



COLORADO

Parks and Wildlife

Department of Natural Resources

2022 Non-Motorized Trails Grant Application

The Colorado State Recreational Trails Grant Program funds projects for recreational trail grants, trail planning and trail support. This program is a partnership among:

- [Colorado Parks and Wildlife](#)
- [Great Outdoors Colorado \(GOCO\)](#)
- [The Federal Recreational Trails Program \(RTP\)](#)
- [The Land and Water Conservation Fund \(LWCF\)](#)

Grant Information

APPLICATION DEADLINE: Monday, October 4, 2021

Submit completed applications to: dnr_trails@state.co.us

Applications may also be submitted via Dropbox. Contact a staff member for the link.

Mail 1 hard copy to:

Colorado Parks and Wildlife
State Trails Program
13787 U.S. Hwy. 85 N., Littleton, CO 80125

If you are unable to submit electronically, include your completed application on a CD or thumb drive with your hard copy. Do not bind or staple your application. Paper clips are acceptable.

For further information or guidance on the application process, please contact:

Pam O'Malley
Non-Motorized Grants Administrator
303-791-1957 x4131
pam.omalley@state.co.us

Fletcher Jacobs
State Trails Program Manager
303-791-1957 x4129
fletcher.jacobs@state.co.us

For guidance on project development, please contact the appropriate Colorado Parks and Wildlife Regional Trail Coordinator:

- Northeast Region: Ben Plankis (720) 582-6948, benjamin.plankis@state.co.us
- Southeast Region: Luke Svare (719) 355-9405, lucas.svare@state.co.us
- Northwest Region: Randy Engle (970) 434-6862 x4221, randy.engle@state.co.us
- Southwest Region: Josh Stoudt (303) 548-8206, joshua.stoudt@state.co.us

EXHIBIT A

The final application you submit to State Trails will include the following documents presented in the order listed below:

1. Resolution from Governing Body
2. Application Checklist
3. Exhibit A - Application with complete answers in each category.
Limit 1 PAGE PER QUESTION, MINIMUM 12pt. FONT
4. Exhibit B - Project Budget (Excel format only, unprotected)
5. Environmental Forms (Not required for Planning/Support)
6. Vicinity and Project Maps
7. Photographs
8. Letters of support

All forms, eligibility criteria and other resource documentation are available on our website:

<http://cpw.state.co.us/aboutus/Pages/TrailsGrantsNM.aspx>

**** APPLICANT ORAL PROJECT PRESENTATION ****

Applicant representatives (1-2 people) will appear in person (or possibly via remote web conferencing) to present their proposal to the subcommittee members. Applicants will have a 15-minute window with a 5-minute question period. Presentations will be scheduled during the January subcommittee meetings in the Denver area. Eligible applicants will be notified of their assigned day and time.

Grant application and funding timeline:

August 2 - October 4, 2021: Grant applications available on the CPW website

September 7, 2021: Basic project scope and map emailed to Area Wildlife Manager and Trails Program email (dnr_trails@state.co.us)

October - December 2021: CPW staff and subcommittee preliminary review

January 2022: Applicant presentations to subcommittees

January 2022: State Trails Committee reviews recommendations from subcommittees

March 2022: CPW Commission makes the final decision on funding

April - June 2022: Contracts/POs are prepared and distributed to awarded project applicants.

PLANNING OR SUPPORT GRANT GRANT APPLICATION CHECKLIST

MANDATORY:

Signed letter of resolution from the Governing Body that includes resources/support committed to the project

Exhibit A - Application

Timeline form has been filled out

Budget uploaded as an unprotected Excel document

Maps/Photos/Graphics uploaded as PDF document(s)

Letters of Support (maximum of five) uploaded. No letters from clubs, groups or individuals who are specifically working on the project. No letters from CPW staff.

Project should be completed within 2.5 years from receiving grant

Required MATCH funding is secured, including CASH match funds. If committed, but not yet secured at time of application, note details in the comments section below.

CPW Area Manager was contacted about the project by September 7, 2021 and the applicant has discussed the project with them (not required for support grants).

ALL projects will be reviewed for wildlife impacts

ADDITIONAL PROJECT HIGHLIGHTS:

Youth Corps or youth organization will be used on the project (name of organization)

Volunteers will be utilized on the project (name of organization)

Comments

PLANNING OR SUPPORT GRANT APPLICATION CHECKLIST

MANDATORY:

Signed letter of resolution from Governing Body that includes resources/support committed to the project

Exhibit A - Application

Exhibit B - Budget (Unprotected Excel CPW form)

Maps/Photos/Graphics [Separate PDF document(s)] DO NOT combine with application.

