

# Application form



**NON-MOTORIZED TRAILS GRANT APPLICATION - PLANNING**

## PROJECT BASICS

Title

Type

- Construction  
 Maintenance

- Planning  
 Support

Phased project

- Yes     No

If yes, Phase #

of

Brief summary

Grant request

\$

Grant ratio<sup>1</sup>

%

Match

\$

Match ratio

%

Total

\$

Total

100 %

## APPLICANT

Type

- Local                       County                       Federal                       Tribal  
 Recreation and Metro Districts                       Non-Profit

Organization

Postal address

City

State

CO

ZIP Code

General email

UEI #

Lead contact

Title

Telephone

Email

Project manager

Title

Telephone

Email

## PARTNER OR CO-SPONSOR

Organization

N/A

Postal address

City

State

CO

ZIP Code

Contact name

Title

Telephone

Email

<sup>1</sup> Grant ratio = grant request / total. Match ratio = match / total.

PROPERTY			
Nearest town or city	Breckenridge	County	Summit
Latitude/Longitude	39.382351, -106.062969	Congressional district	2
Name of property owner	Summit County, Town of Breckenridge, United States Department of Agriculture		
Trail Corridor controlled by	<input checked="" type="checkbox"/> Fee simple	<input type="checkbox"/> Lease	<input type="checkbox"/> Easement
	<input type="checkbox"/> License	<input type="checkbox"/> ROW	<input type="checkbox"/> Other:

TRAIL			
Uses	<input checked="" type="checkbox"/> Hiking, walking, running	<input checked="" type="checkbox"/> Biking	<input checked="" type="checkbox"/> Equestrian
E-bikes allowed?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	<input checked="" type="checkbox"/> Snow sports (non-motorized)
	<input type="checkbox"/> ADA Accessible		
	<input checked="" type="checkbox"/> Other: Photography, Sight-seeing		
Estimate percentage by type (e.g.,) 50% hiking, etc.	70% Hiking, 15% Sight-seeing, 10% Photography		
Surface	<input checked="" type="checkbox"/> Natural	<input type="checkbox"/> Crusher fines	<input type="checkbox"/> Asphalt
	<input type="checkbox"/> Concrete		
	<input type="checkbox"/> Other:		
Size of new trailhead (sq. ft.)	TBD	Length of trail being planned	TBD
Length of new trail construction <sup>2</sup>	TBD	Length of trail maintenance	TBD
Length of inter-connecting trail	TBD	Length of trail reroute	TBD
Length of decommissioned trail	TBD	Length of restored trail	TBD
Length of trail to be signed	TBD	Length of trail grooming	TBD
Other:			
Estimated amount of paid crew hours:	Grant	Match:	

### ACKNOWLEDGEMENT

On behalf of the applicant entity, I certify to the best of my knowledge that the information in this application is true and correct.

#### Authorized Representative

Signature	<b>Katherine King</b> <small>Digitally signed by Katherine King Date: 2023.10.03 12:44:00 -06'00'</small>	Date	10/03/2023
Name	Katherine King	Title	Director

<sup>2</sup> Length of trail – use miles, square feet, linear feet

**RESOLUTION NO. 2023-79**

**BOARD OF COUNTY COMMISSIONERS  
OF THE  
COUNTY OF SUMMIT  
STATE OF COLORADO**

**A RESOLUTION AUTHORIZING THE SUMMIT COUNTY OPEN SPACE AND TRAILS DEPARTMENT TO PURSUE COLORADO PARKS AND WILDLIFE NON-MOTORIZED TRAILS PLANNING GRANT.**

**WHEREAS**, Summit County Government has been engaged in ongoing collaborative planning efforts focused on identifying opportunities to provide improved, sustainable, and user-friendly trailhead access points and infrastructure in the southern Tenmile Range; and

**WHEREAS**, the Tenmile Range is a high use area located within the recently dedicated Camp Hale-Continental Divide National Monument and the planning effort is known as the “Camp Hale-Continental Divide National Monument Access Planning Project” (“Project”); and

**WHEREAS**, this Project area would include Quandary Peak and the adjacent drainages of Blue Lakes, McCullough Gulch, and Spruce Creek; and

**WHEREAS**, Summit County Government is requesting \$45,000 from Colorado Parks and Wildlife (“CPW”) to fund the Project; and

**WHEREAS**, Summit County Government maintains control of sections of the target property and intends to maintain control for at least 25 years.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF SUMMIT, STATE OF COLORADO THAT:**

