



ROL APP USER GUIDE

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Introduction

This document is to serve as a user guide for the CPW ROL Application, its purpose is to help users correctly navigate the app and use its functions properly as designed by CPW and the River Outfitting Licensing (ROL) Program. The app is designed as a licensing and inspection tracking program not a guide database. While guides and their information is entered in the app for the purposes of Office Records Inspections (OI) the app does not replace the requirement on outfitters of proper record keeping of guide files. The app allows for better communication between the ROL program and outfitters about licensing, office inspections, river safety inspections, and citations while reducing the amount of physical paper and mailing between the ROL program and outfitters. The App went live in 2022 and is still undergoing changes. As these changes are made things that affect users will be added in this document and sent out to outfitters.

As users continue to switch over to this system more issues may be encountered. As you encounter an issue please refer to the user guide, if issues still occur please reach out to the below ROL program contacts:

Michael Haskins, ROL/Swiftwater Investigator- michael.haskins@state.co.us

Grant Brown, ROL Program Manager- grant.brown@state.co.us

Thank You.

Requesting Access

To request access as a new user to the ROL app visit <https://cpwrol.state.co.us/login>
Select Register

The screenshot shows the 'Colorado River Outfitters Licensing' login page. At the top, there are two tabs: 'Sign in' and 'Register'. The 'Register' tab is circled in red. Below the tabs is the 'Signing in' form, which includes fields for 'Enter Your ROL Account Email Address *' and 'Enter Your ROL Password *'. A 'Login To Your ROL Account' button is visible, along with a 'Forgot Password?' link. At the bottom of the form, there is a 'Google' logo. The footer of the page reads '© 2022 Colorado Parks & Wildlife'.

Enter All Required Fields

The screenshot shows the 'Colorado River Outfitters Licensing' registration page. At the top, there are two tabs: 'Sign in' and 'Register'. The 'Register' tab is selected. Below the tabs is the 'Registration' form, which includes fields for 'Enter Your Full Name *', 'Enter Your ROL Account Email Address *', and 'Enter Your ROL Password *'. A 'Register For A ROL Account' button is visible. At the bottom of the form, there is a 'Google' logo. The footer of the page reads '© 2022 Colorado Parks & Wildlife'.

**NOTE PLEASE ENTER AN EMAIL THAT IS
REGULARLY CHECKED AS THIS IS WHERE ROL**

NOTIFICATIONS AND COMMUNICATION FROM THE ROL PROGRAM GOES TO.

Passwords must be at least 8 characters, must have upper and lower case letters, must have at least one digit and must include a special character (?!@#\$\$%^&*).

Next you can enter the company and role you need to be added to for existing licensed companies in the comment section or start a new license.



Roles Defined

Manager/User: Allows all access to company information, citations, inspections, guide information. Can complete License Renewals

Guide: Allows a guide access to sign the affidavit. Can only see that guides information no business or other information displayed

This request is sent to the ROL app administrators for approval please allow 3 business days for activation. You will receive an email when your request has been fulfilled.

NEW LICENSE

After selecting apply for a new license from the registration page enter all required information on the Edit Outfitter Information Page.

Colorado River Outfitters Licensing

Outfitter License Application

1 Edit Outfitter Information

To apply for a Colorado River Outfitter License, please follow the instructions and complete this application form carefully. This application shall represent a sworn statement by the applicant. Any false statements made by the applicant are punishable by law.

This application shall be deemed incomplete if any portion that is required is left incomplete, the application isn't signed properly, full fee payment isn't attached, proof of liability insurance as described isn't attached, or the certificate of authority for out of state outfitters is not attached.

Primary Business Name _____

Name of Applicant _____

Type of Business * _____

Are You A Fishing Guide?

Primary Mailing Address

Address * _____

Address 2 _____

City * _____ State * _____ Postal Code * _____
Please provide a 5 digit zip 0 of 5

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Colorado River Outfitters Licensing

Primary Mailing Address

Address * _____

Address 2 _____

City * _____ State * _____ Postal Code * _____
Please provide a 5 digit zip 0 of 5

Primary Phone Number * _____ Primary Email Address * _____
Please provide a 10 digit phone number without dashes! 0 of 10

Physical address where the license will be displayed

Address * _____

Address 2 _____

City * _____ State * _____ Postal Code * _____
Please provide a 5 digit zip! 0 of 5

Please list the street address where your River Outfitter License will be displayed. This is the location that will be shown on the license and where your records inspections will take place.

Insurance

Meets all requirements set forth in regulation #300-5(a)?

Meets all requirements set forth in regulation #300-5(b) if applicable?
(#300-5(a) is general liability, #300-5(b) is coverage for qualifying shuttle vehicles)

General Liability

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Colorado River Outfitters Licensing

City * State * Postal Code *
Please provide a 5 digit zip 0 of 5

Please list the street address where your River Outfitter License will be displayed. This is the location that will be shown on the license and where your records inspections will take place.

Insurance

Meets all requirements set forth in regulation #300-5(a)?
 Meets all requirements set forth in regulation #300-5(b) if applicable?
 (#300-5(a) is general liability, #300-5(b) is coverage for qualifying shuttle vehicles)

General Liability

Carrier * Policy # *
 Coverage * Expiration Date * 9/14/2023

Shuttle Vehicles

Carrier Policy #
 Coverage Expiration Date * 9/14/2023

Comments

Applicant Comments

Save New and Continue

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If you are a fishing outfitter check the fishing guide box and enter your DORA (Department Of Regulatory Agencies) Outfitter license number.
 Mailing address: Please put an address that can receive mail from the ROL program if needed. Again please put a good contact phone number and email address for the ROL program to reach you.
 Physical address: Address where license will be on display for the public to see and where all records will be kept
 Enter all pertinent insurance information
 Click Save and continue
 This will bring you to your Outfitter home Page

Colorado River Outfitters Licensing

Company Information (Click to view or upload documents)

ROL # 9999 Name: ROL USER GUIDE Status: New
 Owner: ROL USER GUIDE State Incorporated: Colorado
 Fishing Guide? ✗
 Rivers/Sections:

- DBAs [Click here for more information.](#)
- Contact Information [Click here for more information.](#)
- Insurance Information [Click here for more information.](#)
- Uploaded Documents [Click here for more information.](#)

Registered User(s)

Name	Email	Phone	Role	Edit	Remo...
ROL USER GUIDE	roluserguide@yahoo.com		User		

Guide Roster (Click to view all)

Name	Type	CPR	First Aid	Edit	Deactiva...
------	------	-----	-----------	------	-------------

Outfitter Licenses

Type	Status	Issued	Expires	Comments	Action
Standard	Draft				

Inspections

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To continue with your new license click on the pen icon on the right side of the Standard Draft license under Outfitter Licenses

Colorado River Outfitters Licensing

Company Information (Click to view or upload documents)

ROL #: 9999 Name: ROL USER GUIDE Status: New
Owner: ROL USER GUIDE State Incorporated: Colorado
Fishing Guide? ✗
Rivers/Sections:

DBAs [Click here for more information.](#)

Contact Information [Click here for more information.](#)

Insurance Information [Click here for more information.](#)

Uploaded Documents [Click here for more information.](#)

Registered User(s)

Name	Email	Phone	Role	Edit	Remo...
ROL USER GUIDE	roluserguide@yahoo.com				User

Guide Roster (Click to view all)

Name	Type	CPR	First Aid	Edit	Deactiva...
------	------	-----	-----------	------	-------------

Outfitter Licenses

Type	Status	Issued	Expires	Comments	Action
Standard	Draft				

Inspections

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This will bring you back to edit outfitter information page, review all entered information and click next

Enter all DBA (Doing business as) information as required by Regulation #300.4 and click next

Colorado River Outfitters Licensing

Add Doing Business As (DBA)
Optional
Please list all of the DBA business names, addresses, and telephone numbers that will be used under this license.

DBA	Phone	Address
ROL RAFT USER	555.555.5555	123 ABC, Denver, CO 80122

DBA * Phone * Provide a 10 digit phone number 0/10

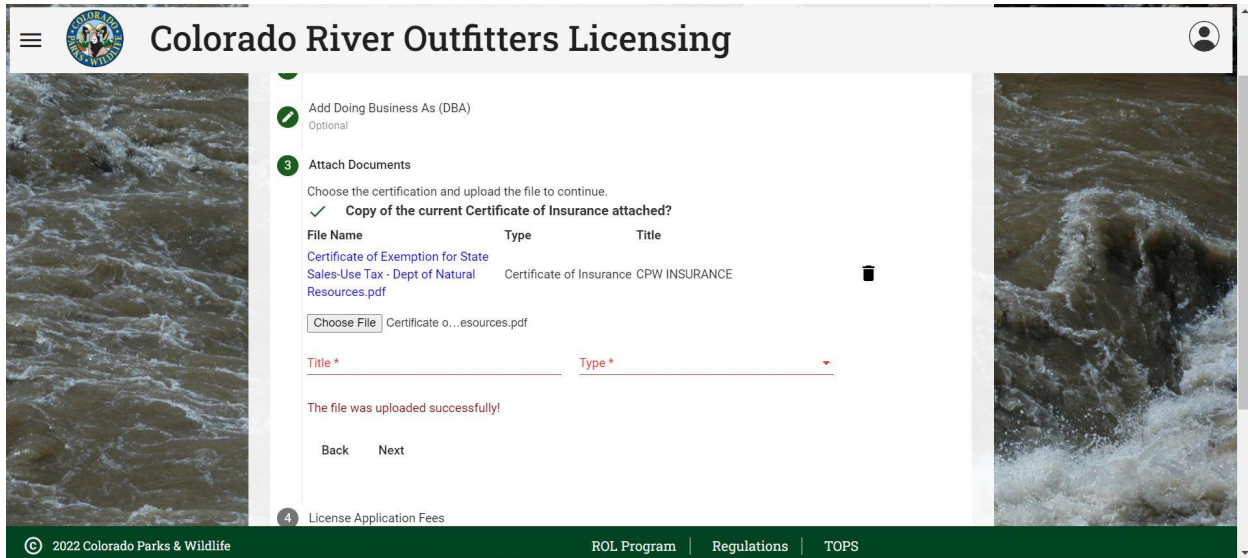
Address *

City * State * Zipcode *

Attach Documents

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Attach copy of current Certificate of Insurance that lists CPW ROL Program as a policy holder and click next



