



**2023-2024**  
**Off-Highway Vehicle Program**  
**State Trail Grant Application**

<b>Name of Project:</b> 2 Person OHV Trail Maintenance Crew		<b>Date of Application:</b> 11/29/2022
<i>(Please limit the project name to 5 words or less)</i>		
<b>Total Project Cost:</b> \$85,955.00	<b>Grant Request:</b> \$68,641.00	
<i>(round off to the nearest \$1)</i>	<i>Amount Requested (round off to the nearest \$1) must match the Project Budget Form.</i>	
<b>PROJECT SPONSOR</b> (Name and Address for entity legally responsible for project)		
Organization Name: USFS San Juan NF, Pagosa Ranger District		
Mailing Address: 180 Pagosa St/PO Box 310, Pagosa Springs, CO 81147		
		Fax: 970-264-1538
Telephone: 970-264-1528	Email: autumn.grennier@usda.gov	

**OFFICIAL USE ONLY – DUNS # (IF REQUIRED):**

<b>PROJECT CONTACT</b> This is the person with day-to-day responsibility for the managing the project, ensuring the contract scope of work will be fulfilled. Please notify us if <i>Project Contact</i> changes.		
Name: Autumn Grennier		Title: Rec Management Specialist
Mailing Address: 180 Pagosa St/PO Box 310, Pagosa Springs, CO 81147		
Telephone:	Fax:	Email: autumn.grennier@usda.gov
970-264-1528	970-264-1538	Is this the primary contact for this grant: X YES NO

<b>PROJECT CLOSE-OUT CONTACT</b> This is the person responsible for submitting receipts for project spending and close-out. Please notify us if <i>Project Contact</i> changes.		
Name: Autumn Grennier		Title: Rec Management Specialist
Mailing Address: 180 Pagosa St/PO Box 310, Pagosa Springs, CO 81147		
Telephone: 970-264-1528	Fax: 970-264-1538	Email: autumn.grennier@usda.gov

<b>GRANTS &amp; AGREEMENTS SPECIALIST (USFS only) or BUDGET CONTACT (BLM only)</b>		
Name: Lindsey Burkett		Title: Grants Management Specialist
Mailing Address: 15 Burnett Court, Durango, CO 81301		
Telephone: 970-385-1259	Fax:	Email: lindsey.burkett@usda.gov

<b>PROJECT LOCATION</b>	
Nearest Town or City: Pagosa Springs	
County(ies): Archuleta, Hinsdale, Mineral	
Township/Range/Section: Multiple	
State Senate District #: 6	
State Representative District #: 59 and 62	
<b>LAND OWNERSHIP</b>	
1. Provide the name/s of the property owners: Land Managed by US Forest Service	
2. The trail corridor is controlled by: <input type="checkbox"/> Fee Simple <input type="checkbox"/> Lease <input type="checkbox"/> Easement <input type="checkbox"/> License <input type="checkbox"/> Right-of-Way <input type="checkbox"/> Land Acquisition Ownership to be obtained <input checked="" type="checkbox"/> Other (explain): <u>USFS</u>	
<b>TRAIL SYSTEM INFORMATION</b> (List the number of miles for each type of OHV trail in your area)	
Miles of Singletrack: <u>26</u>	Miles of 50" or less: <u>86.5</u> Miles of Full-sized: _____
<b>TRAIL USER INFORMATION</b> (Please check all that apply to the work planned for this project)	
<input checked="" type="checkbox"/> All-Terrain Vehicle	<input checked="" type="checkbox"/> Side x Side <input checked="" type="checkbox"/> Full Sized 4X4
<input checked="" type="checkbox"/> Motorcycling	<input checked="" type="checkbox"/> Four-Wheeling <input checked="" type="checkbox"/> Accessible Access
<b>PROJECT INFORMATION</b> (Please check all activities that apply to this project.) Include detailed information for each in the Project Scope of Work.	
<input checked="" type="checkbox"/> Trail Maintenance	<input checked="" type="checkbox"/> Travel Plan Implementation
<input type="checkbox"/> *New Trail Construction miles / ft. _____ (Approved through Travel Mgt Decision)	<input checked="" type="checkbox"/> Resource Protection & Improvement
<input type="checkbox"/> *Major Re-Route miles / ft. closed _____ (that will require new or additional environmental approvals) miles / ft. added _____	<input checked="" type="checkbox"/> Signs
<input checked="" type="checkbox"/> Restoration/Rehabilitation (existing corridor)	<input type="checkbox"/> Youth Corps
<input checked="" type="checkbox"/> Visitor Contacts & Law Enforcement	<input type="checkbox"/> Planning
<input checked="" type="checkbox"/> Education	<input type="checkbox"/> Capital Equipment
	<input type="checkbox"/> Land Acquisition or Other
* New Trail Construction & Major Re-Route: Trail location(s) must be indicated on project map and detailed description of trail work plans must be provided in Project Selection Criteria, Section D-1, #3 Resource Protection, Enhancement & Restoration	
<b>TRAIL ACTIVITIES SUMMARY</b> (Based on your project description and budget, provide the percentage for each of the categories listed below.)	
<b>% of Budget</b>	<b>Program maintenance</b> (e.g., erosion controls, water bars and culverts, trail clearing and brushing, trail hardening and trail tread repairs, bridge construction and repairs, trailhead improvements and maintenance, crew wages, etc.)
70%	
15%	<b>Enforcement, Education &amp; Visitor Contacts</b> (e.g., patrols, enforcement, education and visitor contacts, wages, safety contacts, equipment, etc.)
7.5%	<b>Planning &amp; Travel Plan Implementation</b> (e.g., planning, engineering, maps, inventorying, travel management signs & installation, decommission non-system routes, rehabilitation, new construction, wages, monitoring, etc.)
7.5%	<b>Equipment /Materials/ Signs/ Youth Corps/Miscellaneous</b> (e.g., equipment maintenance and repair, personnel training, certification in the use of specialized equipment, program coordination, etc.)
100%	<b>Total:</b> (Note: Percentages should add to 100 %)

