COLORADO PARKS AND WILDLIFE
2021 Special Activities Agreement
Chatfield State Park

11500 N. Roxborough Park Rd, Littleton CO 80125

SUBMIT COMPLETED ACTIVITY AGREEMENT 90 DAYS PRIOR TO EVENT

GENERAL INFORMATION

Name of Site/ Area Requested: CHATFIELD STATE PARK	**Date(s) of Request:** ☐ Q1 ☐ Q2 ☐ Q3 ☐ Q4
	Earliest Set-up Date/Time:
Will you be having multiple events this year? ☐ Yes ☐ No	**Latest Clean-up Date/Time:**
Official Name of Group:	
Type of Activity: COMMERCIAL PHOTOGRAPHY	
County: Douglas	
Estimated Clients per Quarter:	**Number of Company Vehicles:**

RESPONSIBLE PERSON

This information will be used for both public and park reference.

Name:

Address:

City: **State:** **Zip:**

Public Contact Phone #:

Social Media:

E-mail:

Event Day Cell Phone #:

(EVENT DAY CELL FOR PARK USE ONLY)

DISCLOSURE

1. **Will you be selling items at event?** ☐ Yes ☐ No

   If yes, list items _____

2. **Will a fee or donation be collected?** ☐ Yes ☐ No

   If yes, amount(s) of fee(s):_____

CONDITIONS

Please read and initial the following items where indicated.

I understand that I am the responsible party for compliance with Statutes, Regulations and the condition of Park property reserved by this agreement. Violation of these rules or any laws or Park Regulations can result in probation, eviction, citation and/or affect your future use of Chatfield State Park.

_____ The Division of Parks and Wildlife maintains the right and authority to amend or cancel this permit at any time should the applicant fail to abide by conditions agreed to or if public health, safety and welfare so dictate.

_____ The permittee agrees to hold harmless the State of Colorado, Division of Parks and Wildlife and their employees, and the U.S Army Corp of Engineers from any death, injury or property damage occurring as a result of this event.

_____ All participants in the event agree to abide by and obey all rules and regulations of the Division of Parks and Wildlife, and any Federal, State, or Local regulations that may apply. Contact the park office for more information.

_____ Approval to hold this event does not imply that extra services will be provided nor does it place any additional liabilities upon the Division of Parks and Wildlife.

_____ The permittee may be assessed a Staff Impact Fee for extra services provided by the Division of Parks and Wildlife. Payment, if required, is due upon submittal of this application unless other arrangements have been approved.

_____ Permittee will insure that all participants stay on designated trails/roadways and the modification of resource features or destruction of any vegetation is expressly prohibited.

_____ Permittee will park all vehicles in designated areas only. A valid parks pass is required on all vehicles. Exceptions are not made for special activities.

_____ No implied rights or reservations are granted as to parking spaces. Admission is on a first come, first served basis. Entry to a park may be prohibited when the park is at capacity. Exceptions are not made for special activities.

_____ The permittee shall supply all necessary resources and equipment to safely conduct this event. The permittee shall be responsible for any and all damage to park resources and/or facilities that result from this event.

_____ All temporary signs, banners and markers are to be set only with the permission of the park staff and should be approved thirty days prior to the event. No chalk, tape, or paint permitted for marking courses.

_____ The permittee agrees to provide flyers and/or signs regarding the event one week prior to the event should park staff determine it is necessary to minimize use conflicts.

_____ To the largest extent possible, the permitee will follow Leave No Trace principles while on the property. These can be found at https://lnt.org/why/7-principles/.

_____ The Holder will comply with all State of Colorado requirements related to the COVID-19 virus, including limits on group size and minimum distancing between individuals.

ADVERTISING

1. Will event be publicized? ☐ **Yes** ☐ **No**

If Yes, how? ☐ **Television** ☐ **Radio** ☐ **Newspaper** ☐ **Email** ☐ **Internet** ☐ **Other**

If Other, please specify: _____

INSURANCE

PROOF OF INSURANCE IS DUE PRIOR TO THE EVENT - Not required for most Photography permits

If it is determined, the responsible person holding the event will submit a certificate of insurance indicating insurance coverage in the minimum amount of $350,000.00 personal injury / $990,000.00 per occurrence as specified in 24-10-114, C.R.S.

---- IMPORTANT ----

The State of Colorado, Colorado Parks and Wildlife , and US Army Corps of Engineers are to be listed as Additionally Insured Parties. The Event Organizer will be Certificate Holder. PROOF OF INSURANCE IS DUE PRIOR TO THE EVENT. Use *11500 N. Roxborough Park Rd, Littleton, CO 80125* as address for all additionally insured parties

APPLICATION SUBMITTAL

Upon submittal of this agreement a non-refundable $30.00 fee is required per quarter of the calendar year of operation. If additional fees are required to facilitate your event, you will be notified by the Park Operations Manager.

SIGNATURE

Perjury statement: I hereby swear or affirm under penalty of perjury that the information given herein is true and correct to the best of my knowledge and belief.

_____ _____

Signature of Responsible Person **Date**

The signature above indicates this individual accepts responsibility for the event and the stipulations listed on this form.

OFFICE USE ONLY
FEES

_____ 1. Permit fee for administration and processing services - Based on the # of QTRs selected, see 6.

_____ 2. Per person charge in lieu of the required parks pass, if applicable:
$4.00/person per day

_____ 3. A percentage fee of profits generated within the park or negotiated flat fee
7% of gross revenue or Negotiated Flat Fee

_____ 5. Operational fee to reimburse the park for staff time and equipment if assigned to your event:

Armed Ranger:	$35.00 / hour
Ranger:	$25.00 / hour
Maintenance:	$25.00 / hour

_____ 6. Other: __# OF QTRS X $30.00_____

$_____ **Total Amount Due** ☐ Paid

DIVISION USE ONLY

☐ Fee Activity ☐ Non-Fee Activity

Approved ☐ Denied ☐ Signature _____ Date _____