Letters of Support (maximum of 5). No letters from clubs, groups or individuals who are specifically working on the project. No letters from CPW staff.

Project should be completed within 2.5 years from receiving grant.

Required MATCH funding is secured, including CASH match funds. If not secured at time of application, add a note in the comments sections at the bottom of this form.

CPW Area Manager was contacted about the project by September 7th and applicant has discussed the project with them (not required for support grants) Note: ALL projects will be reviewed by CPW for wildlife impacts.

ADDITIONAL PROJECT HIGHLIGHTS:

Youth Corps or youth organization will be used on the project (name of organization).

Volunteers will be utilized on the project (name of organization).

Comments

EXHIBIT A

NON-MOTORIZED PLANNING OR SUPPORT APPLICATION

Applicant or Organization Name:		
Mailing Address:		
Applicant Lead Contact Name:		Title:
Telephone:	Email:	Is this the primary contact for this grant: YES NO

OFFICIAL USE ONLY – DUNS # (IF REQUIRED):

PROJECT MANAGER (this person will have day-to-day responsibility for the project)

Name:		
Complete Mailing Address:		
Telephone:	Email:	

PRIMARY PARTNER INFORMATION (IF APPLICABLE)

Name:		
Mailing Address:		
Partner Contact Name:		Title:
Telephone:	Email:	Is this the primary contact for this grant: YES NO

ABOUT THE PROJECT

Project Title:		
Project Type [choose one]:	Planning	Support
Grant Request: \$	Match Amount (Min. 25%): \$	
Total Project Cost: \$		

Project Description: Please write a 3-4 paragraph description of your project and the expected accomplishments. Be sure to include Who, What, When, and Where.) **This is your scope of work.** (This section is not the place to talk about the project background, the benefits, the funding, or anything other than the actual work to be accomplished. Please address this information in question #1 of the Selection Criteria.)

WHO? Who will complete the work and who will oversee the project? Provide a description of your community or organization, highlighting its mission and purpose.

WHAT? Explain what you are going to do or accomplish. What is the goal or the reason for your project? Break down the project into a list of specific activities to be completed. These should be quantifiable items that correspond to the categories on your budget page. Include quantity or quality as part of your description of work to be performed. How long? How many? How many feet? How many miles? What materials will be used? Is a specific standard or guideline being used?

WHERE? Explain in detail the location of your project. Where is the project located? What county? What National Forest/ BLM Field Office? Provide the names of the trail(s) or trail system and where the work will be performed. What agency manages or is responsible for the land where the project will exist?

DEFINITIONS? Please define all acronyms and specialized terms that are used in your project description.

EXHIBIT A

Project Description

Previous CPW grants awarded (last 3 years) List award year, category and project name

EXHIBIT A

LAND OWNERSHIP		
1. Provide the name/s of the property owners:		
2. The trail corridor is controlled by: <input type="checkbox"/> Fee Simple <input type="checkbox"/> Lease <input type="checkbox"/> Easement <input type="checkbox"/> License <input type="checkbox"/> Right-of-Way <input type="checkbox"/> Other:		
PROJECTED USER INFORMATION (Please check all that apply)		
<input type="checkbox"/> Hiking	<input type="checkbox"/> Motorcycling	<input type="checkbox"/> Equestrian
<input type="checkbox"/> Walking	<input type="checkbox"/> Four-Wheeling	<input type="checkbox"/> ADA Accessible
<input type="checkbox"/> Running	<input type="checkbox"/> All-Terrain Vehicle	<input type="checkbox"/> Paddling
<input type="checkbox"/> Skateboarding	<input type="checkbox"/> Snowmobiling	<input type="checkbox"/> Other
<input type="checkbox"/> In-Line Skating	<input type="checkbox"/> Snowshoeing	<input type="checkbox"/> Other
<input type="checkbox"/> Biking	<input type="checkbox"/> X-Country Skiing	<input type="checkbox"/> Other
TRAIL SURFACE		
<input type="checkbox"/> Asphalt	<input type="checkbox"/> Concrete	<input type="checkbox"/> Other
<input type="checkbox"/> Natural	<input type="checkbox"/> Crusher Fines	<input type="checkbox"/> Other
PROJECT LOCATION (For multiple project sites attach a separate list.)		
Nearest Town or City:		
County:		
Latitude & Longitude Coordinates (in decimal degrees):		
State Congressional District (https://www.govtrack.us/congress/members):		
<i>Please fill out estimated numbers for all the applicable categories for your project (mark n/a for planning grants):</i>		
Acreage of new trailhead		Miles of trail being planned
Miles of new trail construction		Miles of trail maintenance
Miles of inter-connecting trail		Miles of trail reroute
Miles of trail to be decommissioned		Miles of trail to be restored
Miles of trail to be signed		Miles of trail grooming
Other		Other

