

EXHIBIT A



COLORADO
Parks and Wildlife
 Department of Natural Resources

2022-2023 SNOWMOBILE PROGRAM Grant Application

Name of Project: Snow Cat Purchase/replacement		Date of Application:	
<i>(Please limit the project name to 5 words or less)</i>			
Total Project Cost: \$ 170,000		Grant Request: \$ 100,000	
<i>Amount Requested (round off to the nearest \$1) must match the Project Budget Form:</i>			
PROJECT SPONSOR (Name and Address for entity legally responsible for project)			
Organization Name: Gunnison County Sno Trackers Snowmobile Club, Inc			
Mailing Address: PO Box 34, Gunnison, CO 81230			
		Fax:	
Telephone: 970-641-4199		Email: bdave199@me.com	
PROJECT CONTACT This is the person with day-to-day responsibility for the managing the project, ensuring the contract scope of work will be fulfilled. Please notify us if <i>Project Contact</i> changes.			
Name: Philip Chamberland		Title: Treasurer	
Mailing Address: PO Box 34, Gunnison, CO 81230			
Telephone: 970-209-3715	Fax:	Email philforbocc@gmail.com	
Is this the primary contact for this grant: YES X NO			
PROJECT CLOSE-OUT CONTACT This is the person responsible for submitting receipts for project spending and close-out. Please notify us if <i>Project Contact</i> changes.			
Name: Philip Chamberland		Title: Treasurer	
Mailing Address: PO Box 34, Gunnison, CO 81239			
Telephone: 970-209-3715	Fax:	Email: philforbocc@gmail.com	
Mailing Address:			
Telephone:	Fax:	Email:	
PROJECT LOCATION			
Nearest Town or City: Crested Butte Colorado			
County(ies): Gunnison			
Township/Range/Section: Township 14, Range 85, Section 20			
State Senate District #: 05		State Representative District #: 61	
Land Ownership:			
State	Federal	X	Private
Local Government			
<input type="checkbox"/> Other:			
TRAIL USER INFORMATION :			
Snowmobile	% 80	X-Country Skiing	15 %
Snow Shoeing	% 5	Camping/Hiking	0 %

6

SCOPE OF WORK – Project Description:

Project Name: Snow Cat Purchase/replacement

Project No.: (to be completed by CPW)

Project Sponsor: Gunnison County Sno Trackers

Application Year: 2022-2023

Project Contact: Phil Chamberland

Application No.: (to be completed by CPW)

Total Project Cost: \$170,000

Grant Request: \$100,000

Project Description: Please write a brief description of your project: Only need to describe what you intend to purchase with grant funds. All other information such as project background, needs and benefits will be address in the

DESCRIPTION OF PROJECT REQUEST – PLEASE PROVIDE IN DETAIL:

This grant will enable the Snowmobile Club to continue its current grooming program which consists of, trail marking, maintenance and grooming of 48 miles of trails on Kebler Pass, Ohio Pass, Splains Gulch, and the Irwin Lake area. The grooming program was begun in 2002 and has run continually since then. We typically groom 200 to 250 hours per year. Grooming usually begins some time in November and will go till the end of April or May, depending on the snowfall that season.

The grant will help us to replace our 2013 Prinoth Bison, purchased in 2018, which currently has over 7,350 hours on it. Maintenance and repairs on the cat have gotten costly. Due to its age and high hours many of the rubber hoses, seals, and parts are becoming dry and brittle, causing them to fail on a regular basis. At the end of this past season the planetary set blew out and needs replacing at a cost of over \$10,000. The groomer has served us well and has been well maintained but with well over 7 thousand hours on it, it is getting to the end of its useful life for our purposes. We don't feel it is prudent to spend the \$13,000 to \$16,000 it would take to repair the cat for next year's season since it will likely have ongoing, and costly, issues due to the age and hours on the cat. We feel that the money would be better spent on replacing the cat with a newer, lower hours, model.

We are working with Jessie at Prinoth to acquire a 2017, or newer, Bison with 4,000 or so hours on it. We feel we should be able to get 5-8 years of service from this cat, averaging 250 hours of grooming per year.

We currently have 5 trained groomer operators. All have been through CSA's grooming clinic for certification as well as been through our in-house groomer operator training. Our operating budget has averaged \$23,000 per year for the last 10 years. We have received on average \$19,000 per year from the State Parks grooming grant program during that time. The difference is made up with club dues and donations from club members. We currently have 68 club members who are all CSA members, 21 are business members. We are active in our community, and we have financially supported CSA's right to ride, \$400, Crested Butte Avalanche Center, \$250, Crested Butte Search and Rescue, \$250, and Share the Slate, \$250, (A multiuse advocacy group. This donation was to help develop a winter trail use app for smart phones). Our biggest current need is replacing our snow cat with a newer one.

