

Exhibit A – Project Information

NON-MOTORIZED TRAIL CONSTRUCTION APPLICATION

Applicant or Organization Name:		
Complete Mailing Address:		
Applicant Lead Contact Name:		Title:
Telephone:	Email:	Is this the primary contact for this grant <input type="checkbox"/> YES <input type="checkbox"/> NO

PROJECT MANAGER (this person will have day-to-day responsibility for the project)

Name:	
Telephone:	Email:

PRIMARY PARTNER INFORMATION (IF APPLICABLE)

Name:		
Mailing Address:		
Partner Contact Name:		Title:
Telephone:	Email:	Is this the primary contact for this grant: <input type="checkbox"/> YES <input type="checkbox"/> NO

ABOUT THE PROJECT

Project Title:	
Grant Request: \$	Match Amount (Min. 25%): \$
Total Project Cost: \$	
<p>Project Description: Please write a 2-3 paragraph description of your project and the expected accomplishments. Be sure to include Who, What, When and Where. This is your scope of work. (This section is not the place to talk about the project background, the benefits, the funding, or anything other than the actual work to be accomplished. Please address that information in question #1 of the Selection Criteria.)</p> <p>WHO? Who will complete the work, and who will oversee the project? Provide a brief description of your community or organization, highlighting its mission and purpose.</p> <p>WHAT? Explain what you are going to do or accomplish. What is the goal or the reason for your project? Break down the project into a list of specific activities to be completed. These should be quantifiable items that correspond to the categories on your budget page. Include quantity or quality as part of your description of work to be performed. How long? How many? How many feet? How many miles? What materials will be used? Is a specific standard or guideline being used?</p> <p>WHERE? Explain in detail the location of your project. Where is the project located? What county? What National Forest/BLM Office? Provide the names of the trail(s) or trail system and where the work will be performed. List the land manager agency or municipality.</p> <p>DEFINITIONS? Please define all acronyms and specialized terms that are used in your project description.</p>	

Exhibit A – Project Information

Project Description

Previous CPW grants awarded (last 3 years) List award year, category and project name

Background Paper for Proposed Ordinance

COUNCIL MEETING DATE: February 10, 2020

TO: President Dennis E. Flores and Members of City Council

CC: Mayor Nicholas A. Gradisar

VIA: Brenda Armijo, City Clerk

FROM: Trevor D. Gloss, Assistant City Attorney

SUBJECT: AN ORDINANCE PROVIDING THE MAYOR WITH THE AUTHORITY TO MAKE GRANT APPLICATIONS AND AMENDING THE PUEBLO MUNICIPAL CODE IN ACCORDANCE THEREWITH

SUMMARY:

Attached for consideration is an Ordinance providing the Mayor with the authority to make grant applications and amending the Pueblo Municipal Code in accordance therewith.

PREVIOUS COUNCIL ACTION:

None.

BACKGROUND:

Each year the City submits hundreds of grant applications to federal, state, and local governments. A large part of the City's funding comes from these grants, which help with everything from a new wildlife fence at the Airport to low-income housing. Currently, each grant application must go through Council and be approved by Resolution or Ordinance. This adds at least a month to the grant application process, where some grants are time sensitive.

This Ordinance will allow the Mayor to submit grant applications on the City's behalf, helping the City to obtain needed funds sooner. City Council will still have to accept and grant final approval for all grants.

FINANCIAL IMPLICATIONS:

None.

BOARD/COMMISSION RECOMMENDATION:

None.

STAKEHOLDER PROCESS:

None.

ALTERNATIVES:

If City Council does not approve this Ordinance, all grant applications will continue to be approved by Council.

RECOMMENDATION:

Not applicable.

Attachments: Proposed Ordinance

ORDINANCE NO. 9671

AN ORDINANCE PROVIDING THE MAYOR WITH THE AUTHORITY TO MAKE GRANT APPLICATIONS AND AMENDING THE PUEBLO MUNICIPAL CODE IN ACCORDANCE THEREWITH

WHEREAS, City Council may by Resolution approve any grant application; and

WHEREAS, City Council wishes to grant the Mayor the authority to submit grant applications on the City's behalf. NOW THEREFORE,

BE IT ORDAINED BY THE CITY COUNCIL OF PUEBLO, that: (brackets indicate matter being deleted, underscoring indicating matter being added)

SECTION 1.

