

Non-Motorized Trails Stewardship Program



2023 PILOT PROGRAM APPLICANT INTEREST FORM

Submit this completed form to be combined with a Non-Motorized Maintenance Application to trails@state.co.us by October 3, 2023.

APPLICANT

Type Land Manager Non-Profit

Organization

Postal address

City State CO ZIP Code

Contact name

Contact email Phone

FUNDING

Grant request for 2 - 4 person crews
(max \$75,000) \$

Grant request for 5-8 person crews
(max \$150,000) \$

Match (min. 25% of grant request) \$

Total \$

STEWARDSHIP ELIGIBILITY

Why is this program a good fit for your organization?

STEWARDSHIP WORK PLAN

Describe the type of trail stewardship and the anticipated work plan your organization would perform if funded by this opportunity.

STEWARDSHIP CREW

Describe your current ability to hire and support trail crews who perform non-motorized trail maintenance.

AREA OF IMPACT

Describe the importance of the trail system that would be positively impacted by this work to both the local community and the State of Colorado.

Application form



NON-MOTORIZED TRAILS GRANT APPLICATION - MAINTENANCE

PROJECT BASICS

Title

Type

Construction

Planning

Maintenance

Support

Phased project

Yes

No

If yes, Phase #

of

Brief summary

Grant request

\$

Grant ratio¹

%

Match

\$

Match ratio

%

Total

\$

Total

100 %

APPLICANT

Type

Local

County

Federal

Tribal

Recreation and Metro Districts

Non-Profit

Organization

Postal address

City

State

CO

ZIP Code

General email

UEI #

Lead contact

Title

Telephone

Email

Project manager

Title

Telephone

Email

PARTNER OR CO-SPONSOR

Organization

N/A

Postal address

City

State

CO

ZIP Code

Contact name

Title

Telephone

Email

¹ Grant ratio = grant request / total. Match ratio = match / total.

PROPERTY

Nearest town or city		County	
Latitude/Longitude		Congressional district	
Name of property owner			
Trail Corridor controlled by	<input type="checkbox"/> Fee simple	<input type="checkbox"/> Lease	<input type="checkbox"/> Easement
	<input type="checkbox"/> License	<input type="checkbox"/> ROW	<input type="checkbox"/> Other:

TRAIL

Uses	<input type="checkbox"/> Hiking, walking, running	<input type="checkbox"/> Biking	<input type="checkbox"/> Equestrian
E-bikes allowed?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Snow sports (non-motorized)
	<input type="checkbox"/> ADA Accessible		
<input type="checkbox"/> Other:			
Estimate percentage by type (e.g.,) 50% hiking, etc.			
Surface	<input type="checkbox"/> Natural	<input type="checkbox"/> Crusher fines	<input type="checkbox"/> Asphalt
	<input type="checkbox"/> Concrete		
<input type="checkbox"/> Other:			
Size of new trailhead (sq. ft.)		Length of trail being planned	
Length of new trail construction ²		Length of trail maintenance	
Length of inter-connecting trail		Length of trail reroute	
Length of decommissioned trail		Length of restored trail	
Length of trail to be signed		Length of trail grooming	
Other:			
Estimated amount of paid crew hours:		Grant	Match:

ACKNOWLEDGEMENT

On behalf of the applicant entity, I certify to the best of my knowledge that the information in this application is true and correct.

Authorized Representative

Signature	Date
Name	Title

² Length of trail – use miles, square feet, linear feet



September 18, 2023

Colorado Parks and Wildlife Division
Trails Program
13787 S. Hwy 85
Littleton, CO 80125

I am writing to you today on behalf of the Colorado Mountain Bike Association's (COMBA) Board of Directors regarding the attached grant application for the 2024 CPW Non-Motorized Trail Stewardship Crew grant. COMBA is requesting funding to support the continuance of our trail maintenance team, Trail Conservation Services (TCS).

We launched the TCS team in Spring 2021 with funding through the GOCO Resilient Communities Program with the goal addressing the sizeable backlog of maintenance on area trails, with an emphasis on trails in the South Platte and Clear Creek Ranger Districts. We continued this successful program in 2022 & 2023 with funding from CPW State Trails and this year's team looks to be continuing into the fall apace.

The program has been highly effective and we have the support of our forest service partners to continue the progress we made this year. With the lessons learned and the newly trained crew we are well-positioned to make this a regular program. COMBA has led trail building and maintenance efforts that benefit mountain bikers, hikers, and equestrians since its inception in 1991. We are a regular partner with the land managers in Jefferson County, Clear Creek County, Park County, and Douglas County.

