULATIONS SHALL BECOME EFFECTIVE NOVEMBER 1, 2019 AND SHALL REMAIN IN FULL FORCE AND EFFECT UNTIL REPEALED, AMENDED OR SUPERSEDED.**

**APPROVED AND ADOPTED BY THE PARKS AND WILDLIFE COMMISSION OF THE STATE OF  
COLORADO THIS 5TH DAY OF SEPTEMBER, 2019.**

**APPROVED:  
Michelle Zimmerman  
Chair**

**ATTEST:  
James Vigil  
Secretary**