



# COLORADO WILDLIFE COUNCIL

## 2023 Meeting Schedule & Deadlines

*(Dates are subject to change based on Council input)*

2023 Meeting Dates	Type	Agenda Items Due	Meeting Documents Due/Agenda & Documents Posted*
<i>Thurs January 12</i>	<i>Conference Call</i>	<i>December 29</i>	<i>January 5</i>
<b>Thurs February 9</b>	<b>Meeting</b>	<b>January 26</b>	<b>February 2</b>
<i>Thurs March 9</i>	<i>Conference Call</i>	<i>February 23</i>	<i>March 2</i>
<b>Mon/Tues April 17 - 18</b>	<b>Planning Retreat</b>	<b>April 3</b>	<b>April 10</b>
<i>Thurs May 11</i>	<i>Conference Call</i>	<i>April 27</i>	<i>May 4</i>
<b>Thurs June 8</b>	<b>Meeting</b>	<b>May 25</b>	<b>June 1</b>
<i>Thurs July 13</i>	<i>Conference Call</i>	<i>June 29</i>	<i>July 6</i>
<b>Thurs August 10</b>	<b>Meeting</b>	<b>July 22</b>	<b>Aug 3</b>
<i>Thurs September 14</i>	<i>Conference Call</i>	<i>August 31</i>	<i>September 7</i>
<b>Thurs October 12</b>	<b>Meeting</b>	<b>September 28</b>	<b>October 5</b>
<i>Thurs November 9</i>	<i>Conference Call</i>	<i>October 26</i>	<i>November 2</i>
<b>Thurs December 14</b>	<b>Meeting</b>	<b>November 30</b>	<b>December 7</b>

\*See Public Posting and Notification of Agenda Documents below

# Meeting Preparation Process

## Public Notice of Meetings

All Council meetings and conference calls will be publicly noticed on both <https://cowildlifecouncil.org/> and <https://cpw.state.co.us/aboutus/Pages/WildlifeCouncil.aspx> in advance. An annual meeting schedule will be posted on both sites and will be updated if any meeting dates change.

## Agenda Items Suggested by Council Members, CPW Staff Liaison, and Advertising Agency

Suggested agenda items are due 2 weeks in advance or earlier (depending on holidays) to Ginny Sednek at [virginia.sednek@state.co.us](mailto:virginia.sednek@state.co.us). Include topic, brief description, time desired, and any presentation audio-visual needs.

## \*Public Posting and Notification of Agenda and Documents

The Chair and Council Liaison determine the agenda, which will be posted 1 week in advance.

Meeting and conference call documents, including presentations, are due 1 week in advance to Ginny Sednek. Every effort is made to post meeting documents 1 week in advance. In the event that this is not possible, documents will be posted when received. Post-meeting documents are posted after each meeting.

Document location: <https://cpw.state.co.us/aboutus/Pages/WildlifeCouncil.aspx>

In addition, Ginny Sednek will email all meeting documents and the agenda directly to Council members and interested members of the public in advance of the meeting.

## Public Comment Process

Refer to Wildlife Council bylaws for the public comment process.

### *December 2015 Bylaws - Article V; Section 5 - Public Comment:*

*All Council meetings shall be open to the public. Members of the public wishing to provide comments to the Wildlife Council on agenda items may fill out a request form at the meeting and submit it to the Chairperson. Comments on each agenda item are generally limited to 3 minutes per person at the Chairperson's discretion. Members of the public wishing to provide comment to the Council on any topic not on the agenda can do so during "Public Comment" agenda item; however, these comments are subject to the 3-minute limitation on comment. Persons wishing to provide a presentation to the Wildlife Council that exceeds 3 minutes in length or requires the use of audio/visual equipment must submit a written request to the Chairperson at least 15 days in advance of the Council meeting setting forth the subject matter of the presentation, the time requested and the equipment needed for the presentation. The granting of such requests is at the discretion of the Chairperson. In all cases, the Council appreciates and encourages the provision of written materials on the subject matter of the comment or presentation prior to the meeting in question. Members of the public may attend Council meetings and conference calls.*