

## Exhibit A – Project Information

### NON-MOTORIZED TRAILS PLANNING APPLICATION

Applicant or Organization Name:		
Complete Mailing Address:		
Applicant Lead Contact Name:		Title:
Telephone:	Email:	Is this the primary contact for this grant <input type="checkbox"/> YES <input type="checkbox"/> NO

### PROJECT MANAGER (this person will have day-to-day responsibility for the project)

Name:	
Telephone:	Email:

### PRIMARY PARTNER INFORMATION (IF APPLICABLE)

Name:		
Mailing Address:		
Partner Contact Name:		Title:
Telephone:	Email:	Is this the primary contact for this grant: <input type="checkbox"/> YES <input type="checkbox"/> NO

### ABOUT THE PROJECT

Project Title:	
Grant Request: \$	Match Amount (Min. 25%): \$
Total Project Cost: \$	
<p><b>Project Description:</b> Please write a 2-3 paragraph description of your project and the expected accomplishments. Be sure to include Who, What, When and Where. <b>This is your scope of work.</b> (This section is not the place to talk about the project background, the benefits, the funding, or anything other than the actual work to be accomplished. Please address that information in question #1 of the Selection Criteria.)</p> <p><b>WHO?</b> Who will complete the work, and who will oversee the project? Provide a brief description of your community or organization, highlighting its mission and purpose.</p> <p><b>WHAT?</b> Explain what you are going to do or accomplish. What is the goal or the reason for your project? Break down the project into a list of specific activities to be completed. These should be quantifiable items that correspond to the categories on your budget page. Include quantity or quality as part of your description of work to be performed. How long? How many? How many feet? How many miles? What materials will be used? Is a specific standard or guideline being used?</p> <p><b>WHERE?</b> Explain in detail the location of your project. Where is the project located? What county? What National Forest/BLM Office? Provide the names of the trail(s) or trail system and where the work will be performed. List the land manager agency or municipality.</p> <p><b>DEFINITIONS?</b> Please define all acronyms and specialized terms that are used in your project description.</p>	

## Exhibit A – Project Information

### Project Description

**WHO:** Greeley is a growing community with a current population estimate of 113,000 residents. Population is projected to be nearly 124,000 in 2027. The regional Poudre River Trail provides recreational opportunities for users from Greeley to Fort Collins. A consulting firm will be retained to perform site analysis, facility design and preparation of construction drawings. Greeley Natural Areas & Trails staff, including the Superintendent, Environmental Planner and Maintenance Crew Supervisor will oversee the project. Karen Scopel, Environmental Planner will be the Project Manager. Other city staff include Planning, Engineering Development Review, and Public Works (Stormwater, Floodplain Administration, and Traffic). The CPW District Wildlife Manager, Town of Windsor representatives and Poudre Trail Corridor non-profit board will be involved from the outset. Community outreach and engagement will be part of the design process to gather input and feedback from trail users and other affected community members.

**WHAT:** The 59<sup>th</sup> Avenue Trailhead planning project will develop a site plan and 80% construction drawings for a new trailhead to serve users on both Poudre River and Sheep Draw trails. Currently there is not a trailhead for the northern terminus of Sheep Draw Trail where it connects to Poudre River Trail. Project activities include an analysis of two possible locations for the trailhead to choose the most appropriate site. The analysis will look at traffic on 59<sup>th</sup> Avenue, site conditions and other criteria that would impact the suitability of each site. Following the analysis and final site selection, a full-site plan will be developed for the chosen site and 80% construction plans will be created. It is anticipated that the trailhead will have at least 30 parking spaces and amenities that would be appropriate for a site in the 100-year floodplain. The design will include a connecting paved path from the trailhead to the primary trail. The path's configuration and location will depend on which site is selected. The parking surface will be road base.

**WHERE:** Greeley is the county seat of Weld County. The proposed new trailhead will be located off North 59<sup>th</sup> Avenue, between F Street and O Street. The two locations being considered are north of the Cache la Poudre River on the east side of 59<sup>th</sup> Avenue in Greeley's Cottonwood Bend Natural Area or south of the river on the west side of 59<sup>th</sup> Avenue in Sheep Draw Natural Area. The Poudre River Trail extends from Island Grove Regional Park in Greeley to Windsor and beyond on the west. The Weld County portion of the trail is 22 miles in length, and upon construction of missing sections between Windsor and Fort Collins, the completed trail will be over 40 miles in length extending between downtown Greeley and Bellevue, north of Fort Collins. Sheep Draw Trail extends from the Poudre Trail on the east side of 59<sup>th</sup> Avenue, southwesterly 6 miles through six Greeley natural areas and residential neighborhoods. It will eventually connect to Milliken and Johnstown, southwest of Greeley. Greeley Natural Areas & Trails is the land management agency.

