

# Non-Motorized Trails Stewardship Program



2023 PILOT PROGRAM APPLICANT INTEREST FORM

Submit this completed form to be combined with a Non-Motorized Maintenance Application to [trails@state.co.us](mailto:trails@state.co.us) by October 3, 2023.

## APPLICANT

Type	<input type="checkbox"/> Land Manager	<input type="checkbox"/> Non-Profit			
Organization					
Postal address					
City		State	CO	ZIP Code	
Contact name					
Contact email				Phone	

## FUNDING

Grant request for 2 - 4 person crews (max \$75,000)	\$
Grant request for 5-8 person crews (max \$150,000)	\$
Match (min. 25% of grant request)	\$
Total	\$

## STEWARDSHIP ELIGIBILITY

Why is this program a good fit for your organization?

## STEWARDSHIP WORK PLAN

Describe the type of trail stewardship and the anticipated work plan your organization would perform if funded by this opportunity.

## STEWARDSHIP CREW

Describe your current ability to hire and support trail crews who perform non-motorized trail maintenance.

## AREA OF IMPACT

Describe the importance of the trail system that would be positively impacted by this work to both the local community and the State of Colorado.

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# Application form



**NON-MOTORIZED TRAILS GRANT APPLICATION - MAINTENANCE**

## PROJECT BASICS

Title

Type

Construction

Planning

Maintenance

Support

Phased project

Yes

No

If yes, Phase #

of

Brief summary

Grant request

\$

Grant ratio<sup>1</sup>

%

Match

\$

Match ratio

%

Total

\$

Total

100 %

## APPLICANT

Type

Local

County

Federal

Tribal

Recreation and Metro Districts

Non-Profit

Organization

Postal address

City

State

CO

ZIP Code

General email

UEI #

Lead contact

Title

Telephone

Email

Project manager

Title

Telephone

Email

## PARTNER OR CO-SPONSOR

Organization

N/A

Postal address

City

State

CO

ZIP Code

Contact name

Title

Telephone

Email

<sup>1</sup> Grant ratio = grant request / total. Match ratio = match / total.

**PROPERTY**

Nearest town or city **Winter Park, Granby, Grand** County **Grand**

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Latitude/Longitude **39.9450° N, 105.8172° W** Congressional district **2**

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Name of property owner **USFS, BLM, State Land Board, Towns, Grand County**

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Trail Corridor controlled by  Fee simple  Lease  Easement

License  ROW  Other: **Government owned**

**TRAIL**

Uses  Hiking, walking, running  Biking  Equestrian

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E-bikes allowed?  Yes  No  Snow sports (non-motorized)  ADA Accessible

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Other: **Wildlife viewing, climbing access, hunting**

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Estimate percentage by type (e.g.,) 50% hiking, etc. **40% hiking; 35% biking; 25% winter use**

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Surface  Natural  Crusher fines  Asphalt  Concrete

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Other:

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Size of new trailhead (sq. ft.)	<b>1000 sq. ft.</b>	Length of trail being planned	<b>5 miles</b>
Length of new trail construction <sup>2</sup>	<b>N/A</b>	Length of trail maintenance	<b>450 miles</b>
Length of inter-connecting trail	<b>350 miles</b>	Length of trail reroute	<b>up to 2 miles</b>
Length of decommissioned trail	<b>~2.5 miles</b>	Length of restored trail	<b>up to 2 miles</b>
Length of trail to be signed	<b>5 miles</b>	Length of trail grooming	<b>40 miles</b>

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Other:

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Estimated amount of paid crew hours: Grant **2,556** Match: **2,284**

**ACKNOWLEDGEMENT**

On behalf of the applicant entity, I certify to the best of my knowledge that the information in this application is true and correct.

**Authorized Representative**

Signature **Meara McQuain** Digitally signed by Meara McQuain  
Date: 2023.10.03 10:28:09 -06'00' Date **10/03/2023**

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Name **Meara McQuain** Title **Executive Director**

<sup>2</sup> Length of trail – use miles, square feet, linear feet



September 29, 2023

Colorado Parks and Wildlife  
Trails Program  
13787 US Hwy 85 N  
Littleton, CO 80125

Re: State Trails NM Construction Grant for 2023

Dear State Trails Committee:

Headwaters Trails Alliance (HTA) is a non-profit organization dedicated to the advocacy of trails in Grand County. Our mission is to identify, maintain and expand an accessible, interconnecting trail system for appropriate multi-user groups. Our goals include collaborating on local, state and national levels to bring funding and other resources to Grand County for the benefit our local trail system.

