



COLORADO Parks and Wildlife

Department of Natural Resources

Application for License Refund or Preference Point Restoration

Regulations

Colorado State Statute § 33-4-102 and Wildlife Regulation Chapter 16 Article IV #1670 provide that a refund or preference point restoration may be issued for any big game hunting license:

- **30 DAYS PRIOR** to the start of the season, **14 DAYS PRIOR** for Turkey. ** AND
- **ONLY** to the person whose name appears on the license. AND
- Will **NOT** be awarded if the license has been used and/or the licensee was in the field during the season for which the license was valid. AND
- **MUST** include complete **LICENSE** and **CARCASS TAG**.
- Annual licenses (including Mountain Lion), Habitat Stamps, and exchanged licenses are **NON-refundable**.
- Any license costing less than \$15.00 is **NON-refundable***

How to Apply

- Fill out the Customer Information section.
- Fill out the transaction number, and hunt code (if applicable)
- Mark only **ONE** checkbox for refund, or preference point restoration, or surrender.
 - If multiple checkboxes are marked, preference point restoration will be selected.
 - The surrender box should only be marked if submitting before the start of the season, but less than 30 days prior to the start of the season.
- Indicate a reason for returning license.
- Sign and date the form.
- Return this application and license, with the carcass tag, to any Colorado Parks and Wildlife office or mail to:
Refund Office
6060 Broadway
Denver, CO 80216
- If mailed in an envelope with a postage meter or no U.S. postmark, the application will be processed based upon date received.
- Once mailed or submitted to an office, a license can not be returned to the applicant.
- **Allow 90 days, from day of receipt, for processing.**

Customer Information

CID Date of Birth (mm/dd/yyyy)

First Name _____ MI _____ Last Name _____

Mailing Address _____ City _____ State _____ Zip _____

Phone Number If mailing address and phone number is correct on license, these sections can be left blank.

License Information

Order Number (required) Hunt Code (if applicable)

Mark Only One Checkbox
Both a refund and preference point restoration will not be awarded.

REFUND: I hereby submit my Colorado license, at least 30 days prior to the start of the season**, for a refund. I understand I will be subject to a \$15.00 processing fee withheld from my refund*.

OR

PREFERENCE POINT RESTORATION: I hereby submit my Colorado license, at least 30 days prior to the start of the season**, for a preference point restoration to the pre-draw level.

OR

SURRENDER: I hereby surrender my Colorado license before the start of the season, but less than 30 days prior to the start of the season, for removal from my record **without** receiving a refund or preference point restoration.

Reason for refund:

Personal Employment
 Family Other:

If returning by mail, the envelope **MUST HAVE A VALID U.S. POSTMARK AT LEAST 30 DAYS PRIOR TO THE SEASON START.** Failure to apply at least 30 days prior to the season for which the license is valid will result in the denial of any refund or preference point restoration.*

"I certify that the information provided on this application is true and accurate. I understand that I must include a valid license and carcass tag for my application to be considered."

Signature _____

Date _____

No applications for refund or preference point restoration will be accepted if the application and license with carcass tag are submitted more than 30 days after the start of the season with the exception of members of the US military as outlined below.

- * The \$15.00 processing fee and \$15.00 refund restriction will be waived for resident youth licenses, for CPW error, and the below exceptions. **Less than 30 days prior to the start of the season (14 days for Turkey)**
- * Any request for refund or preference point restoration less than 30 days prior to the opening day of the season must be accompanied by sufficient evidence demonstrating that: the license has not been used, the licensee was not in the field, and the circumstances precluded the licensee from being able to submit within the required time limit. The **ONLY** circumstances that will be considered less than 30 days prior to the season are:
 - Extreme medical circumstances specific to the licensee (include physician's signed diagnosis)
 - Death of the licensee or death of the licensee's immediate family member (include copy of death certificate)
 - Members of the US military whose overseas deployment prevented applying for a refund within the required time limit (include copy of military orders)

CPW USE ONLY

Issued by CPW (Refund 100% + .25 S&R + .75 Wildlife Ed. Fund) Issued by License Agent (Refund less license agent commission + .25 S&R + .75 Wildlife Ed. Fund)

\$ Refund Differential _____ Date _____ Printed Name and Signature of CPW Official _____ Agent/Badge # _____

Notes: _____