1. The Summit County Open Space and Trails Department has estimated that the total cost of the Project is \$60,000.
2. The Summit County Board of County Commissioners finds that Summit County Open Space and Trails is prepared to accept the state funding for the Project.
3. The Summit County Board of County Commissioners recognizes that this is a planning grant to identify opportunities to improve trail access and, if feasible, intend to support the Project’s completion and long-term maintenance.
4. The Summit County Board of County Commissioners has allocated \$15,000 in the 2024 Open Space and Trails Department budget for the County’s matching fund requirement under the grant.
5. The Summit County Board of County Commissioners hereby authorizes the Summit County Open Space and Trails Department to enter a contract with CPW, pursuant of being awarded grant funding.

ADOPTED THIS 10<sup>TH</sup> DAY OF OCTOBER, 2023.



COUNTY OF SUMMIT  
STATE OF COLORADO  
BY AND THROUGH ITS  
BOARD OF COUNTY COMMISSIONERS

*Elisabeth Lawrence*  
\_\_\_\_\_  
Elisabeth Lawrence, Chair

ATTEST:

*Taryn Power*  
\_\_\_\_\_  
Taryn Power, Clerk and Recorder



BOARD OF COUNTY COMMISSIONERS

970 453 3414 ph | 970 453 3535 f  
summitcountyco.gov

208 East Lincoln Ave. | PO Box 68  
Breckenridge, Colorado 80424

September 28, 2023

Colorado Parks and Wildlife  
6060 Broadway  
Denver, CO 80216

To whom it may concern:

The Summit County Board of County Commissioners (BOCC) strongly supports Summit County Government's application for Colorado Parks and Wildlife's Non-Motorized Trails Planning Grant application in the amount of \$45,000 with a \$15,000 cash match. If awarded, these grant funds will allow for collaborative planning efforts focused on identifying opportunities to provide improved, sustainable, and user-friendly trailhead access points and infrastructure in the southern Tenmile Range.

Summit County is a thriving, year-round resort community with a great demand for its trails systems and natural beauty. Increasing public access and addressing resource impacts are critical to creating high-quality experiences for both local residents and out-of-town visitors while preserving the physical integrity of our recreational opportunities.

This project will do both. In partnership with the Town of Breckenridge and the United States Forest Service, we will use these funds to plan for improved recreational access points and infrastructure in the southern Tenmile Range, a high use area within the recently dedicated Camp Hale-Continental Divide National Monument. This area includes Quandary Peak and the adjacent drainages of Blue Lakes, McCullough Gulch, and Spruce Creek.

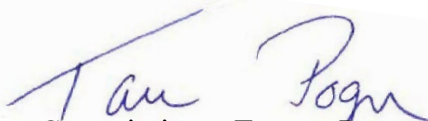
Securing these funds is a necessary first step towards achieving a larger shared vision to work across jurisdictions to improve public access, address resource impacts, and create high-quality experiences at the highest visitation sites within the new National Monument in Summit County. We also recognize that this is a longer-term project and to the extent that we have control of the land, support the project's completion and long-term maintenance for at least 25 years.

The Summit County Board of County Commissioners supports staff in submission of this grant application.

Thank you in advance for your time and consideration.

The Summit County Board of Commissioners

  
Chair Elisabeth Lawrence

  
Commissioner Tamara Pogue

  
Commissioner Christina Waters

# Timeline



NON-MOTORIZED TRAILS GRANT APPLICATION

## PROJECT DETAILS

Organization \_\_\_\_\_

Project title \_\_\_\_\_

TASK <i>Mobilization, staffing, construction or maintenance elements, planning phases, etc.</i>	Dates*	Dates	Dates	Dates	Dates	Dates	Dates
Administrative Close-out							

\*The timeline is an estimate of your project completion. Remember the project must be completed within 2.5 years of the award date. Suggestion - use quarterly or multiple month time frames [Q2/XX; Jun-Sept XX]. Initial grant expiration date will be June 30<sup>th</sup> or December 31<sup>st</sup>, dependent upon assigned funding source.

# Criteria Questions



NON-MOTORIZED TRAILS GRANT APPLICATION - PLANNING

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Organization

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Project title

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## 1. PROJECT NEED

15 points

- A. Give a detailed description of the project, including information such as trail system improvements, trail development, amenities, and other recreation opportunities.

- B. Describe the project's urgency and why it is being pursued at this time.