HTA is composed of a 13-member Board of Directors who are all aware of and approve the submission of this grant proposal for the Non-Motorized Good Stewardship Maintenance Trail Crew. HTA's maintenance program consists of over 40% of HTA's annual budget from field staff wages to uniforms, fleet vehicles to tools and supplies. HTA's approach to creating a field work plan for maintenance and construction involves public and partner feedback and priority ranking with land managers, including federal agencies and local government. Many of HTA's projects are multi-year trail improvement projects that strive to not only increase trail sustainability, but seek to protect wildlife habitat and migration corridors, sensitive riparian environments and watersheds. Annually, the Board and federal land managers prioritize projects for implementation the following year through consideration of wildlife impact and displacement, resource damage, recreational impact and usage, and available funding. This grant request will ensure that HTA can continue having a 5-6 person trail crew for 2024, which will allow significant improvements to occur in heavily used trail systems. Based upon 2020-23 resident and visitor usage (and considering the huge spike during the pandemic), these trail systems are critical for our community and recreation tourism based economy.

Meara McQuain has been HTA's Executive Director for almost ten years and is responsible for the organization's funding, including grant submissions. She has full Board approval to submit this funding request to Colorado Parks and Wildlife. Sean Burke has been HTA's Field Projects Manager for five years and has the experience, leadership, collaborative attitude, and stewardship values to ensure another well-run field crew and season. HTA is committed to ensuring that this project is completed in a timely and fiscally responsible manner.

Very truly yours,

*Roger Hedlund*

Roger Hedlund, HTA Board President



# Criteria Questions



**NON-MOTORIZED TRAILS GRANT APPLICATION - MAINTENANCE**

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Organization

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Project title

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**1. PROJECT NEED**

**15 points**

A. Give a detailed description of the project, including information such as mileage or width of trail maintenance, re-route or restoration plans, and any other trail components/structures.

B. Describe the project's urgency and why it is being pursued at this time.

C. Describe the current condition of the existing trail. Include how it arrived at its current condition.

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### 3. PROJECT MANAGEMENT

10 points

A. Give a detailed description of who will oversee the trail work. Include who will perform the maintenance activities (staff, volunteers, conservation corps, contractors, etc.)

B. Outline any CPW State Trails funding received in the last five years and if the project(s) were completed on time, on budget and within scope. For applicants without prior State Trails funding, provide examples of similar grant funded projects. Include project title, year of award, grant amount, and grantor for each.

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**7. PUBLIC ENGAGEMENT & PARTNERSHIPS**

**15 points**

A. Outline public engagement activities for this project (public meetings, comment periods, surveys, etc.)

B. Describe any partnerships that will ensure the project's success (public agencies, conservation or recreation groups, local businesses, etc.)

C. Describe how potential opposition to this project or its implementation will be identified, addressed and managed.

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## 8. BUDGET AND FUNDING

10 points

A. Describe the source of match for the project and when it will be secured. Include in-kind donations and partner contributions.

B. Describe any consequences if this funding application is unsuccessful (loss of partner funds, staff capacity, expiration of surveys, etc.).

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**Federal Environmental Form and Land Manager Approval**  
**Only to be completed if all or part of the project is located on federal land**

The applicant is responsible for securing all necessary permits, licenses, clearances, SHPO, and environmental analysis documentation necessary to comply with local, state, and/or federal laws.

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Project  
Name

HTA's Countywide Trail Maintenance Crew

Project  
Sponsor

Headwaters Trails Alliance

**As the official responsible for management of the land on which the project will be accomplished, I agree to the following:**

1. The project as described in this application has my approval.
2. The project is located on federal public lands and is in conformance with the appropriate Forest Management Plan, BLM Resource Area Management Plan or other decision document.

Title of document: 1997 REVISION of the LAND and RESOURCE MANAGEMENT PLAN  
Arapaho and Roosevelt National Forests and  
Arapaho National Recreation Area Management Plan

Date of document: 1997 updated June 19th 2019 and July 1991

3. A decision has been issued as part of the NEPA environmental review process.

Title of document: Trails Smart Sizing project EA

Date of document: January 2017

If a decision has not been issued as part of the NEPA environmental review process, please state the reason why. No funds will be distributed until any required NEPA documentation is completed.