For our 2024 grant request we have secured contributions from Team Evergreen Cycling (\$5,000), Wheatridge Cyclery (\$5,000), and COMBA will be contributing \$23,025 in cash from our trails fund. The COMBA trails fund is supported by our members, business partners, and private individual contributors.

Maintenance of existing trails is an important element of providing the best possible outdoor recreation experiences and one of the most important steps in keeping the trails safe and enjoyable for all natural surface trail enthusiasts. We look forward to participating in this pilot program with your support.

Regards,

A handwritten signature in black ink, appearing to read "Will Montague". The signature is fluid and cursive, with a long horizontal stroke extending to the left.

Will Montague, President
Colorado Mountain Bike Association

Timeline



NON-MOTORIZED TRAILS GRANT APPLICATION

PROJECT DETAILS

Organization _____

Project title _____

TASK <i>Mobilization, staffing, construction or maintenance elements, planning phases, etc.</i>	Dates*	Dates	Dates	Dates	Dates	Dates	Dates
Administrative Close-out							

*The timeline is an estimate of your project completion. Remember the project must be completed within 2.5 years of the award date. Suggestion - use quarterly or multiple month time frames [Q2/XX; Jun-Sept XX]. Initial grant expiration date will be June 30th or December 31st, dependent upon assigned funding source.

Criteria Questions



NON-MOTORIZED TRAILS GRANT APPLICATION - MAINTENANCE

Organization

Project title

1. PROJECT NEED

15 points

A. Give a detailed description of the project, including information such as mileage or width of trail maintenance, re-route or restoration plans, and any other trail components/structures.

B. Describe the project's urgency and why it is being pursued at this time.

C. Describe the current condition of the existing trail. Include how it arrived at its current condition.

3. PROJECT MANAGEMENT

10 points

- A. Give a detailed description of who will oversee the trail work. Include who will perform the maintenance activities (staff, volunteers, conservation corps, contractors, etc.)

- B. Outline any CPW State Trails funding received in the last five years and if the project(s) were completed on time, on budget and within scope. For applicants without prior State Trails funding, provide examples of similar grant funded projects. Include project title, year of award, grant amount, and grantor for each.
-

4. PLANNING

10 points

A. Discuss the process that identified this maintenance project as a priority.

B. List all approved internal master our outdoor recreation plans and/or any external area, regional, or statewide plans this project supports.

7. PUBLIC ENGAGEMENT & PARTNERSHIPS

15 points

A. Outline public engagement activities for this project (public meetings, comment periods, surveys, etc.)

B. Describe any partnerships that will ensure the project's success (public agencies, conservation or recreation groups, local businesses, etc.)

C. Describe how potential opposition to this project or its implementation will be identified, addressed and managed.

8. BUDGET AND FUNDING

10 points

- A. Describe the source of match for the project and when it will be secured. Include in-kind donations and partner contributions.

- B. Describe any consequences if this funding application is unsuccessful (loss of partner funds, staff capacity, expiration of surveys, etc.).
-

Federal Environmental Form and Land Manager Approval
Only to be completed if all or part of the project is located on federal land

The applicant is responsible for securing all necessary permits, licenses, clearances, SHPO, and environmental analysis documentation necessary to comply with local, state, and/or federal laws.

Project Name Trail Conservation Services Project Sponsor Colorado Mountain Bike Association

As the official responsible for management of the land on which the project will be accomplished, I agree to the following:

1. The project as described in this application has my approval.
2. The project is located on federal public lands and is in conformance with the appropriate Forest Management Plan, BLM Resource Area Management Plan or other decision document.

Title of document: Pike and San Isabel National Forests and Comanche and Cimarron National Grasslands Land and Resource Management Plan

Date of document: November 18, 1984

3. A decision has been issued as part of the NEPA environmental review process.

Title of document: N/A

Date of document: N/A

If a decision has not been issued as part of the NEPA environmental review process, please state the reason why. No funds will be distributed until any required NEPA documentation is completed.

For more information about the NEPA environmental review process, contact:

Pike National Forest, South Platte Ranger District

Name: Brandon Mitchell

Phone number: 303.275.5610

Email: brandon.mitchell@usda.gov

4. The next planning process that may affect this project is planned for N/A.

Land Manager's Name: Brandon Mitchell

Land Manager's Title

Land Manager's Signature: Wilderness, Trails, Recreation Coordinator

BRANDON MITCHELL

Project Budget

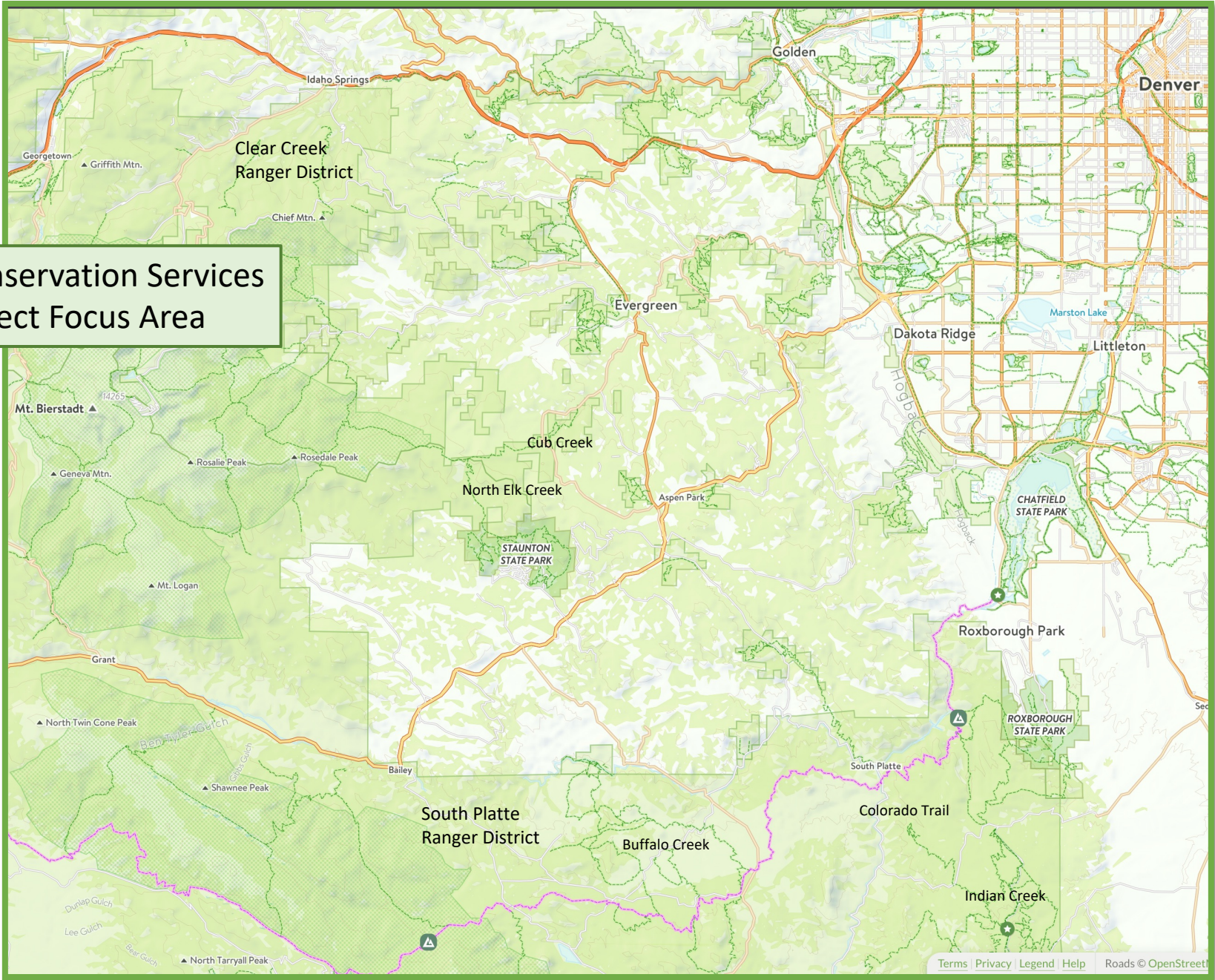


NON-MOTORIZED TRAILS GRANT

Project details				Match details			
CPW Grant #	Source of match (organization)			Type	Date available	Amount	
Organization	Colorado Mountain Bike Association			COMBA	Cash	Aug-23	\$ 23,025.00
Project title	Trail Conservation Services			Team Evergreen Cycling	Cash	Sep-23	\$ 5,000.00
Grant Request (auto populates)	\$ 150,000.00			Wheat Ridge Cyclery	Cash	Sep-23	\$ 5,000.00
Local match	\$ 53,411.00	Min. Match	\$ 37,500.00	COMBA, SPRD, CCRD	In-Kind	Sep-23	\$ 20,386.00
Project Total	\$ 203,411.00					Match Total	\$ 53,411.00

