COLORADO
Parks and Wildlife
Department of Natural Resources

Application for License Refund or Preference Point Restoration

Regulations

Colorado State Statute § 33-4-102 and Wildlife Regulation Chapter 16 Article IV #1670 provide that a refund or preference point restoration may be issued for any big game hunting license:

- **30 DAYS PRIOR** to the start of the season, **14 DAYS PRIOR for** Turkey.** **AND**
- **ONLY** to the person whose name appears on the license. **AND**
- Will **NOT** be awarded if the license has been used and/ or the licensee was in the field during the season for which the license was valid. **AND**
- **MUST** include complete **LICENSE** and **CARCASS TAG.**
- Annual licenses (including Mountain Lion), Habitat Stamps, and exchanged licenses are **NON-**refundable.
- Any license costing less than $15.00 is **NON-r**efundable*

How to Apply

- Fill out the Customer Information section.
- Fill out the order number, and hunt code (if applicable)
- Mark only **ONE** checkbox for refund, or preference point restoration, surrender or exchange.
  - If multiple checkboxes are marked, preference point restoration will be selected.
  - The surrender box should only be marked if submitting before the start of the season, but less that 30 days prior to the start of the season.
  - The exchange box should be marked if you are requesting an exchange of the current hunt code for a new hunt code of the same species and submit payment including the exchange fee.
- Indicate a reason for returning license.
- Sign and date the form.
- Return this application and license, with the carcass tag, to any Colorado Parks and Wildlife office or mail to:
  Refund Office
  6060 Broadway
  Denver, CO 80216
- If mailed in an envelope with a postage meter or no U.S. postmark, the application will be processed based upon date received.
- Once mailed or submitted to an office, a license can not be returned to the applicant.
- **Allow 90 days, from day of receipt, for processing.**

Customer Information

CID

Date of Birth (mm/dd/yyyy)

First Name MI Last Name

Mailing Address City State Zip

Phone Number

If mailing address and phone number is correct on license, these sections can be left blank.

License Information

Order Number (required)

Hunt Code (if applicable)

Mark Only One Checkbox

Both a refund and preference point restoration will not be awarded.

☐ **REFUND:** I hereby submit my Colorado license, at least 30 days prior to the start of the season**, for a **refund**. I understand I will be subject to a $15.00 processing fee withheld from my refund*.

OR

☐ **PREFERENCE POINT RESTORATION:** I hereby submit my Colorado license, at least 30 days prior to the start of the season**, for a **preference point restoration** to the pre-draw level.

OR

☐ **SURRENDER:** I hereby surrender my Colorado license before the start of the season, but less than 30 days prior to the start of the season, for removal from my record **without** receiving a refund or preference point restoration.

OR

☐ **EXCHANGE:** I hereby submit payment for an exchange to

Hunt Code

Reason for refund:

☐ Personal ☐ Employment

☐ Family ☐ Other:

If returning by mail, the envelope **MUST BE RECEIVED, OR HAVE A VALID U.S. POSTMARK AT LEAST 30 DAYS PRIOR TO THE SEASON START.** Failure to apply at least 30 days prior to the season for which the license is valid will result in the denial of any refund or preference point restoration.*

I, the undersigned, do hereby certify I was not in the field at any time during the season dates described on the license and circumstances precluded me from being able to use the license. I declare under the penalty of perjury, that the above information is true and accurate. I hereby authorize CPW to make further inquiries to verify these statements.

Signature Date

No applications for refund or preference point restoration will be accepted if the application and license with carcass tag are submitted more than 30 days after the start of the season with the exception of members of the US military as outlined below.

* **The $15.00 processing fee and $15.00 refund restriction will be waived for resident youth licenses, for CPW error, and the below exceptions.**

Less than 30 days prior to the start of the season (14 days for Turkey)

** Any request for refund or preference point restoration less than 30 days prior to the opening day of the season **must be accompanied by the Extreme Medical Exception form, and the circumstances precluded the licensee from being able to submit within the required time limit.** The **ONLY** circumstances that will be considered less than 30 days prior to the season are:

- Extreme medical circumstances specific to the licensee or their immediate family (include Extreme Medical Exception Form)
- Death of the licensee or death of the licensee's immediate family member (include copy of death certificate)
- Members of the US military whose orders prevented applying for a refund within the required time limit (include copy of military orders)
- Jury duty (include copy of summons showing overlap with season dates)

CPW USE ONLY

☐ Issued by CPW (Refund 100% + .25 S&R + 1.50 Wildlife Ed. Fund) ☐ Issued by License Agent (Refund less license agent commission + .25 S&R +1.50 Wildlife Ed. Fund) ☐ Entered in Google Form

$ _____ _____ _____ _____

Refund Differential Date Printed Name and Signature of CPW Official Agent/Badge #

Notes:

Revised 1/2022 1) White Copy to Refund Office (2) Green Copy to Receiving CPW Office (3) Blue Copy to Applicant