**WHEN:** The planning project is anticipated take place from July 2023 to October 2024.

Previous CPW grants awarded (last 3 years) List award year, category and project name

2019, Large Construction, Sheep Draw Trail

2021, Maintenance (LWCF), \*NOTE: while awarded by CPW in 2021 a grant contract had not been issued as of late September 2022.



# CULTURE, PARKS, AND RECREATION

UCCC • Public Art • Museums • Parks • Golf • Recreation • Youth Enrichment

Colorado Department of Natural Resources  
State Trails Program  
Attn: Fletcher Jacobs  
13787 US Hwy 85  
Littleton, CO 80125

September 30, 2022


Dear Mr. Jacobs:

Please accept this letter as evidence of support for the City of Greeley's State Trails planning grant application for the 59<sup>th</sup> Ave. Poudre River Trail trailhead design.

Staff anticipates that the resolution will be on the Oct. 18<sup>th</sup> City Council meeting agenda and the approved resolution will be provided to your office prior to the December 1<sup>st</sup> deadline.

Thank you for the flexibility to provide the required resolution after the grant deadline. Please let me know if you have any questions regarding the City's application and thank you for your consideration.

Sincerely,

DocuSigned by:  


FF69547DFC01472...  
John Dargle, Jr., CPRE  
Director

## Exhibit A – Project Information

LAND OWNERSHIP			
1. Provide the name/s of the property owners: City of Greeley			
2. The trail corridor is controlled by: <input checked="" type="checkbox"/> Fee Simple <input type="checkbox"/> Lease <input type="checkbox"/> Easement <input type="checkbox"/> License <input type="checkbox"/> Right-of-Way <input type="checkbox"/> Other:			
USER INFORMATION (Please check all that apply)			
<input checked="" type="checkbox"/> Hiking, Walking, Running	<input checked="" type="checkbox"/> Biking	<input type="checkbox"/> Equestrian	
<input checked="" type="checkbox"/> Skateboarding, In-Line Skating	<input type="checkbox"/> Snow Sports (non-motorized)	<input checked="" type="checkbox"/> ADA Accessible	
<input type="checkbox"/> Other	<input type="checkbox"/> Other	<input type="checkbox"/> Other	
TRAIL SURFACE			
<input type="checkbox"/> Asphalt	<input checked="" type="checkbox"/> Concrete	<input type="checkbox"/> Other	
<input type="checkbox"/> Natural	<input type="checkbox"/> Crusher Fines	<input type="checkbox"/> Other	
PROJECT LOCATION (For multiple project sites attach a separate list.)			
Nearest Town or City: <b>Greeley</b>			
County(ies): <b>Weld</b>			
Latitude & Longitude Coordinates (in decimal degrees): <b>40.44N 104.77W</b>			
State Congressional District ( <a href="https://www.govtrack.us/congress/members">https://www.govtrack.us/congress/members</a> ): <b>CO4</b>			
<i>Please fill out all applicable categories for your project:</i>			
Acreage of new trailhead	~ 1 acre	Miles of trail being planned	~1000LF
Miles of new trail construction		Miles of trail maintenance	
Miles of inter-connecting trail	28	Miles of trail reroute	
Miles of trail to be decommissioned		Miles of trail to be restored	
Miles of trail to be signed		Miles of trail grooming	
Other ~ 30 parking spaces		Other	

Applicant Printed Name: Justin Scharton

Applicant Signature: Justin Scharton Digitally signed by Justin Scharton  
Date: 2022.10.04 10:33:02 -06'00' Date: 10/03/2022



## PLANNING GRANT SCORING CRITERIA

All applicants must respond to the criteria questions. Use the numbered blank pages at the end of this sections. This application will be scored on a 100-point basis. The maximum number of points that can be awarded for each question is shown in parentheses. Outside reviewers and State Trails staff will review each project. Projects will be ranked according to reviewer and staff scores.