Section 1-4-1 of Chapter 4 of Title I of the Pueblo Municipal Code is hereby amended to read as follows:

Sec. 1-4-1. - Council procedures and rules and authority to approve grant applications by resolution.

- (a) The City Council by resolution shall adopt suitable rules to govern its procedures.
- (b) The City Council shall have the authority to approve, by resolution, any application[s] for grant funds from the federal, state or local governments or from non-profit or private entities when Council approval is required by the grantor.

Action by City Council:

Introduced and initial adoption of Ordinance by City Council on February 10, 2020

Final adoption of Ordinance by City Council on February 24, 2020.



President of City Council

Action by the Mayor:

Approved on February 26, 2020 .

Disapproved on

based on the following objections:



Mayor

ATTEST


City Clerk

Exhibit A – Project Information

LAND OWNERSHIP			
1. Provide the name/s of the property owners: City of Pueblo			
2. The trail corridor is controlled by: <input type="checkbox"/> Fee Simple <input type="checkbox"/> Lease <input type="checkbox"/> Easement <input type="checkbox"/> License <input checked="" type="checkbox"/> Right-of-Way <input type="checkbox"/> Other:			
USER INFORMATION (Please check all that apply)			
<input checked="" type="checkbox"/> Hiking, Walking, Running	<input checked="" type="checkbox"/> Biking	<input type="checkbox"/> Equestrian	
<input checked="" type="checkbox"/> Skateboarding, In-Line Skating	<input type="checkbox"/> Snow Sports (non-motorized)	<input checked="" type="checkbox"/> ADA Accessible	
<input type="checkbox"/> Other	<input type="checkbox"/> Other	<input type="checkbox"/> Other	
TRAIL SURFACE			
<input type="checkbox"/> Asphalt	<input checked="" type="checkbox"/> Concrete	<input type="checkbox"/> Other	
<input checked="" type="checkbox"/> Natural	<input type="checkbox"/> Crusher Fines	<input type="checkbox"/> Other	
PROJECT LOCATION (For multiple project sites attach a separate list.)			
Nearest Town or City: Pueblo			
County(ies): Pueblo			
Latitude & Longitude Coordinates (in decimal degrees): 38.226478, -104.631515			
State Congressional District (https://www.govtrack.us/congress/members): 003			
<i>Please fill out all applicable categories for your project:</i>			
Acreage of new trailhead		Miles of trail being planned	
Miles of new trail construction	.095	Miles of trail maintenance	.33
Miles of inter-connecting trail		Miles of trail reroute	
Miles of trail to be decommissioned	0	Miles of trail to be restored	
Miles of trail to be signed	0	Miles of trail grooming	
Other		Other	

Applicant Printed Name: Luann Martinez

Applicant Signature: Luann C. Martinez Digitally signed by Luann C. Martinez
Date: 2022.09.30 16:04:44 -06'00' Date: _____

CONSTRUCTION GRANT SCORING CRITERIA

All applicants must respond to the criteria questions. Use the numbered blank pages at the end of this section. This application will be scored on a 100-point basis. The maximum number of points that can be awarded for each question is shown in parentheses. Outside reviewers and State Trails staff will review each project. Projects will be ranked according to reviewer and staff scores.

Grant review subcommittee members review and score grant applications based on the totality of information available. This may include not only the answers provided to the application questions, but also additional information provided to the review subcommittee from agency staff and subcommittee member knowledge and information that is relevant to the proposed project.

Failure to provide a response to any question (unless otherwise noted) will reduce your project's score. Please read and understand all application questions prior to answering. Respond in **12-point font**. Reference all attachments.

1. Scope (10 points)

Describe the proposed project including the length/width of trail construction, and major components necessary to complete the trail such as materials, under/overpasses, bridges, trail heads, trail sections, etc. Address each trail component separately, specifically mentioning its characteristics. Please describe if this is a multi-phase project, and the plan for how future phases will be funded. Discuss the ownership status of the trail corridor and any easements or land acquisitions that have been acquired for the trail. Please include a few site photos and a map of the area.