For more information about the NEPA environmental review process, contact:

Name: Eric Freels

Phone number: 970-531-4505

Email: eric.k.freels@usda.gov

4. The next planning process that may affect this project is planned for 2026.

Land Manager's Name: Eric Freels

Land Manager's Title

Land Manager's Signature: Sulphur District Ranger

**ERIC FREELS**

Digitally signed by ERIC FREELS  
Date: 2023.09.29 14:39:38 -06'00'

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**Federal Environmental Form and Land Manager Approval**  
**Only to be completed if all or part of the project is located on federal land**

The applicant is responsible for securing all necessary permits, licenses, clearances, SHPO, and environmental analysis documentation necessary to comply with local, state, and/or federal laws.

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Project Name HTA's Countywide Trail Maintenance Crew

Project Sponsor Headwaters Trails Alliance

**As the official responsible for management of the land on which the project will be accomplished, I agree to the following:**

1. The project as described in this application has my approval.
2. The project is located on federal public lands and is in conformance with the appropriate Forest Management Plan, BLM Resource Area Management Plan or other decision document.

Title of document: Kremmling Field Office Record of Decision and Approved Resource Management Plan

Date of document: June 19th 2015

3. A decision has been issued as part of the NEPA environmental review process.

Title of document: Kremmling Field Office Record of Decision and Approved Resource Managememe

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Date of document: June 19th 2015

If a decision has not been issued as part of the NEPA environmental review process, please state the reason why. No funds will be distributed until any required NEPA documentation is completed.

For more information about the NEPA environmental review process, contact:

Kremmling Field Office at 2103 E. Park Ave. in Kremmling, Colorado, or at the BLM Colorado State

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Name: Jamie Dahlkepmer

Phone number: 970-724-3000

Email: Jdahlkemper@blm.gov

4. The next planning process that may affect this project is planned for \_\_\_\_\_.

Land Manager's Name: Avery Arduser

Land Manager's Title: Park Ranger

Land Manager's Signature: \_\_\_\_\_

**EVERY ARDUSER** Digitally signed by AVERY ARDUSER  
Date: 2023.09.28 13:49:15 -06'00'



CO L O R A D O P A R K S & W I L D L I F E

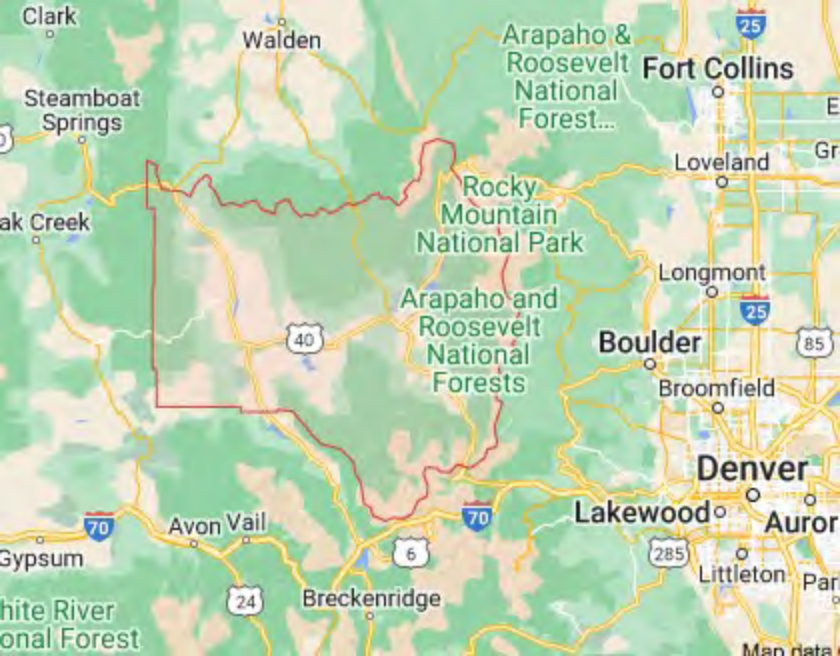
# Project Budget



**NON-MOTORIZED TRAILS GRANT**

Project details				Match details			
CPW Grant #				Source of match	Type	Date available	Amount
Organization	Headwaters Trails Alliance			USFS ARNF - Sulphur Ranger District	Cash	Jun-24	\$ 45,000.00
Project title	HTA Countywide Trail Maintenance Crew 2024			Town Partner Commitments + Trans. Tax	Cash	May-24	\$ 80,000.00
Grant Request (auto populates)	\$ 109,700.00			Grand County County Sales Tax (OLRT)	Cash	May-24	\$ 104,068.00
Local match	\$ 341,868.00	Min. Match	\$ 27,425.00	Partner Organizations and Volunteer Labor	In-Kind	May-24	\$ 112,800.00
Project Total	\$ 451,568.00					Match Total	\$ 341,868.00