Applicant Authorized Signature: _____ Date: _____
 (From Applicant Organization)

Land Agency Authorized Signature: _____ Date: _____
 (From project location land agency, if different from applicant)

EXHIBIT A

PLANNING AND SUPPORT GRANT SCORING CRITERIA

All applicants must respond to the following selection criteria questions in **eight pages or less**. Use the numbered blank pages at the end of this section. This application will be scored on a 100-point basis. The maximum number of points that can be awarded for each question is shown in parentheses. Each project will be reviewed by outside reviewers and CPW Trails Program staff. Projects will be ranked according to reviewer and staff scores.

Grant review subcommittee members review and score grant applications based on the totality of information available. This may include not only the answers provided to the application questions, but also additional information provided to the review subcommittee from agency staff and subcommittee member knowledge and information that is relevant to the proposed project.

Failure to provide a response to any question (unless otherwise noted) will reduce your project's score. Please read and understand all application questions prior to answering.

Respond in **12-point font**. Reference all attachments.

1. COMMUNITY NEED & BENEFIT (15 points)

Summarize the community need for the project. Letters of support should clearly document this need. How will this project specifically address the needs described? What are the benefits of this effort to trail users and groups in the communities, region, and/or state? Describe how the planning project will involve local community connectivity and how communities will benefit from the project. How will community health benefits and the equity of underserved communities be considered, evaluated, and prioritized in the plan? Will underserved communities be involved in decision making processes (i.e. where trails will be located, what they will look like, recreation prioritization, etc.) through citizen advisory boards or other means of public involvement?

2. URGENCY (5 points)

Why is it important to undertake this planning effort now, instead of at a later time? Please describe any elements that make this project urgent or timely and any associated loss of match funding or opportunity. List and describe the match contributions to be provided to the project *in addition to those necessary to meet the minimum required 25% match*, and the importance of these contributions.

3. CUMULATIVE IMPACTS (15 points)

Explain the extent to which this project focuses on regional trail and resource planning. How will the plan evaluate multiple trail systems' cumulative impacts together in a comprehensive plan? How will trail development be evaluated and balanced with existing trail system management, wildlife and natural resource conservation, and long term maintenance? Please include a map of the proposed area including any existing roads and trails.

4. WILDLIFE & NATURAL RESOURCES (15 points)

How do you intend to engage CPW staff in the planning process? How were impacts to wildlife and habitat evaluated, avoided, and/or minimized? What factors were considered to avoid large blocks of less disturbed sensitive environmental resources such as wildlife habitat or wetlands in the planning process?

EXHIBIT A

What aspects were considered to evaluate wildlife connectivity across the landscape and to avoid and/or minimize the potential for fragmentation? If necessary, describe any plans for avoiding and/or minimizing wildlife and natural resource impacts. Describe how the applicant will help support the land manager in implementation. For example, if a seasonal closure is recommended, what are the dates and how will it be implemented to be effective (signage, gates, game cameras, etc.)?

5. COLLABORATION (15 points)

Explain the extent to which the project demonstrates unique, innovative, and/or important multi-agency, organization and/or private partnerships. Describe how these partnerships will be a benefit to the planning project, development, and long term management/maintenance of the trail systems. Partnerships may include public agencies, conservation groups, stewardship groups, recreational groups, environmental groups, non-profit organizations, schools, businesses, and/or individuals.

6. IMPLEMENTATION (15 points)

How does this project tie into existing trail management plans and demonstrate a significant improvement to community trail systems and larger connectivity throughout communities and existing trail systems? Describe how the planning project will lead to trail system improvements, the development of tangible trails, trailheads, amenities, or recreation projects in the area. What are potential sources of funding and resources for both trail construction and long term maintenance and how will these be considered and incorporated into the planning process? Is there committed funding and/or personnel and volunteer stewardship resources to support the long term maintenance of a potential trail?