2022-2023 SNOWMOBILE CAPITAL GRANT BUDGET FORM - EXHIBIT B

CLUB NAME: Gunnison County Sno Trackers Snowmobile Club

PROJECT NAME: Groomer Purchase

***ITEMS LISTED IN THE BUDGET BELOW SHOULD BE SPECIFIC AND CORRESPOND TO THE PLANNED ACTIVITIES INDICATED IN THE PROJECT DESCRIPTION (SCOPE OF WORK) ON YOUR GRANT APPLICATION ***

PROJECT FUNDING SOURCES (Only enter data in cells that are NOT shaded)

List all sources and amounts of project funding in this section

SNOWMOBILE CAPITAL GRANT REQUEST AMOUNT			\$100,000.00
Funding Source	In-Kind (Non-Cash) Contributions	Cash	
Club Funds		20K	
Volunteer Support			
Contributions/Donations		11K 40,000.00	40,000.00
Trade-in 2013 BISON		30,000.00	30,000.00
Other			
			\$ -
			\$ -
Total	\$ -	\$ 70,000.00	\$ 70,000.00
TOTAL PROJECT COST (grant request plus other funding sources)			\$ 170,000.00

← Enter amount of grant request

← Worksheet will add this column

USE OF GRANT FUNDING

List uses of Capital Grant Request Amount below

Grant funds will be used to purchase a newer Pistin Bull snow groomer or equivalent	\$ 100,000.00
	\$ -
	\$ -
	\$ -
	\$ -
	\$ -
	\$ -
	\$ -
	\$ -
	\$ -
TOTAL USE OF GRANT FUNDING	\$ 100,000.00

← Worksheet will add this column

SHOULD BE THE SAME AS AMOUNT OF GRANT REQUEST

Exhibit D

PROJECT SELECTION CRITERIA

Needs and Urgency of the Project (40 points):

A. Describe the need for this project.

The current groomer being used by the snowmobile club has been in use by the club since 2018. It currently has well 7,000 hours on it. Since 2018 the club has spent over \$58,000 in equipment repairs and maintenance. The last few years the types of repairs indicate that the cat has reached the end of its useful life. Dry rotting of hydraulic hoses and other rubber parts are becoming more evident at this point. Currently the planetaries, as well as the wiper system, need rebuilding due to catastrophic failure. We have nursed the cat along for the past 2 years in anticipation of replacement. Putting any more money into this cat would be money poorly spent. We don't believe that we could reliably get through the next season trying to maintain a cat that has multiple end of life issues.

B. What is the importance of this project to your grooming program, the Colorado Snowmobile Program and your local community?

This grant is very important to our grooming program because without it we may not be able to continue grooming in the likely event that the cat experiences a major mechanical/electrical failure next season. Our trails are arguably some of the best maintained trails in the Colorado Snowmobile Program. We are a high use area and without continued grooming the trails become very rough within a couple of days. This would send a message to our visitors and locals that the program is not an effective one. Our local community is primarily a tourist based recreational economy and maintaining great winter recreational amenities is very important to the community and the businesses that depend on the continued economic activity of recreationalist returning to enjoy our great outdoors. Additionally, CSA has asked Gunnison to host the annual convention in 2023. We want to ensure that we have well groomed trails for that event.

C. Why is it important to undertake this project now instead of at a later time? Please describe any elements that make this project urgent or time sensitive?

Having a dependable snow cat is critical to attracting and keeping our all-volunteer staff of groomers. Maintenance and repairs spent by the club have shown a marked increase in the past few years. In 2012 we spent \$5243, in 2013 \$8,900, in 2014 \$2,373, in 2015 \$12,840, and in 2016 \$11,477. The past 2 years we have averaged \$5,000/year. This is because we nursed the cat along while putting money away for a capital grant in 2018. We have been able to put away \$20,000 for this purpose. Without replacement this year, the required maintenance and repairs will easily consume our capital savings, leaving us in a much worse position next year.