Choose License Type and Term

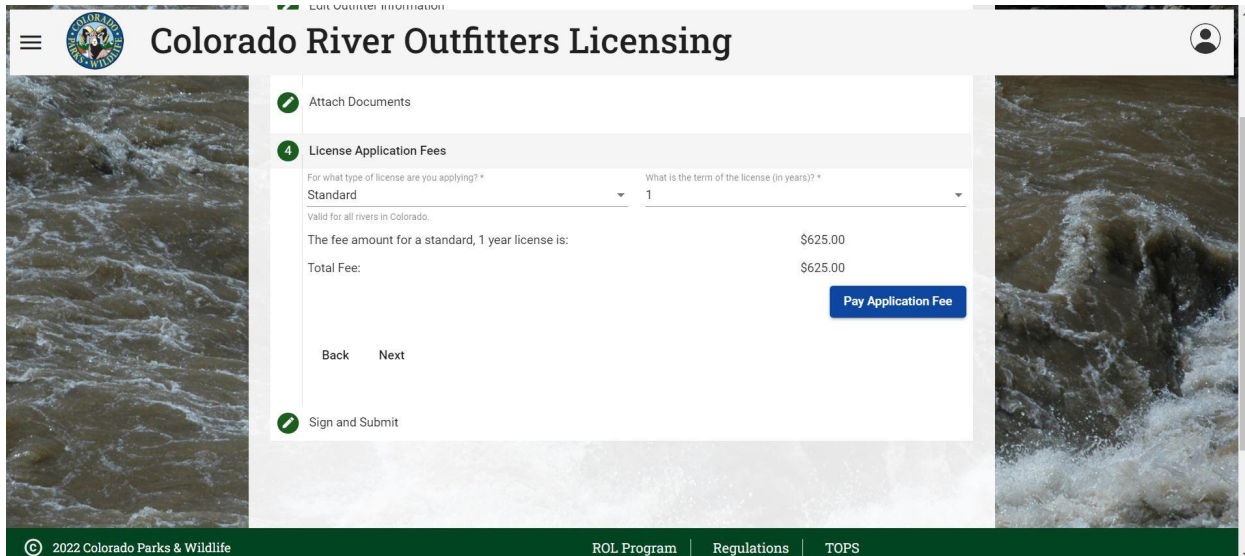
Standard License: All companies other than listed below

Limited License: Companies that run solely on the below river sections, per Reg #300.12

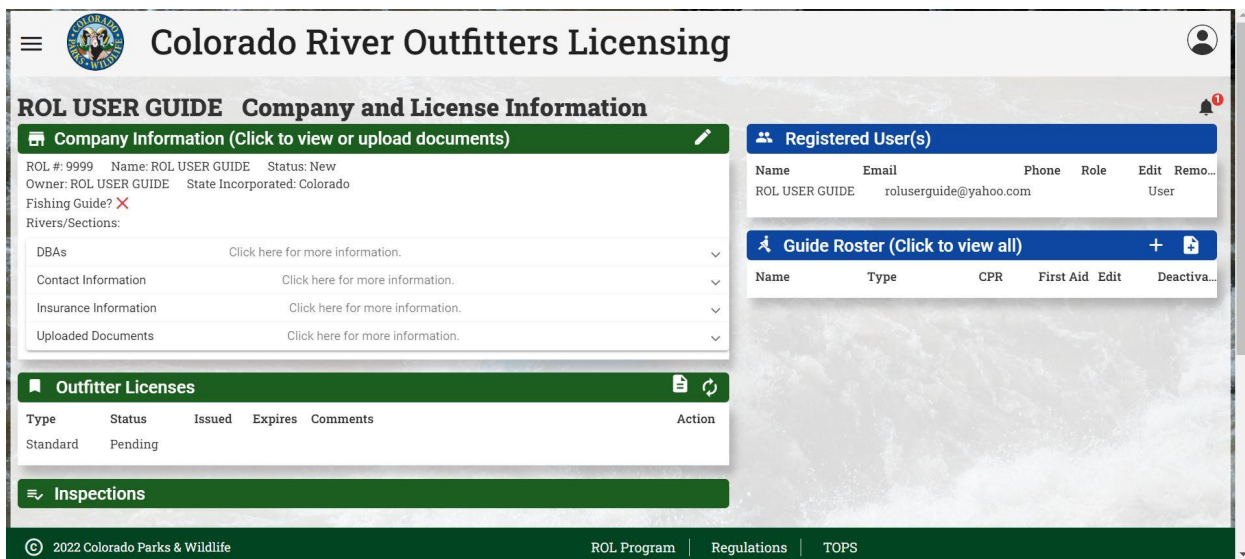
- North Platte River- Northgate Canyon
- Green River- Within Dinosaur National Monument
- Yampa River- Within Dinosaur National Monument
- Colorado River- Ruby Canyon
- Dolores River- Gateway Canyon

Click Pay Application fee and go all the way through prompts on the payment website to pay via Credit Card.

***CPW will also accept payment over the phone or via mail, Please contact Grant Brown to facilitate this type payment.**



Click Next, check the acknowledgement box and submit.
 You will then be placed back into the Outfitter home Page and see the License as pending



ROL app administrators will receive a notification for a new license application. They will review the required Insurance Information, DORA license (if applicable) and Secretary of State Business information and payment information. If the application is complete they will issue the license. If it is lacking information you will be contacted via email or phone provided. For approval please allow a minimum of 3 business days for approval. You will receive an email when your request has been fulfilled. **YOU ARE NOT LICENSED UNTIL THE LICENSE IS ISSUED!**

Hello ROL USER GUIDE,

A license for outfitter, ROL USER GUIDE, was issued on Thu Sep 14 2023 15:55:05 GMT-0600 (Mountain Daylight Time)

The license must be displayed at the physical location shown on the license. All trip logs and other records must be kept at this same location.

If you have any questions, please call. I hope you have a safe and successful boating season!

Respectfully,

Grant Brown

River Outfitter Licensing Program

Colorado Parks and Wildlife

(303) 791-1954 x4122 (o)

(303) 470-0782 (f)

grant.brown@state.co.us

And you will see that the license status has changed to Issued on the Outfitter Home page

Colorado River Outfitters Licensing

Admin Company Portal

Company Information (Click to view or upload documents)

ROL #: 99898 Name: ROL USER GUIDE Status: Good Standing
Owner: ROL USER GUIDE
Fishing Guide? ✗
Rivers/Sections:

DBAs	Click here for more information.	+ ▾
Contact Information	Click here for more information.	▾
Insurance Information	Click here for more information.	▾
Uploaded Documents	Click here for more information.	▾
Comments	Click here for more information.	+ ▾

Outfitter Licenses

Type	Status	Issued	Expires	Comments	Action
Standard	Issued	09/14/23	12/31/23		

Registered User(s)

Name	Email	Phone	Role	Edit	Delete
ROL USER GUIDE	roluserguide@yahoo.com		User		

Guide Roster (Click to view all)

Name	Type	CPR	First Aid	Edit	Deactivat
------	------	-----	-----------	------	-----------

Citations & Disciplinary Actions

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RENEW LICENSE

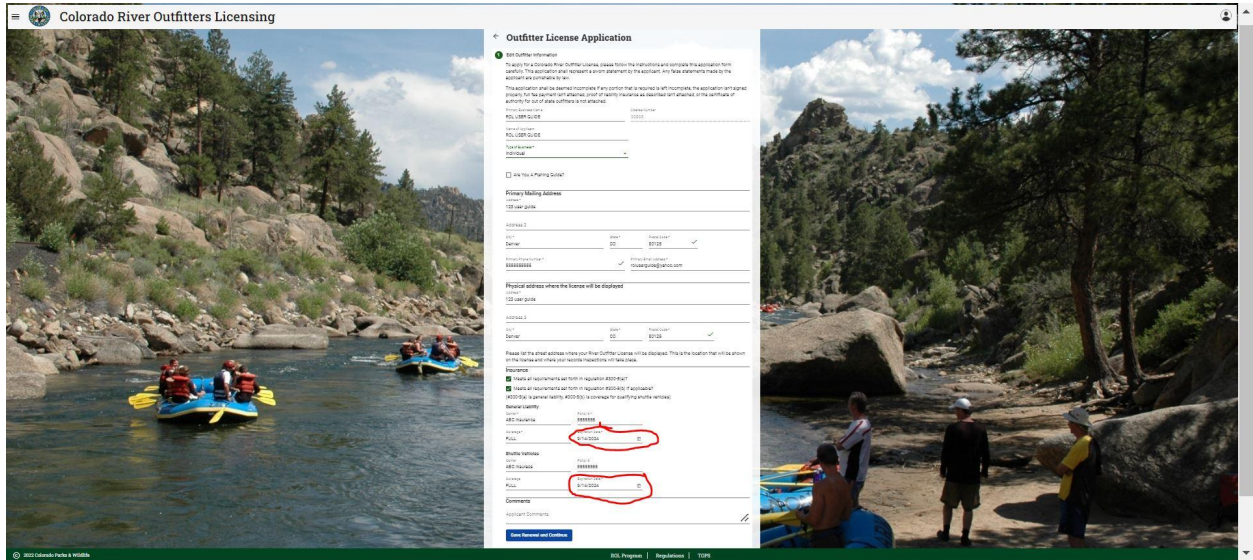
To renew your license start from the Outfitter home page and click on the circle icon at the top right of the Outfitter Licenses box

The screenshot shows the 'Colorado River Outfitters Licensing' web application. The main header includes the Colorado Parks & Wildlife logo and the text 'Colorado River Outfitters Licensing'. Below the header, the user is logged in as 'ROL USER GUIDE' with 'Company and License Information' displayed. The interface is divided into several sections:

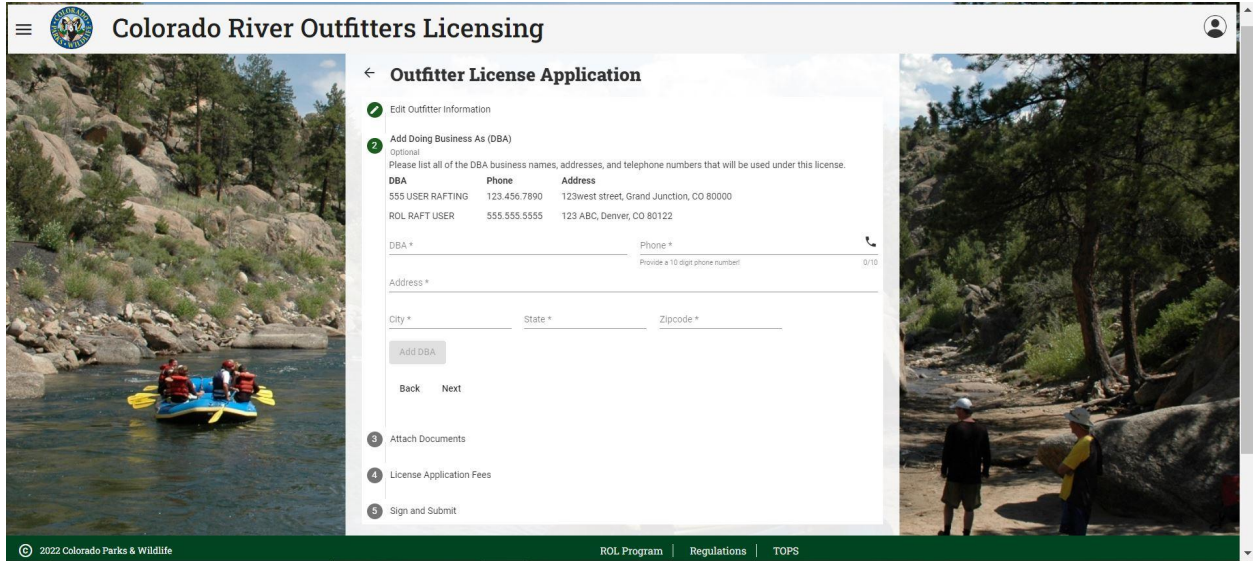
- Company Information (Click to view or upload documents):** Shows details for ROL # 99898, Name: ROL USER GUIDE, Status: Admonished, Owner: ROL USER GUIDE, Fishing Guide? (with a red X), and Rivers/Sections: Colorado-Upper. It includes expandable sections for DBAs, Contact Information, Insurance Information, and Uploaded Documents.
- Registered User(s):** A table listing users: JOHN SMITH (Email: johnsmithroluser1@gmail.com, Role: Guide) and ROL USER GUIDE (Email: roluserguide@yahoo.com, Role: User).
- Guide Roster (Click to view all):** A table listing guides: JIMMY JOHN (Type: Trip Leader, CPR: ✓, First Aid: ✓) and JOHN SMITH (Type: Guide, CPR: ✓, First Aid: ✓). It includes Edit and Deactivate icons for each.
- Outfitter Licenses:** A table with columns: Type, Status, Issued, Expires, Comments, and Action. It shows one license: Standard, Issued, 09/14/23, 12/31/23.
- Inspections:** A table with columns: Type, Status, Issued, Expires, Comments, and Action. It shows two inspections: River Safety Inspection (Final - 09/12/23, 9:00) and River Safety Inspection (Final - 09/01/23, 10:00).
- Citations & Disciplinary Actions:** A table listing actions: Letter of Admonishment - USER GUIDE LETTER OF ADMONISHMENT (Case: PCR11111111) and Citation - Citation, Reg #305.4 "No Throw Bag" (Case: F12345, PCR000000).