<b>SCOPE OF WORK – Project Description:</b>	
Project Name: 2 Person OHV Trail Maintenance Crew	Project No.: (to be completed by CPW)
Project Sponsor: Pagosa Ranger District	Application Year: 2023-2024
Project Contact: Autumn Grennier	Application No.: (to be completed by CPW)
Total Project Cost: \$85,955.00	Grant Request: \$68,641.00

**Project Description:** The Good OHV Management Crew will develop, maintain and improve OHV trails, trailheads, parking and support facilities; reconstruct OHV trails and related facilities; produce, install and maintain signage for OHV trails and support facilities; develop, deliver and provide education and rider ethics training to the OHV riding community; maintain, supply and operate facilities owned by the USDA Forest Service that are used by OHV recreationalists; implement approved federal Travel Management Plans; and provide a field presence for visitor contacts, compliance and enforcement.

**WHO:** Tyler Albers, the trail crew supervisor for the Pagosa Ranger District, is responsible for the 2 returning GS-5 OHV Maintenance Crew employees who will conduct the described work on the Pagosa Ranger District. The San Juan National Forest Leadership Team approved the conversion of one GS-05 crew lead position from temporary 1039 seasonal to permanent 13/13 returning seasonal, which will include benefits for this employee. The conversion of this position is an unbelievable success for the Pagosa Ranger District Good Management Trail Crew and will ensure the position will stay staffed with an experienced individual.

**WHERE:** The San Juan National Forest, Pagosa Ranger District, located in southwest Colorado, will be focusing efforts to maintain the entire motorized trail system on the District, including the trails approved in the completed Turkey Springs Trail Management Plan. The final construction phase (funded by the OHV Program State Trail Grant) of the Turkey Springs Management Plan was completed during the summer of 2017, after which the District has been focusing on heavy trail maintenance and reroutes along degraded trails throughout its entire motorized trail system. In addition to general trail maintenance on the District trail system, the following list of trails will be the objective for 2024; 816 Porcupine Connector, 583 Circle T, 605 Snow Springs, 689 Elk Creek, 690 Horse Creek. These trails span across Archuleta, Hinsdale, and Mineral counties.