Description	Qty	Unit type	Cost per unit	Total	Type	CPW Grant	Local match	Balance
<b>Contracted Services</b>								
Machine Maintenance (regrading, drainage)	23760	LF	\$ 4.50	\$ 106,920.00	Cash	\$ -	\$ 106,920.00	\$ -
Rocky Mountain Youth Corps Saw Crew	2	WK	\$ 11,100.00	\$ 22,200.00	Cash	\$ -	\$ 22,200.00	\$ -
				\$ -				\$ -
				\$ -				\$ -
<b>Salary/Wages</b>								
Field Projects Manager - 5 yrs. Experience	28	WK	\$ 1,340.00	\$ 37,520.00	Cash	\$ 25,000.00	\$ 12,520.00	\$ -
Trail Crew Lead - 4 yrs. experience	24	WK	\$ 1,220.00	\$ 29,280.00	Cash	\$ 20,000.00	\$ 9,280.00	\$ -
Trail Technician II (Experienced)	24	WK	\$ 1,056.00	\$ 25,344.00	Cash	\$ 15,000.00	\$ 10,344.00	\$ -
Trail Technician II (Experienced)	24	WK	\$ 1,008.00	\$ 24,192.00	Cash	\$ 20,000.00	\$ 4,192.00	\$ -
Trail Technician I (New Hire)	22	WK	\$ 960.00	\$ 21,120.00	Cash	\$ 15,000.00	\$ 6,120.00	\$ -
Trail Technician I (New Hire)	20	WK	\$ 960.00	\$ 19,200.00	Cash	\$ 12,500.00	\$ 6,700.00	\$ -
Trail Technician (Intern)	10	WK	\$ 150.00	\$ 1,500.00	In-Kind		\$ 1,500.00	\$ -
<b>Materials/Supplies</b>								
Culvert materials	10	EA	\$ 63.00	\$ 630.00	Cash		\$ 630.00	\$ -
Surfacing Materials - Class C	10	EA	\$ 425.00	\$ 4,250.00	Cash		\$ 4,250.00	\$ -
Flagging Supplies	5	EA	\$ 10.00	\$ 50.00	Cash		\$ 50.00	\$ -
Rocks - cobble	10	EA	\$ 500.00	\$ 5,000.00	Cash		\$ 5,000.00	\$ -
PPE for staff - gloves, glasses, arborpants, etc.	6	EA	\$ 152.00	\$ 912.00	Cash	\$ 500.00	\$ 412.00	\$ -
Bridge supplies - planking, rebar, timberloks	120	LF	\$ 115.00	\$ 13,800.00	Cash		\$ 13,800.00	\$ -
Tools - handtools	10	EA	\$ 65.00	\$ 650.00	Cash	\$ 650.00		\$ -
Tools - power (blower, trimmer, etc.)	3	EA	\$ 350.00	\$ 1,050.00	Cash	\$ 1,050.00		\$ -
<b>Additional Categories</b>								
Volunteer Project Supplies - PPE	350	EA	\$ 15.00	\$ 5,250.00	Cash		\$ 5,250.00	\$ -
Vehicle Expenses - New truck	1	EA	\$ 20,000.00	\$ 20,000.00	Cash		\$ 20,000.00	\$ -
Vehicle Expenses - Maintenance & Repairs	4	EA	\$ 350.00	\$ 1,400.00	Cash		\$ 1,400.00	\$ -
Volunteer Labor	3500	HR	\$ 31.80	\$ 111,300.00	In-Kind		\$ 111,300.00	\$ -
<b>TOTAL</b>				<b>\$ 451,568.00</b>		<b>\$ 109,700.00</b>	<b>\$ 341,868.00</b>	



Clark

Walden

Arapaho & Roosevelt National Forest...