The footer contains the copyright notice '© 2022 Colorado Parks & Wildlife' and navigation links for 'ROL Program', 'Regulations', and 'TOPS'.

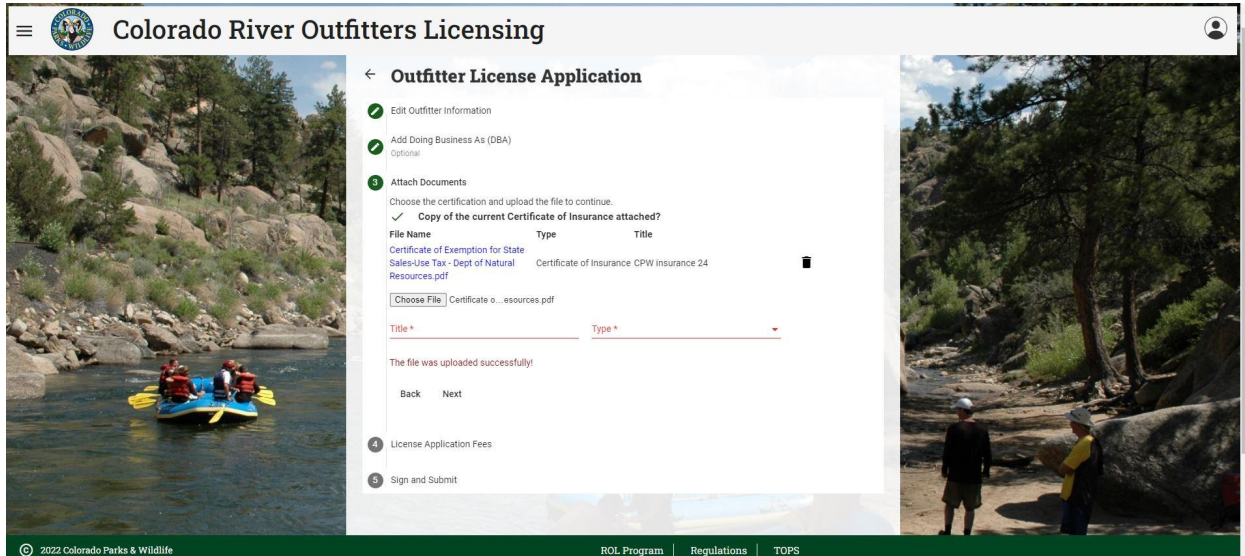
This will take you to the Edit Outfitter Information page of the license application, verify all information that is pre populated, **EDIT INSURANCE INFORMATION**, then click “Save Renewal and Continue”



Click on Next,
This will Open DBAs, Edit or Verify your DBA information



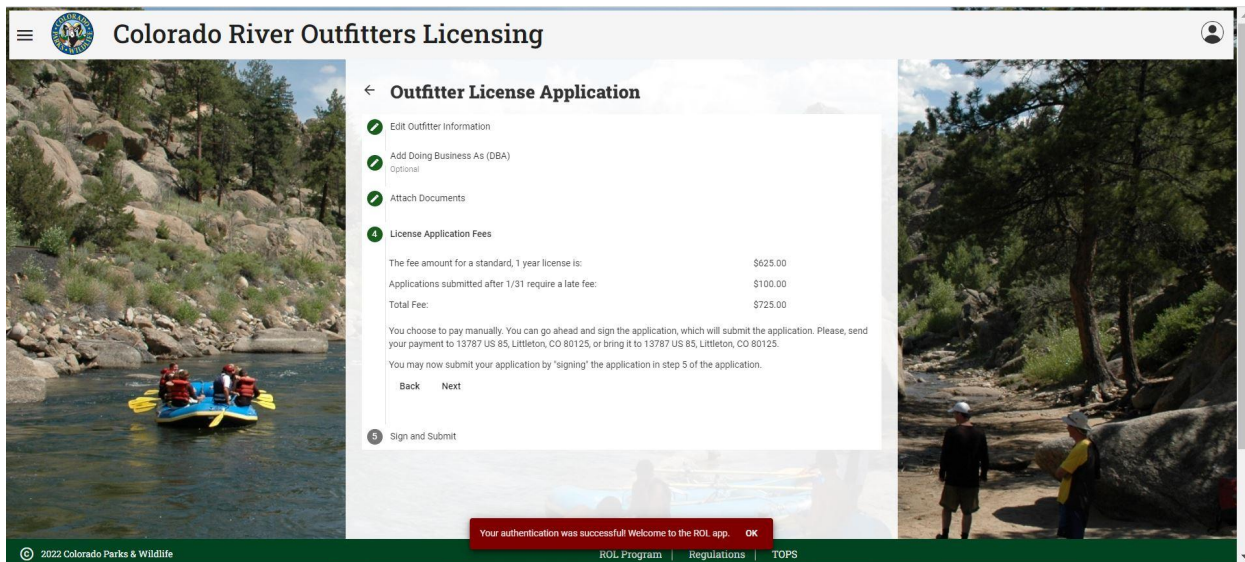
Once complete then click next
Attach documents sections allow you to upload your new/current insurance documents
Click choose file and upload your insurance



Once complete click next

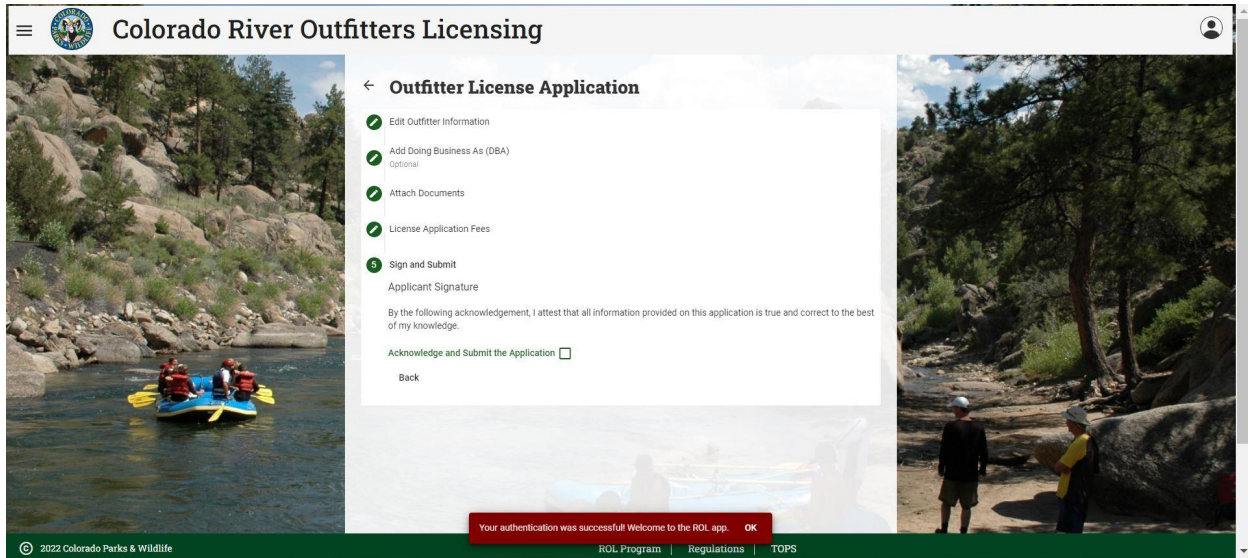
Choose your license type and term (see page 9 for more information)

Choose to pay via online credit card or manually via check or credit card via phone



Click next,

Read the acknowledgement statement and select the check box to sign the agreement



This will take you back to the Outfitter Home Page and you will see the license status as pending.

ROL app administrators will receive a notification for a new license application. They will review the required Insurance Information, DORA license (if applicable) and Secretary of State Business information and payment information. If the application is complete they will issue the license. If it is lacking information you will be contacted via email or phone provided. For approval please allow a minimum of 3 business days for approval. You will receive an email when your request has been fulfilled. **YOU ARE NOT LICENSED UNTIL THE LICENSE IS ISSUED!**

Hello ROL USER GUIDE,

A license for outfitter, ROL USER GUIDE, was issued on Thu Sep 14 2023 15:55:05 GMT-0600 (Mountain Daylight Time)

The license must be displayed at the physical location shown on the license. All trip logs and other records must be kept at this same location.

If you have any questions, please call. I hope you have a safe and successful boating season!