**WHAT:** In order to protect natural & cultural resources, meet National Forest System Trail (NFST) standards, ensure user safety, and provide quality experiences, annual maintenance and reconstruction of a trail system is essential. The 2 Person OHV Trail Maintenance crew will focus their efforts on maintenance of the shared-use trail system, with a goal of maintaining the motorized trail system each year. Requested funding will support maintenance tasks including building water diversion structures, clearing deadfall, trail reconstruction/ reroutes, signing trails to standard, and working with trail partners. In addition to program maintenance duties, the crew will also conduct visitor/user contacts, provide education & information, and assist law enforcement with trail related issues.

**WHEN:** The majority of their work will be accomplished from May-October 2024.

**Program Funding Acknowledgement:** The Forest Service will recognize the importance of our partners including CPW's OHV program by placing "Colorado OHV Registration Dollars at Work" stickers/signs on trail system signs and equipment used throughout the project area. The 2 Person OHV Trail Maintenance Crew will also wear hardhats and shirts with the "Colorado OHV Registration Dollars at Work" logo and will also use large "CAUTION" signs at their project sites with the "Colorado OHV Registration Dollars at Work" logo.

## Budget Form

**Project Name: 2 Person OHV Trail Maintenance Crew**

**Date Project will be Completed: 11/30/2024**

**Project Sponsor: San Juan National Forest, Pagosa Ranger District**

**\*\*\*ITEMS LISTED IN THE BUDGET BELOW SHOULD BE SPECIFIC AND CORRESPOND TO THE PLANNED ACTIVITIES INDICATED IN THE PROJECT DESCRIPTION (SCOPE OF WORK) IN YOUR GRANT APPLICATION.\*\*\* (Round amounts off to nearest dollar)**

PROJECT FUNDING SOURCES <small>List all sources and amounts of project funding in this section (insert additional lines if needed)</small>	CASH	In-Kind (Non-Cash) Contributions	TOTAL
OHV Grant Funding (amount of requested OHV grant funds only)	\$ 68,641.00		\$ 68,641.00
Pagosa Trail Riders Volunteer Hours	\$ -	\$ 2,725.00	\$ 2,725.00
GS-07 Trail Crew Supervisor Salary	\$ -	\$ 8,280.00	\$ 8,280.00
GS-06 Recreation Technician Assistance	\$ -	\$ 2,619.00	\$ 2,619.00
GS-09 Recreation Specialist Admin	\$ -	\$ 3,690.00	\$ 3,690.00
<b>USE OF GRANT FUNDING</b>		<b>TOTAL PROJECT AMOUNT</b>	<b>\$ 85,955.00</b>

List uses of grant funding (only) below

<b>I. Personnel Costs</b>				
<small>Identify as: Salary/wage, benefits, travel, training, outfitting costs, personal protection equipment, etc.</small>				
Employee Name or Title/Grade	\$ Per Hr			Total Cost
Sam Barrett permanent seasonal GS5	\$ 32.50			\$ 36,400.00
Isabelle Pajak temp seasonal GS5	\$ 19.00			\$ 19,741.00
PPE/Training	\$ -			\$ 1,500.00
	\$ -			\$ -
	\$ -			\$ -
<small>For CPW use only. Approximate number of workhours</small>	1,773.57		<b>Category Total</b>	<b>\$ 57,641.00</b>
<b>II. Project Materials/Supplies</b>				
<small>Identify as: Signs, rock, lumber, paint, nails, printing, maps/guides, education materials, etc.</small>				
	Price Per	Quantity	Total	
Signs, gravel, lumber, paint, hardware, chainsaw supplies, chainsaw maintenance, power/hand tools, packs, steel, welding supplies, OHV crew shirts	\$ 2,500.00	1	\$ 2,500.00	\$ 2,500.00
	\$ -		\$ -	\$ -
	\$ -		\$ -	\$ -
			<b>Category Total</b>	<b>\$ 2,500.00</b>
<b>III. Equipment</b>				
<small>Identify as: Trail Dozers, ATVA/TV, motorcycle, chainsaws, winches, field equipment rentals, equipment fuel, repairs, and operations, etc.</small>				
Mini Excavator Rental for 3 months (Could be eliminated if Excavator Grant is approved)	\$ 2,333.33	3	\$ 7,000.00	\$ 7,000.00
Motorcycle Maintenance	\$ 1,500.00	1	\$ 1,500.00	\$ 1,500.00
			<b>Category Total</b>	<b>\$ 8,500.00</b>
<b>III.A. FLEET Equipment</b>				
<small>Identify as: Crew Fleet Vehicles/Trucks monthly FOR &amp; USE, Fleet Equipment monthly USE.</small>				
	\$ -		\$ -	\$ -
	\$ -		\$ -	\$ -
	\$ -		\$ -	\$ -
			<b>Category Total</b>	<b>\$ -</b>
<b>IV. Contracted Services</b>				
<small>Identify as: Youth Corps, NEPA, planning, engineering, construction contractor/subcontractor costs</small>				
	\$ -			\$ -
	\$ -			\$ -
	\$ -			\$ -
			<b>Category Total</b>	<b>\$ -</b>
<b>V. Volunteer Support</b>				
<small>Identify as: <u>For Volunteers Only</u> Safety education, safety gear (gloves/goggles), outfitting, per diem (meals or mileage when travel required by and identified in project scope of work), non-monetary awards or recognition.</small>				
	\$ -			\$ -
	\$ -			\$ -
			<b>Category Total</b>	<b>\$ -</b>
<b>Total</b>				<b>\$ 68,641.00</b>

