



**COLORADO**

**Parks and Wildlife**

Department of Natural Resources

# Temporary Job Announcement

**POSITION:** Natural Areas Field Technician

**START & END DATE:** April 1, 2018 for 6-9 months

**PAY RATE:** \$14- \$17/hour commensurate with experience

**LOCATION:** Colorado Parks and Wildlife Denver Office (6060 Broadway)

**DEADLINE FOR APPLICATIONS:** February 13, 2018

## **JOB DESCRIPTION:**

Colorado Parks and Wildlife (CPW) is hiring a short-term, temporary position under the Colorado Natural Areas Program (CNAP). This position is 40 hours per week for a maximum of 6-9 months, depending on funding.

CNAP is a statewide conservation program with a mission to identify and assist in the protection of Colorado's most significant natural features through a statewide system of designated natural areas. CNAP has a strong emphasis on rare plant conservation. For more information on the program visit <http://cpw.state.co.us/aboutus/Pages/CNAP.aspx>.

This position will be focused on statewide monitoring of designated Natural Areas. Work will be based in the Denver CPW office but requires statewide travel approximately 50% of the time.

Applicant must have a background in ecology, botany, or another related biological science and have experience with biological field surveys. Much of this work will be conducted independently in remote locations around Colorado; applicant must be a self-starter and able to work in sometimes harsh conditions. Experience with MS Office products, ArcGIS, and GPS products (preferably Trimble), is required; experience with Collector for ArcGIS is preferred. Applicant should have strong organizational, written and oral communication skills. The applicant should be physically fit, willing to hike and camp, and have his or her own camping equipment.

Specific duties include:

- Monitor state natural areas to assess conditions, identify rare or noxious plant species, GPS important features, survey for and monitor rare elements (including rare plants, wildlife, plant communities, fossils, and geologic features).
- Coordinate natural areas visits with volunteer stewards, land managers, agency partners, and contractors.
- Prepare all necessary documents, equipment, and maps, using ArcGIS, for field trips.
- Produce reports, maps and other documents to summarize findings from field trips.



- Assist with program administrative tasks such as program databases, volunteer management, and organizing and filing electronic and paper files.
- Other duties as assigned.

### **MINIMUM REQUIREMENTS:**

- Must be at least 21 years of age
- Must have (or be able to obtain) a valid Colorado drivers' license
- Bachelor's degree (masters preferred) in ecology, botany, rangeland science, or other closely related field plus at least 2 years of work experience in the field
- Must be willing to travel approximately 50% of time
- Must be able to independently camp and hike in remote locations and in variable conditions
- Must be able to work outdoors, on varied shifts, and on occasional weekends
- Possess strong interpersonal communication skills (written and oral)
- Must have prior experience with ArcGIS
- Ability to work independently with little supervision
- May need to undergo criminal background investigation
- Miscellaneous: must be available for 40 hours per week; employment is for a maximum of 40 hours a week for 6-9 months

### **HOW TO APPLY:**

We are looking for **local applicants** due to the short timeline on the position. For consideration, please email the following materials:

- 1) **Cover letter** (state availability date to start)
- 2) **Resume**
- 3) **Reference contact list** - 3 minimum, previous supervisor(s), academic reference, etc.
- 4) **Supplemental Questions**- provide answers to the following questions (keep total length to two pages or less):
  1. Describe your knowledge of Colorado flora and any experience you may have with botanical field work.
  2. Describe your experience in working with various types of landowners.
  3. Describe your experience level with biological field monitoring.
  4. Describe your knowledge level and experience with ArcGIS and field mapping
  5. Describe your comfort level with hiking and/or multi-day camping independently in remote areas. Are you willing and able to travel and camp over 50% of the time?

Send email with these 4 attachments to [raquel.wertsbaugh@state.co.us](mailto:raquel.wertsbaugh@state.co.us) no later than February 13, 2018.