

**CHECKLIST FOR SNOWMOBILE
APPLICATION COMPLETENESS**

Application due date is end of business on **Friday (5:00pm) – April 19, 2019.**

Exhibit A: Application Form

Is everything complete?

Exhibit B: Budget form

Does the Grant Amount Requested equal the same amount as the Total Use of Grant Funds?

C-1 and C-2: Environmental Information and Land Manager Approval

Are forms completed for capital construction projects such as a facility, parking lot or trail improvement?

Exhibit D: Project Selection Criteria, Review Committee Contact

Did you justify your project in this section?

Did you indicate if you wish to present your project to the Review Committee Information?

Exhibit E: Maps

Did you include a map of the trails in your system?

Exhibit F: Project Illustration

Did you include photos, drawings, engineering plans and/or diagrams of the project? You can also include any vendor quotes in this section.

(Exhibit G: Letters of Support

Exhibit H: Additional Terms and Conditions – requires signature

Sending the Application to Colorado Parks and Wildlife:

Either Mail 1 complete copy to Colorado Parks and Wildlife
13787 S Hwy 85
Littleton, CO 80127

-OR – Email a complete copy to gabrielle.smiley@state.co.us. Completed applications must be received by end of business (5:00pm) on **Friday April 19, 2019.**

Packet Order

- Is your packet in the following order?
1. Exhibit A: Application Form
 2. Exhibit B: Project Budget
 3. Exhibit C: C-1 or C-2 Land Manager Approval
 4. Exhibit D: Project Selection Criteria
 5. Exhibit E: Maps
 6. Exhibit F: Project Illustration
 7. Exhibit G: Letters of Support
 8. Exhibit H: Additional Terms and Conditions