EXHIBIT A



2024-2025 SNOWMOBILE PROGRAM Grant Application

Name of Project: Fleet Repairs and Maintenance				Date of App	olication: 4/2	5/24
(Please limit the project name to 5 words or less)						
Total Project Cost: \$ 59,634	Grant Request: \$ 45,884.49					
		Amount R		round off to the Project Budget F	nearest \$1) mu	st match
PROJECT SPONSOR (Name	e and Address for e	entity legally r				
Organization Name: Buena Vi	sta Snowmobile (Club				
Mailing Address: PO BOX 3133	, BUENA VISTA, CO	81211				
			Fax:			
Telephone:			Email:			
	is is the person with day					ing the
Name: Zachary Shacter			Title: F	President		
Mailing Address: PO BOX 381	, Nathrop CO 812	236				
Telephone: 904-482-2089 Fax:			Email z.shacter@gmail.com			
Is this the primary contact for	this grant: YE	S				
PROJECT CLOSE-OUT CONTACT This is the person responsible for submitting receipts for project spending and close-out. Pease notify us if Project Contact changes.						
Name: Elise Schiffman Title: Secretary						
Mailing Address: PO BOX 381	, Nathrop CO 81	236				
Telephone: 612-749-2082	Fax:		Email: e.schif061@gmail.com			
Mailing Address:						
Telephone:	Fax:		Email:			3
PROJECT LOCATION						
Nearest Town or City: Buena Vista, Colorado						
County(ies): Chaffee County and Gunnison County						
Township/Range/Section:						
State Senate District #: 4 State Representative District #: 13						
Land Ownership:						
State Federal Private X Local Government Other:						
TRAIL USER INFORMATION :						
Snowmobile 70 % X-Country Skiing 15 %						
Snow Shoeing 5 % Campir				1 %	Fat Biking	9%

SCOPE OF WORK - Project Description:	
Project Name: Fleet Repairs and Maintenance	Project No.: (to be completed by CPW)
Project Sponsor: Buena Vista Snowmobile Club	Application Year: 2024-2025
Project Contact: Zachary Shacter	Application No.: (to be completed by CPW)
Total Project Cost: \$59,634.49	Grant Request: \$45,884.49

Project Description: Please write a brief description of your project: Only need to describe what you intend to purchase with grant funds. All other information such as project background, needs and benefits will be address in the Project Selection Criteria (Exhibit D).

We would like to purchase a 16' tiller for one of our PistenBully 400s, replace two broken front windshields, and hire a local mechanic to perform preventative maintenance & repairs.

- 1) PT-2000 3.9M tiller available through the Kassbohrer dealership in Grand Junction for \$47,441.00.
- 2) The purchase cost, freight from Reno to Grand Junction, and installation of 2 windshields is estimated at \$6990.42.
- 3)Servicing of both of our PB-400s by local mechanic with parts purchased from Kassbohrer at \$5,749.07.

2024-2025 SNOWMOBILE CAPITAL GRANT BUDGET FORM - EXHIBIT B CLUB NAME: Buena Vista Snowmobile Club PROJECT NAME: Fleet Maintenance and Repair ***ITEMS LISTED IN THE BUDGET BELOW SHOULD BE SPECIFIC AND CORRESPOND TO THE PLANNED ACTIVITIES INDICATED IN THE PROJECT DESCRIPTION (SCOPE OF WORK) ON YOUR GRANT APPLICATION.*** PROJECT FUNDING SOURCES (Only enter data in cells that are NOT shaded) List all sources and amounts of project funding in this section Enter amount of SNOWMOBILE CAPITAL GRANT REQUEST AMOUNT \$45,884.49 grant request In-Kind (Non-Cash) Contributions Cash Funding Source Club Funds 10,250.00 10,250.00 Volunteer Support Contributions/Donations Trailering of parts/equipment from GJ to BV Trade In 3,500.00 3,500.00 Other 13,750.00 Total TOTAL PROJECT COST (grant request plus other Worksheet will add funding sources) this column \$59,634.49 USE OF GRANT FUNDING List uses of Capital Grant Request Amount below Maintenance 5,455.48 Tiller 36,578.50 3,001.03 Windshields Cost 849.48 Install Cost Worksheet will add TOTAL USE OF GRANT FUNDING 45,884.49 this column

PROJECT SELECTION CRITERIA

Needs and Urgency of the Project (40 points):

A. Describe the need for this project.

The project is vital to addressing the operational limitations stemming from our current equipment set-up. Our 18' tiller is too large to regularly groom approximately 1/3 of our trails in the Cottonwood Gulch area and renders all our trails out of the St. Elmo trailhead inaccessible to half of our equipment. Negotiating road cuts, rocks, trees, and Forest Service gates has posed significant challenges for our operators over the past four years, jeopardizing both safety and trail quality. By transitioning to a more maneuverable 16' tiller we can groom 100% of the trails we formally groomed before purchasing our current machines.