D. What is the impact on the Statewide Snowmobile Program if this project does not get funded?

The impact would be degradation of the perception that snowmobile registrations are beneficial to the local snowmobile users. In 2002 snowmobile registration compliance locally was about 50%. Since we started our grooming program it is about 95%. This is mostly due to the club members education of local snowmobilers on the benefits of registering your snowmobile, evidence by the grooming of the 48 miles of trails on our system. We currently have a great response to the question, "Why should I". The impact of our grooming program has been very positive for locals and visitors alike. We have tens of thousands of visitors from around the State that use our trails. If we are unable to maintain a safe smooth trail system the perception of the Statewide Snowmobile Program would be diminished with both locals and visitors from around the State and Country.

Exhibit D

PROJECT SELECTION CRITERIA

Benefits (30 points):

A. What benefits will this project provide to the community and the Colorado Snowmobile Program?

We provide the only groomed snowmobile trail system in the area. Our tourist-based economy brings in many visitors who are looking for quality recreational experiences. On some days our trails are enjoyed by well over 100 rental company clients in addition to the regular self-guided traffic. Our groomed trails bring an economic diversity that compliments the world class skiing at CBMR. Our trails are also a destination attraction in and of themselves, bringing tens of thousands of snowmobilers from all around the western United States. The locals have come to appreciate the tremendous value that the grooming program offers tourist and locals alike and the economic boost to our area. Our efforts highlight the benefits of the Colorado Snowmobile Program by providing a quality, safe, and well-maintained trail system that helps people of all ages get out of the city and into the backcountry for better health and relaxation. In addition our program has donated to the CSA right to ride fund and has hosted the CSA convention on 3 occasions since 2004.

B. How does your grooming program protect and improve winter trail opportunities?

We are very active in public processes of the Forest Service advocating for continued multi-use designation of our public lands. We have been successful in fighting local fringe environmental groups advocating for more Wilderness and looking to limit winter access to many winter trail users. We have very good working relationships with the "fat bike" club and "Share the Slate". Our trail system is enjoyed by snowmobiler, fat bikes, "hybrid" skiers, cross country skiers, as well as snowshoers. Because of the extensive multi-use nature of our system, and our grooming efforts, we are able to demonstrate the benefits of the Statewide Snowmobile Program and have been able to garner support from user groups that typically are at odds with snowmobiling in general.

C. What is unique about your trail system?

Our groomed trail system has 2 mountain passes, Ohio Pass and Kebler Pass, which provide some of the best high mountain views in the State of Colorado. With a base elevation of 9,000 feet our riding areas reaches heights of 12,000 plus feet. We are flanked by 2 large Wilderness areas, the Fossil Ridge and the West Elk Wilderness. Our system also encompasses the town of Irwin, who's residents depend on our program to enable safe and convenient travel for their full-time residents.

D. What types and skill level of trail users does your trail system attract?

We have trails and riding for all levels. Splains Gulch is an avalanche free area that host open meadows and glades that are ideal for safely teaching beginners how to carve turns in open powder. Our Rolling Hills area is an expansive intermediate riding opportunity to practice as a rider develops more skill. We also have moderate terrain for the advanced rider as well as expert terrain.

E. Does your club offer any educational programs such as snowmobile safe riding or avalanche awareness? Explain what classes were offered last season.

We have hosted various programs in the past including safe riding, beginner skills, and snowmobiling etiquette. Last year we offered Beacon Training, and avalanche classes through the Crested Butte Avalanche Center. In 2018 we sponsored 5 club members to attend Mike Duffy's Level 1 Avy Certification in Silverton Colorado. We are currently working on an advanced Avy class for next year.

Exhibit D

PROJECT SELECTION CRITERIA

Partnerships (10 points):

- A. List all agencies or organizations that your grooming program partners with and how these partnerships enhance and improve each other's program.

Our program partners include the National Forest Service, (FS), Gunnison County, Colorado State Parks, (CSPs), Colorado Snowmobile Association, (CSA), the Gunnison County Tourism Association, (GCTA), Share the Slate, (A multi-use advocacy group), CBMBA, (A fat bikes group), Action Adventures Snowmobile Rentals, Crested Butte Snowmobile Rentals, and Colorado Adventures Snowmobile Rentals. We have a grooming permit from the FS for our program. In turn we help the FS with their multi-use mission by providing a unique trails amenity that they could otherwise not provide due to financial constraints of the agency. We also have a grooming permit from Gunnison County. This permit allows us to groom some county roads which enhance commuter trails used by year-round residents who live in the town of Irwin, which has no winter plowed access. We also provide enhance economic activity which increases the sales tax revenues of the county. Our partnership with State Parks is mutually beneficial. It's safe to say that we would not have a grooming program without the State Parks grooming program and we help to bring recognition to the benefits of registering you snowmobiles on an annual basis. This is evident by our increase of registration compliance going from less than 50% in 2002, when we started the club, to the current 95% plus compliance that we experience today. We also educate the community about the benefits that CSPs program and what that means to our economy. The same can be said for our partnership with CSA. We have hosted 3 statewide CSA Conventions and have been asked to host the 2023 Convention.