Grant review subcommittee members review and score grant applications based on the totality of information available. This may include not only the answers provided to the application questions, but also additional information provided to the review subcommittee from agency staff and subcommittee member knowledge and information that is relevant to the proposed project.

Failure to provide a response to any question (unless otherwise noted) will reduce your project's score. Please read and understand all application questions prior to answering.

Respond in **12-point font**. Reference all attachments.

---

### 1. Scope (10 points)

Describe the proposed project. What are the benefits of this effort to trail users and groups in the communities, region, and/or state? Describe how the planning project will lead to trail system improvements, the development of tangible trails, trailheads, amenities, or recreation projects in the area. Please include potential site photos and a map of the proposed planning area(s). Discuss the ownership status of the proposed area - including any information regarding easements and/or recent land acquisitions. Is this a multi-phase project, and if so, how many phases is it and how will future phases be funded?

### 2. Community Need & Benefit (10 points)

Describe how the project will tie into existing management plans and demonstrate a significant improvement to community trail systems and larger connectivity throughout communities and existing trail systems. Summarize the community need for the project (letters of support should clearly document this need). How will this project specifically address the needs described? Describe how the project communities will benefit from the project. Why is it important to undertake this planning effort now, instead of at a later time? How will community health benefits and the equity of underserved communities be considered, evaluated, and prioritized in the plan? Will underserved communities be involved in decision making processes (i.e. where trails will be located, what they will look like, recreation prioritization, etc.) through citizen advisory boards or other means of public involvement?

### 3. Planning and Prioritization Process (10 points)

Explain the extent to which this project focuses on regional trail and resource planning. Is

this project part of an existing master plan, federal Forest or Resource Management Plan, or a landscape level regional planning effort (such as an Outdoor Regional Partnership)? If so, what priority is this project given in that plan? How will the plan evaluate multiple trail systems' cumulative impacts together in a comprehensive plan? How will trail development be evaluated and balanced with existing trail system management, wildlife and natural resource conservation, and long-term maintenance?

#### **4. Wildlife & Natural Resources (15 points)**

Describe how potential impacts to wildlife and natural resources will be evaluated during the planning process for the plan (such as utilizing resources listed in Planning Trails with Wildlife in Mind)? Describe any plans for avoiding sensitive habitat as well as minimizing, and/or mitigating wildlife and natural resource impacts. Describe how you will develop plans for trail management and monitoring after the trail is complete. How will CPW staff be engaged in the planning process? Describe how their recommendations will be implemented. For example, if a seasonal closure is recommended, what are the dates of the closure and how will it be implemented to be effective (signage, gates, game cameras, etc.)?

#### **5. Collaboration (10 points)**

Explain the extent to which the project demonstrates unique, innovative, and/or important multi-agency, organization and/or private partnerships. Describe which stakeholders will be involved with the planning process - public agencies, conservation groups, stewardship groups, recreational groups, environmental groups, non-profit organizations, schools, businesses, and/or individuals. Describe how these stakeholders will be engaged and these partnerships will be a benefit to the planning, development, and long-term management/maintenance of the trail systems. Will a professional consultant be hired to help facilitate this process?

#### **6. Sustainability (10 points)**

What is the long-term vision for the future of the work supported by this grant? What are potential sources of funding and resources for both trail construction and maintenance and how will these be considered and incorporated into the planning process? Is there committed funding and/or personnel and volunteer stewardship resources to support the long-term maintenance of the project?

#### **7. Public Engagement (10 points)**

**Public notification is mandatory for all projects.**

Describe the process you will use to engage the public in the project. Do you anticipate public opposition to this plan or its implementation? If so, how will that be addressed? Describe how potential user conflicts will be identified, addressed and managed.

### **8. Implementation Process and Outcome (5 points)**

Describe the strategy for monitoring and evaluating project planning. What tangible or measurable products will result from this planning project? What is the anticipated timeline of the process and necessary reviews (such as NEPA if on federal land)? In analyzing options for the project, discuss how different alternatives for trail development will be evaluated in the planning process. How will project success be defined?

