

# COLORADO STATE PARKS

## BOYD LAKE STATE PARK

### Special Activity Agreement

(Completed Agreement will be submitted at least 90 days prior to event)

Event #

Name of Site or Facility Requested: Group Picnic Area

Official Name of Group / Event: \_\_\_\_\_

Type of Event / Activity: Inflatable bounce houses, etc – See Fees in Appendix A

Date of Activity: \_\_\_\_\_

Date / Time of Arrival: 9AM

Date / Time of Departure: 9PM

Number of Participants: N/A

Vehicles: N/A

Vessels: N/A

## RESPONSIBLE PERSON / EVENT COORDINATOR

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Email: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## FEES

There is a \$30.00 fee for administration and processing of your event application. If additional fees are required, you will be notified prior to event approval. Additional fees will be itemized and invoiced. Payment is due upon receipt. Fee waiver requests must be submitted in writing at the time the event application is submitted. Fee waiver requests will be evaluated on a case-by-case basis.

\$ 30.00 1. Application fee - \$30.00

\$ \_\_\_\_\_ 2. Inflatable Bounce House \$30.00

\$ \_\_\_\_\_ 3. Percentage of profits generated within the park or negotiated flat fee based on 7% of gross sales.

\$ \_\_\_\_\_ 4. Operational fee to cover staff time and equipment assigned to Special Event.

Ranger / Maintenance Staff - \$25.00 per hour, Vehicle - \$10.00 per hour

\$ \_\_\_\_\_ 5. Total Amount Due – will be completed by management

## INSURANCE

If determined by park management to be necessary, the responsible person / event coordinator will submit a certificate of insurance indicating insurance coverage in the minimum amounts of \$1,000,000 per occurrence / \$350,000.00 personal injury, as specified in 24-10-114, C.R.S. The certificate must list Boyd Lake State Park / Colorado State Parks as an additional insured party.

**PROOF OF INSURANCE IS DUE PRIOR TO EVENT APPROVAL**

# DISCLOSURE INFORMATION

1. Will other State Parks be used? NO If so, please list: \_\_\_\_\_
2. Will items be sold at this event? NO If so, please attach additional page(s) providing vendor names, phone numbers and items to be sold.
3. Will a fee or donation be collected? NO If so, please attach additional page(s) providing additional information on amounts to be collected and how the proceeds will be disbursed.
4. Will this event be publicized on radio, television, or in print media? NO Any advertising that identifies Boyd Lake State Park or Colorado State Parks must receive prior approval from park management.

## CONDITIONS AND ADDITIONAL INFORMATION

1. No implied rights or reservations are granted as to camping or parking spaces. Park admission is on a first come, first served basis. A valid park pass is required on all vehicles unless arrangements for alternative fees have been approved. Entry to the park may be prohibited when the park is at capacity. Exceptions are not made for special events.
2. All participants in the event agree to abide by and obey all Colorado State Parks rules and regulations, and any other regulations that may apply. Contact the Special Activity Coordinator for more information.
3. All temporary signs, banners, buoys, and markers are to be placed only with the permission of park management and must be approved at least two weeks prior to the event. All temporary signs must be removed at the conclusion of the event.
4. Approval of this event does not imply that extra services will be provided, nor does it place any additional liabilities upon Colorado State Parks or Boyd Lake State Park.
5. The permittee agrees to provide public notification of the event should park staff determine it is necessary to minimize use conflicts.
6. The permittee agrees to hold harmless Colorado State Parks, Boyd Lake State Park, and park staff from any death, injury, or property damage occurring as a result of the event.
7. The permittee shall supply all necessary personnel and equipment to safely conduct this event. The permittee shall be responsible for any and all damage to park resources and/or facilities that result from this event.
8. Colorado State Parks maintains the right and authority to amend or cancel this permit at any time should the permittee fail to abide by conditions agreed to or if public health, safety and welfare so dictate.
9. The permittee may be assessed additional fees for the event. Payment, if required, is due upon notification unless other arrangements have been approved

STATE PARKS USE ONLY

Fee Activity  Fee Waiver Granted

Approved:  Special Activity Coordinator: \_\_\_\_\_ Date: \_\_\_\_\_

Approved:  Park Manager: \_\_\_\_\_ Date: \_\_\_\_\_

Approved:  Region Management: \_\_\_\_\_ Date: \_\_\_\_\_

# APPENDIX

Toys/Structures requiring water hookup will not be permitted at GPA Facility.

Unless otherwise approved all inflatable bounce houses will adhere to the following rules:

- Inflatable bounce houses will be charged a \$30 per day in addition to GPA reservation.
- Inflatable bounce houses may be setup on non-irrigated grass near the volleyball pit, on the concrete around the picnic shelter, or on the grass south of the pavilion. Vehicles may not drive beyond the parking lot, even for drop off/pickup.
- 110V Outlets are provided at the GPA facility.
- Applicant will provide extension cords. If a generator is used it will not exceed the parks regulation 86 dB noise limit.
  - Distance to non-irrigated grass for electric cords is approx. 150' - 300'
  - Distance to concrete around shelter for electric cords is approx. 25'-100'
  - Distance to irrigated grass area south/west of shelter for electric cords is approx. 50'-100'
- Inflatable bounce houses will be secured with weight (such as sand bags) NOT with stakes driven into the ground.
- Inflatable toys may come with a manufacturer's recommendation on maximum wind speed in which it is safe to use. Knowing this recommendation, monitoring wind and ceasing activity in the bounce house if that speed is exceeded is the responsibility of the Applicant listed on page 1.
- Insurance will be required in the amounts specified on Page 1.
- If a vendor comes into the park to drop off, set up, or pick up the equipment they will need a park pass on the vehicle that comes in, but will not be charged a commercial activity fee.
- This special activity permit is only valid with a paid group picnic reservation. In the event of a GPA cancellation the inflatable equipment fees may be refundable, but the \$30 application fee is non-refundable.