In the last three years alone, our club has invested over 500 hours of trail clearing and maintenance, meticulously preparing these routes for our PistenBully 400s. While we've successfully created passageways that accommodate our current grooming equipment, the larger tiller's size prohibits full utilization of these efforts. Upgrading the tiller would significantly enhance our operational flexibility for future endeavors.

Additionally, our club is committed to ensuring the longevity and reliability of our grooming fleet. Annual preventative maintenance and rigorous winter-season checklists are a cornerstone of our maintenance protocol. To further bolster our efforts, we've enlisted the expertise of a local mechanic with specialized experience in groomers, emphasizing proactive maintenance to extend our equipment's lifespan.

Furthermore, addressing safety concerns is paramount. Damage to the windshields of both our grooming vehicles of the past two seasons underscores the urgent need for replacement. As integral structural components, these windshields pay a crucial role in operator safety, necessitating the immediate attention to mitigate risks during operations. By securing grant funding, we aim to not only address these pressing needs but also uphold the highest standards of safety, efficiency, and sustainability in our grooming operations.

B. What is the importance of this project to your grooming program, the Colorado Snowmobile Program and your local community?

Transitioning to a smaller tiller will revolutionize our grooming capabilities, ensuring the safe and thorough maintenance of our trail system. This enhanced reliability not only benefits our grooming program but also extends access to winter recreation for our entire community. Additionally, prioritizing extended maintenance on our fleet, coupled with timely windshield replacement, serves as a proactive measure to safeguard our equipment against mid-season breakdowns, ensuring uninterrupted service for all snow sports enthusiasts in our area.

C. Why is it important to undertake this project now instead of at a later time? Please describe any elements that make this project urgent or time sensitive.

The necessity of this project is underscored by our four-year struggle to navigate our current oversized equipment through our trail system. Despite our best efforts, maneuvering the tiller around obstacles has become increasingly impractical and, at times, impossible. By promptly transitioning to a more suitable tiller size, we can circumvent the arduous, costly process of trail widening and Forest Service gate replacement, thus optimizing our grooming operations efficiently and economically.

Moreover, addressing the replacement of the windshields and conducting comprehensive maintenance on the grooming vehicles during the summer season is imperative. Proactive measures taken now mitigate the risk of mid-winter breakdowns that could potentially render trails ungroomed. The replacement of the windshields is urgent, as their failure is highly probable, and their functionality is indispensable for both operation and operator safety. Acting

swiftly on these fronts ensures uninterrupted trail grooming and fosters a safe, enjoyable winter recreation experience for our community.

D. What is the impact on the Statewide Snowmobile Program if this project does not get funded?

Without funding for this project, a significant portion of our trails will continue to suffer from infrequent grooming, diminishing the overall quality of the snowmobiling experience for our community. The risk of a mid-season shutdown of our program looms large due to the increased likelihood of equipment failures. This scenario not only disrupts access to winter recreation but also jeopardizes the safety and enjoyment of snowmobile enthusiasts statewide.

PROJECT SELECTION CRITERIA

Benefits (30 points):

A. What benefits will this project provide to the community and the Colorado Snowmobile Program?

Grooming our smaller trails more consistently will increase safety, experience, and accessibility to both snowmobilers and non-motorized recreationalists alike. The impression of our program would change for the positive because it is common to hear frustrations from users that grooming is inconsistent and too focused on wider trails within our system.

Replacing the windshield and performing more comprehensive maintenance would reduce the likelihood that our equipment would fail mid-season, resulting in little to no trails being groomed. Our trails see incredible usage and if our club was unable to groom it's affects would be immediately felt and seen by the community.

B. How does your grooming program protect and improve winter trail opportunities?

The BV Snowmobile club maintains good relationships with our County Commissioners, local stakeholders, and ranger district. We have successfully challenged access issues involving local landowners attempting to limit public access in St. Elmo and the wilderness initiative involving the GORP Act within Chaffee County's borders. Our activism within the community serves both motorized and non-motorized users in maintaining winter access to hundreds of miles of trails.

C. What is unique about your trail system?

The club operates on some of the highest groomed snowmobile terrain on the continent, climbing two passes that are over 12,000ft. The connectivity of our trail systems gives riders unprecedented access to over 130 miles of groomed trails without needing to trailer equipment from one trailhead to another.