2. Access/Trail Connections (5 points)

Briefly discuss how this project expands trail loops, links, improves and/or restores trail use and connectivity to other trails, parks, and/or other outdoor recreation opportunities. If the project is connected to a larger trail system, describe the size, extent, and predominant uses of that system.

3. Need (15 Points)

Describe the project's urgency and why it is being pursued at this time. Who are you building the trail for and how does it benefit them? Does this project create or enhance experiences that otherwise do not exist in the area? Why are CPW State Trails funds necessary to complete this project and what opportunities are lost if the grant is not awarded? Describe the community this project will serve and provide population and economic data. Briefly describe how the proposed trail will accommodate non-motorized uses within the region. List each user group and estimate their percentage of overall trail use, e.g., bicyclists - 40%, hikers - 50%, equestrian - 10%. What features make this trail suitable for these uses?

4. Planning and Prioritization Process (10 points)

Discuss the planning process that identified the construction of this trail(s) as a priority. Is this project part of an approved master plan, federal Forest or Resource Management Plan, or a landscape level regional planning effort (such as an Outdoor Regional Partnership)? If so, what priority is it given in that plan? Has this project been deemed a priority by any other agencies or given any significant designations? Please explain any existing trails in the area and describe the need for additional trail routes to be constructed.

5. Design and Construction (10 points)

How is the trail designed to ensure longevity and sustainability to meet current and future use levels? Who is designing/will design the trail and oversee the trail work and what are their qualifications? What best management practices will be used to construct the trail to ensure that the trail and its amenities will be sustainable? Who will build the trail (staff, volunteers, conservation corps, contractors, etc.)?

6. Maintenance and Sustainability (10 points)

Describe how the project will be maintained and managed for long-term sustainability. Has an operations and maintenance plan been developed for the project areas? If so, please explain the plan in detail including who will be responsible for this work, the estimated annual costs and funding plans. Have trail reroute options been considered for current on-the-ground unsustainable trails and trail sections in the project area? If so, are there plans to decommission and/or restore these unsustainable trail sections?

7. Wildlife and Natural Resources (15 points)

Describe how potential impacts to wildlife and natural resources were evaluated during the planning process for the trail (such as utilizing resources listed in Planning Trails with Wildlife in Mind). Describe any plans for avoiding sensitive habitat as well as minimizing, and/or mitigating wildlife and natural resource impacts. Describe the plan for trail management and monitoring after construction. Were CPW staff members engaged in the planning process? Describe how their recommendations will be implemented. For example, if a seasonal closure is recommended, what are the dates of the closure and how will it be implemented to be effective (signage, gates, game cameras, etc.)?

8. Public Engagement (10 points)

Public notification is mandatory for all projects.

Describe the public process for this trail project (regular meetings, public meetings, working groups, etc.). Please highlight any collaborative approaches that were taken and summarize the feedback received from the public that determined the need for this project? Describe any received opposition to the project, and how the concerns have been addressed.

