

# Application form



**NON-MOTORIZED TRAILS GRANT APPLICATION - PLANNING**

**PROJECT BASICS**

Title

Type

Construction

Planning

Maintenance

Support

Phased project

Yes

No

If yes, Phase #

of

Brief summary

Grant request

\$

Grant ratio<sup>1</sup>

%

Match

\$

Match ratio

%

Total

\$

Total

100 %

**APPLICANT**

Type

Local

County

Federal

Tribal

Recreation and Metro Districts

Non-Profit

Organization

Postal address

City

State

CO

ZIP Code

General email

UEI #

Lead contact

Title

Telephone

Email

Project manager

Title

Telephone

Email

**PARTNER OR CO-SPONSOR**

Organization

N/A

Postal address

City

State

CO

ZIP Code

Contact name

Title

Telephone

Email

<sup>1</sup> Grant ratio = grant request / total. Match ratio = match / total.

**PROPERTY**

Nearest town or city	County		
Latitude/Longitude	Congressional district		
Name of property owner			
Trail Corridor controlled by	<input type="checkbox"/> Fee simple	<input type="checkbox"/> Lease	<input type="checkbox"/> Easement
	<input type="checkbox"/> License	<input type="checkbox"/> ROW	<input type="checkbox"/> Other:

**TRAIL**

Uses	<input type="checkbox"/> Hiking, walking, running	<input type="checkbox"/> Biking	<input type="checkbox"/> Equestrian	
E-bikes allowed?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Snow sports (non-motorized)	<input type="checkbox"/> ADA Accessible
<input type="checkbox"/> Other:				
Estimate percentage by type (e.g.,) 50% hiking, etc.				
Surface	<input type="checkbox"/> Natural	<input type="checkbox"/> Crusher fines	<input type="checkbox"/> Asphalt	<input type="checkbox"/> Concrete
<input type="checkbox"/> Other:				
Size of new trailhead (sq. ft.)	Length of trail being planned			
Length of new trail construction <sup>2</sup>	Length of trail maintenance			
Length of inter-connecting trail	Length of trail reroute			
Length of decommissioned trail	Length of restored trail			
Length of trail to be signed	Length of trail grooming			
Other:				
Estimated amount of paid crew hours:	Grant	Match:		

**ACKNOWLEDGEMENT**

On behalf of the applicant entity, I certify to the best of my knowledge that the information in this application is true and correct.

Authorized

Signature



Date

Name

Title

<sup>2</sup> Length of trail – use miles, square feet, linear feet

**ASPEN VALLEY LAND TRUST  
RESOLUTION**

**AUTHORIZE APPLICATION FOR CPW NON-MOTORIZED TRAILS GRANT FOR  
\$45,000 AND APPROVE MATCHING FUNDING**

Via a vote conducted by email of the Board of Directors of Aspen Valley Land Trust, a Colorado non-profit corporation, held Thursday, September 28-29, 2023, the following Resolution was duly moved, seconded and adopted by a majority vote of the members:

**BE IT RESOLVED** by the Board of Directors that the Aspen Valley Land Trust, a Colorado non-profit corporation, authorizes the Executive Director to approve the submission of the Trail Planning Grant for Coffman Ranch to the CPW Non-Motorized Trails Grant Committee for \$45,000 in grant funding, with a minimum 25% match (\$11,250) – of which \$4,500 must be cash.

The undersigned, being the duly elected and acting President of Aspen Valley Land Trust, a Colorado non-profit corporation, certifies that the above and foregoing is a full and correct copy of the Resolution adopted by the Board of Directors of Aspen Valley Land Trust, at the time set forth above.

**WITNESS** my hand and official seal.



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Ellen Dubé, President  
Aspen Valley Land Trust,  
a Colorado non-profit corporation

# Timeline

NON-MOTORIZED TRAILS GRANT APPLICATION



## PROJECT DETAILS

Organization \_\_\_\_\_

Project title \_\_\_\_\_

TASK <small>Mobilization, staffing, construction or maintenance elements, planning phases, etc.</small>	Dates*	Dates	Dates	Dates	Dates	Dates	Dates
Administrative Close-out							

\*The timeline is an estimate of your project completion. Remember the project must be completed within 2.5 years of the award date. *Suggestion - use quarterly or multiple month time frames [Q2/XX; Jun-Sept XX].* Initial grant expiration date will be June 30<sup>th</sup> or December 31<sup>st</sup>, dependent upon assigned funding source.