D. What types and skill level of trail users does your trail system attract?

Our terrain attracts all levels of skill. Beginner riders have access to interconnected, groomed trails that can take them through multiple basins, passes, counties and towns. We also have exemplary access to extreme backcountry terrain for riders that like to get real stuck and make cool social media content.

We also service a large amount of non-motorized users who enjoy the benefit of groomed trails. On top of cross-country skiers and snowshoers, we have fat-bikers and backcountry skiers utilizing our trail system on a consistent basis.

E. Does your cub offer any educational programs such as snowmobile safe riding or avalanche awareness? Explain what classes were offered last season.

Last season we hosted an Avalanche Safety Lab with CAIC open and free to the public.

PROJECT SELECTION CRITERIA

Partnerships (10 points):

A. List all agencies or organizations that your grooming program partners with and how these partnerships enhance and improve each other's program.

Cottonwood Crusher – Grooming for annual fat bike competition over Cottonwood Pass **Continental Divide Trail Coalition** – Grooming for cross country skiing events in St. Elmo **CAIC** – Avalanche Safety Programming in Buena Vista

BV Single Track Coalition – Coordination of trail grooming reports for the Chaffee County area within the community of non-motorized recreationalists

Chaffee County SAR North – Comms integration to support search and rescue efforts USFS: Salida Ranger District – Partnered in permitting process, bathroom maintenance, infrastructure improvements, and trail projects

National Forest Federation – Grant partnership in capital improvements to bathroom infrastructure at winter and summer trailheads within program area

Our partnerships increase the engagement between non-motorized recreationalists and the motorized community. We work alongside of the above communities to promote all types of engagement with the outdoors of Colorado. By providing services to all users with the funds we receive from CPW, we connect common goals and create a more diverse, enjoyable environment. The sheer beauty of Colorado's alpine terrain in the wintertime is experienced by more people because of our collaborative effort.

B. If your club is awarded this grant, describe how the club will promote or acknowledge the use of Colorado snowmobile registration funds and the capital grant program as a funding source for the project?

Our new trail signage initiative for 2024-2025 will acknowledge the Capital Grant Program as a major source of funding for our club's operations. We annually take out a series of local newspaper ads and are featured in a yearly article about the club's grooming program. In this next year's ads and articles, we will be certain to feature a portion highlighting CPW's grant programs and their incredible support of the state's winter recreation.

PROJECT SELECTION CRITERIA

Leverage (20 points):

A. List and describe all sources of revenue or in-kind services that will be used to fund your grant funded project. List and explain any donations, contributions, or other ways this project will be funded.

The club has working to sell our 18' tiller that is currently on one of our PB400s. We are selling it via consignment and expect to get at least \$3500 for it. We have also allotted \$10,250 from our own savings towards this grant.

B. Describe what aspects of the club's grooming operations are provided by volunteers. Explain and highlight the number of volunteer hours provided last grooming season.

All aspects of club operations are provided by volunteers.

Maintenance: 42 hrs Grooming/travel: 445 hrs

Trail maintenance/clearing: 250 hrs CSA Convention Planning/hosting: 580 hrs

Total hours: 1317 hrs

C. Does your program pay, contract or compensate for any services or aspects of its operations. Explain and highlight all compensated expenses from your last grooming season.

The club does not pay, contract or compensate any service or aspects of our operations.

D. What are the compensation rates and how are they established?

Not applicable

E. Is your club trading or selling a snow cat or any equipment as part of this grant funded project? What is the value of trade/sale and how was this price established?

We are working with the second hand dealer, Two Track Mind, out of Pharish, Colorado. It would be sold on consignment and we expect to make \$3,500.00 from the sale.

REVIEW COMMITTEE:

Do you wish to present your project to the Review Committee: Yes

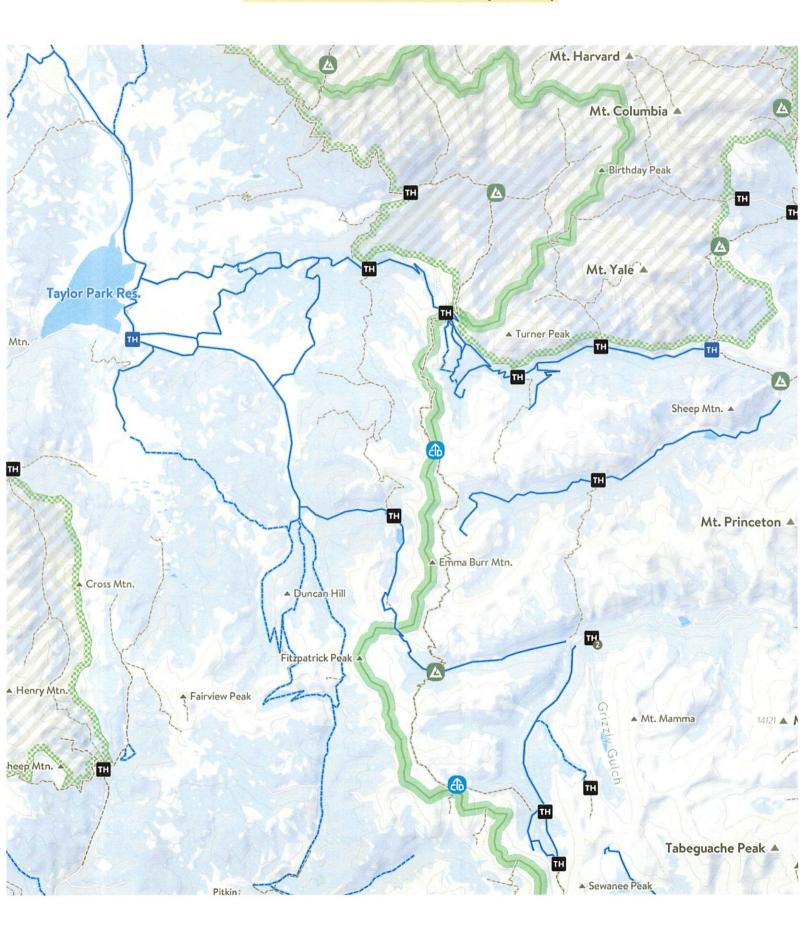
Name of Presenter: Zachary Shacter & Elise Schiffman

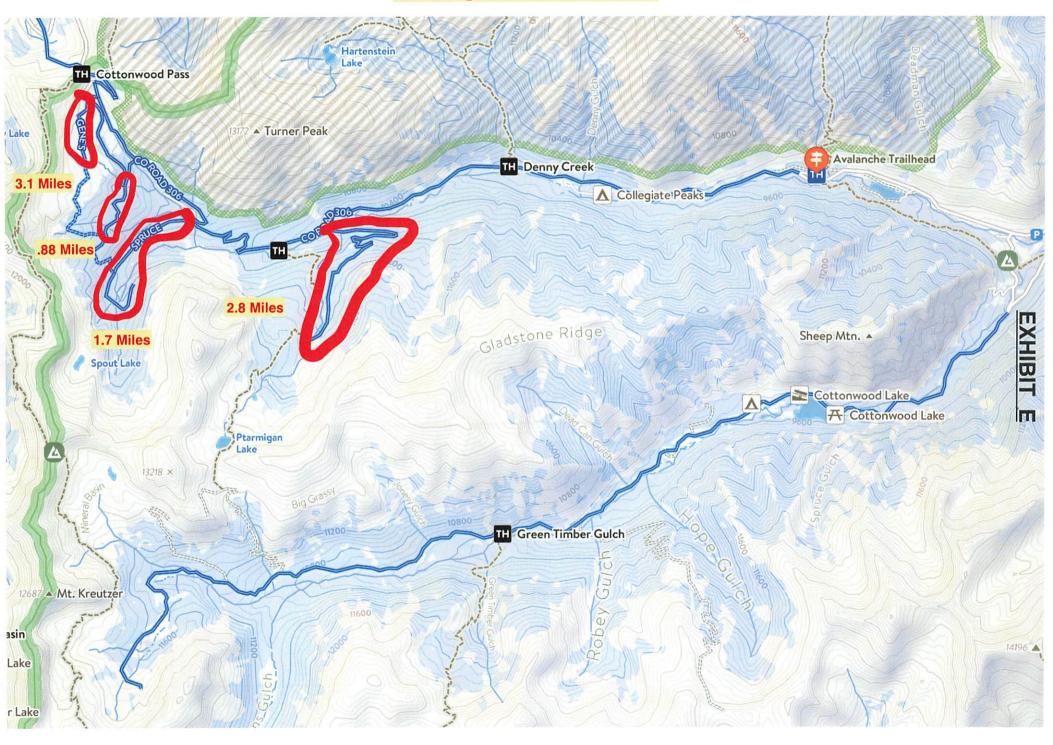
Phone number: 904-482-2089 & 612-749-2082