9. Matching Funds and Partnerships (10 points)

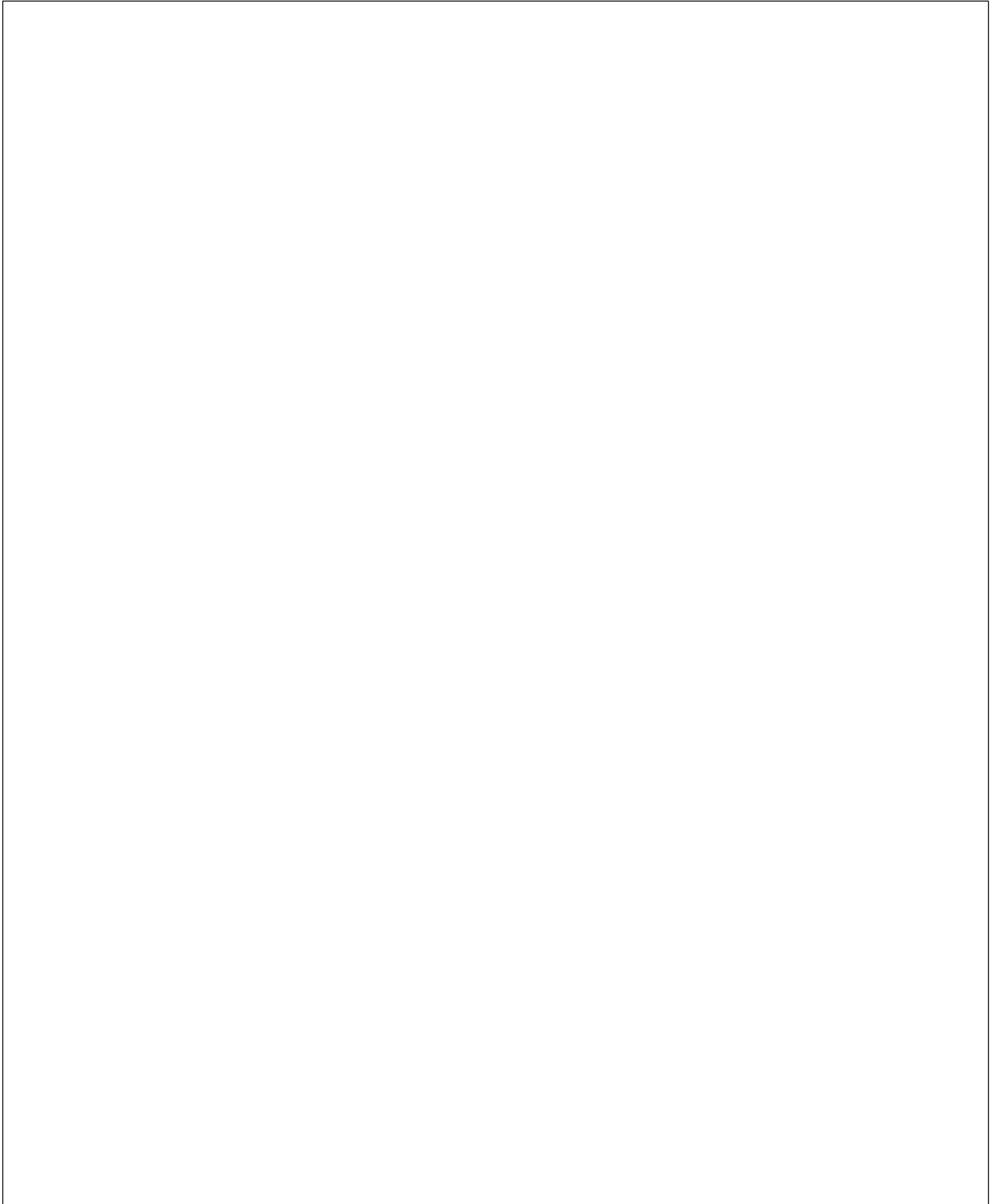
Discuss partnerships established for this project and their contributions. What other funding sources have been dedicated or are anticipated to be dedicated to this project? If matching funds are not yet secured, what are the plans for raising those additional funds? Will applicant and/or partner funds be lost if State Trails funds are not awarded? Submit letters of commitment/support from landowners and/or funders as a separate attachment (resolution from the governing body should include support and resource commitment; a separate support letter is not required). Beyond these letters, up to 5 non-funding letters of support may be submitted.

10. Ability/Contingency (5 points)

Describe your organization's ability to complete the specific grant transaction(s) that will be necessary to accomplish this project. Please provide examples (if any) for grant projects of similar magnitude that demonstrate your organization's ability to manage the requested level of grant funding; including the project title, grantor, award amount and year the project was funded. If State Trails funding is not awarded, what is the plan to complete the project?

1. Scope of Work (10 points)

2. Access/Trail Connections (5 points)



3. Need (15 points)

4. Planning and Prioritization Process (10 points)

5. Design and Construction (10 points)

A large, empty rectangular box with a thin black border, occupying most of the page. It is intended for the student to provide their design and construction details for the project.

