

May 2020 Agent Bulletin



MAY 2020 EDITION - LICENSE & PASS ADMINISTRATION

CPW HOLIDAY CLOSURES

CPW will be closed on Monday May 26, 2020, for Memorial Day. Please continue to use the 24 Hour Agent Help Desk at 1-888-698-8558 for voids or terminal issues on May 26th.

CHANGES TO PARKS PASS SALES

Park passes sold at external agents are temporary passes. Customers will be able to use these temporary passes at state parks for 14 days, during which period our vendor will be mailing the customer their pass and sticker needed to affix it to their vehicle. This change will help mitigate the number of fading passes issued to customers. **Please be aware that you must void the pass, if needed, IMMEDIATELY** or the customer will receive a park pass in the mail without paying for the pass.



REMINDER: COLORADO PARKS AND WILDLIFE SURETY POLICY (BONDS)

In accordance with the License Agent Manual signed by all agents, CPW will only accept **original** surety instruments (ex: bonds, bond continuations, etc.) with signatures on behalf of the surety and the license agency. If the surety instrument is issued by a third party on behalf of the surety (ex: a broker or insurance company), the original must include a raised seal and a power of attorney authorizing the person who signed on behalf of the surety to do so.

Under no circumstances will CPW accept incomplete, unsigned, faxed, emailed, or otherwise copied surety instruments, regardless of their origin.

Any surety continuations are due to CPW Licensing at least 30 days prior to expiration; it is the responsibility of the agency to maintain their surety. Please refer to page 8 of the 2019 IPAWS Agent Manual for details regarding surety instruments.

If you have any other questions about surety or bonds, please contact Ruth Chatten at [303.291.7441](tel:303.291.7441)