Respectfully,

Grant Brown

River Outfitter Licensing Program

Colorado Parks and Wildlife

(303) 791-1954 x4122 (o)

(303) 470-0782 (f)

grant.brown@state.co.us

And you will see that the license status has changed to Issued on the Outfitter Home page

Colorado River Outfitters Licensing

Admin Company Portal

Company Information (Click to view or upload documents)

ROL # 99898 Name: ROL USER GUIDE Status: Good Standing
 Owner: ROL USER GUIDE
 Fishing Guide? X
 Rivers/Sections: Colorado-Upper

DBAs Click here for more information. +

Contact information Click here for more information. v

Insurance information Click here for more information. v

Uploaded Documents Click here for more information. v

Comments Click here for more information. +

Outfitter Licenses

Type	Status	Issued	Expires	Comments	Action
Standard	Issued	09/15/23	12/31/23		
Standard	Issued	09/14/23	12/31/23		

Inspections

Inspection	Final	Action
River Safety inspection	Final - 09/12/23, 9:00	
River Safety inspection	Final - 09/01/23, 10:00	

Registered User(s)

Name	Email	Phone	Role	Edit	Delete
JOHN SMITH	johnsmithroluser1@gmail.com		Guide		
ROL USER GUIDE	roluserguide@yahoo.com		User		

Guide Roster (Click to view all)

Name	Type	CPR	First Aid	Edit	Deactivate
JIMMY JOHN	Trip Leader	✓	✓		⊖
JOHN SMITH	Guide	✓	✓		⊖

Citations & Disciplinary Actions

Case	Action	Action
Case: PCR11111111	Letter of Admonishment - USER GUIDE LETTER OF ADMONISHMENT	
Case: F12345, PCR000000	Citation - Citation, Reg #305.4 'No Throw Bag'	

Your authentication was successful! Welcome to the ROL app. OK

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Updating Company/Insurance Information

This will allow you to update company DBAs, Contact information, Insurance information, upload business documents and allow you to see comments on the company from CPW. Remember That ROL#s are issued to the individual or corporation. When and company is sold the new owners will receive a new ROL #. DBAs and change of contact information **must be** given to CPW with in 10 days pursuant to Regulations #300.4.

Simply log into the app

To edit: Business addresses, Business Phone and/or Email, Insurance Information and expiration dates, Fishing guide/DORA number or river sections click on the Pen on the right of Company Information

Colorado River Outfitters Licensing

Admin Company Portal

Company Information (Click to view or upload documents)

ROL #: 99898 Name: ROL USER GUIDE Status: Good Standing
 Owner: ROL USER GUIDE
 Fishing Guide? X
 Rivers/Sections:

DBAs [Click here for more information.](#) + -
 Contact Information [Click here for more information.](#) -
 Insurance Information [Click here for more information.](#) -
 Uploaded Documents [Click here for more information.](#) -
 Comments [Click here for more information.](#) + -

Outfitter Licenses

Type	Status	Issued	Expires	Comments	Action
Standard	Issued	09/14/23	12/31/23		

Registered User(s)

Name	Email	Phone	Role	Edit	Delete
ROL USER GUIDE	roluserguide@yahoo.com		User		

Guide Roster (Click to view all) +

Name	Type	CPR	First Aid	Edit	Deactivat
------	------	-----	-----------	------	-----------

Citations & Disciplinary Actions + +

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Make changes and click submit

Edit Company Information

Company Information

ROL #: 99898 Name: ROL USER GUIDE Status: Good Standing
 Owner: ROL USER GUIDE
 Fishing Guide? X
 Rivers/Sections:

DBAs [Click here for more information.](#) + -
 Contact Information [Click here for more information.](#) -
 Insurance Information [Click here for more information.](#) -
 Uploaded Documents [Click here for more information.](#) -
 Comments [Click here for more information.](#) + -

Insurance Information

Insurance Company:
 Policy Number:
 Expiration Date:
 Status:

Comments

NOTE THIS IS WHERE YOU UPDATE YOUR INSURANCE EXPIRATION DATES ONCE YOU HAVE UPLOADED NEW CERTIFICATES OF INSURANCE EXPIRATION DATES MUST BE UPDATED MANUALLY!

To Upload New Insurance Documents, open the Uploaded Documents drop down

Colorado River Outfitters Licensing

Admin Company Portal

Company Information (Click to view or upload documents)

ROL #: 99898 Name: ROL USER GUIDE Status: Good Standing
 Owner: ROL USER GUIDE
 Fishing Guide?
 Rivers/Sections: Colorado-Upper

DBAs [Click here for more information.](#) + -

Contact Information [Click here for more information.](#) -

Insurance Information [Click here for more information.](#) -

Uploaded Documents [Click here for more information.](#) -

Comments [Click here for more information.](#) + -

Outfitter Licenses

Type	Status	Issued	Expires	Comments	Action
Standard	Issued	09/14/23	12/31/23		

Inspections +

Registered User(s)

Name	Email	Phone	Role	Edit	Delete
ROL USER GUIDE	roluserguide@yahoo.com		User		

Guide Roster (Click to view all) +

Name	Type	CPR	First Aid	Edit	Deactivat
------	------	-----	-----------	------	-----------

Citations & Disciplinary Actions + +

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Click "Choose File"

Colorado River Outfitters Licensing

Company Information (Click to view or upload documents)

ROL #: 99898 Name: ROL USER GUIDE Status: Good Standing
 Owner: ROL USER GUIDE
 Fishing Guide?
 Rivers/Sections: Colorado-Upper

DBAs [Click here for more information.](#) + -

Contact Information [Click here for more information.](#) -

Insurance Information [Click here for more information.](#) -

Uploaded Documents [Click here for more information.](#) ^

File Name	Type	Title	Date & Time	Delete
Certificate of Exemption for State Sales-Use Tax - Dept of Natural Resources.pdf	Certificate of Insurance CPW INSURANCE		09/14/2023 15:41	

Upload Certifications or Other Docs

Choose File No file chosen

Title: * _____ Type: * _____

Comments [Click here for more information.](#) + -

Registered User(s)

Name	Email	Phone	Role	Edit	Delete
ROL USER GUIDE	roluserguide@yahoo.com		User		

Guide Roster (Click to view all) +

Name	Type	CPR	First Aid	Edit	Deactivat
------	------	-----	-----------	------	-----------

Citations & Disciplinary Actions + +

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Add correct file from your computer, Title the File and Choose Insurance as file Type and Click Upload.

Colorado River Outfitters Licensing

Company Information (Click to view or upload documents)

ROL #: 99898 Name: ROL USER GUIDE Status: Good Standing
 Owner: ROL USER GUIDE
 Fishing Guide?
 Rivers/Sections: Colorado-Upper

DBAs [Click here for more information.](#) +

Contact Information [Click here for more information.](#) v

Insurance Information [Click here for more information.](#) v

Uploaded Documents [Click here for more information.](#) ^

File Name	Type	Title	Date & Time	Delete
Certificate of Exemption for State Sales-Use Tax - Dept of Natural Resources.pdf				
	Insurance	Certificate of Insurance CPW INSURANCE	09/14/2023 15:41	

Upload Certifications or Other Docs

Certificate o...esources.pdf

Title: * CPW 23 Insurance Type: * Insurance

Registered User(s)

Name	Email	Phone	Role	Edit	Delete
ROL USER GUIDE	roluserguide@yahoo.com		User		

Guide Roster (Click to view all) +

Name	Type	CPR	First Aid	Edit	Deactivat
------	------	-----	-----------	------	-----------

Citations & Disciplinary Actions + +

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You will then see a Upload Successful popup box and then the new upload nested under uploaded documents

Colorado River Outfitters Licensing

Company Information (Click to view or upload documents)

ROL #: 99898 Name: ROL USER GUIDE Status: Good Standing
 Owner: ROL USER GUIDE
 Fishing Guide?
 Rivers/Sections: Colorado-Upper

DBAs [Click here for more information.](#) +

Contact Information [Click here for more information.](#) v

Insurance Information [Click here for more information.](#) v

Uploaded Documents [Click here for more information.](#) ^

File Name	Type	Title	Date & Time	Delete
Certificate of Exemption for State Sales-Use Tax - Dept of Natural Resources.pdf				
	Insurance	CPW 23 Insurance	09/14/2023 16:17	
Certificate of Exemption for State Sales-Use Tax - Dept of Natural Resources.pdf	Insurance	Certificate of Insurance CPW INSURANCE	09/14/2023 15:41	

Upload Certifications or Other Docs

Certificate o...esources.pdf

Title: * Type: *

Registered User(s)

Name	Email	Phone	Role	Edit	Delete
ROL USER GUIDE	roluserguide@yahoo.com		User		

Guide Roster (Click to view all) +

Name	Type	CPR	First Aid	Edit	Deactivat
------	------	-----	-----------	------	-----------

Citations & Disciplinary Actions + +

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To update DBA, Click on the “+” Symbol on the right side of the DBA drop down

Colorado River Outfitters Licensing

Admin Company Portal

Company Information (Click to view or upload documents)

ROL #: 99898 Name: ROL USER GUIDE Status: Good Standing
 Owner: ROL USER GUIDE
 Fishing Guide? ✗
 Rivers/Sections: Colorado-Upper

DBAs + v
 Click here for more information.

Contact Information v
 Click here for more information.

Insurance Information v
 Click here for more information.

Uploaded Documents v
 Click here for more information.

Comments + v

Registered User(s)

Name	Email	Phone	Role	Edit	Delete
ROL USER GUIDE	roluserguide@yahoo.com		User	✎	✖

Guide Roster (Click to view all) + 📄

Name	Type	CPR	First Aid	Edit	Deactivat
------	------	-----	-----------	------	-----------

Citations & Disciplinary Actions + +

Outfitter Licenses 📄 ↻

Type	Status	Issued	Expires	Comments	Action
Standard	Issued	09/14/23	12/31/23		

Inspections + 🕒

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Enter DBA Information and Click Add DBA

Colorado River Outfitters Licensing

Add DBA

DBA *
555 USER RAFTING

Phone *
1234567890 ✓

Address *
123west street

City *
Grand Junction

State *
CO

Zipcode *
80000 ✓

Add DBA Cancel

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Reviewing Inspections

River Safety Inspections (RSI)

RSI's are completed by rangers at put-ins, take outs and while on the river. The purpose of RSI's are to ensure that regulated trips are following all safety and equipment regulations. Rangers will collect guide information on RSI's to document TLs and guides on the trip.

Any deficiencies from an RSI will be noted by red text. Ranger Comment in relation to verbal warnings or citation information will be in the narrative box.