Fort Collins

Steamboat Springs

Loveland

Lak Creek

Rocky Mountain National Park

Longmont

Arapaho and Roosevelt National Forests

Boulder

Broomfield

Denver

Lakewood

Aurora

Gypsum

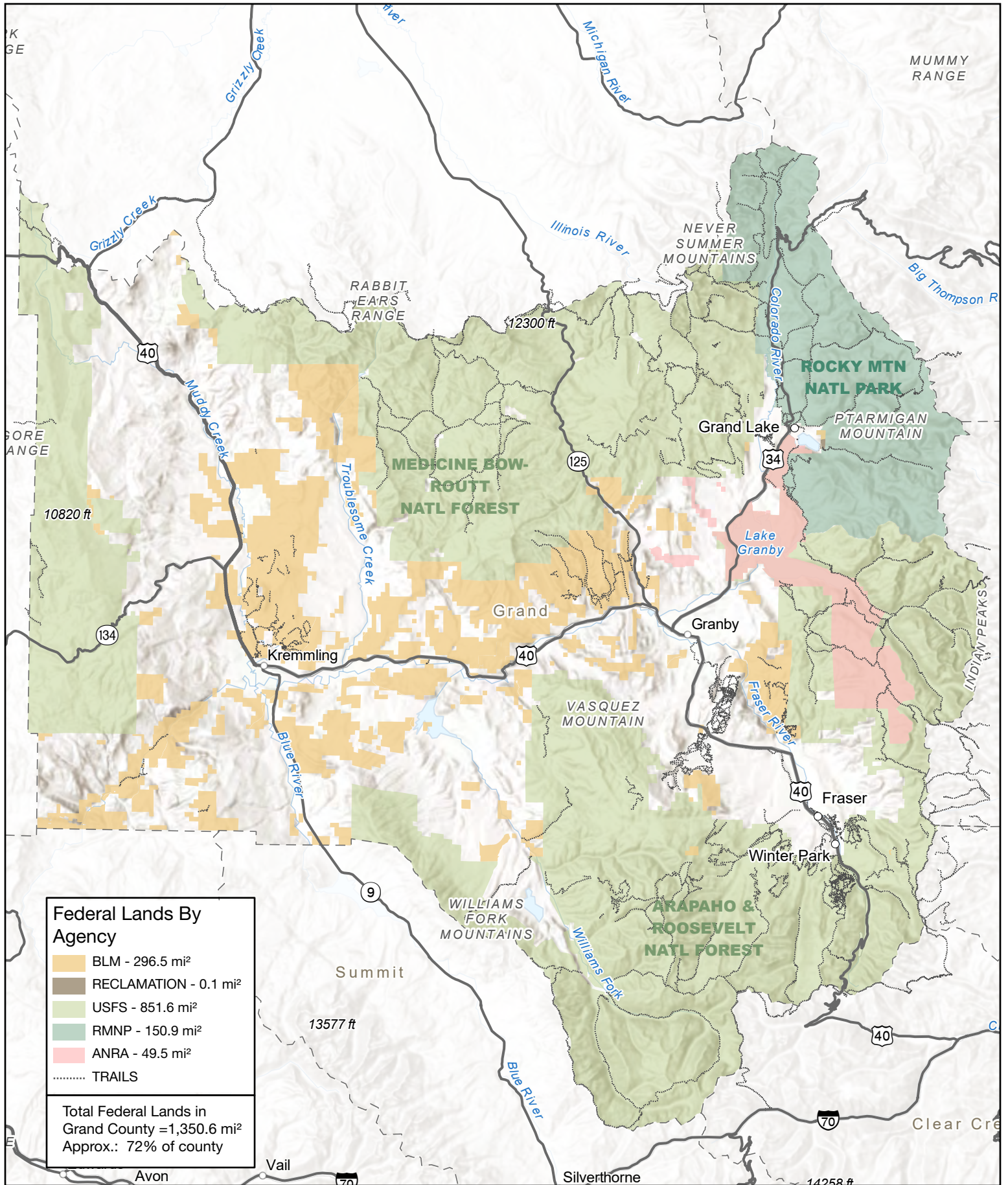
Avon Vail

Breckenridge

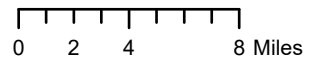
Littleton Park

White River National Forest

Map data



Grand County, Colorado  
**FEDERAL LANDS**



Prepared by Grand County GIS: 9/29/2023

### HTA Trail Work Photos (2017-2023):

Trail system assessment and redevelopment: trail flagging/planning, road & trail hazard tree removal, drainage/erosion control, trail restoration, rock armoring, reroute construction, trail tread resurfacing, new trail construction, signage & kiosk installation