7. PUBLIC COMMENT (10 points)

Public comment is mandatory for all projects. If user conflicts are identified, how will they be address and managed? What stakeholders will be consulted to help decide upon objectives, strategies, and criteria? How will you engage stakeholders, land agency (municipalities, counties, federal) staff, and the community in the planning process? Do you anticipate public opposition to this plan or its implementation? If so, how will that be addressed? Will a professional consultant be hired to help facilitate this process?

8. PLANNING PROCESS & OUTCOME (10 points)

Describe the strategy for monitoring and evaluating project planning, including how success of the planning effort will be defined and measured. What tangible or measureable products will result from this planning project? What is the anticipated timeline of the process and necessary reviews (such as NEPA if on federal land)? In analyzing options for the project, discuss how different alternatives for trail development will be evaluated in the planning process.

List (in bulleted form) and provide a brief, specific description for each:

- Objectives
- Tasks
- End products and/or deliverables that will result from this planning effort

EXHIBIT A

1. COMMUNITY NEED & BENEFIT (15 points)

EXHIBIT A

2. URGENCY (5 points)

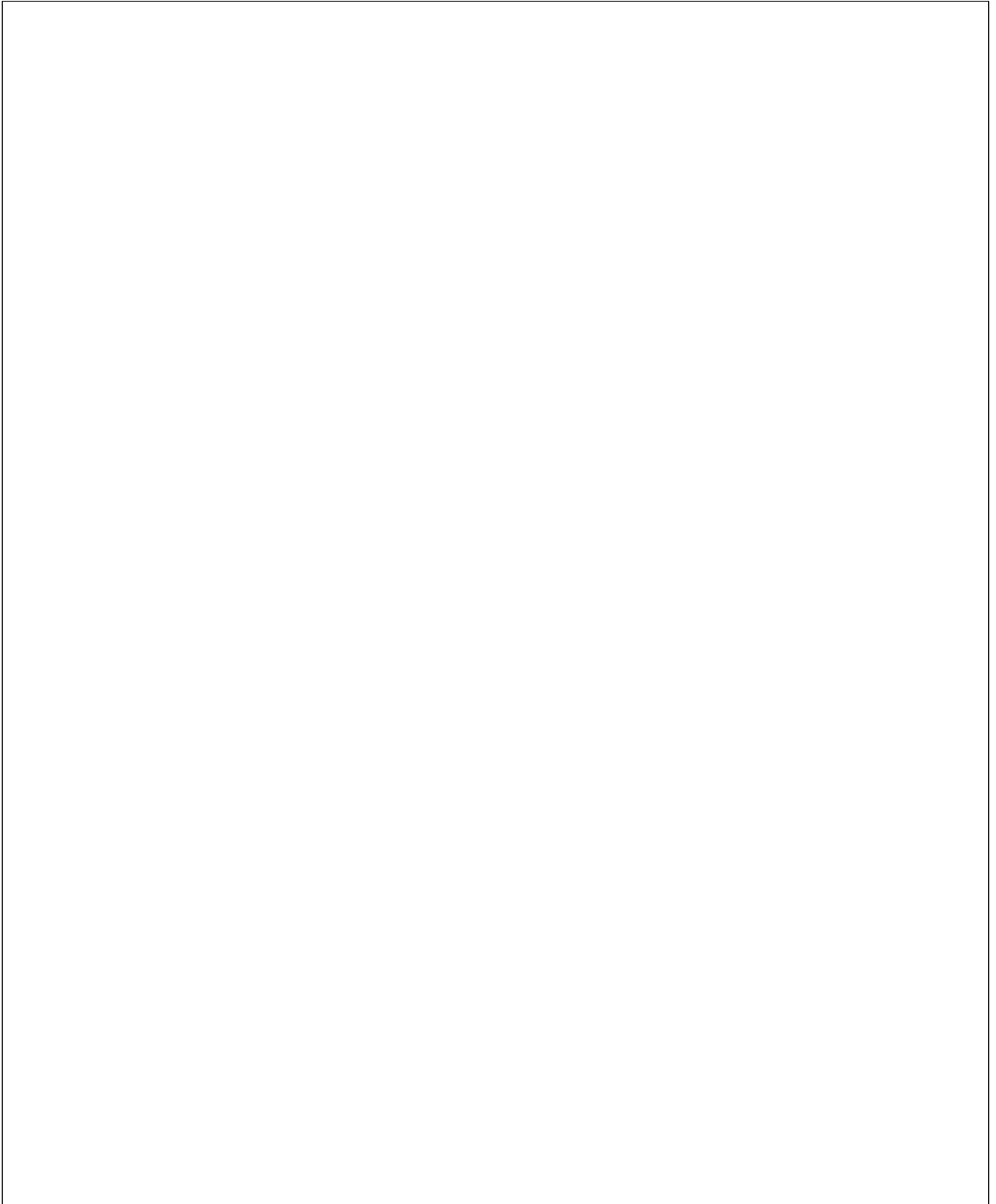


EXHIBIT A

3. CUMULATIVE IMPACTS (15 points)

EXHIBIT A

4. WILDLIFE & NATURAL RESOURCES (15 points)

EXHIBIT A

5. COLLABORATION (15 points)

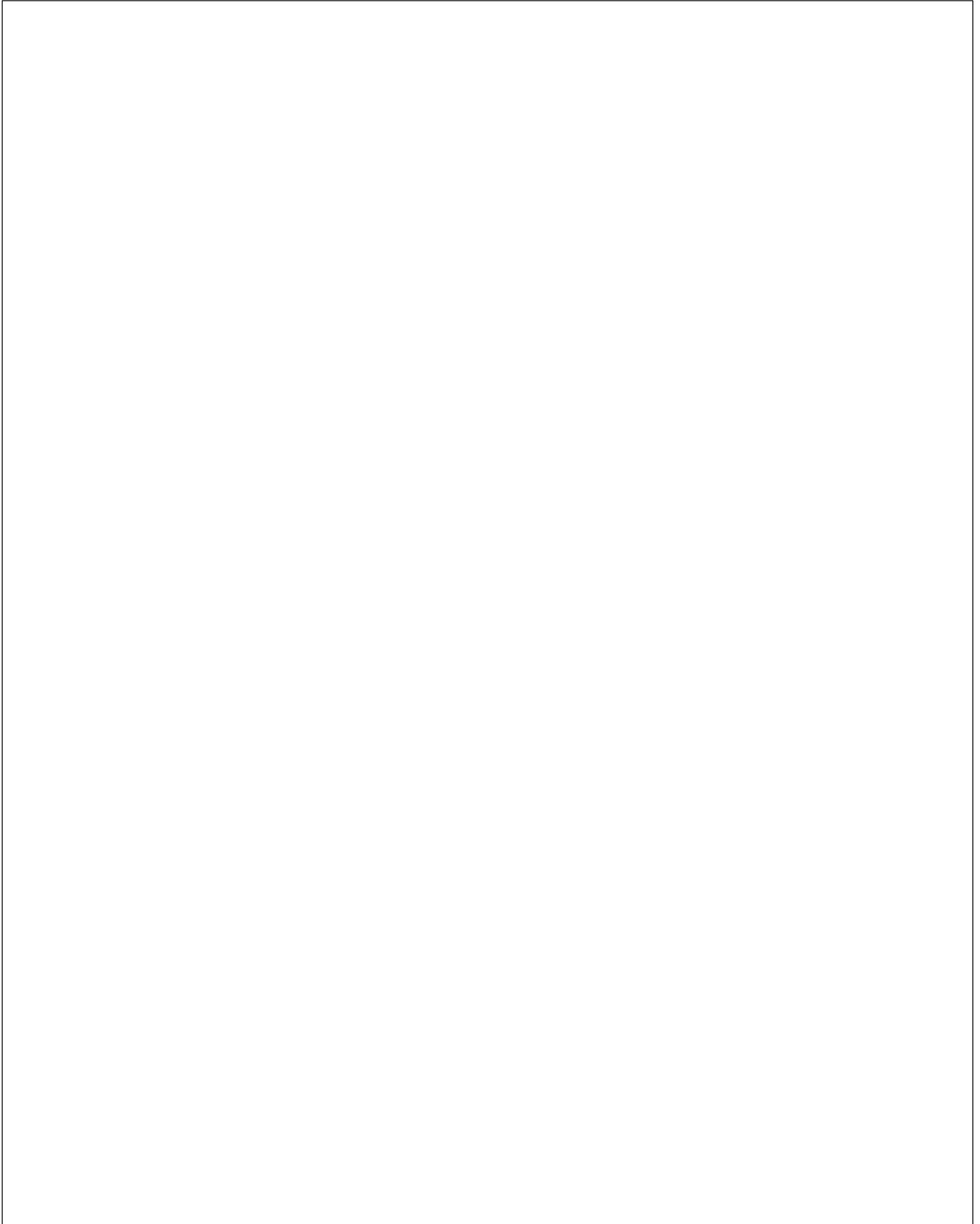


EXHIBIT A

6. IMPLEMENTATION (15 points)

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EXHIBIT A

7. PUBLIC COMMENT (10 points)

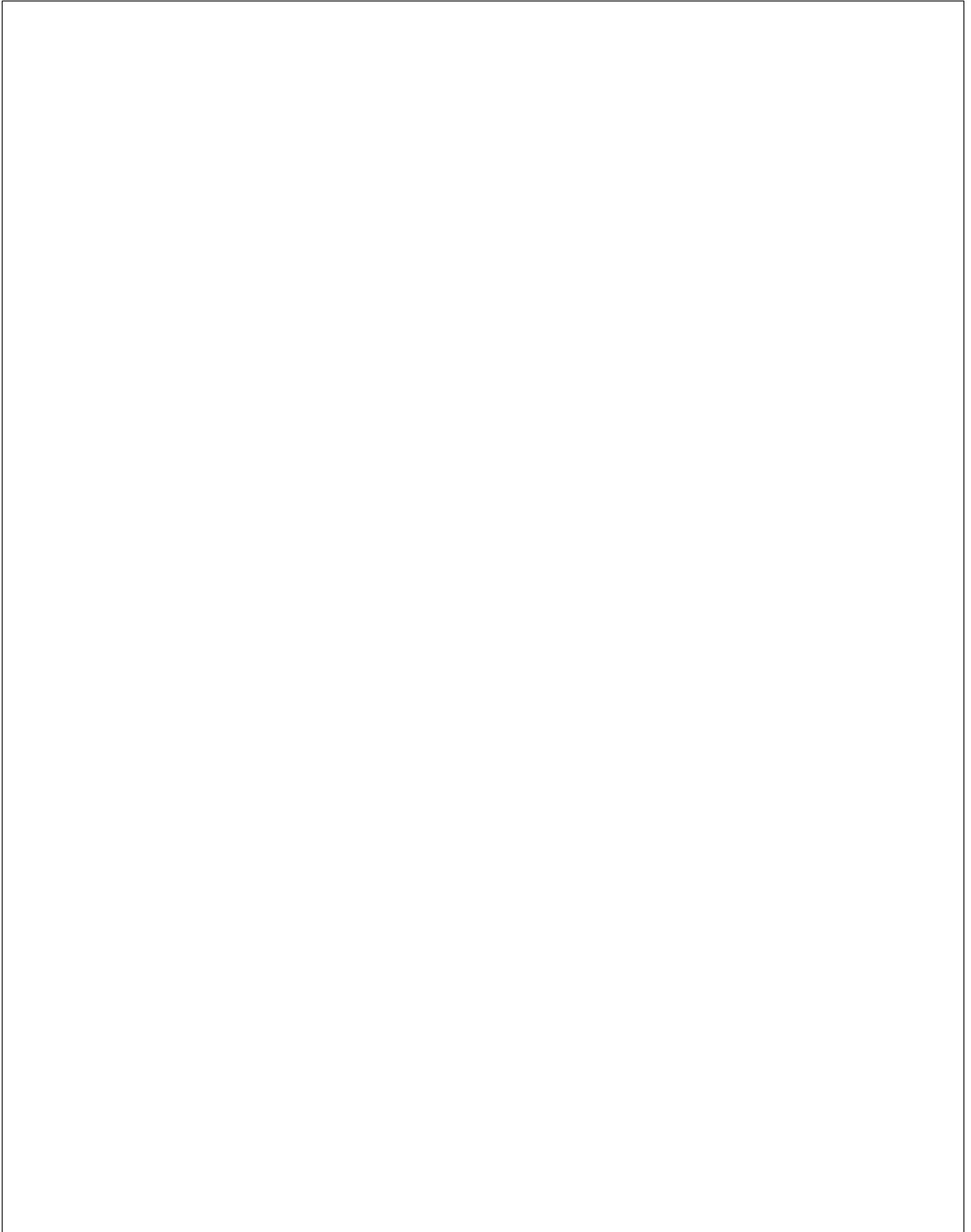
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EXHIBIT A

8. PLANNING PROCESS & OUTCOME (10 points)