Description	Qty	Unit type	Cost per unit	Total	Type	CPW Grant	Local match	Balance
Contracted Services								
				\$ -				\$ -
				\$ -				\$ -
Salary/Wages								
Trail Director/Crew Leader (\$360/day)	28	WK	\$ 1,800.00	\$ 50,400.00	Cash	\$ 33,400.00	\$ 17,000.00	\$ -
5 Trail Crewmembers (\$300/day x 4-10hr days)	18	WK	\$ 6,000.00	\$ 108,000.00	Cash	\$ 96,000.00	\$ 12,000.00	\$ -
Program/Grant Administration	100	HR	\$ 89.00	\$ 8,900.00	Cash	\$ 8,900.00		\$ -
Clear Creek Ranger District	40	HR	\$ 60.00	\$ 2,400.00	In-Kind		\$ 2,400.00	\$ -
South Platte Ranger District	80	HR	\$ 60.00	\$ 4,800.00	In-Kind		\$ 4,800.00	\$ -
				\$ -				\$ -
				\$ -				\$ -
Materials/Supplies								
Trail building hand tools	35	EA	\$ 85.00	\$ 2,975.00	Cash		\$ 2,975.00	\$ -
Gloves, boots, packs (per crewmember)	7	EA	\$ 150.00	\$ 1,050.00	Cash		\$ 1,050.00	\$ -
				\$ -				\$ -
				\$ -				\$ -
				\$ -				\$ -
				\$ -				\$ -
Additional Categories								
Volunteer Assistance/Training (COMBA & Partners)	200	HR	\$ 25.43	\$ 5,086.00	In-Kind		\$ 5,086.00	\$ -
Volunteer Machine Operator	30	Day	\$ 270.00	\$ 8,100.00	In-Kind		\$ 8,100.00	\$ -
Machine Rental	30	Day	\$ 390.00	\$ 11,700.00	Cash	\$ 11,700.00		\$ -
				\$ -				\$ -
				\$ -				\$ -
TOTAL				\$ 203,411.00		\$ 150,000.00	\$ 53,411.00	

Trail Conservation Services
Project Focus Area









File Code: 2350
Date: September 1, 2023

Colorado Parks & Wildlife, State Trails Program
13787 U.S. Hwy. 85 N. Littleton, CO, 80125

To Whom it May Concern:

I am writing this letter in support of the 2024 State Trails Non-Motorized Grant Program application by the Colorado Mountain Bike Association (COMBA). If approved, these funds would enable COMBA in their continued efforts of maintaining trail systems in the South Platte Ranger District of the Pike and San Isabel National Forests. The intent is for COMBA to hire and train a 4-8 person trail crew to work full-time on key trail projects. These projects would be responsive to CPW's program values of promoting understanding and stewardship of Colorado's outdoors by providing opportunities for the public use and support of Colorado's diverse system of trails.


Work would occur across the South Platte Ranger District, targeting priority locations such as at Buffalo Creek, Guanella Pass, Indian Creek, Kenosha Pass, and North Elk Creek. These areas include heavily used non-motorized trail systems located within an hour plus drive of millions of people along the Front Range and Denver Metro Area. The demand for access to outdoor recreation and public lands in this area is increasing while population growth is putting added pressure on all our trail systems. At the same time, State-wide there is a substantial trail maintenance backlog.

The proposed maintenance team would be a continuation of efforts by COMBA and partners, in 2020-23 and would provide a career path for youth to continue conservation work in the future. The team may also be used for training, as well as leveraging of volunteers and crew leaders for the area. In addition, the program would continue to provide a model for other trail stewardship organizations.

The South Platte Ranger District has a long history of successfully working with COMBA. This collaborative effort of providing critical trail maintenance is a great example of the cooperation that is needed to accomplish our mutually beneficial objectives. The outcome of these on the ground efforts will directly improve the recreation experience for thousands of Forest visitors, as well as to help ensure the resilience of a high value watershed, and to reflect CPW program values.

I appreciate all that CPW does to support these important recreation settings and resources. For any questions regarding this correspondence, please contact Brandon Mitchell, SPRD Wilderness/Trails Coordinator at brandon.mitchell@usda.gov. Thank you for your consideration and support of this application.

Sincerely,

X 
Digitally signed
by BRIAN BANKS
Date: 2023.09.07
16:00:47 -06'00'

BRIAN BANKS
District Ranger



TEAM EVERGREEN
CYCLING

September 19, 2023

Colorado Parks & Wildlife
State Trails Program
13787 U.S. Hwy. 85 N.
Littleton, CO, 80125

To Whom It May Concern:

Colorado Mountain Bike Association (COMBA) has applied for the 2023 Colorado State Recreational Trails Non-Motorized Grant Program for their seasonal trail crew. The COMBA Trail Conservation Services (TCS) team has previously been funded by GOCO to maintain trails in the heavily used areas of Buff Creek, Indian Creek, Warren Gulch, the Colorado Trail, and the CDT.