- C. Describe how issues such as existing trail system management, wildlife and natural resource conservation, new trail development, and long-term maintenance will be addressed during this process.
-

## **2. COMMUNITY BENEFIT**

**15 points**

A. Describe the community that will benefit from project. Include relevant demographic and economic data.

B. Outline any deficiencies or barriers to access this project would address or improve for the abovementioned community.

C. Estimate the number of people and/or types of user groups that will have access to recreational opportunities as a result of this project. Include methods for determining this estimate.

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### 3. PROJECT MANAGEMENT

10 points

- A. Give a detailed description of who will oversee the planning process. Include any pertinent information such as survey needs, facilitation processes and consultant information.
- B. Outline any CPW State Trails funding received in the last five years and if the project(s) were completed on time, on budget and within scope. For applicants without prior State Trails funding, provide examples of similar grant funded projects. Include project title, year of award, grant amount, and grantor for each.
-







## 7. PUBLIC ENGAGEMENT & PARTNERSHIPS

15 points

A. Describe efforts you will undertake to engage the public, especially the community served by the project (number of meetings held, public comments, citizen surveys, etc.) through this grant.

B. Include how stakeholders (public agencies, conservation/stewardship/recreational groups, community organizations, school, and/or local businesses) will be identified and involved in the planning process.

C. Describe how potential opposition to this plan or its implementation will be identified, addressed and managed.

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## 8. BUDGET AND FUNDING

10 points

- A. Describe the source of match for the project and when it will be secured. Include in-kind donations and partner contributions.

- B. Describe any consequences if this funding application is unsuccessful (loss of partner funds, staff capacity, expiration of surveys, etc.).
-