Note: Any changes to the budget must have pre-approval from the Program

C-1

FEDERAL ENVIRONMENTAL INFORMATION and LAND MANAGER APPROVAL

The applicant is responsible for securing all necessary permits, licenses, clearances, and environmental analysis documentation necessary to comply with local, state, and/or federal laws.

Project Name: 2 Person OHV Trail Maintenance Crew; Project Sponsor: Pagosa Ranger District

As the official responsible for management of the land on which the project will be accomplished, I agree to the following:

- 1. The project as described in this application has my approval.
2. The project is located on federal public lands and is in conformance with the appropriate Forest Management Plan, BLM Resource Area Management Plan or other decision document titled:

San Juan National Forest Land and Resource Management Plan Date: 2013

- 3. A decision has been issued as part of the NEPA environmental review process.

Date and title of document:

Turkey Springs Trail Management Plan (EA) 03/16/2012
Upper Rito Buckles Vegetation, Fisheries, Watershed and Travel Management Project Decision Notice 10/15/2020

If not, please state reason and the estimated date when NEPA will be complete. [No funds will be distributed until any required NEPA documentation is completed.]

For more information contact:

Sara Brinton, NEPA Coordinator 970-264-1532

- 4. The next planning process that may affect this project is planned for N/A.

Joshua Peck - SJNF Pagosa District Ranger

Print or type Land Manager's Name and Title

Handwritten signature of Joshua Peck and title District Ranger

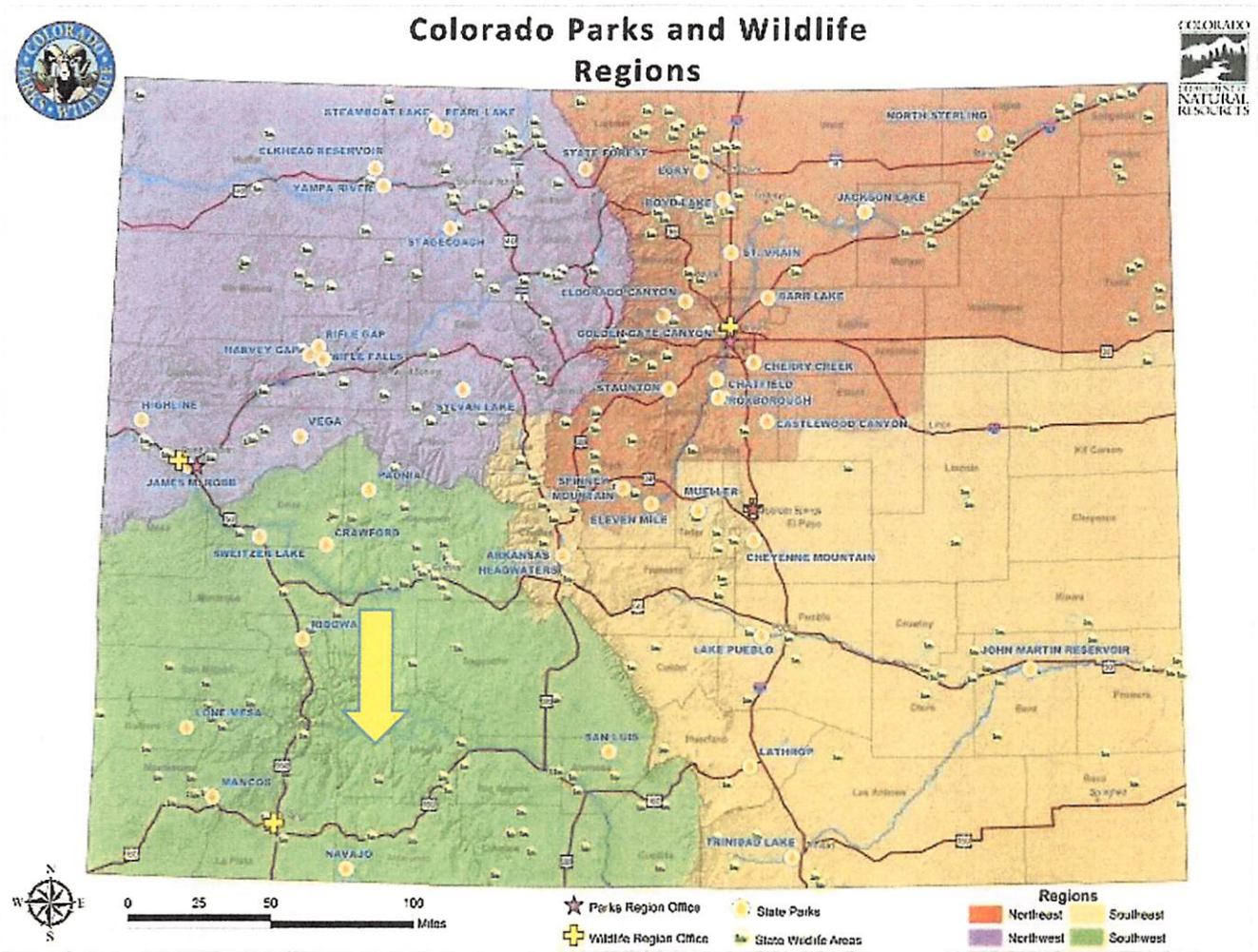
Handwritten date 11-16-2020

Land Manager Signature and Title

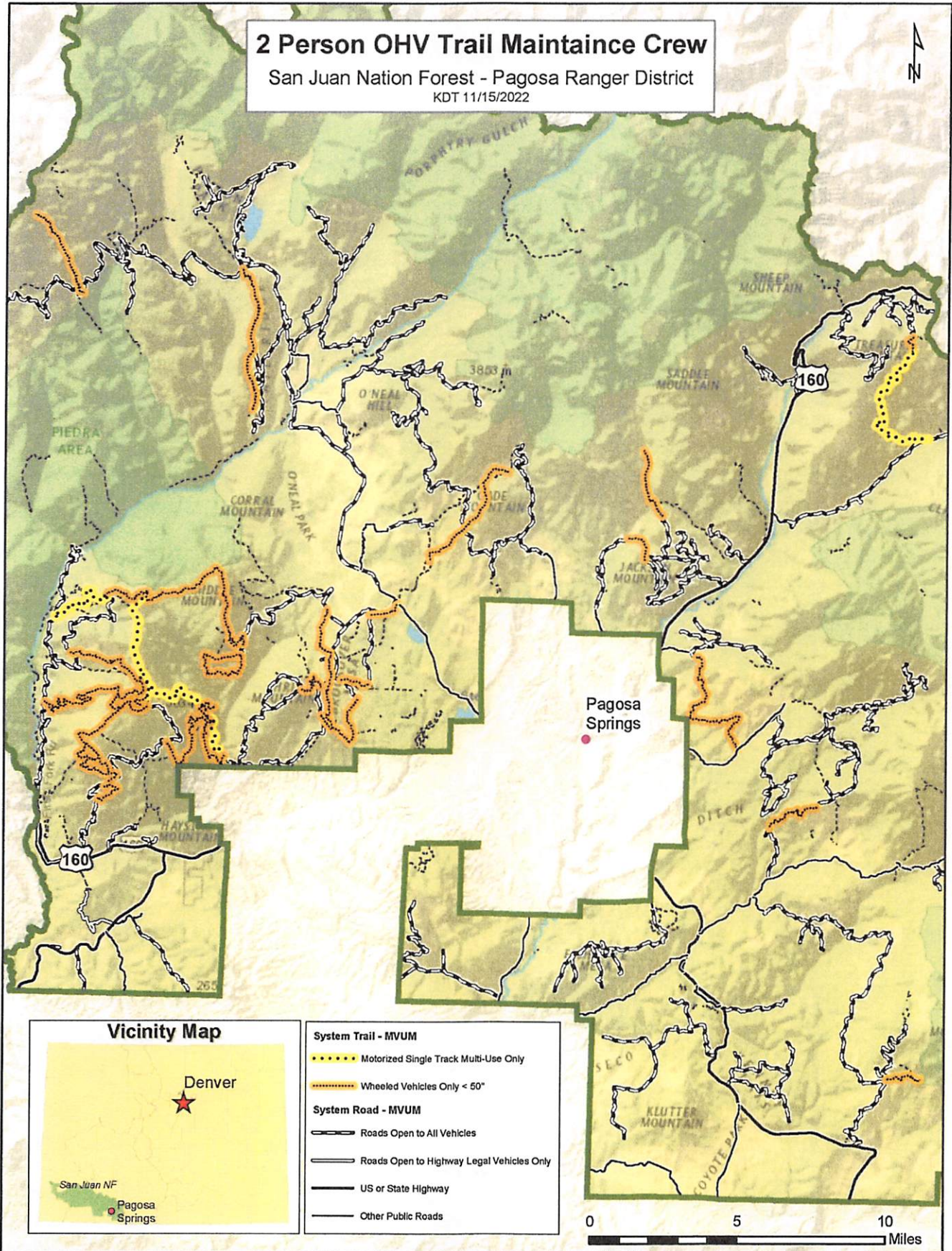
Date

# E-1 Vicinity Map & E-2 Project Site Map

E-1 Vicinity Map: Please mark the vicinity where the project is located on the map below.



**E-2 Project Map:** Please provide a map identifying the specific trail-work area or project site.  
 (Make 12 copies to include in your application packet)



## **(F) Project Illustration**

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The following pictures are from the 2022 season.







**THIS TRAIL  
OPEN TO:**

 5/15-11/20	 5/15-11/20	 All Nonmotorized Users Yearlong
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**Restrictions:**