6. Maintenance and Sustainability (10 points)

7. Wildlife and Natural Resources (15 points)

8. Public Engagement (10 points)

9. Matching Funds and Partnerships (10 points)

10. Ability/Contingency (5 points)

Non-Federal Environmental Form

ENVIRONMENTAL CHECK LIST (for projects outside of NEPA requirements)
(Construction and Maintenance Grants Only)

Applicants are responsible to complete this form with county/local government staff or an environmental consultant to address the following environmental impacts associated with the project, including: securing all necessary permits, licenses, clearances, and environmental analysis documentation necessary to comply with local, state, or federal law. Please fill out the table below and associated narratives. If an environmental review has already been conducted on your proposal and is still viable, include the citation including any planned mitigation for each applicable resource, and choose an impact level as mitigated. If the resource does not apply to your proposal, mark NA in the first column.

All applicants will be evaluated for wildlife and aquatic impacts in a separate evaluation process by CPW wildlife staff.

ENVIRONMENTAL CONSIDERATIONS Indicate potential for adverse impacts	NOT APPLICABLE Resource does not exist	NEGLIGIBLE IMPACTS Exists but no or negligible impacts	MINOR IMPACTS	IMPACTS EXCEED MINOR	MORE DATA NEEDED TO DETERMINE DEGREE OF IMPACT
1. Plants species of special concern and habitat; state/federal listed or proposed for listing	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Water quality/quantity – surface and ground water considerations	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Wetlands/floodplains	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Storm water runoff and/or Sedimentation	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Geological resources: soils, bedrock, slopes, streambeds, landforms, etc.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Disturbances to neighboring properties	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. Historical/cultural resources, including landscapes, ethnographic, archeological, structures, etc.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. Introduction or promotion of non-native species	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9. Environmental disturbances during construction	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10. Air Quality	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11. Land/structures with history of contamination/hazardous materials even if remediated	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12. Other important environmental resources to address	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Use a separate sheet if necessary for the following questions.

Please briefly clarify how each resource could be adversely impacted; any direct, indirect, and cumulative impacts that may occur; and any additional data that still needs to be determined. Also explain any planned mitigation already addressed in previous environmental reviews.

MITIGATION: Please describe how impacts exceeding negligible will be mitigated; some considerations below:

- Alternative design or trail route system
- Protection of critical habitat, channeling use through less sensitive habitat areas
- Re-vegetation of disturbed areas and control of invasive species
- Management of users and related activities with signs, fencing, and education programs
- Consideration of runoff when selecting project materials, such as uncured concrete to encourage seepage
- Comprehensive storm water runoff plan

Pueblo Parks & Recreation Department, the agency that will provide oversight for this project, has carefully planned routes for construction vehicles and equipment to use during construction in order to minimize any potential disturbances.

BENEFIT: Please describe any positive impacts of the project on sensitive species; some considerations below:

- Habitat improvement such as restoration of native habitat, wetlands restoration, erosion reduction, sediment reduction, river corridor clean-up, or plantings with a diversity of species and plant types for habitat restoration, and the reduction or elimination of non-native plant species
- Education of users through environmental education programs

This project is neutral on this point.

ENVIRONMENTAL COMPLIANCE: The applicant is responsible for adhering to all applicable environmental compliance regulations including: Migratory Bird Treaty Act; concurrence with US Fish and Wildlife Service if any federally listed species of concern exist in project area; Clean Water Act section 404; US Army Corps of Engineers 404 permits; raptor buffer guidelines and incorporation of CPW recommended wildlife best management practices; CO Senate Bill 40 (33-5-101-107, CRS 1973 as amended); Colorado Historical, Prehistoric and Archeological Resources Act. **All required permits must be acquired prior to submitting a non-motorized trails grant application.**

Mayor Nicholas A. Gradisar

Printed name of applicant:

An authorized person must sign here, such as the applicant's executive director, county commission chairperson, or city council chairperson. Must be same person as Application Checklist.

10-4-2021

Signature of applicant:

Date

Mayor Nicholas A. Gradisar

Printed name, title of authority:

County/local government natural resource specialist or hired consultant that completed this checklist must sign here. The applicant and title of authority must be different.