List (in bulleted form) and provide a brief, specific description for each:

- Objectives
- Tasks / Project Milestones
- End products and/or deliverables that will result from this planning effort

### **9. Matching Funds and Partnerships (10 points)**

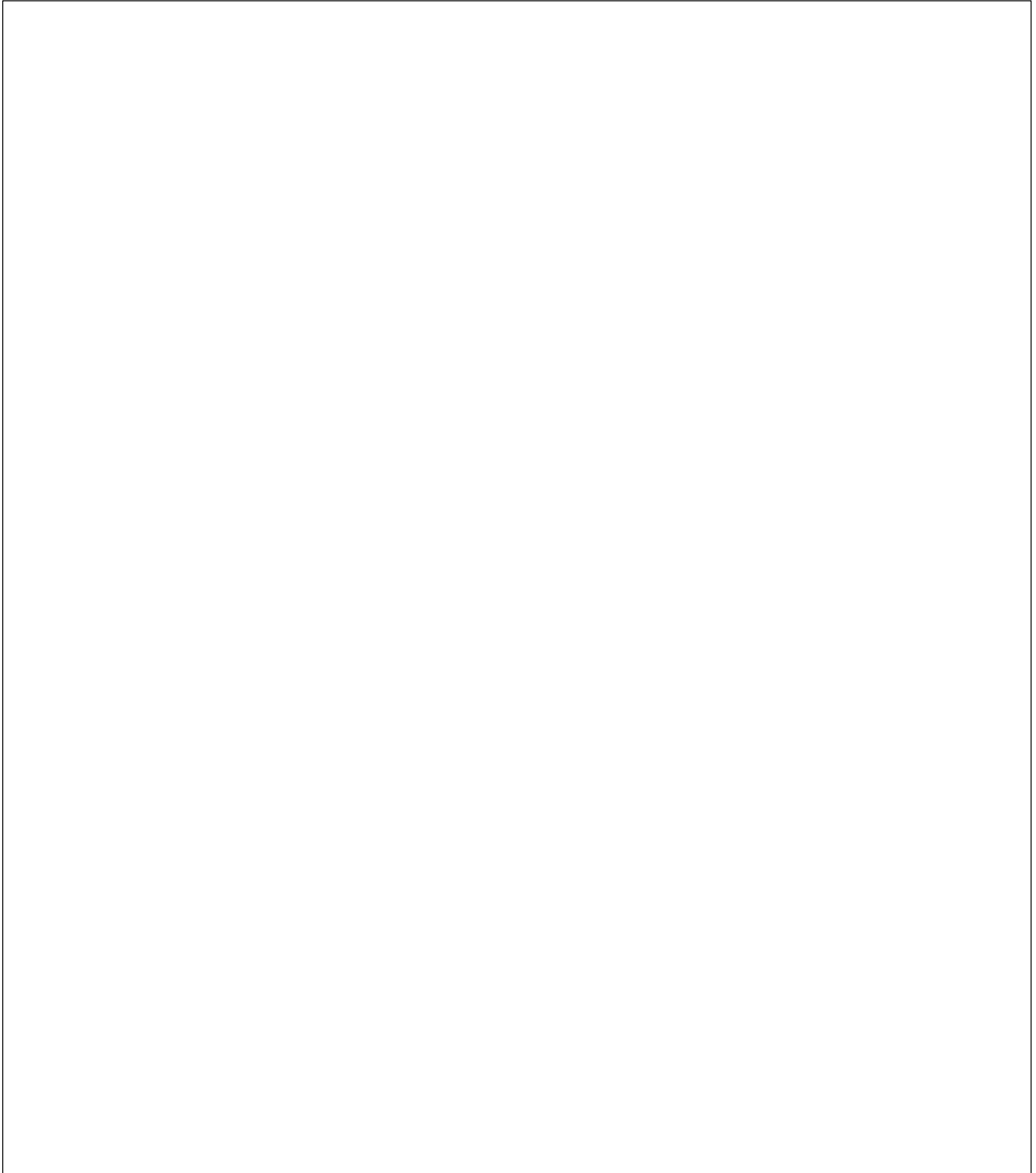
Discuss partnerships established for this project and their contributions. What other funding sources have been dedicated or are anticipated to be dedicated to this project? If matching funds are not yet secured, what are the plans for raising those additional funds? Will applicant and/or partner funds be lost if State Trails funds are not awarded? Submit letters of commitment/support from landowners and/or funders as a separate attachment (resolution from the governing body should include support and resource commitment; a separate support letter is not required). Beyond these letters, up to 5 non-funding letters of support may be submitted.