# Project Budget

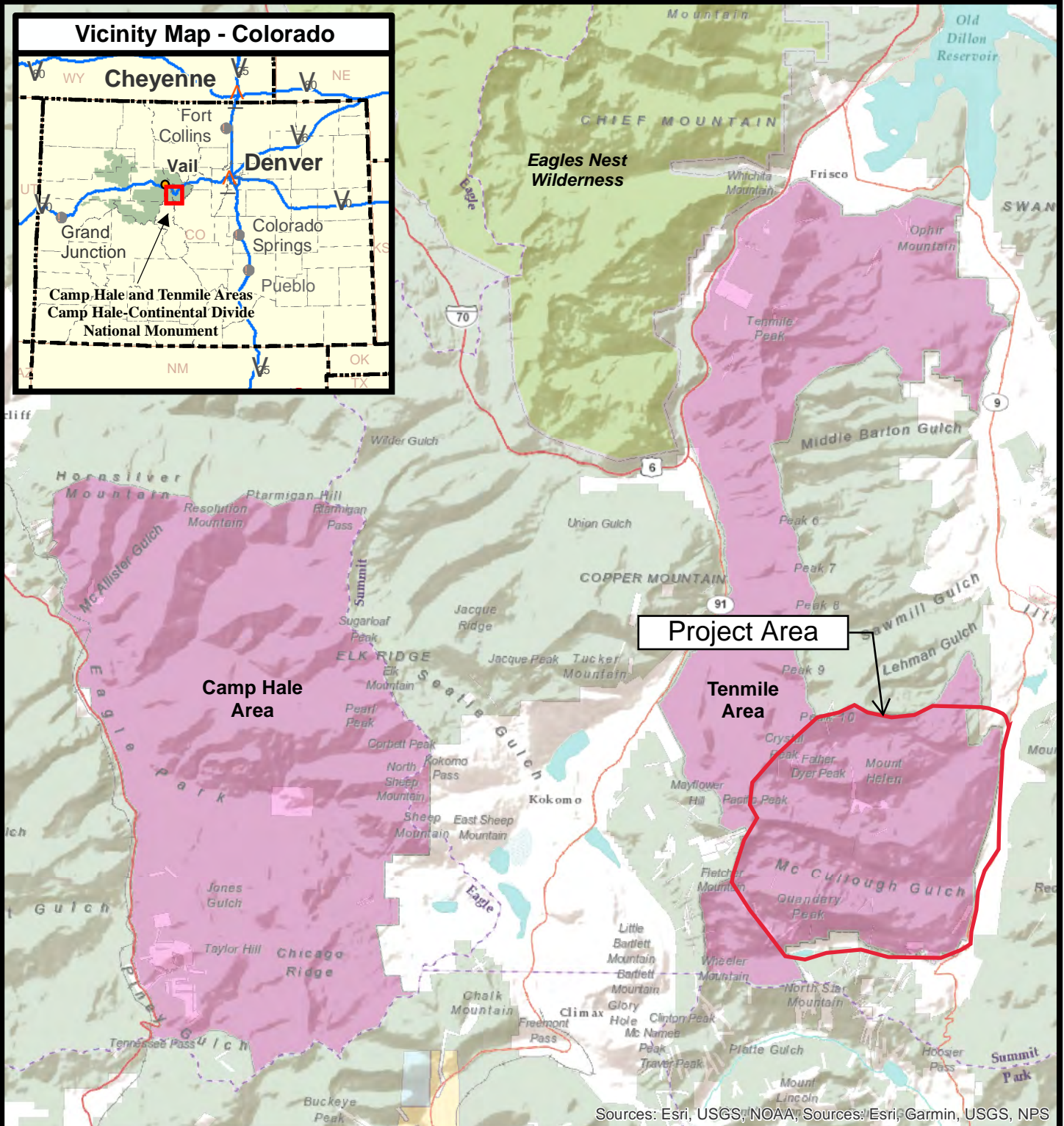
**NON-MOTORIZED TRAILS GRANT**

Project details				Match details				
CPW Grant #	Organization			Source of match	Type	Date available	Amount	
	Summit County Government - Open Space and Trails Department			Summit County Government	Cash	10/10/2023	\$ 5,000.00	
	Camp Hale-Continental Divide National Monument Access Planning			Town of Breckenridge	Cash	10/10/2023	\$ 5,000.00	
Grant Request (auto populates)	\$	43,575.00		United States Forest Service	Cash	10/10/2023	\$ 5,000.00	
Local match	\$	21,799.60	Min. Match	\$ 10,893.75	Summit County Government	In-Kind	11/14/2023	\$ 6,799.60
Project Total	\$	65,374.60					Match Total	\$ 21,799.60

Description	Qty	Unit type	Cost per unit	Total	Type	CPW Grant	Local match	Balance
<b>Contracted Services</b>								
Project Management and Kick-off Meeting	32	HR	\$ 165.00	\$ 5,280.00	Cash	\$ 280.00	\$ 5,000.00	\$ -
Visioning (2 Virtual Meetings, 1 in-person workshop, stakeholder visioning survey)	50	HR	\$ 165.00	\$ 8,250.00	Cash	\$ 3,250.00	\$ 5,000.00	\$ -
Public Engagement (Intercept Surveys, Open House)	48	HR	\$ 165.00	\$ 7,920.00	Cash	\$ 2,920.00	\$ 5,000.00	\$ -
Identifying Opportunities (Mapping, Site Visits, In-	84	HR	\$ 165.00	\$ 13,860.00	Cash	\$ 13,860.00		\$ -
Action Plan Development (Virtual Stakeholder Meetings, Written Action Plan)	64	HR	\$ 165.00	\$ 10,560.00	Cash	\$ 10,560.00		\$ -
Develop Operating Framework and Define Stakeholder Roles	56	HR	\$ 165.00	\$ 9,240.00	Cash	\$ 9,240.00		\$ -
Travel Expenses	15	DY	\$ 231.00	\$ 3,465.00	Cash	\$ 3,465.00		\$ -
<b>Salary/Wages</b>								
Summit County Open Space and Trails Resource Specialist (Contract Management, Participation, and Project Oversight)	60	HR	\$ 56.68	\$ 3,400.80	In-Kind		\$ 3,400.80	\$ -
Summit County Open Space and Trails Director (Participation and Project Oversight)	40	HR	\$ 84.97	\$ 3,398.80	In-Kind		\$ 3,398.80	\$ -
				\$ -				\$ -
				\$ -				\$ -
				\$ -				\$ -
<b>Materials/Supplies</b>								
				\$ -				\$ -
				\$ -				\$ -
				\$ -				\$ -
<b>Additional Categories</b>								
				\$ -				\$ -
				\$ -				\$ -
<b>TOTAL</b>				\$ 65,374.60		\$ 43,575.00	\$ 21,799.60	

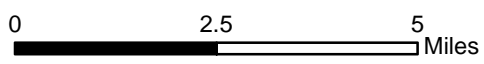
### Vicinity Map - Colorado



Sources: Esri, USGS, NOAA, Sources: Esri, Garmin, USGS, NPS

#### Disclaimer

The USDA Forest Service makes no warranty, expressed or implied, regarding the data displayed on this map, and reserves the right to correct, update, modify, or replace this information without notification.