E-mail address z.shacter@gmail.com & e.schif061@gmail.com

EXHIBIT E

Buena Vista Snowmobile Club Trail System Map





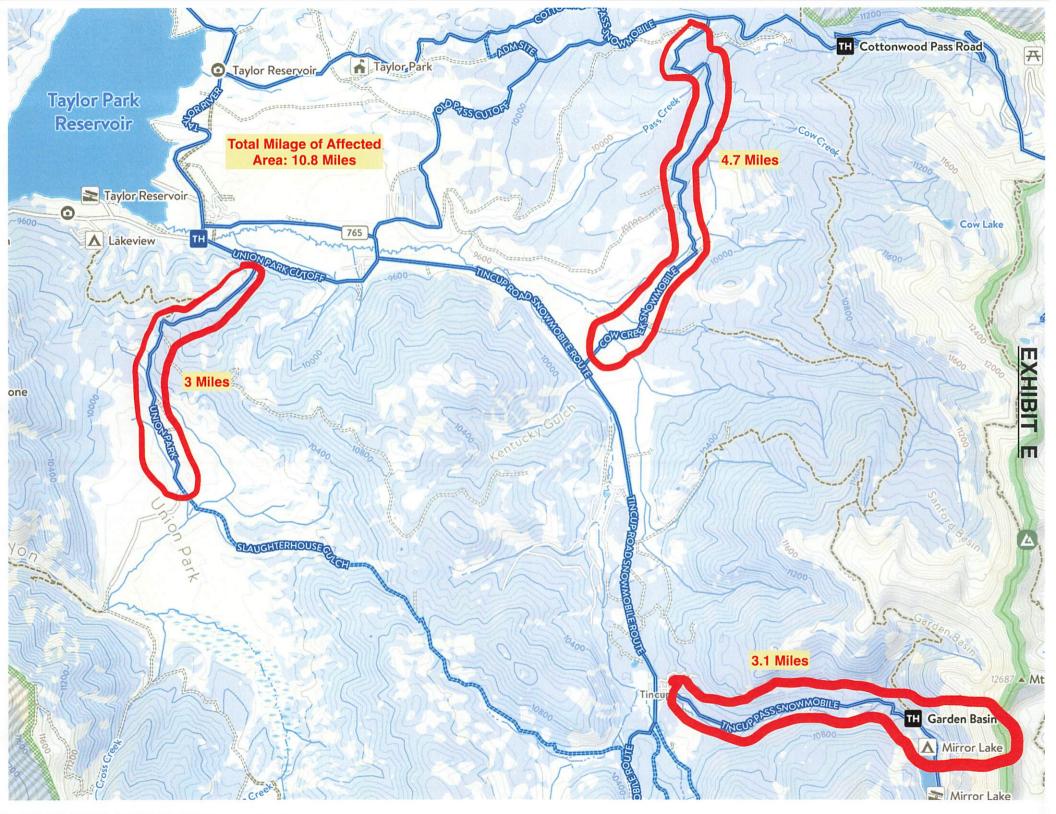
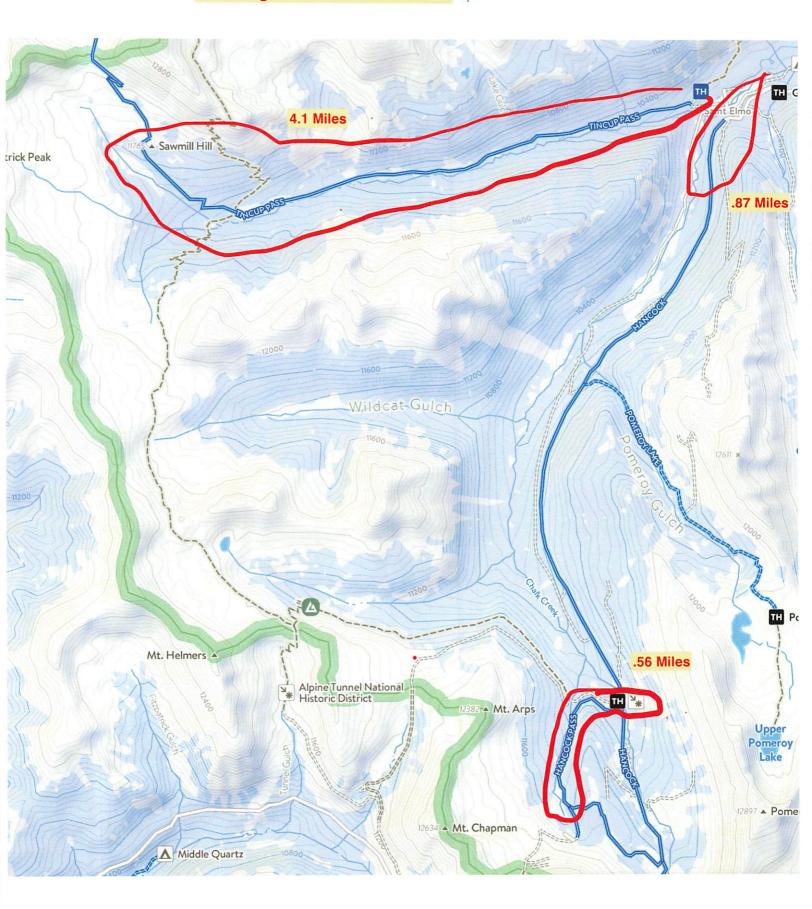