Working in areas that primarily fall on forest service land, TCS has been able to achieve measured success beyond normal volunteer efforts. Proper trail maintenance promotes the sustainability of the system, encouraging visitors to remain on the trail, thereby protecting nearby habitats.

Team Evergreen Cycling represents thousands of outdoor enthusiasts through our membership and events. We believe in trail access and sustainable use and fully support COMBA's grant request for their Trail Conservation Services team. Team Evergreen has committed a \$5,000 cash match to the project.

Kind Regards,

Jennifer Barbour
Executive Director
Team Evergreen Cycling

Team Evergreen Cycling
501c3 #85-0930923
PO Box 3804
Evergreen, CO 80403



September 5, 2023

Colorado Parks & Wildlife
State Trails Program
13787 U.S. Hwy. 85 N.
Littleton, CO, 80125

Dear State Trails Committee,

This letter is to express our support of a CPW non-motorized Trail Stewardship Crew grant application by COMBA, Colorado Mountain Bike Association. COMBA has been an adopter of the Colorado Trail Segment 1 since 1991 and we have partnered on improving the visitor experience and health of the trails frequently over the years. The work that COMBA's Trail Conservation Services (TCS) seasonal trail maintenance crew has completed over the last three years has been instrumental to these goals and we wholeheartedly support the continued funding of this team.

As you are probably aware, the Colorado Trail Foundation (CTF) is focused on supporting the maintenance and enhancement of the full length of the 567-mile Colorado Trail. Much of this trail is in remote areas that are hard to access and even more difficult to address trail needs with only volunteer efforts. The TCS team is trained and equipped for week-long stints into the backcountry where they camp and perform work on these difficult segments of the Colorado Trail.

We are coordinating projects for 2024 with COMBA and the South Platte Ranger District for segments 1-3 of the Colorado Trail. This will include basic maintenance such as clearing drains and removing downfall, as well as some more extensive work involving short realignments to address undesirable grades and lack of proper water management.

The Colorado Trail is a state treasure and an important amenity for Coloradans and tourists alike. Keeping it healthy and safe is paramount to our mission here at CTF and we are grateful for partners such as COMBA assisting us with this monumental task. Please consider continuing your support for the TCS team into 2024 and feel free to reach out to me if you have any questions.

Sincerely,



Tisha McCombs, Executive Director
Colorado Trail Foundation



September 18, 2023

Colorado Parks and Wildlife Division
Trails Program
13787 S. Hwy 85
Littleton, CO 80125

I am writing to you today on behalf of the Colorado Mountain Bike Association's (COMBA) Board of Directors regarding the attached grant application for the 2024 CPW Non-Motorized Trail Stewardship Crew grant. COMBA is requesting funding to support the continuance of our trail maintenance team, Trail Conservation Services (TCS).

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Regards,

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Will Montague, President
Colorado Mountain Bike Association

Document checklist



NON-MOTORIZED TRAILS GRANT APPLICATION – CONSTRUCTION OR MAINTENANCE

PROJECT DETAILS

Organization

Project title

DOCUMENTS

PRE-APPLICATION - SEPTEMBER

Document	Source	Submission format
<input type="checkbox"/> 1. Scope of work	Applicant's own	PDF
<input type="checkbox"/> 2. Project map	Applicant's own	PDF

FULL APPLICATION - OCTOBER

Document	Source	Submission format
<input type="checkbox"/> 3. Application form	CPW template	PDF
<input type="checkbox"/> 4. Timeline	CPW template	PDF
<input type="checkbox"/> 5. Budget	CPW template	Unprotected Excel file
<input type="checkbox"/> 6. Photographs & maps	Applicant's own	Merged PDF (5 pages max)
<input type="checkbox"/> 7. Letters of support	Various	Merged PDF (5 letters max)
<input type="checkbox"/> 8. Resolution	Applicant's own	Signed PDF
<input type="checkbox"/> 9. Environmental forms	CPW Template	Signed PDF
<input type="checkbox"/> 10. Formal EA or NEPA*	Federal Template	Web link or PDF

ADDITIONAL PROJECT INFORMATION

11. Required match funding secured (including cash match funds)
12. Construction projects have been evaluated for permits and, if required, permits obtained.
13. Project area is owned by a public land agency or has an easement that designates the area be open to the public for at least 25 years.
14. Conservation/Youth Corps or other organization will be used on the project.
Name of organization:
-
15. Volunteers will be utilized on the project
Name of organization:
-

*Must be completed prior to application presentations in January.