#### Legend

- Highway
- Camp Hale and Tenmile Areas  
Camp Hale-Continental Divide  
National Monument
- OWNER CLASSIFICATION**
- USDA Forest Service
- Forest Service Wilderness
- Bureau of Land Management
- State
- Private

### Camp Hale-Continental Divide National Monument

#### Camp Hale and Tenmile Areas

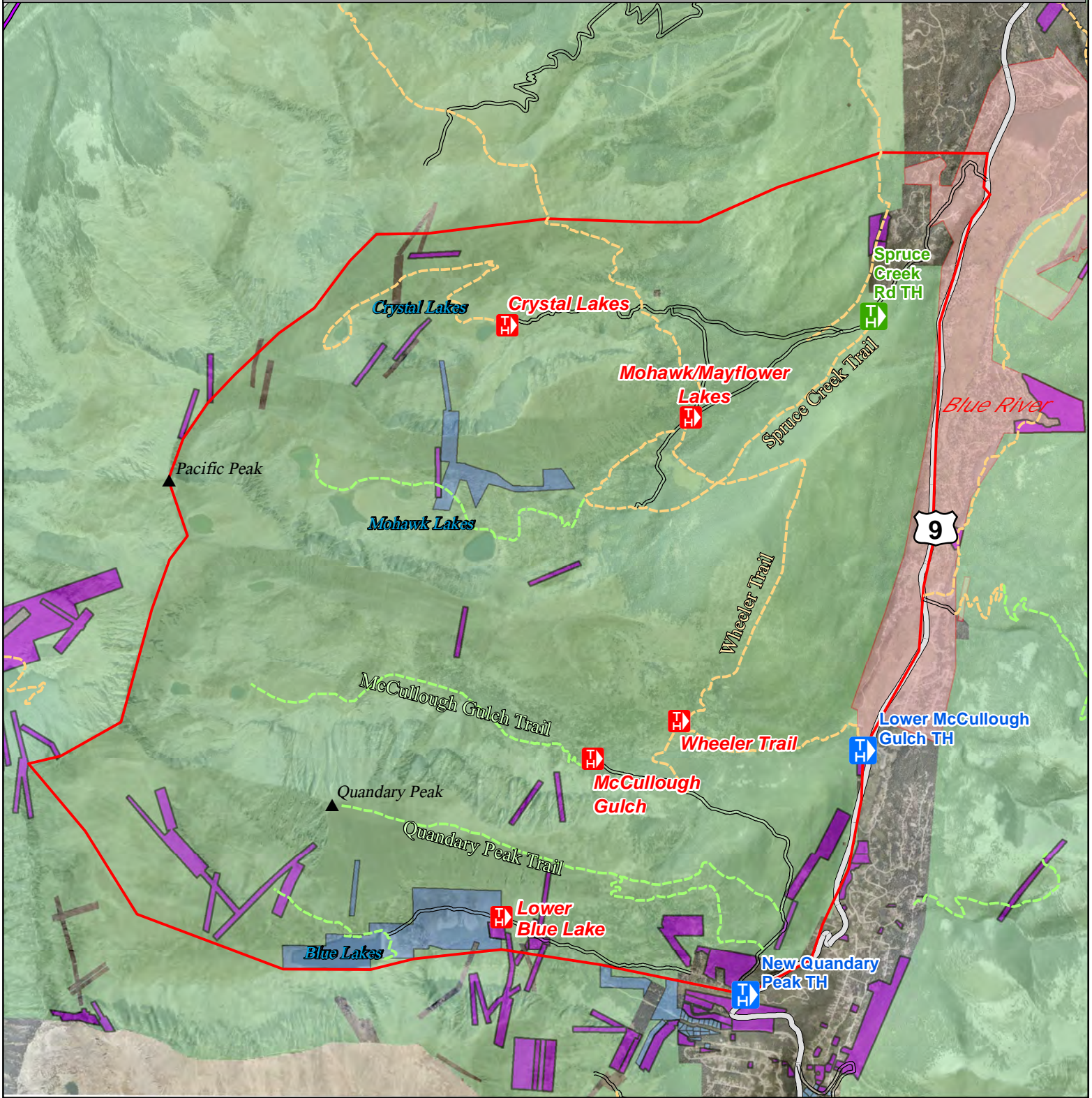
Approximately 53,804 Forest Service acres  
Eagle and Summit Counties, Colorado