This along with our work with local businesses and the tourism association has demonstrated the benefits that CSA brings to Colorado and the recreationalist that enjoy our back country. We work with the GCTA to increase visitor days to our area by providing some of the best groomed trails in Colorado which they can market to perspective tourist from around the Country. We work with Share the Slate to promote the concept of multi-use of our public lands. Our efforts have helped to protect our access to the Slate River drainage and help to find solutions to mitigate user conflicts inherent in all multi-use recreational areas. We've worked very closely with CMBA on educating snowmobilers and fat bikers alike on the dos and don'ts of sharing the trails so that all users can have a great experience. This has been so successful that some of our members are fat bikers who don't even own a snowmobile. CMBA has grooming permits for 5 drainage areas in the county, 4 of which are available to snowmobiling. Our rental companies are active in the club and donate money for our operations every year. We provide a quality experience for their many clients.

- B. If your club is awarded this grant, describe how the club will promote or acknowledge the use of Colorado snowmobile registration funds and the capital grant program as a funding source for the project?

We will send a letter to the editor of both local newspapers. We will display a State Parks sticker on the snow cat. We will inform our 65 + members and our 265+ contacts on our emailing list. We will send a letter to all our partners. We will acknowledge the Colorado State Parks grooming program at all or our events and monthly meetings. We will promote the program and snowmobile registration on our very active Facebook page.

Exhibit D

PROJECT SELECTION CRITERIA

Leverage (20 points):

- A. List and describe all sources of revenue or in-kind services that will be used to fund your grant funded project. List and explain any donations, contributions or other ways this project will be funded.

We have \$20,000 in our capital replacement account. Crested Butte Mountain Biking Association is donating \$500 to the project. Gunnison Valley OHV Trails Alliance is donating \$500. Local snowmobile rental companies will donate \$2,000. Irwin Backcountry Guides will be donating \$2000. Prinoth will give us \$30,000 for our trade in of the current 2007 Prinoth Bison.

- B. Describe what aspects of the clubs grooming operations are provided by volunteers. Explain and highlight the number of volunteer hours provided last grooming season.

The club is an all-volunteer club. Last year we logged 242 hours of volunteer grooming ours by 5 groomer operators. We had 26 hours of volunteer trail maintenance and signing. For the 2017-2018 season we financially supported the CSA right to ride fund, Crested Butte Avalanche Center, The Crested Butte Search and Rescue, and Share the Slate. (A multi-use advocacy organization). We also had around 20 hours helping the US Forest Service with outreach.

- C. Does your program pay, contract or compensate for any services or aspects of its operations. Explain and highlight all compensated expenses from your last grooming season.

We have an all-volunteer grooming staff. The only expenditures we have outside of on the ground grooming is professional services, such as our CPA to do our annual tax returns.

- D. What are the compensation rates and how are they established?

N/A; We no one who receives compensation.

- E. Is your club trading or selling a snow cat or any equipment as part of this grant funded project? What is the value of trade/sale and how was this price established?

Yes, we are trading in our 2013 Prinoth Bison. The trade in value is \$50,000 as is:

REVIEW COMMITTEE:

Do you wish to present your project to the Review Committee

Name of Presenter:

Phone number:

E-mail address

For perfect pistes ...

April 18, 2022



Phil Chamberlin
Gunnison County SMC

Phil,

Here is a quote on the Bison, and trade in value of your machine that we discussed. I was a little bit off on the trade value I gave you over the phone because I had forgotten that your cat does not have a tiller. Please let me know if you have any questions.

Used 2016 Prinoth Bison w/approx. 4200 hours

Center Seat Cab	
Rexroth Hydrostatic System	
66" Semi Closed Profile Steel Tracks	
Std. Rear Lift Frame	
Leitwolf Blade w/QD	
Solid Tires	
Heated Front Wipers	
Mid Height Front Lights	
Caterpillar C9 410 HP TIER IV Engine	
Price	\$165,000.00
CSA Quantity Discount 2% (If Applicable)	\$3,300.00
Adjusted Price	\$161,700.00

Trade in 2013 Bison w/approx. 7500 hrs

2013 Bison	\$ 30,000.00
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For perfect pistes ...

Prinorth

NOTE:

All information in this proposal is considered confidential and valid for 30 days. Used machines sold as is and are subject to availability.