### **10. Ability/Contingency (5 points)**

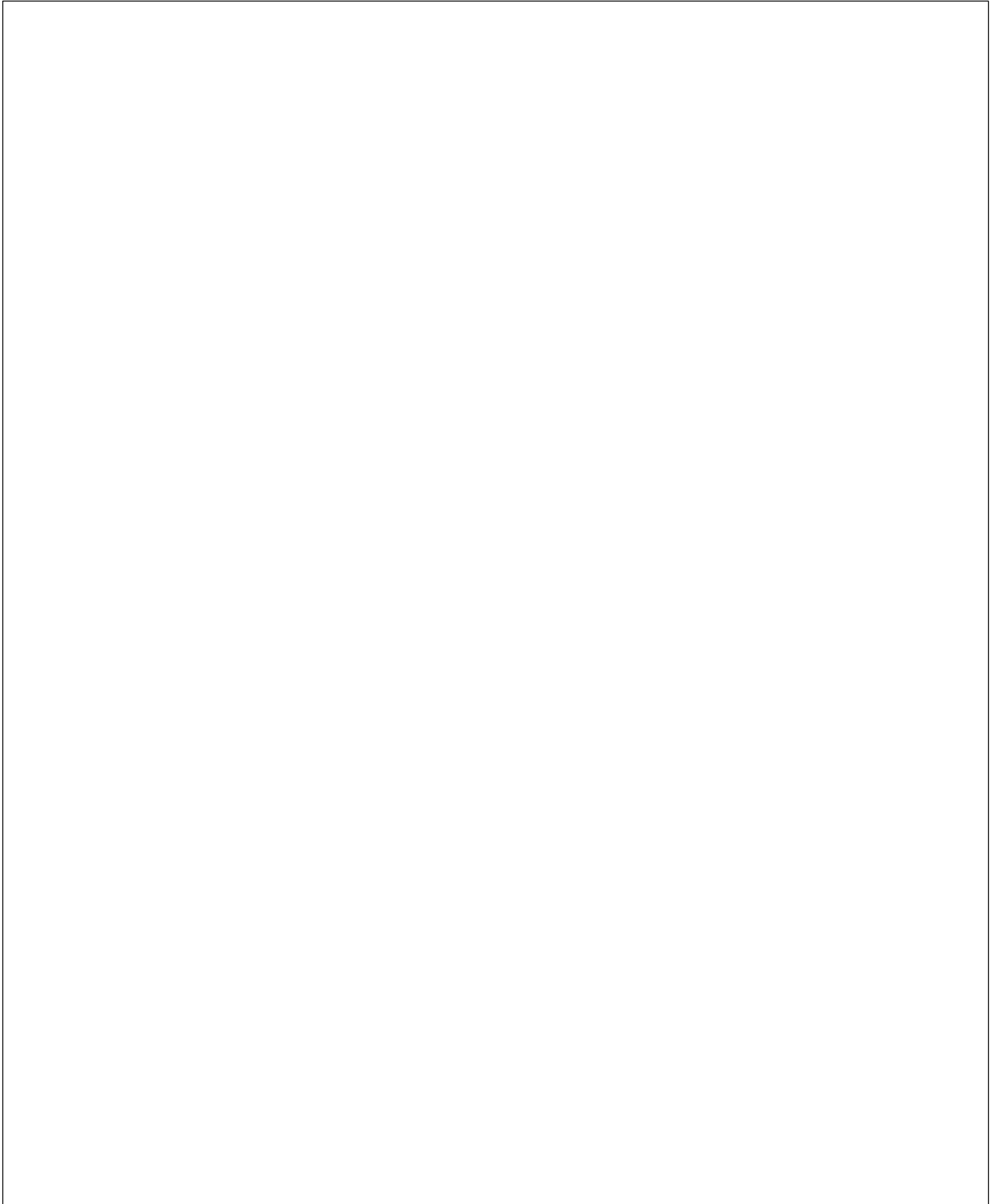
Describe your organization's ability to complete the specific grant transaction(s) that will be necessary to accomplish this project. Please provide examples (if any) for grant projects of similar magnitude that demonstrate your organization's ability to manage the requested level of grant funding; including the project title, grantor, award amount and year the project was funded. If State Trails funding is not awarded, what is the plan to complete the project?