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## 2. COMMUNITY BENEFIT

15 points

A. Describe the community that will benefit from project. Include relevant demographic and conomic data.

B. Outline any deficiencies or barriers to access this project would address or improve for the abovementioned community.

C. Estimate the number of people and/or types of user groups that will have access to recreational opportunities as a result of this project. Include methods for determining this estimate.

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**3. PROJECT MANAGEMENT**

**10 points**

- A. Give a detailed description of who will oversee the planning process. Include any pertinent information such as survey needs, facilitation processes and consultant information.
- B. Outline any CPW State Trails funding received in the last five years and if the project(s) were completed on time, on budget and within scope. For applicants without prior State Trails funding, provide examples of similar grant funded projects. Include project title, year of award, grant amount, and grantor for each.
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**4. PLANNING**

**10 points**

A. Discuss the planning process that identified this project as a priority.

B. List all approved internal master or outdoor recreation plans and/or any external area, regional, or statewide plans this project supports and describe the benefit.

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**5. OUTCOME**

**10 points**

A. Describe the deliverables for the project and the anticipated timeline of the planning process and potential implementation.

B. List (in bulleted form) and provide a brief description of each: Objectives, Tasks/Project Milestones, End product and/or deliverables.

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**6. WILDLIFE AND NATURAL RESOURCES**

**15 points**

- A. Describe how potential impacts to wildlife and natural resources will be evaluated (using 'Planning Trails with Wildlife in Mind', mapping tools, etc.). Include any positive impacts this work will showcase.
- B. Describe any wildlife and natural resources issues raised by CPW staff during the application consultation.
- C. Explain how potential wildlife and natural resource impacts will be avoided, minimized, and/or mitigated (trail realignment, seasonal closures (include dates), signage, gates, game cameras, etc.)
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**8. BUDGET AND FUNDING**

**10 points**

A. Describe the source of match for the project and when it will be secured. Include in-kind donations and partner contributions.

B. Describe any consequences if this funding application is unsuccessful (loss of partner funds, staff capacity, expiration of surveys, etc.).

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COLORADO PARKS & WILDLIFE



# Project Budget

**NON-MOTORIZED TRAILS GRANT**

Project details				Match details			
CPW Grant #	Aspen Valley Land Trust			Source of match	Type	Date available	Amount
Organization	Aspen Valley Land Trust			Aspen Valley Land trust	Cash	Jan-24	\$ 11,250.00
Project title	Coffman Ranch River Access Trail						
Grant Request (auto populates)	\$	45,000.00					
Local match	\$	11,250.00	Min. Match	\$	11,250.00		
Project Total	\$	56,250.00				Match Total	\$ 11,250.00