Freight

Grand Junction, CO to Crested Butte, CO

\$1000.00

Trade Vehicles:

Trade vehicles, if any, will be in "ready to groom" operational condition, along with any and all literature.

Delivery

Fall 2022

Thank you for the opportunity to earn your business!

Jesse Gibson
Regional Manager

Prinorth

PRINOTH LLC

Grand Junction CO 81506 USA

Mob. 970.209.9558

Tel. 970.242.7150 | Fax 970.241.6722



United States
Department of
Agriculture

Forest
Service

Gunnison Ranger District

216 N. Colorado Street
Gunnison, CO 81230
Voice: 970-642-4412
TDD: 970-642-4425

File Code: 2720

Date: April 19, 2022

TOM METSA
OHV PROGRAM MANAGER
COLORADO PARKS AND WILDLIFE
13787 HWY. 85
LITTLETON, CO. 80125

Dear Tom:

The Gunnison Ranger District of the Grand Mesa, Uncompahgre and Gunnison National Forest is fully supporting the Gunnison County Snotracker's capital grant proposal to obtain a replacement snow cat.

The Snotrackers Club grooms approximately 48 miles of snow trail in the Kebler Pass area west of Crested Butte. Their aging groomer is used on average 200+ hours a year and has 7500+ hours of use. Their current cat is a 2013 model and is becoming increasingly more expensive to maintain.

The Club's winter grooming which the Forest Service is unable to provide is a critical amenity in Gunnison County and the Crested Butte area. The trail system is used by locals and visitors including homeowner's who commute from the Irwin town site, the local snowmobile outfitter guide who is permitted by the Forest Service and locals who enjoy snowmobiling or backcountry skiing. Tourists from all over the United States have benefitted from the grooming as the snowmobile outfitter provides guided trips utilizing part of the club's trail system.

Thank you for providing the revenue source for the sport of snowmobiling in the State of Colorado and please give their capital grant proposal serious consideration.

Sincerely,

GREG P. AUSTIN
Snowmobile Permit Field Administrator



April 19, 2022

Mr. Tom Metza
Colorado State Parks
13787 South Hwy 85
Littleton, CO 80125

Dear Mr. Metza:

Please accept this letter of support for the Gunnison County Sno Trackers capitol grant application. Gunnison County is primarily a tourist and ranching community. As such we depend on providing our visitors with unique and quality experiences that make their visits memorable and enjoyable. Our goal is to have them come back to Gunnison County when they are planning their next vacation.

The work that Sno Trackers does providing quality groomed snowmobile trails provides a wonderful experience to our visitors and locals alike. The opportunity to see the unique high mountain vistas and enjoy the experience of snowmobiling is one that is enhanced by the grooming program managed by Sno Trackers.

The economic benefits to Gunnison County of a quality grooming program cannot be understated. On some days we see over 100 visitors who experience the trail system by way of four snowmobile rental companies in the area. The jobs created by these companies are integral for locals who are living and working in a recreational economy. In addition to the rental companies' use, we get many snowmobilers from around the State and Country that visit specially to ride our trails. The economic benefit of these visitors helps many local businesses support jobs that are critical to making a living in a small mountain community.

The trails are used by multiple types of winter recreationalists, including cross country skiers, back country skiers, fat bike riders, snowshoers, and even the occasional hiker. The Kebler trail is used by full time residents who live in the town of Irwin. Without the grooming program their daily commute would be much more difficult. These trails are truly "multi-use" and are a prime example of the benefits of collaborative management of our public lands.

We'd like to thank you for your past support of the Sno Trackers grooming program and ask that you give support for the much-needed replacement of the current snow cat being used by Sno Trackers.

Sincerely,

A handwritten signature in black ink that reads "Marlene D. Crosby". The signature is written in a cursive style with a large, sweeping "M" and a distinct "D" and "C".

Marlene D. Crosby

Deputy County Manager/Public Works Director

April 20, 2022

To Whom It May Concern:

Please accept this letter of support for the Gunnison County Snotrackers efforts to secure grant funding for the purchase of a new snow cat.