To review click on three bars with check mark icon on the right of the inspection

The screenshot displays the Colorado River Outfitters Licensing web application. The main navigation bar includes the Colorado Parks & Wildlife logo and the title 'Colorado River Outfitters Licensing'. The interface is divided into several sections:

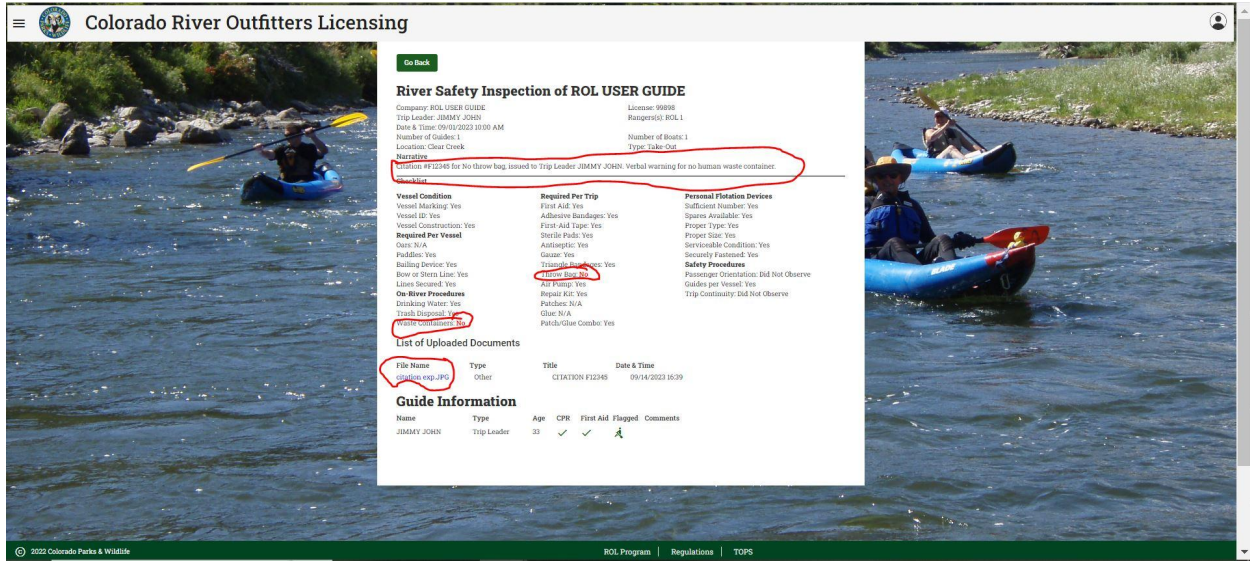
- Company Information (Click to view or upload documents):** Displays details for ROL # 99898, Name: ROL USER GUIDE, Status: Good Standing, Owner: ROL USER GUIDE, Fishing Guide? (marked with a red X), and Rivers/Sections: Colorado-Upper. It includes expandable sections for DBAs, Contact Information, Insurance Information, Uploaded Documents, and Comments.
- Registered User(s):** A table with columns for Name, Email, Phone, Role, Edit, and Delete. It lists ROL USER GUIDE with email roluserguide@yahoo.com and Role: User.
- Guide Roster (Click to view all):** A table with columns for Name, Type, CPR, First Aid, Edit, and Deactivate. It lists JIMMY JOHN as a Trip Leader with checkmarks for CPR and First Aid.
- Citations & Disciplinary Actions:** A section with expandable options (+).
- Outfitter Licenses:** A table with columns for Type, Status, Issued, Expires, Comments, and Action. It shows one Standard license issued on 09/14/23 and expiring on 12/31/23.
- Inspections:** A section with expandable options (+). It lists a 'River Safety Inspection' with a status of 'Final' and a date/time of '09/12/23, 9:00'. A red circle highlights the 'Review' icon (three horizontal bars with a checkmark) next to this entry.

The footer contains the copyright notice '© 2022 Colorado Parks & Wildlife' and navigation links for 'ROL Program', 'Regulations', and 'TOPS'.

This will take you into the RSI report issued by the Ranger



Any violations or deficiencies from and RSI will be notated in Red Font and in the Narrative, Ranger will also upload a copy of the citation and paper inspection report



If the ranger attached a document to the inspection it will show up as a blue hyperlink under uploaded documents.

Office Records Inspections (OI)

ORI's are completed by ranger electronically via outfitters uploading guides and their files to the app or in person at the outfitters place of business. Either way guides have to be entered into the app. ORI's are to ensure that outfitters are using qualified guides/ trip leaders and guide instructors as required by Statute and Regulations, that outfitters are keeping accurate trip logs and are aware of the accident reporting and boat marking

regulations. ORI's also ensure that outfitters are aware of private property issues and possible violations. The App shows all guides inspected.

Signing of ORI: Outfitters must sign the ORI for the inspection to be considered complete. The signature means that the Outfitter understands the results of the inspections.

Guide Roster

The guide roster is where a company can upload all their guides and the guides' respective guide file. This is where CPW rangers check guide records for electronic OI's and select the TL's and Guides listed on an RSI. If a guide is not listed and found on a trip during an RSI, Rangers will add the guide when completing their end of the RSI. Please check if a ranger has entered the guide to cut down on duplicate records.

Adding Guides

First navigate to the full Guide Roster by clicking on Guide Roster from the outfitter home page.

The screenshot displays the Colorado River Outfitters Licensing (ROL) web application interface. The page is titled "Colorado River Outfitters Licensing" and features a navigation menu on the left. The main content area is divided into several sections:

- Company Information (Click to view or upload documents):** This section displays details for the company "ROL USER GUIDE", including its ROL # (99898), Name, Status (Good Standing), Owner, Fishing Guide status (marked with a red X), and Rivers/Sections (Colorado-Upper). It also provides links for DBAs, Contact Information, Insurance Information, Uploaded Documents, and Comments.
- Registered User(s):** This section shows a table of registered users. The "Guide Roster (Click to view all)" link is highlighted with a red circle. Below this link is a table with columns for Name, Type, CPR, First Aid, Edit, and Deactivate. The table contains one entry: JIMMY JOHN, Trip Leader, with checkmarks in the CPR and First Aid columns.
- Citations & Disciplinary Actions:** This section is currently empty.
- Outfitter Licenses:** This section shows a table of licenses. The table has columns for Type, Status, Issued, Expires, Comments, and Action. One license is listed: Standard, Issued, 09/14/23, 12/31/23.
- Inspections:** This section shows a table of inspections. The table has columns for Type, Status, Issued, Expires, Comments, and Action. One inspection is listed: River Safety Inspection, Final - 09/12/23, 9:00.

The footer of the page includes the copyright notice "© 2022 Colorado Parks & Wildlife" and navigation links for "ROL Program", "Regulations", and "TOPS".

Next click the + symbol in the upper right corner

NAME	TYPE	BIRTHDATE	CPR	CPR EXPIRATION	FIRST AID	FIRST AID EXPIRATION	QUALIFICATIONS	STATUS	FLAGGED	EDIT	DEACTIVATE
JIMMY JOHN	Trip Leader	02/01/90	✓	09/14/23	✓	09/14/23		Active			

Add the Guides First and Last name as it appears on their guide documents. Choose their type, Guide, Trip Leader (TL) or Guide Instructor (GI), remember for TL and GI you must provide the proper documentation per statute, documentation is uploaded in next section. Enter their birth date.

Select Checkboxes for CPR Certification and First Aid Certification and enter expiration dates shown on proper certification. Select proper remaining Checkboxes:

Completed Basic Guide Training:

Trips For T.L.: MEANT TO BE TRIPS FOR GI by reg all GI are required to be TL on a minimum of 5 trips

Miles For G.I.: Guides who have 1,500 documented river miles, up to 750 of which can be documented private (non commercial) miles, Does not include minimum training.

Miles For T.L.: Guide who have 500 documented river miles, up to 250 of which can be documented private (non commercial) miles, Does not include minimum training. Qualifications drop down boxes are for guides who have been properly check out on the Numbers, Royal Gorge and Pine Creek sections of AHRA. Documentation and requirements can be found at:

<https://cpw.state.co.us/placestogo/parks/ArkansasHeadwatersRecreationArea/Pages/RiverOutfittersRegs.aspx> under AHRA guide qualification forms

Once all information is entered and correct click submit

Comments section is used during OI by CPW Rangers

Colorado River Outfitters Licensing

CPR Certification 9/14/2024
Must be a date within the next 3 years.

First Aid Certification 9/14/2024
Must be a date within the next 3 years.

Completed Basic Guide Training Miles for G.I.

Trips for T.L. Miles for T.L.

Qualifications

Comments:

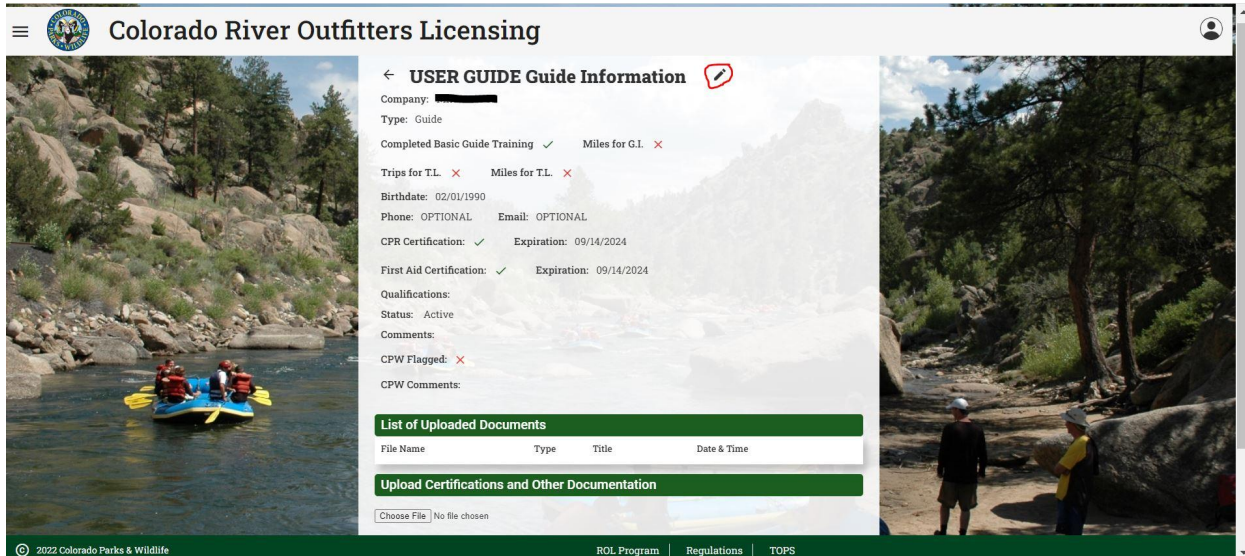
© 2022 Colorado Parks & Wildlife ROL Program | Regulations | TOPS

After clicking submit, you will be returned to the guide roster page.

UPLOADING GUIDE DOCUMENTS/ UPDATING GUIDES

From the guide roster select the guide to upload documents to or to update

Once in the guides profile you can edit TL/GI status and CPR/FA expiration dates by selecting the edit pen at the top right corner next to the guides name.