EXHIBIT E

Total Milage of Affected Area: 5.5 Miles



2024-04-16 Job #12078



Job Type: Mobile Scheduled Date: 2024-04-17 Scheduled Time: 07:00 MDT

Bill To: Cash Customer Remit Payment To: Dependable Auto Glass

Po Box 1749 Leadville, CO 80461

970-547-2777

Customer Information

Customer Name

BUENA VISTA SNOW MOBILE CLUB

E-mail

Address

schif061@umn.edu

Telephone

612-749-2082

Vehicle Information

Year 2011

PISTEN BULLY Make

Model 400

VIN WKU5823MA7L011189

Unit#

0 **Odometer**

Bill To Date of Loss	Cash Customer 0000-00-00	Policy Number	ST. ELMO CAT
Date of Loss	0000-00-00	FO #	ST. ELIVIO GAT

Qty	UOM	List	Extended	Part Number	Description	Total
1.00	ea	N/A	\$800.00	INSTALL	URETHANE GASKET INSTALL	\$800.00
3.00	ea	N/A	\$48.00	URETHANE	Adhesive Kit (Urethane, Dam, Primer)	\$144.00
1.00	ea	N/A	\$125.00	LABOR	LIGHT REMOVAL	\$125.00
					Subtotal	\$1,069.00
					Sales Tax	\$11.74
					Total	\$1,080.74

Notes

I hereby affirm that the above facts are true, and that I have authorized Dependable Auto Glass to perform auto glass services on the vehicle listed above. These services have been performed to my satisfaction. If I have chosen to use my insurance to cover the repairs listed above, I authorize my insurance provider to make payment to Dependable Auto Glass. If I receive payment from my insurer, I agree to forward that payment to Dependable Auto Glass equal to the amount I receive.

2024-04-16 Job #12077



Job Type: Mobile Scheduled Date: 2024-04-17 Scheduled Time: 07:00 MDT

Bill To:

Cash Customer

Remit Payment To:

Dependable Auto Glass Po Box 1749

Leadville, CO 80461 970-547-2777

Customer Information

Customer Name

BUENA VISTA SNOW MOBILE CLUB

E-mail

schif061@umn.edu

Address

Telephone 612-749-2082

Vehicle Information

Year

Make

PISTEN BULLY

2010

Model

400

VIN

WKU5824CQ9L010284

Unit #

Odometer

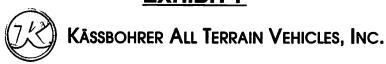
0

Bill To	Cash Customer	Policy Number	
Date of Loss	0000-00-00	PO #	DENNY CREEK CAT

Qty L	OM List	Extended	Part Number	Description	Total
1.00 e	a N/A	\$800.00	INSTALL	URETHANE GASKET REMOVE AND INSTALL	\$800.00
3.00 e	a N/A	\$48.00	URETHANE	Adhesive Kit (Urethane, Dam, Primer)	\$144.00
1.00 e	a N/A	\$125.00	LABOR	LIGHT REMOVAL	\$125.00
				Subtotal	\$1,069.00
				Sales Tax	\$11.74
				Total	\$1,080.74

Notes

I hereby affirm that the above facts are true, and that I have authorized Dependable Auto Glass to perform auto glass services on the vehicle listed above. These services have been performed to my satisfaction. If I have chosen to use my insurance to cover the repairs listed above, I authorize my insurance provider to make payment to Dependable Auto Glass. If I receive payment from my insurer, I agree to forward that payment to Dependable Auto Glass equal to the amount I receive.



Quote no.:

290071516

Date:

04/23/2024

Customer no.:

73068102

Contact:

Brian Hull

Phone:

(970) 245-9331

Fax:

(970) 245-3362 bhull@pistenbullyusa.com

E-Mail: Your order:

REQUESTED

Delivery address:

BUENA VISTA SNOWMOBILE CLUB

ATTN: RON HASSELL, GROOMING/TRAILS CHAIR

16824 CR 306

BUENA VISTA, CO 81211

USA

QUOTE

BUENA VISTA SNOWMOBILE CLUB

ELISE SCHIFFMAN 612-749-2082 schif061@umn.edu

Pos.	Article no. Description	Quantity	Unit price	Discount %	Net total USD
1000	824.77.10.100.02.0 WINDSHIELD, 824 PB400 (2.385M2)	2 PC	1,490.52	10.00-%	2,682.94
2000	CS9500 SHIP WINDSHIELDS FROM RENO TO GJ	1,600 AU	1.00	•	1,600.00
	Freight				
Net am	ount in USD				4,282.94

