

August 2020 Agent Bulletin



August 2020 EDITION - LICENSE & PASS ADMINISTRATION

LEFTOVER & OVER-THE-COUNTER (OTC) LICENSES

LEFTOVER: Licenses that are leftover from the primary and secondary draw in the spring go on sale **Tuesday, August 4th at 9:00am MDT** online, by-phone (1-800-244-5613), and in-person at any sales location.

OTC: Over-the-Counter licenses will go on sale **Thursday, August 6th at 9:00 am MDT** online, by phone (1-800-244-5613), and in-person at any sales location.

Be prepared for these days! Leftover and OTC licenses are in high demand and your agency may be busy!

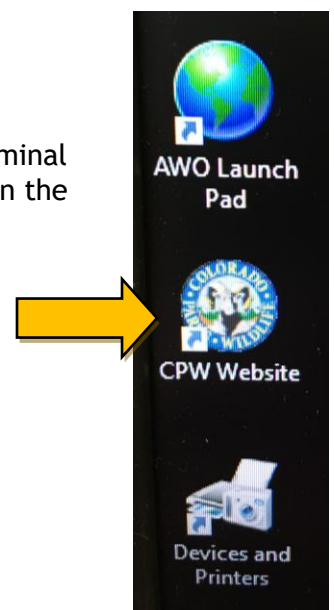
Customers who are planning to purchase a license should bring:

- Driver's license or ID;
- Hunter's Education Card (unless verified);
- Social Security Number;
- Their CID# (customer identification number)
- The list of leftover licenses and
- A list of hunt codes for licenses they are interested in

If purchasing a license for someone else (gift license), the buyer must bring the following for the hunter:

- A clear copy of both sides of a hunter education card (unless verified);
- Social Security number of the license holder;
- Their CID# (customer identification number)
- A list of hunt codes they are interested in.
- Agents, please make sure to issue as a gift license

For a real-time updated list of leftover licenses, click on the CPW logo on your terminal desktop screen to be taken to the CPW website. Links to the Leftover list will be on the homepage of the website.



FREE MILITARY PARKS PASS

Active duty military and veterans (residents and nonresidents) are admitted free to Colorado state parks for the month of August. The military member or veteran must show proof of military service (photo Id, DD-214, VA medical card) and obtain the free pass from **any Colorado state park or CPW office** beginning August 1, 2020. The military member or veteran must be in the vehicle while using the pass. All other park fees (camping, etc.) still apply.

NONRESIDENT BIG GAME AND ANNUAL FISHING LICENSE COMBINATION

Any nonresident who is awarded a big-game hunting license, is also awarded an annual fishing license. Nonresident customers who wish to use their fishing license before receiving their Big-Game license in the mail may use their award letter email showing that they were successful in drawing a big-game license, or a print out of their customer order history from their IPAWS account (which can be provided at a CPW office or park).

LANDOWNER PREFERENCE PROGRAM VOUCHERS

Landowner Preference Program (LPP) vouchers have been mailed to landowners. The LPP vouchers must be signed by the deeded landowner (or officer if the land is held by a corporation or other legal entity). The vouchers are printed on a special watermarked paper (CPW Logo is clearly visible on the LPP voucher when held up to a light).

LPP vouchers must be redeemed by the hunter, and must be completely filled out in order to be redeemed. **Gift purchases of LPP vouchers are not permitted** (per CPW regulations - Chapter W2, 206. B. 4. B. 1). Gift affidavits are not printed on the LPP voucher.

Directions to redeem any voucher are printed on the voucher. Be sure to collect payment. The voucher must be returned to Colorado Parks and Wildlife **within 30 days of redemption**. Do not return the voucher to the hunter.

COLORADO PARKS AND WILDLIFE SURETY POLICY (BONDS)

In accordance with the License Agent Manual signed by all agents, CPW will only accept **original** surety instruments (ex: bonds, bond continuations, etc.) with signatures on behalf of the surety and the license agency. If the surety instrument is issued by a third party on behalf of the surety (ex: a broker or insurance company), the original must include a raised seal and a power of attorney authorizing the person who signed on behalf of the surety to do so.

Under no circumstances will CPW accept incomplete, unsigned, faxed, emailed, or otherwise copied surety instruments, regardless of their origin.

Any surety continuations are due to CPW Licensing at least 30 days prior to expiration; **it is the responsibility of the agency to maintain their surety**. Please refer to page 8 of the 2019 IPAWS Agent Manual for details regarding surety instruments.

If you have any other questions about surety or bonds, please contact Ruth Chatten at 303.291.7441.

REMINDER - CUSTOMER “RESIDENT SINCE” DATE

During all resident transactions, the system will ask for the “Resident Since” date in the format of month and year. **This date is NOT the issue date of the customer’s driver’s license.** Please ask the customer to provide this date for every transaction.