To upload Guide documentation click the “choose file” box, go in to your computer and find the scanned document, select it and click open. You then need to name the document and select a type,

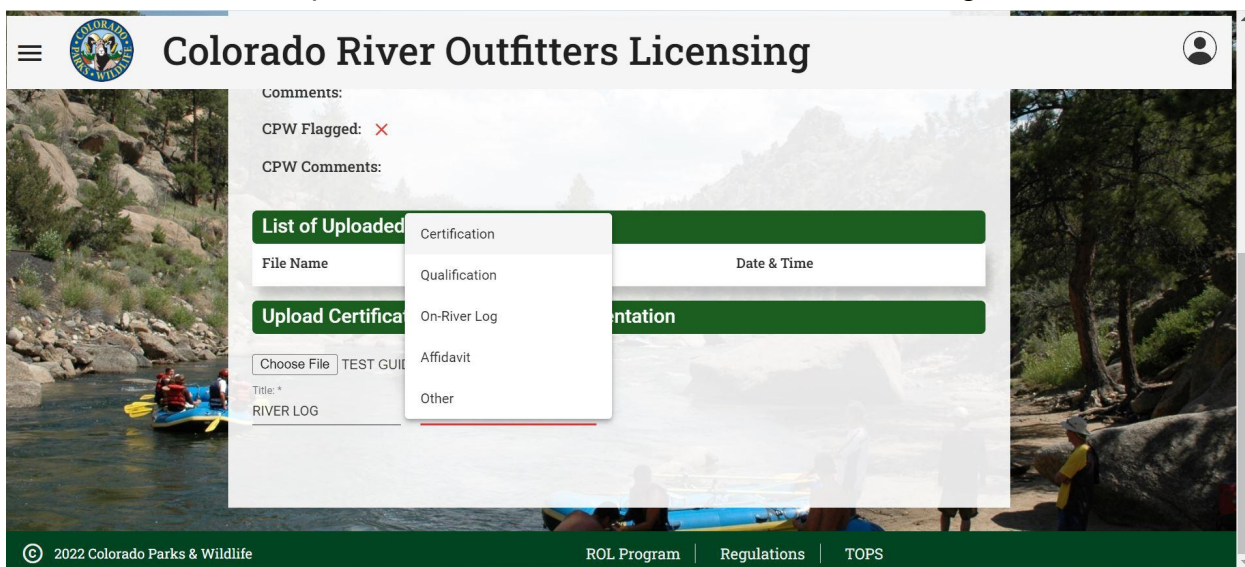
Certification: This is for CPR, First Aid, Wilderness First Aid/Responder, EMT... If the card says certification select this.

Qualification: This is for a guides Minimum Qualification records and any AHRA (Numbers, Royal Gorge or Pine Creek) qualifications

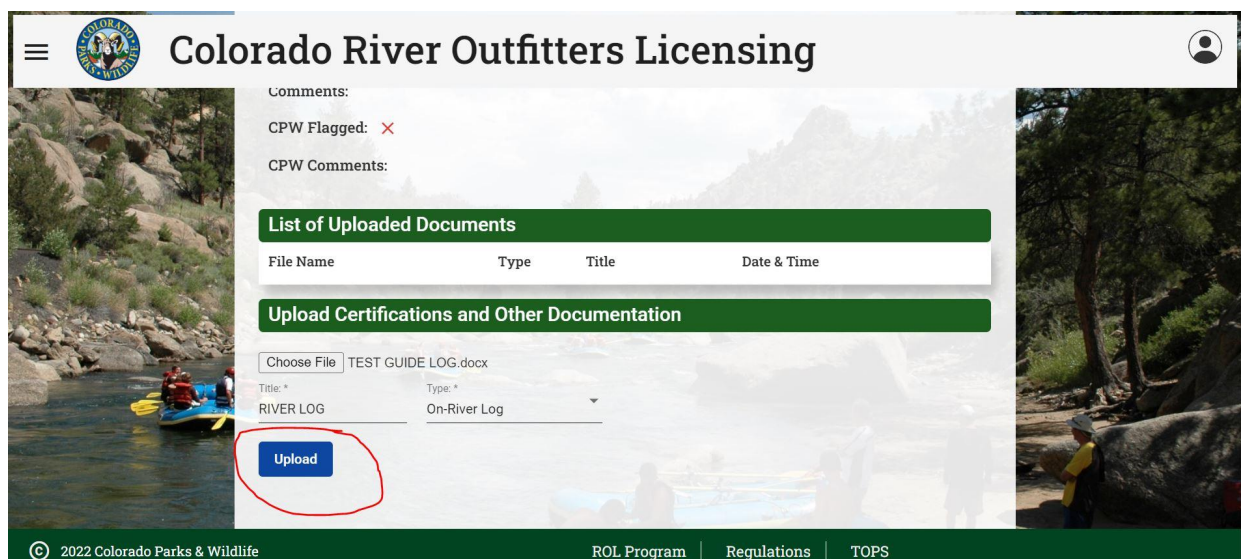
On-River-Log: This is the guides on river log tracking their on river experience. Can be on the CPW forms or on a companies spreadsheet

Affidavit: This is for issued in-state- missing affidavits and Out of state trained guide affidavits.

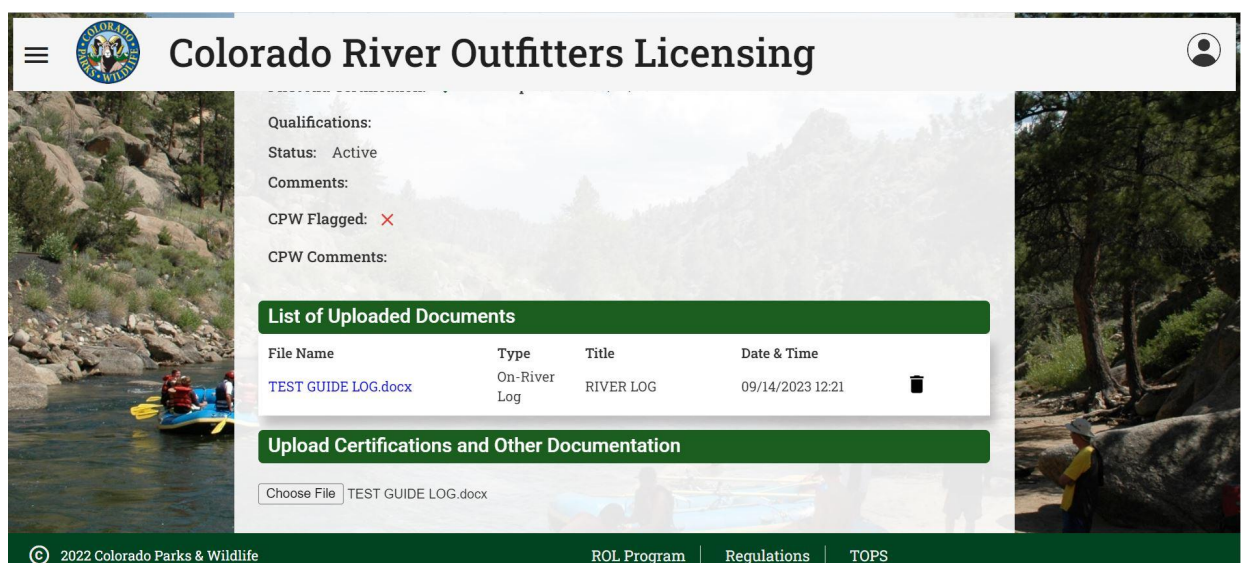
Other: Used for other pertinent documents that do not fit above categories



Once filled out click upload



The document will then show up under Uploaded documents for rangers to see.



Continue uploading supporting documents until you have met the proper documentation requirements for your guide.

Guide Roster

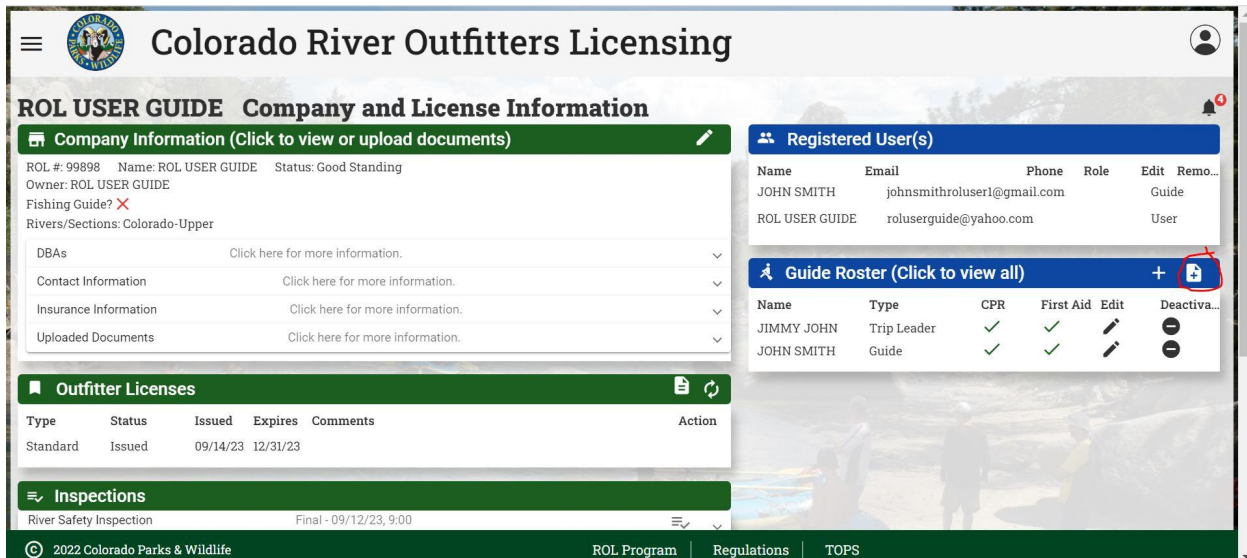
On the guide roster page you can change a guide's status from active to inactive or vice versa by clicking on the deactivate button. Inactive guides are guides who are not

currently guiding with your company but have guided for you in the past 3 years. Remember regulation #302.7 states that you must keep all guide records for the previous 3 years plus the current year. You will also see the guides CPR and First Aid expiration dates.

Guide Affidavit Function

You can now submit Missing In State Guide Affidavits via the portal. As always paper affidavits can be submitted to the ROL program via mail or email.

Start on the outfitter home page, click on the “paper +” icon on the right hand side of the guide roster quick view



This opens the In-State Missing Guide Record Affidavit form, which allows the outfitter to enter the affidavit information.

Colorado River Outfitters Licensing

In-State Missing Guide Record Affidavit

Use this affidavit to document required training and river experience in the event that a guide's initial documentation is lost, destroyed, or missing. Please complete this form carefully. The completed form shall represent a sworn statement made by the guide. A trip/river log that reflects the necessary documented river miles on regulated trips must accompany this affidavit. All signatures on this form must be by a qualified guide, the submitting company's representative, and the ROL Program Manager Designee.

Guide Name *

Birth Date 2/1/1990

Private Miles * Commercial Miles *

Original Training Company *

Location *

Representative Name * Work Title *

Date of Completion 9/14/2023

Date of Completion Submitted 9/14/2023

NOTE: Once submitted, supporting guide affidavit documents can be added to this guide and will remain with the guide's records.

Submit Cancel

Fill in all boxes

Guide: The Guides Full Legal Name, Exactly how it would be on guide documents, The guide will need to create a user account spelled exactly how the affidavit is.