USDA Forest Service, Rocky Mountain Region  
White River National Forest,  
Dillon and Eagle Holy Cross Ranger Districts  
U.S. Congressional District 2, Colorado

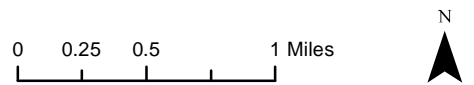
Copies of this map are available for public inspection in the  
Office of the Regional Forester, Rocky Mountain Region,  
1617 Cole Blvd, Building 17, Golden, CO 80401  
(303) 275-5350



- Project Area
- Trails open to hikers, horses, and other pack animals
- Open Space
- Trailheads (TH)**
- Trails open to bikers and hikers
- City of Colorado Springs
- Roads open to highway legal vehicles only
- WRNF lands
- Highways
- Towns
- ↑ Summit County
- ↑ US Forest Service
- ↑ Informal Parking Areas



All National Forest Lands West of Highway 9 are part of the Camp Hale-Continental Divide National Monument, designated by President Biden in 2022.





Due to no wayfinding signage or designated trails, visitors walk on Colorado Springs Utilities infrastructure.



The National Monument offers numerous wildlife viewing opportunities, especially for mountain goats and pikas.



Land managers recognize the importance of protecting the healthy wetland and beaver complex at Quandary Peak.



The only trailhead sign showing visitors where to park for Quandary Peak and McCullough Gulch.

No formal trailhead at Blue Lakes exists. Parking is becoming a challenge and emergency vehicle access is blocked.

Due to no trash cans or recycling bins, visitors often leave trash near a kiosk at the Quandary Peak Trailhead.



Even on weekdays during slow season, Spruce Creek Trailhead is overcapacity and cars spill down the road.



Visitors wishing to hike McCullough Gulch must walk an additional 1.2 miles on the road to access the trail due to no formal trailhead parking.



McCullough Gulch offers visitors the opportunity to visit a lake and waterfall. This area is in the overall range of numerous species including mountain goat, elk, mule deer, black bear, and pika.

The only restroom facilities within the entire National Monument are two porta-a-potties at Quandary Peak. The lack of facilities is causing challenges with human and dog waste.



Visitors illegally camp next to Blue Lakes threatening water quality and causing erosion.

Shuttle turnaround at McCullough Gulch is not being utilized for additional trailhead parking.



Blue Lakes is an extremely popular destination and listed on many websites as a “top ten” hike in Breckenridge. There are no formal trails or trailheads, and there is a complete lack of infrastructure and wayfinding signage in this entire area. This photo is an example of the crowds that visit Blue Lakes, even on a Tuesday in late August.



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**File Code:** 2300

**Date:** September 15, 2023

State Trails Grant Committee  
Colorado Parks & Wildlife, State Trails Program  
13787 U.S. Hwy. 85 N.  
Littleton, CO 80125

Dear Colorado State Trails Grant Committee,

I am writing to express the White River National Forest's support of Summit County Open Space and Trails' Camp Hale-Continental Divide National Monument Access Planning Grant application.

The WRNF has worked closely with Summit County on this grant request, as well as on collaborative decision-making at Quandary Peak, Blue Lakes, McCullough Gulch, and Spruce Creek for many years. Collaborative efforts to date have resulted in the establishment of a new shuttle and reservation system aimed to reduce parking congestion at Quandary Peak and McCullough Gulch while providing transportation access to trails directly from the Town of Breckenridge.

WRNF lands within the newly designated National Monument in this area are accessed through Summit County and Town of Breckenridge owned trailheads and/or road easements making cooperation between our organizations critical to managing recreational use and requiring interagency planning processes for access improvements. This grant will support collaborative planning efforts to provide improved and sustainable access points and infrastructure to trails at Quandary Peak, Blue Lakes, McCullough Gulch, and Spruce Creek, in a way that helps protect the natural and historic values found in the new National Monument.

The Dillon Ranger District of the WRNF had nearly 9 million visits in 2022 making it the most visited unit of public land in the country. Recreational use has grown dramatically in recent years and the WRNF has not had the resources to increase management sufficiently to keep up. With this project we are trying to move towards managing recreation sustainably from the road access to the trailhead, to the trail destination, and with a partnership model that crosses jurisdictions. Summit County Open Space and Trails plays an important role in developing solutions that create positive environmental impact, reduce barriers to recreation access, and address overcrowding and parking concerns. This planning grant will produce a framework and plan that will inform future interagency efforts related to access, visitor use management, and natural resource protection.