### Trail Assessment and Reroute Flagging:



### Current Trail System Conditions:

Cupping, trenching, erosion, standing dead beetle kill, deadfall, poor alignment, poor connectivity



# HTA's Trail Maintenance Strategies:

## Hazard Tree & Forest Fuels Mitigation:

## Bridge Construction over Drainages:



**Rock armoring to stabilize steeper slopes:**



**Use of Volunteer and Youth Corps Labor:**



National Trails Day



National Public Lands Day



**Machine & Hand Work:**



**Project Partners:**





September 25, 2023

State Trails Committee  
Colorado Parks and Wildlife  
13787 U.S. Highway 85 N. Littleton, CO 80125  
RE: HTA Good Stewardship Crew Application

Dear Grant Review Committee:

I am writing to express my support for the Non-Motorized Trail Maintenance Good Stewardship Crew application submitted by the Headwaters Trails Alliance (HTA) due to HTA's continued efforts to maintain and enhance the extensive trail network in Grand County, in particular their stewardship efforts along the Continental Divide National Scenic Trail (CDT). As a partner of HTA and an advocate for sustainable outdoor recreation, the Continental Divide Trail Coalition (CDTC) believes that the work being undertaken by the HTA is of paramount importance as they have adopted the 100+ miles of the CDT within Grand County and every year support multiple projects along the CDT corridor.

The consistent maintenance of the CDT and many other connected trail systems throughout Grand County by a well-trained and staffed field crew is crucial for several reasons, each contributing significantly to the well-being and prosperity of the region.

1. **Economic Growth:** The trails in Grand County serve as magnets for outdoor enthusiasts, drawing almost 3 million visitor who contribute to the local economy by spending on accommodations, dining, and outdoor equipment.
2. **Preservation of Natural Resources:** By caring for these trails, HTA is caring for the natural environment. Proper trail maintenance ensures that ecosystems remain undisturbed and sensitive areas are protected.
3. **Community Engagement:** HTA actively engages the local and regional community in trail maintenance efforts, fostering a sense of stewardship and community pride. In particular, Grand Lake is a designated CDT Gateway Community, and HTA continues to partner with CDTC on these local programmatic efforts.

With over 750 miles of the CDT in Colorado as part of the 3,100-mile-long trail spanning 5 states, we rely on local partners and their expertise to maintain the trail and help preserve the connected landscapes. Every year CDTC's field operations team works directly with HTA's trail crew, so we have first-hand knowledge in terms of how HTA follows best practices for trail sustainability, collaborates extensively with partners, and leverages volunteers and other funds to maximize its efforts and impacts. HTA's proven dedication to preserving the integrity of its trails is not only an investment in the present but also in the future of Grand County, ensuring that generations to come can enjoy the same natural wonders that we do today. I urge you to consider this grant application favorably, recognizing the profound and lasting impact it will have on the region's outdoor recreation-based economy, the environment, and the overall quality of life for its residents and visitors.

Respectfully,

A handwritten signature in black ink that reads "Teresa Martinez". The signature is fluid and cursive, with a prominent initial "T" and "M".

Teresa Martinez  
Executive Director, Continental Divide Trail Coalition

**Completing, promoting and protecting the Continental Divide National Scenic Trail**

CDTC • 710 10<sup>th</sup> St, Suite 200, Golden, CO 80401 • [www.continentaldividetrail.org](http://www.continentaldividetrail.org) • (303) 996-2759

September 28, 2023

State Trails Committee  
Colorado Parks and Wildlife  
13787 U.S. Highway 85 N. Littleton, CO 80125  
RE: HTA Good Stewardship Crew Application



Dear Grant Review Committee:

I am reaching out to share my support for the Non-Motorized Trail Maintenance Good Stewardship Crew application submitted by the Headwaters Trails Alliance (HTA). I represent a partner of the HTA, Volunteers for Outdoor Colorado (VOC), and can proudly attest that the HTA works to maintain and enhance the extensive trail network in Grand County, Colorado. As a partner of HTA and an advocate for sustainable outdoor recreation, I firmly believe that the work being undertaken by the HTA is of paramount importance.