10-3-2021

Signature authority:

Date

Budget Form - Project Name: Play Fair Park

SOURCE OF FUNDS	Date Secured				CPW Trails Grant Request [A]	Total Project Match [B]	Total Funding (\$) [C]	
CASH								
CPW NonMotorized Trails Grant	pending				\$ 248,653.00		\$ 248,653.00	
Required Match	10/3/2022					\$ 82,884.00	\$ 82,884.00	
IN-KIND								
							\$ -	
TOTAL SOURCES OF FUNDS					\$ 248,653.00	\$ 82,884.00	\$ 331,537.00	
[CASH] Description of Work	Qty	Unit	Unit Price	Total (B*D)	CPW Funds	Total Project Match (\$)	Total Funding (\$)	Balance [s/b 0]
CATEGORY 1-Contracted Services Identify as: Youth Corps, Engineering, Contractor, etc.								
Site grading	1	EA	\$ 20,000.00	\$ 20,000.00	\$ 1,153.00	\$ 18,847.00	\$ 20,000.00	0
Concrete trail (10'wide, 7" REIF)	22500	SF	\$ 11.00	\$ 247,500.00	\$ 247,500.00		\$ 247,500.00	0
Landscaping	1	EA	\$ 12,000.00	\$ 12,000.00		\$ 12,000.00	\$ 12,000.00	0
amenities (benches, trach cans, bike rack, dog waste stn)	1	LS	\$ 17,500.00	\$ 17,500.00		\$ 17,500.00	\$ 17,500.00	0
Additional Categories								
Contingency (5%)	1		\$ 16,575.00	\$ 16,575.00		\$ 16,575.00	\$ 16,575.00	0
				\$ -			\$ -	0
USE OF FUNDS - CASH SUBTOTAL					\$ 248,653.00	\$ 64,922.00	\$ 313,575.00	
[IN-KIND] Description of Work	Qty	Unit	Unit Price	Total (B*D)			Total Funding (\$)	Balance [s/b 0]
Additional Categories								
Administrative cost of grant (5%)	1		\$ 17,962.00	\$ 17,962.00		\$ 17,962.00	\$ 17,962.00	0
				\$ -		\$ -	\$ -	0
IN-KIND SUBTOTAL						\$ 17,962.00	\$ 17,962.00	
TOTAL PROJECT COST					\$ 248,653.00	\$ 82,884.00	\$ 331,537.00	
25% REQUIRED MATCH						\$ 62,163.25		





BELMONT AVE

BROWN AVE

MINNEQUA AVE

INDIANA AVE

CAMERON ST

AQUILA AVE

HIGHLAND AVE

CALIFORNIA ST

LAKE AVE

PORLAR ST

WYOMING AVE

NEVADA AVE

JOLIET AVE

IOWA AVE

ILLINOIS AVE

MARYLAND AVE

LAKE SHORE DR

ELKO AVE

PRIMER AVE

STREATOR AVE

BERKLEY AVE

RENO AVE

OREGON AVE

ACER AVE

ONTARIO ST

PLAINS ST

ONEAL CIR

ONEAL PL

MIRROR PL

MIRROR AVE

MIRROR CT

TORONTO PL

TORONTO ST

MIRROR CR

MIRROR WAY







October 3, 2022

Grants Review Committee
2023 CPW Non-Motorized Trails Grant Program
Colorado Parks & Wildlife
13787 US Highway 85N
Littleton, CO 80125

RE: City of Pueblo Parks & Recreation Department
Grant Application

Dear Review Committee:

On behalf of the City of Pueblo, I am pleased to submit this proposal to Colorado Parks and Wildlife for its Non-Motorized Trails Grant Program. Work under this grant will help us create what is informally called "Play Fair Park," the first and only of its kind in Southern Colorado. It will be accessible and inclusive, offering many opportunities for people – with or without disabilities – to develop cognitive, physical, social and sensory skills. Perhaps the greatest benefit will be the promotion of outdoor recreation.

Access to outdoor recreation opportunities has been advanced over the past thirty years by the passage of the Americans with Disabilities Act of 1990. Such legislation in conjunction with new technology and education about the need for such access has increased the opportunities for people with disabilities to participate in outdoor recreation activities. Despite improved access and a perception that people with disabilities represent an emerging market for outdoor recreation programs, relatively few inclusive outdoor recreation programs exist due in part to apparent ignorance of the need for such programs. These funds will be used to add trails to an existing, centrally located park to offer a range of outdoor experiences to people with varying abilities.