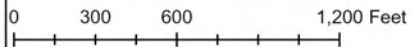
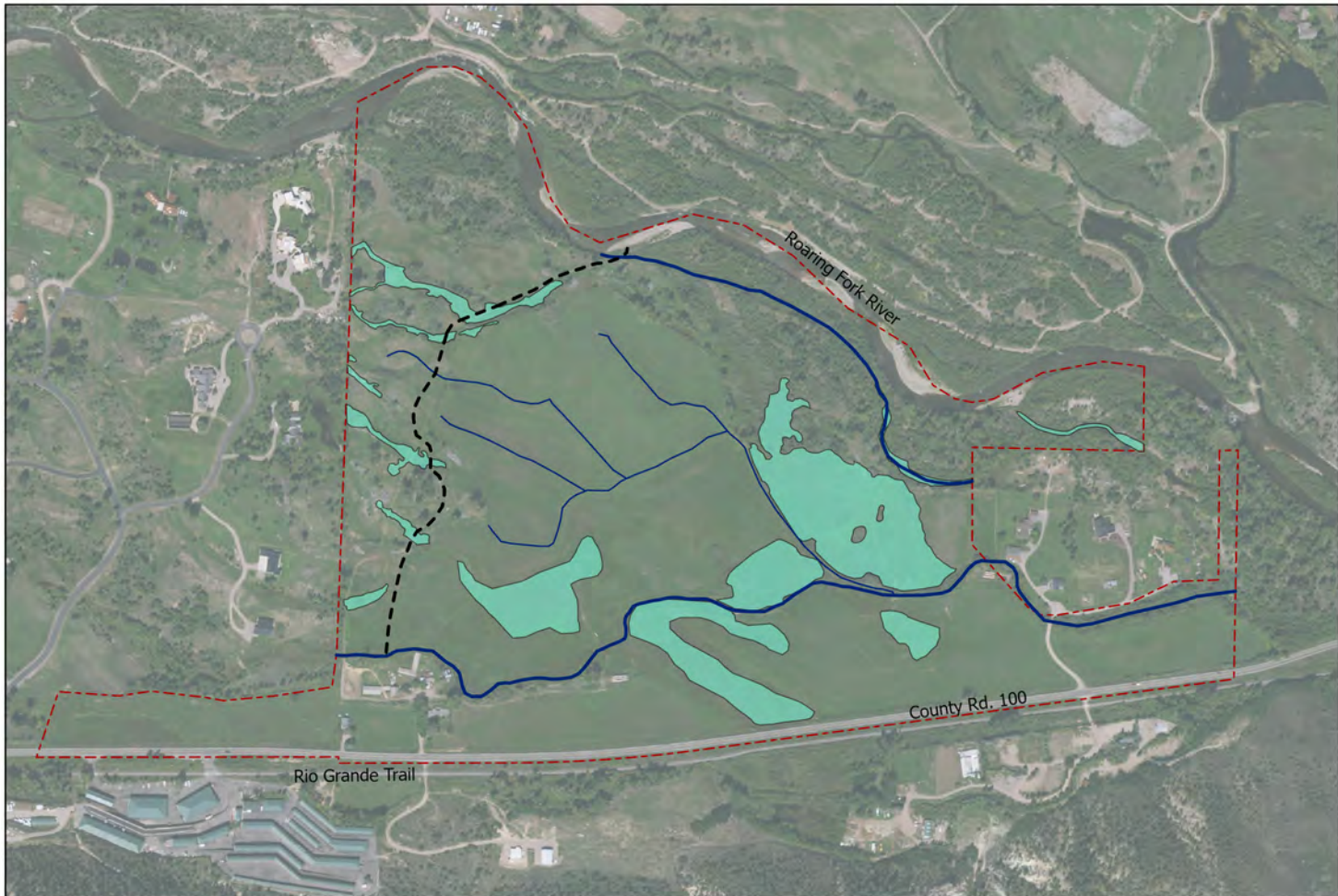
Description	Qty	Unit type	Cost per unit	Total	Type	CPW Grant	Local match	Balance
<b>Contracted Services</b>								
Civil Engineer - complete land survey, grading plans, and coordinate permits and any utilities work needed for trail connection to existing Rio Grande Trail.	1	EA	\$ 20,000.00	\$ 20,000.00		\$ 20,000.00		\$ -
Landscape architect or specialized trail planner - lead the trail design process and complete trail design work. Phases of contracted services to include: Conceptual Design, 90% CD set, and 100% CD set. Facilitate Public Outreach.	1	EA	\$ 30,000.00	\$ 30,000.00		\$ 25,000.00	\$ 5,000.00	\$ -
Ecologist - delineate wetlands and aquatic resources to guide trail design and coordinate with USACE on any permitting needs.	1	EA	\$ 6,250.00	\$ 6,250.00			\$ 6,250.00	\$ -
				\$ -				\$ -
				\$ -				\$ -
				\$ -				\$ -
				\$ -				\$ -
<b>Salary/Wages</b>								
				\$ -				\$ -
				\$ -				\$ -
				\$ -				\$ -
<b>Materials/Supplies</b>								
				\$ -				\$ -
				\$ -				\$ -
				\$ -				\$ -
<b>Additional Categories</b>								
				\$ -				\$ -
				\$ -				\$ -
				\$ -				\$ -
<b>TOTAL</b>				\$ 56,250.00		\$ 45,000.00	\$ 11,250.00	




ASPEN VALLEY LAND TRUST

# COFFMAN RANCH

A COMMUNITY VISION





-  Approximate Trail Alignment (.42 mi)
-  Coffman Ranch
-  Palustrine Emergent Wetland

**Exhibit A: AVL T Coffman  
Ranch Trail Project**  
CPW Non-Motorized Trail Grant Pre-  
Submittal



Fig. 1 – View of riparian and pasture interface providing immersible experience for trail users.