Tistor Bully

Tower Bully

BeachTech

snOwsat

PROACADEMY COMPOSITES

Page 1 / 2

www.pistenbully.com

Kässbohrer All Terrain Vehicles, Inc. 8850 Double Diamond Pkwy Reno, Nevada 89521

Tel: (775) 857-5000 Fax: (775) 857-5010

E-Mail: ar@pistenbullyusa.com



Offer no.:

290071516

Date:

04/23/2024

Delivery terms free on board BUENA VISTA

Terms of payment credit card within 10 days

Taxes:

Quote exclude any and all applicable sales tax.

FisterBully

Tower Bully

BeachTech

sn wsat

PROACADEMY COMPOSITES

Page 2 / 2

Bill To: Buena Vista Snowdrifters Snowmobile

Invoice date:



Quote

		Price	Amount
01	Summer service/ inspection. Thorough look over of entire machine (x2) change engine oil, fuel filters, splitter box oil, hydraulic filter, check all hoses and pins/ bolts. Find and grease all zerks while inspecting for wear and tear on front and rear push/ lift frames . Check all tires and sprockets and cam spindles. Check hydraulic motors and pumps for leaks, look over of tiller cutter bars and combs, check over track components, inspect interior switches and electrical wiring. Basically try to find problems before they become a problem.	Approx. 15 hours each cat 30 hours @\$50	~\$1500
02	Parts needed: engine oil filter, fuel filter, h20 separator, air, coolant and hydraulic filters.	Pisten Bully parts \$1334.49 per cat	\$2668.98
03	Engine oil, gear oil for service	BG oil	\$1580.09
9	Hours to complete could go up depending on what is found during service/ inspection.		
			279
		Subtotal:	\$5749.07

Tax:

Invoice Date:

Terms and Conditions:

Total:

VENMO: @fuelairnsparklic

Authorized Signature

Letter of Support for the Buena Vista Snowmobile Club

April 25, 2024

To:

Colorado Snowmobile Association Grant Committee

CPW State Trails Committee, and

Parks & Wildlife Commission

I am writing you this letter on behalf of The Buena Vista Snowmobile Club to show my support for a grant that is accessed through your organization. I believe the Buena Vista Snowmobile Club is deserving of this grant because it provides unprecedented access for all winter sports recreation in Chaffee and Gunnison County. The BV Snowmobile Club is run solely by volunteer effort and the use of these grant funds, dollar for dollar, will directly

serve the larger Colorado community.

I support the Buena Vista Snowmobile Club because they maintain trails for public use in Chaffee County yearround. I run a sales and service business based out of Buena Vista, and my business relies on the work these volunteers perform to ensure customers return to the area each year. We work together on common issues that

threaten access for the public and promote sustainable outdoor recreation.

If you choose to award your grant to the Buena Vista Snowmobile Club, they plan to use the funding to purchase equipment that will facilitate the maintenance of 30 more miles of trails already allocated within their permits. Additionally, they are using the requested funds to perform extensive preventative maintenance to safeguard the program from stopping mid-season due to equipment malfunction and failure. I believe the Buena Vista Snowmobile Club runs their program efficiently and will use the money from these funds in ways that exceeds this board's expectations.

Thank you for your consideration,

Ryan Frank

Timberline Motorsports

Buena Vista, Colorado

Letter of Support for the Buena Vista Snowmobile Club



April 21, 2024

To:

Colorado Snowmobile Association Grant Committee CPW State Trails Committee, and Parks & Wildlife Commission

Dear Review Board,

I am writing you this letter on behalf of The Buena Vista Snowmobile Club to show my support for a grant that is accessed through your organization. I believe the BV Snowmobile Club is deserving of this grant because it provides unprecedented access for all winter sports recreation, both motorized and non-, in Chaffee and Gunnison County. The BV Snowmobile Club is run solely by volunteer effort and the use of these grant funds, dollar for dollar, will directly serve the larger Colorado community by providing world-class recreation opportunities.

The Buena Vista Singletrack Coalition supports the Buena Vista Snowmobile Club because their mission closely aligns with our own. BV Singletrack Coalition's goals are to maintain sustainable, multiuser trails. The BV Snowmobile Club offers our muscle-powered users the ability to use terrain that would otherwise be mostly inaccessible. Through their grooming efforts, fat bikers, snowshoers, and cross country skiers are given more opportunities to safely recreate during winter months. The goals of CPW are to ultimately foster stewardship of our natural resources and the operations of the BV Snowmobile Club are integral to executing that

mission. This grant will enhance and safeguard the winter grooming program.

