

June 2020 Agent Bulletin



JUNE 2020 EDITION - LICENSE & PASS ADMINISTRATION

FREE FISHING WEEKEND JUNE 6 - 7

Saturday June 6 and Sunday June 7 are open to fishing without a fishing license in all waters of the state, and is free to residents and non-residents. Please do not issue one day or additional day fishing licenses for these two free days. All other rules and regulations apply.

REMINDER: TEMPORARY PARKS PASSES

All parks passes sold at external agents are temporary passes. The customer will receive their permanent pass in the mail. Please make sure to have the correct address updated for the customer. If you need a void of a park pass, please do so immediately, SAME DAY. Please remind customers that their **annual pass will be mailed** to them from our vendor; they do not need to redeem their passes at CPW locations.

ADDING AN IDENTIFIER TO CUSTOMER RECORD

Agents have the ability to add an identifier for a customer on their record on the Confirm Customer page. Click on the Add hyperlink (refer to the below screen shot) to add another identifier.

☐
Confirm Customer
No Items

Personal Information

Name: JOHN SMITH	Date of Birth: Fri Mar 8 1946
Home Phone: (***) ***-4257	Business Phone: (***) ***-3243
Mobile Phone:	Physical Address: **** BROADWAY */* ST A* Denver, CO United States 80216

Identifiers

CID #: 999912348	CO Driver's License / ID: *****2348 Colorado
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[Add](#)

Certifications

No certification information for this customer.

PROOF OF PROPERTY INSURANCE

Agents are no longer required to submit proof of property insurance to CPW. Please make staff who handle insurance policies and/or your insurance agents aware of this procedure.

REMINDER: AFFIDAVITS

Any affidavits processed at your location need to be retained at your location for your records. Per your agent agreement, you are required to keep these documents for the current and one previous year. **Do not send affidavits to CPW in your green envelopes**, as they must be held at your location.

STATE WILDLIFE AREA ACCESS PERMIT

The State Wildlife Area (SWA) Access Permit will no longer be an option for non-hunters and anglers for those four SWAs that currently have the requirement for an access permit beginning July 1, 2020. However, current 2020 SWA Access Permits will be honored for the remainder of its time period, until March 31, 2021. Persons who have already purchased a SWA Access Permit for this year will be allowed to use that permit for this year only.

<https://cpw.state.co.us/Documents/LandWater/SWA/License-Requirements-SWA-STL-Access-FAQ.pdf#search=swa%20permit>

SECURE AND VERIFIABLE

Changes to Secure and Verifiable documentation is in the process of approval and implementation at this time. Please be aware that changes are going to be occurring and you will be notified and given materials to help you understand these changes.

ENCLOSURES

- Park Pass Posters
- State Wildlife Area FAQs
- Who Should I Call? Placard