The Snotrackers provide a valuable amenity to not just snowmobile and motorized users in the Crested Butte area, but they also provide amazing recreation opportunities for all kinds of winter trail and backcountry users. From backcountry skiers to fat bikers, to Nordic skiers and walkers... the grooming that the Snotrackers provide in the Kebler/Ohio Pass Corridors provide countless recreation opportunities and amenities for so many winter trail users.

We are grateful to partner with Snotrackers wherever we can, and appreciate their efforts on the ground and for their advocacy work in creating better, sustainable winter trail improvements and opportunities. Better experiences are a staple of our tourist based, and heavy recreation based community, and we hope they are awarded what is required to continue providing this much needed and appreciated asset to Gunnison County and beyond.

Thank you for your consideration.

David Ochs
Crested Butte Mountain Bike Association
Since 1983
dave@cbmba.org
970.349.7324

Share the Slate

Share the Valley

Tom Metza, Colorado State Parks
13787 South Hwy 85, Littleton, CO 80125

April 18, 2022

Dear Tom Metza,

I am writing to you on behalf of Share the Slate, an organization based in Crested Butte, CO focused on protecting winter access and promoting the shared interests of all user groups within the public lands of Gunnison County. We work to educate various user groups and work toward creating awareness between them so that user groups can coexist and enjoy the same recreational areas together.

Share the Slate wishes to express their support for the need for a replacement snow cat for use by Gunnison County SnoTrackers. The current snow cat that they use to groom our local trails needs considerable maintenance after over 9000 hours of use and the cost of replacement would be more financially effective.

Gunnison County SnoTrackers is an organization that is a staple among our community. Aside from organizing initiatives among motorized over-snow vehicles, they provide a valuable grooming service in the Kebler Pass and Ohio Pass areas, maintaining about 48 miles of trails through 200+ hours of grooming each year. The trails that Gunnison County SnoTrackers maintain are used by both locals and tourists for recreational purposes like snowmobiling and backcountry skiing. Two snowmobile guiding companies bring a steady stream of tourists to this area, and the trails are also used by Irwin Guides. Aside from recreational purposes, these trails are also used by members of the small town of Irwin, which can only be accessed in winter via these groomed trails. These townspeople rely on SnoTrackers grooming to be able to make regular commutes to Crested Butte. The trails that SnoTrackers maintain are absolutely fundamental to our local community and tourist-based economy.

Share the Slate has partnered with SnoTrackers in the past and we continue to have a great working relationship, both striving to improve winter recreational experiences and opportunities in the lands surrounding Crested Butte and Gunnison. We hope that Colorado State Parks will help to provide support for this essential grooming service that SnoTrackers provides to our community.

Regards,

Brittany Konsella, President, Share the Slate
PO Box 2455, Crested Butte, CO 81224

info@sharetheslate.com

www.sharetheslate.com



Exhibit H – Additional Terms and Conditions

1. Subject to the obligations and conditions set forth in this document, title to equipment acquired under a grant will vest upon acquisition to the grantee.
2. The grantee's use of the equipment is subject to the following conditions:
 - a. The grantee shall use the equipment only for activities and uses that are consistent with the uses outlined by the Snowmobile Recreation fund. The equipment shall not be used to benefit private individuals, lands or projects without prior written approval from CPW.
 - b. The grantee shall be liable to CPW for any failure to use the equipment in accordance with the applicable statute, including the premature sale or disposition of the equipment. The grantee's liability for such a failure shall be equal to funds contributed by CPW under a grant from the purchase or acquisition of equipment.
3. Record Keeping Requirements
 - a. Records must be maintained that include, at a minimum; a description of the equipment; a serial number or other identification number; who holds title; the acquisition date and cost of equipment; the percentage of State or grant funds used in the acquisition of the equipment; the location, use and condition of the equipment; and any ultimate disposition data including the date of disposal and sale price of the equipment. CPW shall at all times have the right to inspect these records upon request.
 - b. A physical inventory of the equipment must be taken and the results shared with CPW in order to be reconciled with the property records held by CPW at least once every two years.
 - c. A control system must be developed by grantee to ensure adequate safeguards to prevent loss, damage or theft of equipment. Any confirmed or suspected loss, damage, or theft – whether discovered via the process described in 3.b. or otherwise, shall be investigated by grantee in cooperation with CPW.
 - d. Adequate maintenance procedures must be developed and implemented to keep the equipment in good and working condition.

If awarded a snowmobile capital grant; I acknowledge and agree to the above terms and conditions.

Phil Chamberland

Signature

Philip Chamberland April 18, 22

Printed Name

Date