**1. Scope of Work (10 points)**

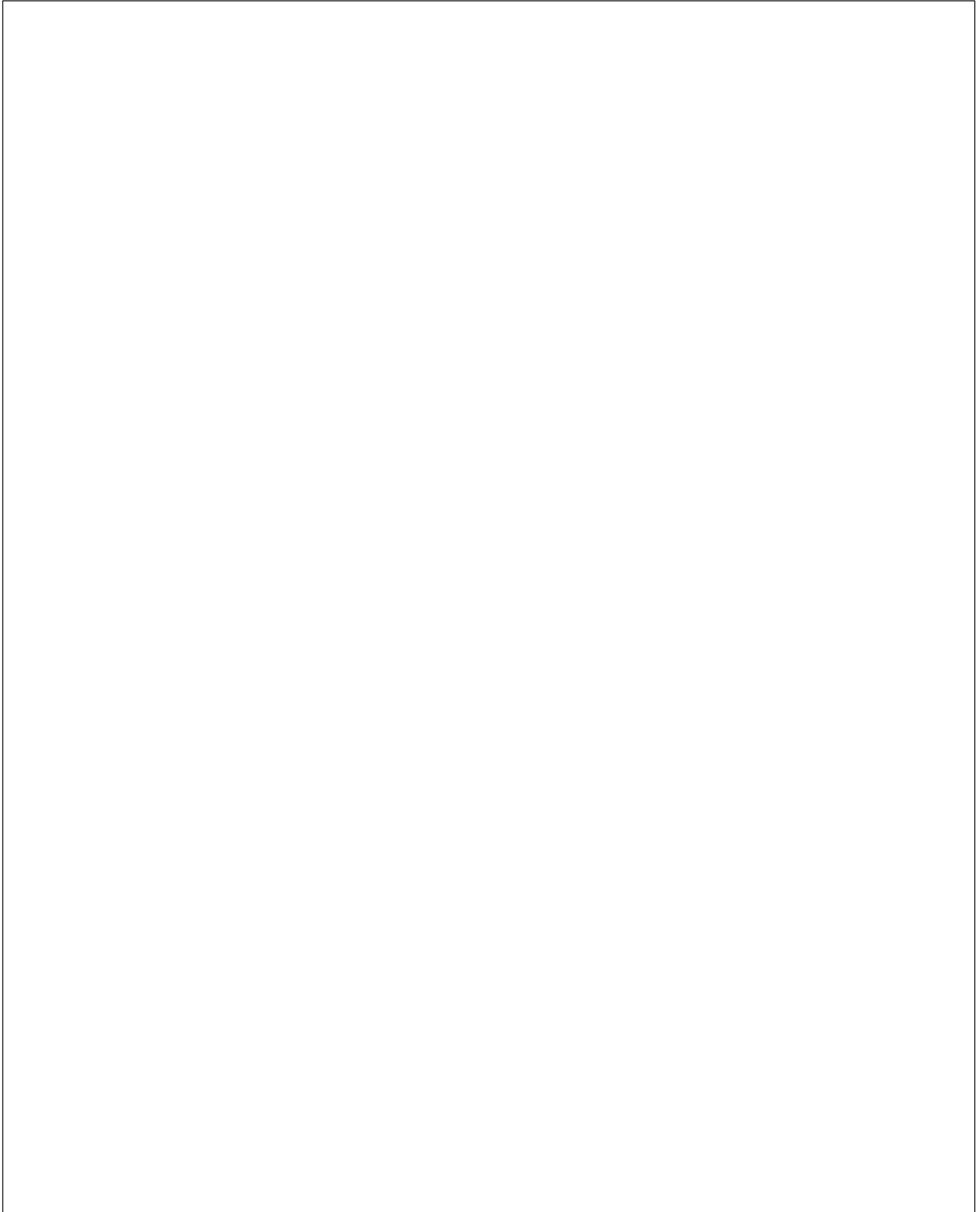


**2. Community Need and Benefit (15 points)**



### 3. Planning and Prioritization Process (10 points)

**4. Wildlife and Natural Resources (15 points)**



**5. Collaboration (10 points)**

**6. Sustainability (10 points)**

**7. Public Engagement (10 points)**

**8. Implementation Process and Outcome (5 points)**



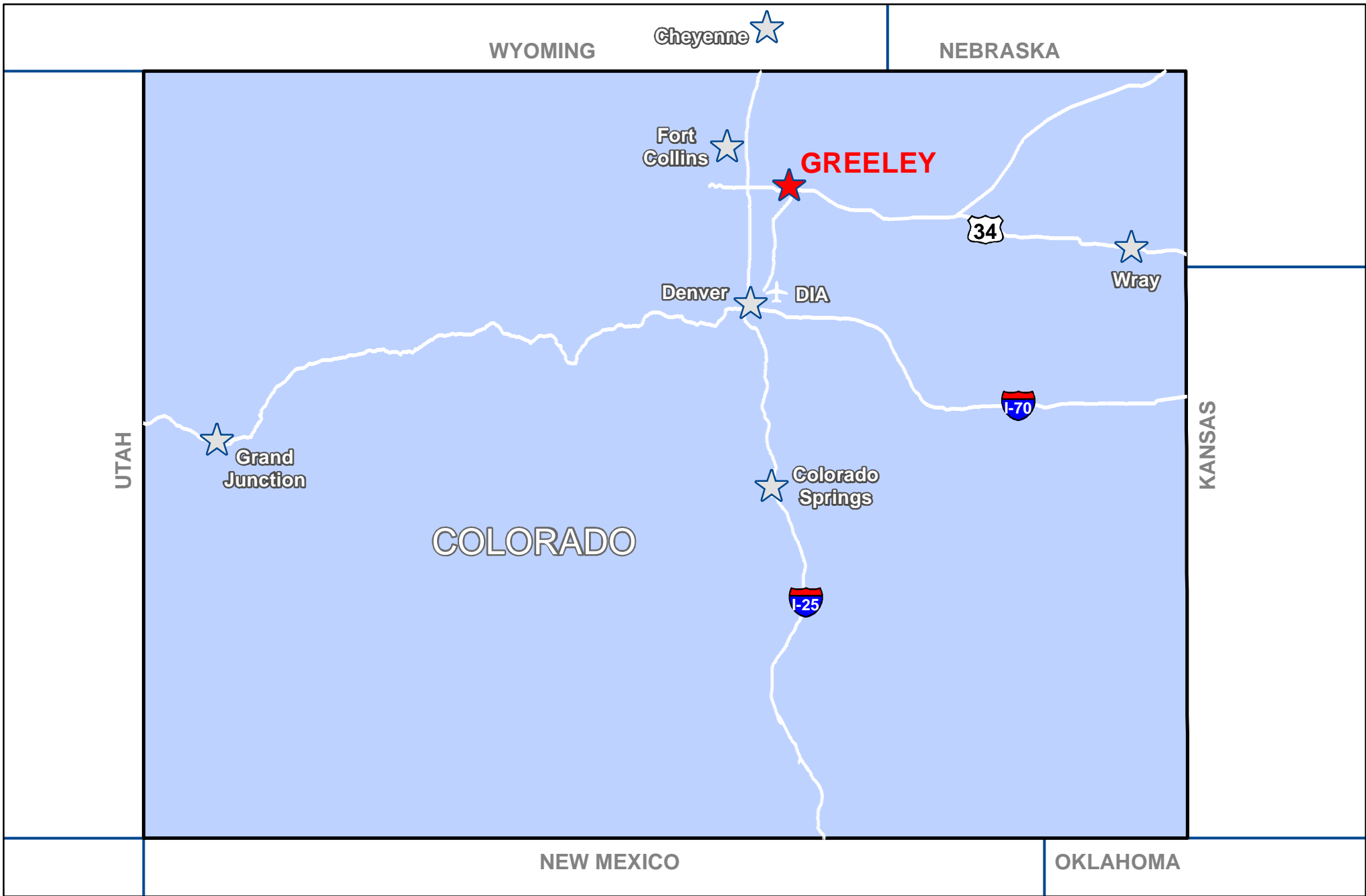
**9. Matching Funds and Partnerships (10 points)**

A large empty rectangular box intended for the student's answer to the matching question.