 12/1-5/14	 12/1-5/14	 Yearlong
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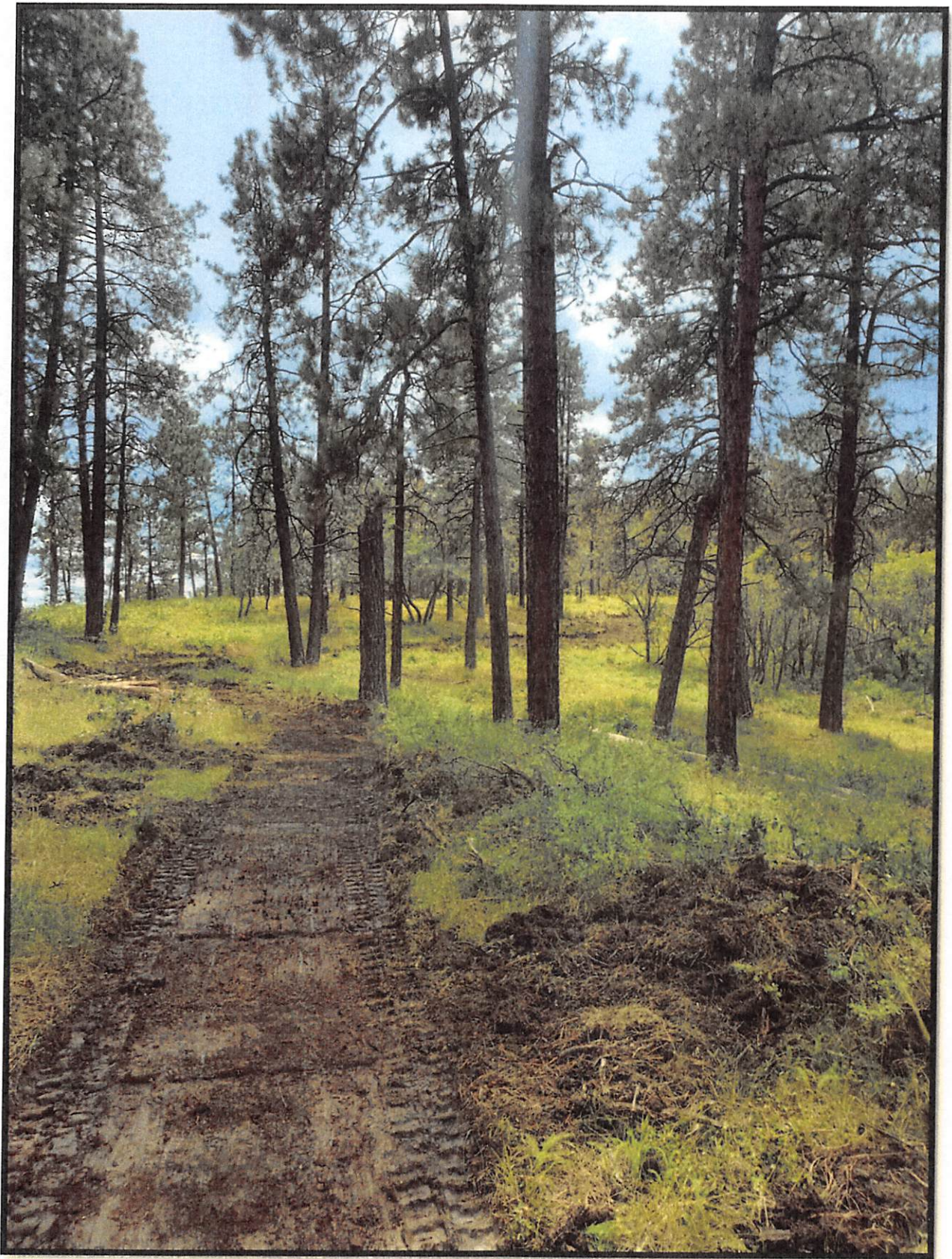
For further information, contact the  
Poudre Region District Office: 970-264-0268

**CLOSED TO  
VEHICLES  
OVER  
50' WIDE**

**COLORADO  
OHV REGISTRATION  
DOLLARS  
AT WORK**







# 2 Person OHV Trail Maintenance Crew Annual Work Plan 2023

## Good Management

Over the past 6 years the Pagosa Ranger District has established a foundation for OHV trail maintenance through the Colorado Parks and Wildlife Grant Program. 2023 will be the third year for the Pagosa Ranger District to participate in the Colorado Parks and Wildlife Good Management Program. The OHV maintenance goals for the Pagosa Ranger District are as follows:

- **Trail Clearing** – Each Spring the Pagosa Ranger District has a substantial number of trees across trails. Spruce Beetle impacts are significant throughout our District and have required an extraordinary amount of effort to keep clear. The 2 Person OHV Trail Maintenance Crew will travel the extents of every motorized trail on the District and clear down trees. This work starts in May and is typically completed by the end of June. For the 2022 field season, 513 trees were cleared from motorized trails on the District.
- **Maintenance/Sustainable Trails** - Constructing reroutes of trails using modern design principles will improve sustainability and reduce maintenance needs. Establishing drainage by out-sloping the trail tread and constructing drainage structures will be a primary focus of the crew. When trails cannot be adequately drained, minor reroutes will be constructed. Our objective for 2023 will focus on the following trails; Devil Mountain Trail, Treasure Mountain Trail, Horse Creek Trail, Elk Creek Trail, Monument Trail, Mule Mountain Trail, Middle Mountain Trail, Willow Draw Trail, Porcupine Connector Trail, Sand Creek Trail, and Turkey Creek Trail.
- **Visitor Contacts** - Trail crews are often an educational point of contact for many forest visitors who have questions about the multiple-use trails that they are maintaining. The crew will have resources available to the crew including Forest Protection Officers from multiple programs in the District. Trail crews will also have copies of the San Juan National Forest Pagosa Ranger District Motor Vehicle Use Map (MVUM) that can be provided to any visitors they may contact while in the field. The trail crew will be typically making visitor contacts while they are completing trail maintenance. Their schedule is Monday-Thursday 7am-5:30pm. Select high use weekends will be identified and the trail crew will conduct patrols through-out the District.