Date of Birth: Guides Date of Birth

Private Mile: Documented Private Miles, Documentation **MUST BE PROVIDED**

Commercial Miles: Documented Commercial Miles, Documentation **MUST BE PROVIDED**

Original Training Company: The company the guide initially trained with in Colorado

Location: Location of Initial guide training

Completion Date: Original completion date of guide training

Company: Current Company Name

Representative Name: Company Representative First and Last name and working title

Once filled out click the submit button, this will take you back to the Outfitter home page, Go into the guide roster and select the guide that the affidavit was entered for. Upload all supporting documentation for the affidavit, IE both private and commercial river logs to reach miles claimed on the affidavit. (see uploading guide documents section above if needed)

Have the guide request a user account. In comments state that they need to be added to your company in the guide role

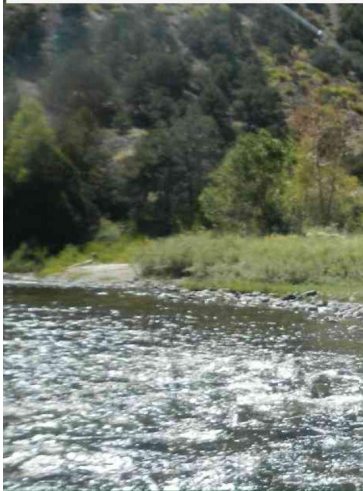
The screenshot shows the Colorado River Outfitters Licensing Program app interface. At the top left is the Colorado Parks & Wildlife logo. The main title is "Colorado River Outfitters Licensing". Below the title, the text reads: "Colorado Parks & Wildlife River Outfitters' Licensing Program". A welcome message states: "Welcome to the River Outfitter Licensing Program app. You are registered, but need to be associated with your company before you can use the app." There are two main options: "Connect To Existing Company" and "Or, Apply For New License". The "Connect To Existing Company" section includes a text input field with the text "Please add to ROL USER GUIDE as a Guide JOHN SMITH" and a "Submit Comments" button. The "Or, Apply For New License" section includes a text input field and an "Apply For New License" button. The background of the app interface shows a river with people in kayaks. At the bottom, there is a green footer bar with the text "© 2022 Colorado Parks & Wildlife" on the left and "ROL Program | Regulations | TOPS" on the right.

This request is sent to the ROL app administrators for approval please allow 3 business days for activation. You will receive an email when your request has been fulfilled.

Have the Guide login and sign/acknowledge the affidavit by reentering their name and checking the acknowledgement box. The App will then time stamp the signature.



Colorado River Outfitters Licensing



JOHN SMITH Guide Information

Company: ROL USER GUIDE
 Type: Guide
 Completed Basic Guide Training Miles for G.I.
 Trips for T.L. Miles for T.L.
 Birthdate: 02/01/1990
 Phone: Email:
 CPR Certification: Expiration: 05/10/2020
 First Aid Certification: Expiration: 05/10/2020
 Qualifications:
 Status: Affidavit Status: Pending Guide Signature
 Comments: New guide entered through guide affidavit
[View The Guide Affidavit](#)

List of Uploaded Documents

File Name	Type	Title	Date & Time
-----------	------	-------	-------------

Upload Certifications and Other Documentation

Choose File No file chosen

Title: * Type: *



Colorado River Outfitters Licensing



← JOHN SMITH Guide Affidavit

Use this affidavit to document required training and river experience in the event that a guide's initial documentation is lost, destroyed, or missing. Please complete this form carefully. The completed form shall represent a sworn statement made by the guide. A trip/river log that reflects the necessary documented river miles on regulated trips must accompany this affidavit. All signatures on this form must be by a qualified guide, the submitting company's representative, and the ROL Program Manager/Designer.

Guide Name: JOHN SMITH Birthdate: 02/01/1990

Commercial Guides must have received instruction as the areas described in Chapter P-3-River Outfitters, 2 CCR 405-3, #302-1b.

Total number of river miles from attached trip/river log: Private: 200 Commercial: 500

I declare that I received a minimum of fifty hours of on-river training, utilizing paddles and/or oars and any other equipment that I will be using on regulated trips, from an in-state outfitter. I also declare that I have met all other minimum commercial river guide qualifications set forth in CPW Chapter P-3-River Outfitters, 2 CCR 405-3, #302, and that all initial training was completed prior to me acting as a qualified river guide.

Training	Company
Sign Training Contents ABC RAFTING	Company Submitting Affidavit ROL USER GUIDE
Location Monte, CO	Representative Name ROL USER GUIDE Title Owner
Date: 02/01/2022	Date Submitted: 09/14/2023

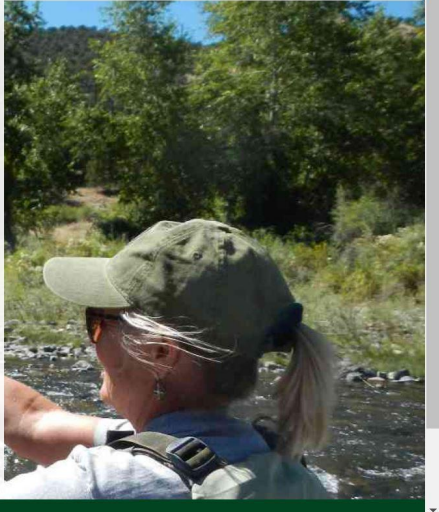
Guide Acknowledgement

Reenter Guide Name For Acknowledgement

JOHN SMITH

Note: This affidavit and supporting documents are to remain with the guide's records and be available for inspection.

[Go Back](#)



Guide Acknowledgement

Reenter Guide Name For Acknowledgement

Affidavit Guide VIII

Guide Acknowledgement

JOHN SMITH Guide Affidavit

Use this affidavit to document required training and river experience in the event that a guide's initial documentation is lost, destroyed, or missing. Please complete this form carefully. The completed form shall represent a sworn statement made by the guide. A trip river log that reflects the necessary documented river miles on regulated trips must accompany this affidavit. All signatures on this form must be by a qualified guide, the submitting company's representative, and the ROL Program Manager/Designer.

Guide Name: JOHN SMITH Birthdate: 02/01/1990

Commercial Guides must have received instruction in the areas described in Chapter P-3-River Outfitters, 2 CCR 406-3, #502.135

Total number of river miles from attached trip/river log Private: 200 Commercial: 500

I declare that I received a minimum of 80 hours of on-river training, utilizing paddles and/or oars and any other equipment that I will be using on regulated trips from an in-state outfitter. I also declare that I have met all other minimum commercial river guide qualifications set forth in CPW Chapter P-3-River Outfitters, 2 CCR 406-3, #502, and that all initial training was completed prior to me acting as a qualified river guide.

Training
Original Training Company: ABC RAFTING

Company
Company Submitting Affidavit: ROL USER GUIDE

Location: Mesa, CO Representative Name: ROL USER GUIDE Title: Owner

Date: 09/15/2023 Date Submitted: 09/14/2023

Signed By: JOHN SMITH
User Account Name: JOHN SMITH
Signed On: 09/15/2023 10:19 AM

NOTE: Once signed, this affidavit and supporting documents are to remain with the guide's records and be available for inspection.

Go Back

Your authentication was successful! Welcome to the ROL app. OK

ROL Program | Regulations | TOPS

Then you as a business owner/manager will login and navigate to the Guide Roster, The guide with the affidavit will show "Pending Company Signature" under status

ROL USER GUIDE Guide Roster


NAME	TYPE	BIRTHDATE	CPR	CPR EXPIRATION	FIRST AID	FIRST AID EXPIRATION	QUALIFICATIONS	STATUS	EDIT	DEACTIVATE
JIMMY JOHN	Trip Leader	02/01/90	✓	09/14/23	✓	09/14/23		Active		
JOHN SMITH	Guide	02/01/90	✓	05/10/20	✓	05/10/20		Pending Company Signature		

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Click on the Guides name, *not the edit button, Once on the guide information page select the edit button to access the affidavit,

Colorado River Outfitters Licensing

← **JOHN SMITH Guide Information** 

Company: ROL USER GUIDE
 Type: Guide
 Completed Basic Guide Training Miles for G.I.
 Trips for T.L. Miles for T.L.
 Birthdate: 02/01/1990
 Phone: Email:
 CPR Certification: Expiration: 05/10/2020
 First Aid Certification: Expiration: 05/10/2020
 Qualifications:
 Status: Affidavit Status: Pending Company Signature
 Comments: New guide entered through guide affidavit.
[View The Guide Affidavit](#)

List of Uploaded Documents

File Name	Type	Title	Date & Time	
TEST GUIDE LOG.docx	On-River Log	River Log	09/15/2023 08:14	

[Unload Certifications and Other Documentation](#)

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The affidavit will appear and have a company acknowledgement box,

Colorado River Outfitters Licensing

← **JOHN SMITH Guide Affidavit**

Use this affidavit to document required training and river experience in the event that a guide's initial documentation is lost, destroyed, or missing. Please complete this form carefully. The completed form shall represent a sworn statement made by the guide. A trip/river log that reflects the necessary documented river miles on regulated trips must accompany this affidavit. All signatures on this form must be by a qualified guide, the submitting company's representative, and the ROL Program Manager/Designer.

Guide Name: JOHN SMITH Birthdate: 02/01/1990

Commercial Guides must have received instruction in the areas described in Chapter P-3-River Outfitters, 2 CCR 405-3, #300-13.

Total number of river miles from attached trip/river log: Private: 250 Commercial: 500

I declare that I received a minimum of fifty hours of on-river training, utilizing paddles and/or oars and any other equipment that I will be using on regulated trips, from an in-state outfitter. I also declare that I have met all other minimum commercial river guide qualifications set forth in CPW Chapter P-3-River Outfitters, 2 CCR 405-3, #302, and that all initial training was completed prior to me acting as a qualified river guide.

Training
 Original Training Company: ABC RAFTING
 Location: Mesa, CO
 Date: 09/10/2020

Company
 Company Submitting Affidavit: ROL USER GUIDE
 Representative Name: ROL USER GUIDE Title: Owner
 Date Submitted: 09/14/2023

Signed By: JOHN SMITH
 User Account Name:
 Signed On: 09/15/2023 08:16 AM

Company Representative Acknowledgement
 Company Acknowledgement

NOTE: Once signed, this affidavit and supporting documents are to remain with the guide's records and be available for inspection.

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Click on the box to sign the affidavit for the company. This will return you to the guides information page, if you open the affidavit you can see that the ROL Program has not signed the affidavit yet.

JOHN SMITH Guide Affidavit

Use this affidavit to document required training and river experience in the event that a guide's initial documentation is lost, destroyed, or missing. Please complete this form carefully. The completed form shall represent a sworn statement made by the guide. A trip river log that reflects the necessary documented river miles on regulated trips must accompany this affidavit. All signatures on this form must be by a qualified guide, the submitting company's representative, and the ROL Program Manager/Designer.

Name: JOHN SMITH Birthdate: 02/01/1990

Commercial Guides must have received instruction in the areas described in Chapter P-3-River Outfitters, 2 CCR 405-3, 4002-1b.

Total number of river miles from attached trip/river log Private: 500 Commercial: 500

I declare that I received a minimum of fifty hours of on-river training, utilizing paddles and/or oars and any other equipment that I will be using on regulated trips, from an in-state outfitter. I also declare that I have met all other minimum commercial river guide qualifications set forth in CPW Chapter P-3-River Outfitters, 2 CCR 405-3, 4002, and that all initial training was completed prior to me acting as a qualified river guide.