We hope that you will fully fund Summit County's planning grant request. If you have any questions or need further information, please contact Sam Massman, Forest Recreation Program Manager at [Samuel.massman@usda.gov](mailto:Samuel.massman@usda.gov) or 970-309-3268.



Sincerely,

X **ADAM  
BIANCHI** Digitally signed by ADAM  
BIANCHI  
Date: 2023.09.15  
11:54:16 -06'00'

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ADAM BIANCHI  
District Ranger



**TOWN OF BRECKENRIDGE**  
**OPEN SPACE & TRAILS**

September 28<sup>th</sup>, 2023

Colorado State Parks  
State Trails Program  
13787 S. Highway 85  
Littleton, CO 80215

To Whom It May Concern:

It is our great pleasure to write a letter of support for Summit County Open Space and Trails' Camp Hale-Continental Divide National Monument Access Planning Grant application.

The Town of Breckenridge's Open Space & Trails Program has worked closely with Summit County on collaborative decision-making at Quandary Peak, Blue Lakes, McCullough Gulch, and Spruce Creek since our program's inception in the late 1990s. Collaborative efforts have included programs such as a new shuttle and reservation system aimed to reduce parking congestion at Quandary Peak and McCullough Gulch. As the two primary Open Space & Trails programs in Summit County, we have worked together on countless projects and acquisitions with a shared goal of protecting and conserving land for recreational and conservation purposes.

Access to the portions of the National Monument in the southern Tenmile Range utilizes adjacent local public lands and an interagency planning process for access improvements is needed. This grant will allow the Town of Breckenridge's Open Space & Trails Program to assist in collaborative and proactive planning efforts to provide improved and sustainable access points and infrastructure at Quandary Peak, Blue Lakes, McCullough Gulch, and Spruce Creek, while also protecting the natural and historic values found in the new National Monument. As a busy, tourism driven town, just outside the boundaries of the newly established National Monument, improved and sustainable trailheads and infrastructure will only be beneficial to visitors and residents in our community. The Town of Breckenridge has several important trail networks that connect with Monument access points; we foresee this grant proposal providing a great new opportunity for Summit County residents and visitors to access Camp Hale-Continental Divide National Monument.

Summit County Open Space and Trails plays an important role in developing solutions that minimize natural resource impacts, promote sustainable recreation access for all, and address overcrowding and parking concerns. This planning grant will produce a framework and plan that will inform future interagency efforts related to access, visitor use management, and natural resource protection.

We hope that you will give Summit County's request favorable consideration. If you have any questions or need further information, please contact Anne Lowe, Manager at Breckenridge Open Space & Trails at [anel@townofbreckenridge.com](mailto:anel@townofbreckenridge.com) or (970) 547-3155.

Thank you for your consideration.

Sincerely,

Anne Lowe

Town of Breckenridge Open Space & Trails  
[anel@townofbreckenridge.com](mailto:anel@townofbreckenridge.com) // (970) 547-3155



Colorado Springs Utilities

*It's how we're all connected*

September 29, 2023

Colorado State Parks - State Trails Program  
13787 S. Highway 85  
Littleton, CO 80215

**Re: Letter of Support for Summit County Open Space and Trails Planning Grant application**

Dear Fletcher Jacobs,

Colorado Springs Utilities (Utilities) supports the grant application from Summit County Open Space and Trails' Camp Hale-Continental Divide National Monument Access Planning Grant application. Utilities has worked closely with Summit County on collaborative decision-making through the Quandary Peak and McCullough Gulch interagency group. These efforts have included the development of programs such as a new shuttle and reservation system aimed to reduce parking congestion at Quandary Peak and McCullough Gulch. These programs have favorable effects for Utilities, by reducing hazards from parking on roads and highways, maintaining access for emergency response and Utilities' operations, and educates visitors on the importance of recreating responsibly, which helps protect the sensitive alpine environment and water quality in the Upper Blue watershed that is a critical source of drinking water to the City of Colorado Springs.

Access to the portions of the National Monument in the southern Tenmile Range utilizes public lands adjacent to Utilities managed lands and source water watershed. An appropriate interagency planning process for improvements is needed. This grant will support such a process allowing Utilities to assist in collaborative and proactive planning with the aim of sustainable access points and infrastructure at Quandary Peak, Blue Lakes, McCullough Gulch, and Spruce Creek, while also protecting Utilities' operations as well as the natural and historic values found in the new National Monument. In addition, this grant will increase our understanding of stakeholder needs in the Upper Blue watershed to work towards management efforts that take into consideration the interests and needs of all stakeholders.