This past season VOC partnered with the HTA to conserve the fragile tundra ecosystem on Rollins Pass, and also to do much needed maintenance on the Continental Divide Trail. On this project the HTA demonstrated their passion for this stewardship work in the most professional manner.

The trails throughout Grand County, spanning over 1,050 miles and encompassing various jurisdictions of land, are not just pathways through breathtaking natural landscapes, but also integral components of an outdoor recreation-based economy. The consistent maintenance of these trails by a well-trained and staffed field crew is crucial for several reasons, each contributing significantly to the well-being and prosperity of the region.

1. **Economic Growth:** The trails in Grand County serve as magnets for outdoor enthusiasts, drawing almost 3 million visitors who contribute to the local economy by spending on accommodations, dining, and outdoor equipment.
2. **Preservation of Natural Resources:** By caring for these trails, HTA is caring for the natural environment. Proper trail maintenance ensures that ecosystems remain undisturbed and sensitive areas are protected.
3. **Community Engagement:** HTA actively engages the local and regional community in trail maintenance efforts, fostering a sense of stewardship and community pride.

High-quality trails are of vital importance to Grand County and the trail systems are primarily maintained by HTA's seasonal trail crew due to lack of capacity or dedicated departments within the local government. I urge you to consider this grant application favorably, recognizing the profound and lasting impact it will have on the region's outdoor recreation-based economy, the environment, and the overall quality of life for its residents and visitors.

Respectfully,

Kelly Clouse  
Director of Programs at Volunteers for Outdoor Colorado



September 28, 2023

State Trails Committee Colorado

Parks and Wildlife

13787 U.S. Highway 85 N. Littleton, CO 80125 RE:

HTA Good Stewardship Crew Application

Dear Grant Review Committee:

I am writing to express my support for the Non-Motorized Trail Maintenance Good Stewardship Crew application submitted by the Headwaters Trails Alliance (HTA). HTA's continued efforts to maintain and enhance the extensive trail network in Grand County, Colorado has not gone unnoticed and is in need of support. As a partner of HTA and an advocate for sustainable outdoor recreation, I firmly believe that the work being undertaken by the HTA is of paramount importance for the local and surrounding communities.

The trails throughout Grand County, spanning over 1,050 miles and encompassing various jurisdictions of land, are not just pathways through breathtaking natural landscapes, but also integral components of an outdoor recreation-based economy. The consistent maintenance of these trails by a well-trained and staffed field crew is crucial for several reasons, each contributing significantly to the well-being and prosperity of the region.

1. **Economic Growth:** The trails in Grand County serve as magnets for outdoor enthusiasts, drawing almost 3 million visitors who contribute to the local economy by spending on accommodations, dining, and outdoor equipment.
2. **Preservation of Natural Resources:** By caring for these trails, HTA is caring for the natural environment. Proper trail maintenance ensures that ecosystems remain undisturbed and sensitive areas are protected.
3. **Community Engagement:** HTA actively engages the local and regional community in trail maintenance efforts, fostering a sense of stewardship and community pride.

High-quality trails are of vital importance to Grand County and the trail systems are primarily maintained by HTA's seasonal trail crew due to lack of capacity or dedicated departments within the local and federal governments. Since the years after Covid, hiring has been extremely hard within the federal government. Housing has become a huge obstacle for us, and we are looking into ways of mitigating that. With the Kremmling office being so rural and isolated, we depend heavily on our partners and volunteers to help steward these lands that we call home. HTA has helped fill that void while doing exceptionally great work at the same time.

HTA's trail crew is well-established, follows best practices for trail sustainability, collaborates extensively with partners, and leverages volunteers and other funds to maximize its efforts and impacts. HTA's proven dedication to preserving the integrity of its trails is not only an investment in the present but also in the future of Grand County, ensuring that generations to come can enjoy the same natural wonders that we do today. I urge you to consider this grant application favorably,

recognizing the profound and lasting impact it will have on the region's outdoor recreation-based economy, the environment, and the overall quality of life for its residents and visitors.

Respectfully,

A handwritten signature in black ink, appearing to read 'Avery Arduser', with a stylized flourish at the end.