Training
Original Training Company: ABC RAFTING
Location: Mesa, CO
Date: 05/10/2020

Company
Company Submitting Affidavit: ROL USER GUIDE
Representative Name: ROL USER GUIDE Title: Owner
Date Submitted: 09/15/2023

Signed By: JOHN SMITH
User Account Name:
Signed On: 09/15/2023 08:00 AM

Signed By: ROL USER GUIDE
Signed On: 09/15/2023 08:00 AM

NOTE: Once signed, this affidavit and supporting documents are to remain with the guide's records and be available for inspection.

[Go Back](#)

Once this is completed it will be sent to the ROL app administrators for approval please allow 3 business days for approval. The ROL program will reach out if there are issues with the Affidavit. Guides **CANNOT** guide until it has been approved. **THE AFFIDAVIT IS STILL A LEGAL DOCUMENT AND MUST BE FILLED OUT ACCURATELY!** On the guide roster the guide will show "Pending ROL Review" under status, again the guide cannot guide yet.

ROL USER GUIDE Guide Roster

NAME	TYPE	BIRTHDATE	CPR	CPR EXPIRATION	FIRST AID	FIRST AID EXPIRATION	QUALIFICATIONS	STATUS	EDIT	DEACTIVATE
JIMMY JOHN	Trip Leader	02/01/90	✓	09/14/23	✓	09/14/23		Active		
JOHN SMITH	Guide	02/01/90	✓	05/10/20	✓	05/10/20		Pending ROL Review		

Once the ROL program has reviewed the affidavit and approved it, the guides status will switch to active and the guide can now start to guide regulated trips

NAME	TYPE	BIRTHDATE	CPR	CPR EXPIRATION	FIRST AID	FIRST AID EXPIRATION	QUALIFICATIONS	STATUS	EDIT	DEACTIVATE
JIMMY JOHN	Trip Leader	02/01/90	✓	09/14/23	✓	09/14/23		Active		
JOHN SMITH	Guide	02/01/90	✓	05/10/20	✓	05/10/20		Active		

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For guides that have trained out of state. The out of state trained guide affidavit is still only available in paper form. The form can be found at this link:

<https://cpw.state.co.us/Documents/Boating/OutOfStateTrainedGuideForm.pdf>

Outfitters will sign this with the guide and the outfitter is responsible for looking and verifying all provided out of state training information and keeping on file.

Reviewing Citations and Disciplinary Actions

Rangers will enter Citations that have been issued into the app as well as other CPW Law Enforcement Records management systems. This is done to alert the company that a citation has been issued, guides sometimes do not tell owners about citations not seeing the larger impacts a citation can have.

From the Outfitter Home Page, Citations/Disciplinary Actions will appear in the lower right corner. If it is blank your company has not been issued a citation since use of the app began, again in 2022.

Blank space example

The screenshot displays the 'Colorado River Outfitters Licensing' app interface. The main header shows the Colorado Parks & Wildlife logo and the title 'Colorado River Outfitters Licensing'. Below this, the 'ROL USER GUIDE Company and License Information' section is visible. It includes a 'Company Information' card with details like 'ROL #: 99898', 'Name: ROL USER GUIDE', and 'Status: Good Standing'. To the right, there are sections for 'Registered User(s)' and 'Guide Roster (Click to view all)'. The 'Registered User(s)' table lists 'JOHN SMITH' and 'ROL USER GUIDE'. The 'Guide Roster' table lists 'JIMMY JOHN' (Trip Leader) and 'JOHN SMITH' (Guide). A red circle highlights a blank space in the lower right corner of the interface, indicating where citations or disciplinary actions would appear.

If you have received a citation it will appear like below

Colorado River Outfitters Licensing

ROL USER GUIDE Company and License Information

Company Information (Click to view or upload documents)

ROL #: 99898 Name: ROL USER GUIDE Status: Good Standing
 Owner: ROL USER GUIDE
 Fishing Guide?
 Rivers/Sections: Colorado-Upper

DBAs [Click here for more information.](#)

Contact Information [Click here for more information.](#)

Insurance Information [Click here for more information.](#)

Uploaded Documents [Click here for more information.](#)

Registered User(s)

Name	Email	Phone	Role	Edit	Remove
JOHN SMITH	johnsmithroluser1@gmail.com		Guide		
ROL USER GUIDE	roluserguide@yahoo.com		User		

Guide Roster (Click to view all)

Name	Type	CPR	First Aid	Edit	Deactivate
JIMMY JOHN	Trip Leader	✓	✓		⊖
JOHN SMITH	Guide	✓	✓		⊖

Citations & Disciplinary Actions

Case:	Description
F12345, PCR000000	Citation - Citation, Reg #305.4 'No Throw Bag'

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To see citation information click on the drop down arrow, the app will display all information entered by the Ranger

Colorado River Outfitters Licensing

ROL USER GUIDE Company and License Information

Company Information (Click to view or upload documents)

ROL #: 99898 Name: ROL USER GUIDE Status: Good Standing
 Owner: ROL USER GUIDE
 Fishing Guide?
 Rivers/Sections: Colorado-Upper

DBAs [Click here for more information.](#)

Contact Information [Click here for more information.](#)

Insurance Information [Click here for more information.](#)

Uploaded Documents [Click here for more information.](#)

Registered User(s)

Name	Email	Phone	Role	Edit	Remove
JOHN SMITH	johnsmithroluser1@gmail.com		Guide		
ROL USER GUIDE	roluserguide@yahoo.com		User		

Guide Roster (Click to view all)

Name	Type	CPR	First Aid	Edit	Deactivate
JIMMY JOHN	Trip Leader	✓	✓		⊖
JOHN SMITH	Guide	✓	✓		⊖

Citations & Disciplinary Actions

Case: F12345, PCR000000 Citation - Citation, Reg #305.4 'No Throw Bag'

Type: Citation
 Issued To: Jimmy John
 Officer: Haskins
 Issued: 09/01/2023
 Comments: TL Jimmy John had no Throw bag or Human Waste Container on trip, Citation was given for no throw bag, a verbal warning was issued for no human was container

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The Case Number should include the Ticket number, beginning with an F, the PCR number is the CPW Law Enforcement Records case number.

Disciplinary Actions of the following manner are also listed here, Letter of Suspensions, License out of date, Letter of Admonishment, Actions of Probation, Actions of Revocation. Here is an example of a Letter of Admonishment

Colorado River Outfitters Licensing

Admin Company Portal

Company Information (Click to view or upload documents)

ROL #: 99898 Name: ROL USER GUIDE Status: Admonished
 Owner: ROL USER GUIDE
 Fishing Guide? ✗
 Rivers/Sections: Colorado-Upper

DBAs [Click here for more information.](#) +

Contact Information [Click here for more information.](#) v

Insurance Information [Click here for more information.](#) v

Uploaded Documents [Click here for more information.](#) v

Comments [Click here for more information.](#) +

Registered User(s)

Name	Email	Phone	Role	Edit	Delete
JOHN SMITH	johnsmithroluser1@gmail.com		Guide		
ROL USER GUIDE	roluserguide@yahoo.com		User		

Guide Roster (Click to view all) +

Name	Type	CPR	First Aid	Edit	Deactivate
JIMMY JOHN	Trip Leader	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		
JOHN SMITH	Guide	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		

Citations & Disciplinary Actions + +

Case: Letter of Admonishment - USER GUIDE LETTER OF
 PCR11111111 ADMONISHMENT

Case: F12345, PCR000000 Citation - Citation, Reg #305.4 "No Throw Bag"

Your authentication was successful! Welcome to the ROL app. OK

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Again you can see more details by clicking on the drop down arrow

Colorado River Outfitters Licensing

Company Information (Click to view or upload documents)

ROL #: 99898 Name: ROL USER GUIDE Status: Admonished
 Owner: ROL USER GUIDE
 Fishing Guide? ✗
 Rivers/Sections: Colorado-Upper

DBAs [Click here for more information.](#) v

Contact Information [Click here for more information.](#) v

Insurance Information [Click here for more information.](#) v

Uploaded Documents [Click here for more information.](#) v

Outfitter Licenses

Type	Status	Issued	Expires	Comments	Action
Standard	Issued	09/14/23	12/31/23		

Inspections

River Safety Inspection	Final - 09/12/23, 9:00	
River Safety Inspection	Final - 09/01/23, 10:00	

Registered User(s)

Name	Email	Phone	Role	Edit	Remove
JOHN SMITH	johnsmithroluser1@gmail.com		Guide		
ROL USER GUIDE	roluserguide@yahoo.com		User		

Guide Roster (Click to view all) +

Name	Type	CPR	First Aid	Edit	Deactivate
JIMMY JOHN	Trip Leader	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		
JOHN SMITH	Guide	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		

Citations & Disciplinary Actions


Case: Letter of Admonishment - USER GUIDE LETTER OF
 PCR11111111 ADMONISHMENT

Type: Letter of Admonishment
 Issued To: ROL USER GUIDE
 Officer: Haskins
 Issued: 09/15/2023
 Expires: 09/15/2024
 Comments: Due to Multiple Safety Violation in a season CPW has issued ROL USER GUIDE a letter of Admonishment. You will find it uploaded under your companies uploaded documents. A copy was also sent via mail and email to the addressed provided.


Case: F12345, PCR000000 Citation - Citation, Reg #305.4 "No Throw Bag"

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You will find the letter under the Uploaded Documents dropdown arrow, click on the blue hyperlink to open the letter



Colorado River Outfitters Licensing



Company Information (Click to view or upload documents)

ROL #: 99898 Name: ROL USER GUIDE Status: Admonished
 Owner: ROL USER GUIDE
 Fishing Guide? ✗
 Rivers/Sections: Colorado-Upper

DBAs [Click here for more information.](#)

Contact Information [Click here for more information.](#)

Insurance Information [Click here for more information.](#)

Uploaded Documents [Click here for more information.](#)

File Name	Type	Title	Date & Time	Delete
LETTER OF ADMONISHMENT EXAMPLE.pdf	Other	2023 Letter of Admonishment	09/15/2023 09:08	
Certificate of Exemption for State Sales-Use Tax - Dept of Natural Resources.pdf	Insurance	CPW 23 Insurance	09/14/2023 16:17	
Certificate of Exemption for State Sales-Use Tax - Dept of Natural Resources.pdf	Certificate of Insurance	CPW INSURANCE	09/14/2023 15:41	

Upload Certifications or Other Docs

Choose File | No file chosen

Registered User(s)

Name	Email	Phone	Role	Edit	Remove
JOHN SMITH	johnsmithroluser1@gmail.com		Guide		
ROL USER GUIDE	roluserguide@yahoo.com		User		

Guide Roster (Click to view all)

Name	Type	CPR	First Aid	Edit	Deactivate
JIMMY JOHN	Trip Leader	✓	✓		
JOHN SMITH	Guide	✓	✓		

Citations & Disciplinary Actions

Case: Letter of Admonishment - USER GUIDE LETTER OF ADMONISHMENT
 PCR11111111
 Type: Letter of Admonishment
 Issued To: ROL USER GUIDE
 Officer: Haskins
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