



**COLORADO**

**Parks and Wildlife**

Department of Natural Resources

## **Colorado Parks and Wildlife Colorado Wildlife Habitat Program 2023 RFP**

### **HOW TO SUBMIT A PROPOSAL**

Proposals will be accepted Tuesday, June 6, 2023 through Tuesday, October 10, 2023 at 5pm.  
Email final proposals to: [Wildlife.RealEstateProposals@state.co.us](mailto:Wildlife.RealEstateProposals@state.co.us)

In the email's subject line, include the proposal title followed by "CWHP 2023 Proposal." For example, "Colorado Ranch CE & AE - 2023 CWHP Proposal." Instruction on how to title a proposal can be found on page 4 of this RFP's Proposal Instructions.

In the email, attach Parts 1, 2, and 3 with the following file naming convention:  
"Name of Property - Year - Part #"

For example:

Colorado Ranch - 2023 - Part 1  
Colorado Ranch - 2023 - Part 2  
Colorado Ranch - 2023 - Part 3

Multiple emails may be sent to submit the proposal. In the text of the email, mention which email is being sent - 1 of 2, 2 of 3, etc.

\*While maps and photos must be embedded within the pages of Part 1 - Funding Proposal, maps and photos must also be separately submitted as individual files.\*

For submission of individual photos, maps, drone video, and third party GIS shapefiles, use the following file naming conventions:

For example:

Colorado Ranch - map - vicinity  
Colorado Ranch - map - property  
Colorado Ranch - map - supplemental - wildlife  
Colorado Ranch - map - threats  
Colorado Ranch - Photo 1  
Colorado Ranch - Photo 2  
Colorado Ranch - Photo 3  
Colorado Ranch - shapefile (BE)  
Colorado Ranch - shapefile (roads)  
Colorado Ranch - shapefile (boundaries)  
Colorado Ranch - drone video

If you have not received an email within 24 hours of the deadline confirming CPW received your proposal, call (303) 291-7269 or email [Amanda.nims@state.co.us](mailto:Amanda.nims@state.co.us).



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CPW staff may follow up by email if additional information is required. In your response, include the original email for context. All responses will become official parts of the proposal to be reviewed by evaluators.

If email submission is not an option, please submit proposals in the form of a USB flash drive to:  
Colorado Parks and Wildlife  
Real Estate Section - RFP Program  
6060 Broadway  
Denver, CO 80216

Label the USB flash drive with the proposal's title and a phone number.

CPW will accept flash drive proposals by hand delivery, USPS mail, Fed Ex, UPS, or other mail delivery service. Proposals must be received by the RFP deadline. Proposals submitted by fax or paper copy will not be accepted.

Applicants may send multiple emails or use a file sharing service such as Dropbox, or provide a link to a shared Google drive.