Fig. 2 – Aerial overview of Coffman Ranch.





Fig 3. Irrigation ditch requiring bridge for trail crossing.



Fig. 4 – Terminus of trail along the southern bank of the Roaring Fork River.



October 2, 2023

Colorado Parks and Wildlife  
6060 Broadway  
Denver, CO 80216

Dear CPW State Trails Program,

On behalf of the Roaring Fork School District, I am writing to support the Aspen Valley Land Trust's project to develop trail access for the Coffman Ranch Property in Carbondale, Colorado, providing equitable access to valuable outdoor experiences for our students and community.

Many of our students, teachers, and families would benefit from a free, outdoor-based, accessible learning environment. The development of a trail will provide users with straightforward access to learn about nature, conservation, ecology, wildlife, water/hydrology, agriculture, science, and more on a locally conserved property. Coffman Ranch is located in close proximity to our five Carbondale schools and a short drive from our Glenwood Springs and Basalt schools, providing easy access for field trips or outdoor education experiences for our population of over 5,600 students.

The mission of the Roaring Fork Schools is to ensure that every student develops the enduring knowledge, skills, and character to thrive in a changing world. One of our core strategies to accomplish this mission is to engage students in relevant and authentic learning experiences. Accessible outdoor learning spaces such as the proposed Coffman ranch project provide great opportunities for authentic learning to occur.

We encourage you to fully fund Aspen Valley Land Trust's CPW Non-Motorized grant funding request to complete necessary planning activities to implement a trail system that best meets our community needs at Coffman Ranch.

With Support,

Ben Bohmfalk  
Chief Operating Officer  
Roaring Fork Schools

Roaring Fork School District  
400 Sopris Avenue  
Carbondale, CO 81623  
(Phone) 970.384.6000 (Fax) 970.384.5795  
[www.rfschools.com](http://www.rfschools.com)

Dear CPW State Trails Program Staff,

The Carbondale Bike Pedestrian and Trails Commission is an important ally to AVLТ and has agreed to provide a letter of support for the Non-Motorized Trail Grant Application for AVLТ's Coffman Ranch property. They will be officially signing the letter of support at their board meeting on October 10<sup>th</sup>, 2023 and AVLТ will submit the signed letter upon receipt following the board meeting.

Best Regards,

Jonathan Rose  
Aspen Valley Land Trust  
Director of Restoration and Land Management  
970-963-8440

# Document checklist



NON-MOTORIZED TRAILS GRANT APPLICATION – PLANNING OR SUPPORT

## PROJECT DETAILS

Organization

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Project title

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## DOCUMENTS

### PRE-APPLICATION - SEPTEMBER

Document	Source	Submission format
<input type="checkbox"/> 1. Scope of work	Applicant's own	PDF
<input type="checkbox"/> 2. Project map	Applicant's own	PDF

### FULL APPLICATION - OCTOBER

Document	Source	Submission format
<input type="checkbox"/> 3. Application form	CPW template	PDF
<input type="checkbox"/> 4. Timeline	CPW template	PDF
<input type="checkbox"/> 5. Budget	CPW template	Unprotected Excel file
<input type="checkbox"/> 6. Photographs & maps	Applicant's own	Merged PDF (5 pages max)
<input type="checkbox"/> 7. Letters of support	Various	Merged PDF (5 letters max)
<input type="checkbox"/> 8. Resolution	Applicant's own	Signed PDF

## ADDITIONAL PROJECT INFORMATION

9. Required match funding secured (including cash match funds)
- 
10. Conservation/Youth Corps or other organization will be used on the project.  
Name of organization:
- 
11. Volunteers will be utilized on the project  
Name of organization:
-