If you choose to award your grant to the Buena Vista Snowmobile Club, they plan to use the funding to purchase equipment that will facilitate the maintenance of 30 more miles of trails already allocated within their permits. This will double the accessible trails for our community and create a destination for winter fat biking. I believe the BV Snowmobile Club runs their program efficiently and will use the money from these funds in ways that exceeds this board's expectations while providing a tremendous benefit to our community.

Thank you for your consideration,

Jason Maher, Executive Director

Buena Vista Singletrack Coalition

Letter of Support for the Buena Vista Snowmobile Club

April 21, 2024

To:

Colorado Snowmobile Association Grant Committee CPW State Trails Committee, and Parks & Wildlife Commission

I am writing you this letter on behalf of The Buena Vista Snowmobile Club to show my support for a grant that is accessed through your organization. I believe the BV Snowmobile Club is deserving of this grant because it provides unprecedented access for all winter sports recreation in Chaffee and Gunnison County. The BV Snowmobile Club is run solely by volunteer effort and the use of these grant funds, dollar for dollar, will directly serve the larger Colorado community.

As a Gateway Community Ambassador for the Continental Divide Trail Coalition, I have seen the benefits that getting outdoors brings to our community firsthand. For this reason, I support the Buena Vista Snowmobile Club because their winter grooming program supports our community's ability to put on events around the Continental Divide as it passes through Chaffee County. One of the core aspects of the CDTC's work is to build a strong trail community, and the Ambassador Program uses events to perform trail outreach, educational engagement, and recreation opportunities. The BV Snowmobile Club's grooming allows for us to put on safe and accessible events in terrain that would otherwise limit non-motorized use.

Through my volunteer efforts with CDTC, I strive to partner with local organizations that advocate for similar goals and this relationship with the BV Snowmobile Club is integral for the program's ability to put on events that align with CDTC's nonprofit's mission. During community programs, we educate users on the importance of our natural resources and the uniqueness of Colorado's terrain. Continued collaboration with CDTC's Gateway Community program in the Chaffee County area presents an opportunity for us to expand our impact and reach while working with partners to plan inclusive events, free to the public, with gear rentals included. Access to this funding resource would help make these program goals possible.

If you choose to award your grant to the Buena Vista Snowmobile Club, they plan to use the funding to purchase equipment that will facilitate the maintenance of 30 more miles of trails already allocated within their permits. This will double the accessible trails for our community and create opportunities for additional non-motorized trail user experienes. I believe the BV Snowmobile Club runs their program efficiently and will use the money from these funds in ways that exceeds this board's expectations.

Thank you for your consideration,

Justice Wise

Salida Gateway Community Ambassador Continental Divide Trail Coalition

Exhibit H – Additional Terms and Conditions

- 1. Subject to the obligations and conditions set forth in this document, title to equipment acquired under a grant will vest upon acquisition to the grantee.
- 2. The grantee's use of the equipment is subject to the following conditions:
 - a. The grantee shall use the equipment only for activities and uses that are consistent with the uses outlined by the Snowmobile Recreation fund. The equipment shall not be used to benefit private individuals, lands or projects without prior written approval from CPW.
 - b. The grantee shall be liable to CPW for any failure to use the equipment in accordance with the applicable statute, including the premature sale or disposition of the equipment. The grantee's liability for such a failure shall be equal to funds contributed by CPW under a grant from the purchase or acquisition of equipment.

3. Record Keeping Requirements

- a. Records must be maintained that include, at a minimum; a description of the equipment; a serial number or other identification number; who holds title; the acquisition date and cost of equipment; the percentage of State or grant funds used in the acquisition of the equipment; the location, use and condition of the equipment; and any ultimate disposition data including the date of disposal and sale price of the equipment. CPW shall at all times have the right to inspect these records upon request.
- b. A physical inventory of the equipment must be taken and the results shared with CPW in order to be reconciled with the property records held by CPW at least once every two years.
- c. A control system must be developed by grantee to ensure adequate safeguards to prevent loss, damage or theft of equipment. Any confirmed or suspected loss, damage, or theft – whether discovered via the process described in 3.b. or otherwise, shall be investigated by grantee in cooperation with CPW.
- d. Adequate maintenance procedures must be developed and implemented to keep the equipment in good and working condition.

If awarded a snowmobile capital grant; I acknowledge and agree to the above terms and conditions.

\mathcal{L}		
X NA	Zachary Shacter	4/12/2024
Signature	Printed Name	Date