Avery Arduser  
Bureau of Land Management  
Kremmling Field Office

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**File Code:** 2350  
**Date:** September 26, 2023

Attn:  
State Trails Committee  
Colorado Parks and Wildlife  
13787 U.S. Highway 85 N.  
Littleton, CO 80125  
RE: HTA Good Stewardship Crew Application

Dear Grant Review Committee:

As District Ranger for the Sulphur Ranger District, I fully support the Headwaters Trails Alliance (HTA) request for state trails grant funding for the Non-Motorized Trail Maintenance Good Stewardship Crew application. We commend them for their continued efforts to maintain and enhance the extensive trail network in Grand County, Colorado and throughout the Sulphur Ranger District. As a partner of HTA and an advocate for sustainable outdoor recreation, I firmly believe that the work being undertaken by the HTA is of paramount importance.

The trails throughout Grand County, spanning over 1,050 miles and encompassing various jurisdictions of land, are not just pathways through breathtaking natural landscapes, but also integral components of an outdoor recreation-based economy. The consistent maintenance of these trails by a well-trained and staffed field crew is crucial for several reasons, each contributing significantly to the well-being and prosperity of the region.

1. **Economic Growth:** The trails in Grand County serve as magnets for outdoor enthusiasts, drawing almost 3 million visitor who contribute to the local economy by spending on accommodations, dining, and outdoor equipment.
2. **Preservation of Natural Resources:** By caring for these trails, HTA is caring for the natural environment. Proper trail maintenance ensures that ecosystems remain undisturbed and sensitive areas are protected.
3. **Community Engagement:** HTA actively engages the local and regional community in trail maintenance efforts, fostering a sense of stewardship and community pride.

High-quality trails are of vital importance to Grand County and the trail systems on Forest Service lands are primarily maintained by HTA's seasonal trail crew through an existing agreement between HTA and the Forest Service. This partnership is essential due to the lack of capacity and staff on the Sulphur Ranger District. This existing partnership between HTA and the Forest Service has significantly leveraged limited resources and enhanced our respective abilities to provide high quality recreational trail opportunities on National Forest System Lands in Grand County. HTA's trail crew is well-established, follows best practices for trail sustainability, collaborates extensively with partners, and leverages volunteers and other funds to maximize its efforts and impacts. HTA works closely with the Sulphur Ranger District to provide sustainable trails and outdoor experiences across our multi-use district.



I urge you to consider and approve this grant application from Headwater Trails Alliance for funding to continue our collaborative efforts to improve and maintain trails on Forest Service lands within the Sulphur Ranger District.

Thank you for your attention to this request, which will allow for the continued sustainability of this community's outdoor recreation-based economy, our public lands, and the overall quality of life for residents and visitors to Grand County.

Sincerely,

Eric Freels  
District Ranger  
Sulphur Ranger District  
Arapaho and Roosevelt National Forest  
And Pawnee National Grassland

# Document checklist



NON-MOTORIZED TRAILS GRANT APPLICATION – CONSTRUCTION OR MAINTENANCE

## PROJECT DETAILS

Organization \_\_\_\_\_

Project title \_\_\_\_\_

## DOCUMENTS

### PRE-APPLICATION - SEPTEMBER

Document	Source	Submission format
<input type="checkbox"/> 1. Scope of work	Applicant's own	PDF
<input type="checkbox"/> 2. Project map	Applicant's own	PDF

### FULL APPLICATION - OCTOBER

Document	Source	Submission format
<input type="checkbox"/> 3. Application form	CPW template	PDF
<input type="checkbox"/> 4. Timeline	CPW template	PDF
<input type="checkbox"/> 5. Budget	CPW template	Unprotected Excel file
<input type="checkbox"/> 6. Photographs & maps	Applicant's own	Merged PDF (5 pages max)
<input type="checkbox"/> 7. Letters of support	Various	Merged PDF (5 letters max)
<input type="checkbox"/> 8. Resolution	Applicant's own	Signed PDF
<input type="checkbox"/> 9. Environmental forms	CPW Template	Signed PDF
<input type="checkbox"/> 10. Formal EA or NEPA*	Federal Template	Web link or PDF

## ADDITIONAL PROJECT INFORMATION

- 11. Required match funding secured (including cash match funds)
- 12. Construction projects have been evaluated for permits and, if required, permits obtained.
- 13. Project area is owned by a public land agency or has an easement that designates the area be open to the public for at least 25 years.
- 14. Conservation/Youth Corps or other organization will be used on the project.  
Name of organization: \_\_\_\_\_
- 15. Volunteers will be utilized on the project  
Name of organization: \_\_\_\_\_

\*Must be completed prior to application presentations in January.