Summit County Open Space and Trails plays an important role in developing solutions that minimize adjacent landowner impacts, natural resource impacts, promote sustainable recreation access, and address overcrowding and parking concerns. This planning grant will produce a framework and plan that will inform future interagency efforts related to access, visitor use management, and natural resource protection. We hope that you will give Summit County's request favorable consideration. If you have any questions or need further information, please contact Lisa Walters, Source Water Protection Project Manager at [lwalters@csu.org](mailto:lwalters@csu.org) or 719-668-4424.

Sincerely,

Lisa Barbato

System Planning and Projects Officer  
Colorado Springs Utilities

1521 South Hancock Expressway  
P.O. Box 1103, Mail Code 1825  
Colorado Springs, CO 80947-1825

Phone 719.448.8888  
[www@csu.org](http://www@csu.org)



# Town of Blue River

September 19, 2023

Colorado State Parks  
State Trails Program  
13787 S. Highway 85  
Littleton, CO 80215

To Whom It May Concern:

I am writing to express Town of Blue River support of Summit County Open Space and Trails' Camp Hale-Continental Divide National Monument Access Planning Grant application.

Town of Blue River has worked closely with Summit County on collaborative decision-making at Quandary Peak, Blue Lakes, McCullough Gulch, and Spruce Creek actively since 2019 to address increased visitors and management of trails in Summit County. Collaborative efforts have included programs such as a new shuttle and reservation system aimed to reduce parking congestion at Quandary Peak and McCullough Gulch. There has been great success with the shuttle system at Quandary Peak

Access to the portions of the National Monument in the southern Tenmile Range utilizes adjacent local public lands and an interagency planning process for access improvements is needed. This grant will allow the Town of Blue River to assist in collaborative and proactive planning efforts to provide improved and sustainable access points and infrastructure at Quandary Peak, Blue Lakes, McCullough Gulch, and Spruce Creek, while also protecting the natural and historic values found in the new National Monument. In addition the Town of Blue River would be interested in addressing traffic and parking on Spruce Creek accessing Mohawk Lakes.

Summit County Open Space and Trails plays an important role in developing solutions that minimize natural resource impacts, promote sustainable recreation access for all, and address overcrowding and parking concerns. This planning grant will produce a framework and plan that will inform future interagency efforts related to access, visitor use management, and natural resource protection.

We hope that you will give Summit County's request favorable consideration. If you have any questions or need further information, please contact Town Manager Michelle Eddy, [michelle@townofblueriver.org](mailto:michelle@townofblueriver.org); (970)-547-0545 ext. 1.

Thank you for your consideration.

Sincerely,

Michelle Eddy, MMC  
Town Manager/Clerk  
(970) 547-0545 ext. 1  
[michelle@townofblueriver.org](mailto:michelle@townofblueriver.org)

**P.O. Box 1784, Breckenridge, CO 80424**  
**970-547-0545, <https://townofblueriver.colorado.gov>**



# Document checklist



NON-MOTORIZED TRAILS GRANT APPLICATION – PLANNING OR SUPPORT

## PROJECT DETAILS

Organization

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Project title

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## DOCUMENTS

### PRE-APPLICATION - SEPTEMBER

Document	Source	Submission format
<input type="checkbox"/> 1. Scope of work	Applicant's own	PDF
<input type="checkbox"/> 2. Project map	Applicant's own	PDF

### FULL APPLICATION - OCTOBER

Document	Source	Submission format
<input type="checkbox"/> 3. Application form	CPW template	PDF
<input type="checkbox"/> 4. Timeline	CPW template	PDF
<input type="checkbox"/> 5. Budget	CPW template	Unprotected Excel file
<input type="checkbox"/> 6. Photographs & maps	Applicant's own	Merged PDF (5 pages max)
<input type="checkbox"/> 7. Letters of support	Various	Merged PDF (5 letters max)
<input type="checkbox"/> 8. Resolution	Applicant's own	Signed PDF

## ADDITIONAL PROJECT INFORMATION

9. Required match funding secured (including cash match funds)

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10. Conservation/Youth Corps or other organization will be used on the project.

Name of organization:

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11. Volunteers will be utilized on the project

Name of organization:

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