This request of \$248,653, matched by the City of Pueblo with \$82,884 in cash from the general funds will make a tremendous difference to the people of Pueblo.

Thank you in advance for your thoughtful consideration of our proposal

Sincerely,



Nicholas A. Gradisar, Mayor

From: Sharon Campbell <slccom@yahoo.com>
Sent: Monday, September 5, 2022 2:42 PM
To: Luann Martinez <LMartinez@pueblo.us>
Subject: [External] Letter of support for ADA park improvements

External email. Please use caution.

Dear Colorado Parks and Wildlife funders,

The Americans with Disabilities Act Advisory Committee is very pleased to support this application for funding to increase accessibility to Lake Minnequa Park in Pueblo, Colorado. Pueblo has been making steady strides in making Pueblo more and more disability-friendly, and one linchpin in accessibility is our park trails. Pueblo's leadership team has been exceptionally pro-active in working with this Committee to make parks and public spaces more and more accessible, and we are delighted to learn about this latest initiative.

Currently, inaccessible trails prevent many people with mobility impairments from accessing the outdoor activities. If this funding is granted, that will greatly enhance the quality of life for our mobility-impaired residents.

Furthermore, the trails will be easier for people who use wheels in other ways. Mothers with strollers, people with rolling suitcases, and others will find that using the trails is easier and more attractive. Pueblo has a consistent record of making their projects esthetically pleasing as well, contributing to the pleasant environment for everyone.

This grant will provide an important advance towards the ultimate goal of becoming an ADA-accessible city. We look forward to continuing to working with our outstanding Parks and Recreation on this and other projects, and we are confident that this goal will be reached. We thank you for your consideration of this grant application.

Sharon Campbell, Heather Norton, co-Chairs, ADA Advisory Committee.



Pueblo Human Relations Commission

2631 East 4th Street, Pueblo, CO 81001
719-582-4503
PuebloHRC15@gmail.com

September 10, 2022

To whom it may concern:

This is a letter of support for the City of Pueblo's funding request for ADA accessible trails in Lake Minnequa Open Space Park.

The Pueblo Human Relations Commission mission is: to foster mutual respect and understanding among all Pueblo County marginalized groups discouraging and taking affirmative steps to prevent discriminatory practices against any such groups, or its members through outreach, education and cooperation.

Increasing walkways, pathways and trails in the city to be ADA compliant is an affirmative step to preventing discriminatory practices within city boundaries. The beneficiaries of these improvements are not only the marginalized groups in the community, but all people that utilize the City's trail system.

The Pueblo Human Relations Commission strongly endorses the City of Pueblo's efforts to be the first urban community to be truly ADA compliant.

Thank you in advance for any and all consideration of this grant proposal.

Respectfully submitted,

Pueblo Human Relations Commission

CONSTRUCTION OR MAINTENANCE GRANT APPLICATION CHECKLIST

MANDATORY:

- Signed letter of resolution from the Governing Body (Board of Directors or Commissioners, City or Town Government, etc.) that states the resources and support committed to the project.
- Formal authorization from land manager (federal lands only)
- Timeline form has been filled out
- Budget uploaded as an unprotected Excel document
- Maps/Photos/Graphics uploaded as PDF document(s)
- Letters of Support (maximum of five) uploaded. No letters from clubs, groups or individuals who are specifically working on the project. No letters from CPW staff.
- Project should be completed within 2.5 years from receiving grant
- Required MATCH funding is secured, including CASH match funds. If not secured at time of application, add a note in the comments sections at the bottom of this form.
- Scope of work and project location map emailed to CPW Area Manager by September 6, 2022.
- Project area is owned by a public land agency or has an easement that designates the area to be open to public outdoor recreation for at least 25 years.
- Formal Environmental Assessment (EA) or NEPA (Must be completed prior to applicant presentations in January 2023. Include web link to EA).

Construction projects have been evaluated for required permits. If required, permits have been acquired (404 permit, etc.)

ADDITIONAL PROJECT HIGHLIGHTS:

Youth Corps or youth organization will be used on the project (name of organization)

Volunteers will be utilized on the project (name of organization)

Comments