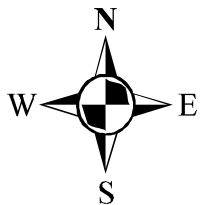
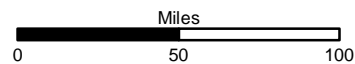
**10. Ability/Contingency (5 points)**

**Section 3 - Project Budget**

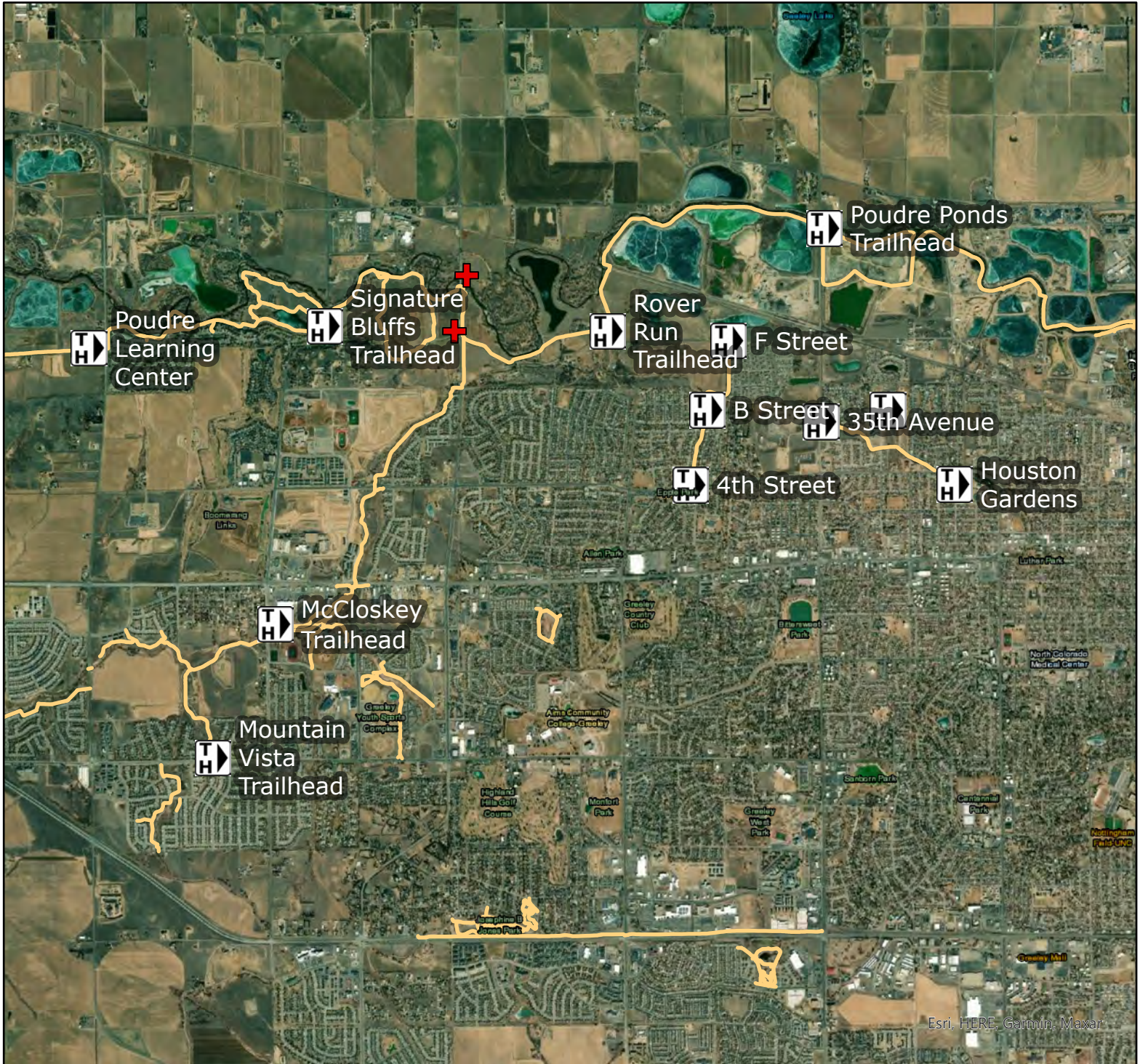
<b>Project Name:</b>		59th Avenue Trailhead for Poudre River and Sheep Draw Trails			<b>Office Use:</b>			
SOURCE OF FUNDS	Date Secured				CPW Trails Grant Request [A]	Total Project Match [B]	Total Funding (\$) [C]	
<b>CASH</b>								
CPW NMTG					\$ 45,000.00		\$ 45,000.00	
City of Greeley						\$ 20,000.00	\$ 20,000.00	
Poudre River Trail Corridor Inc.							\$ -	
<b>IN-KIND</b>								
City of Greeley						\$ 7,700.00	\$ 7,700.00	
<b>TOTAL SOURCES OF FUNDS</b>					<b>\$ 45,000.00</b>	<b>\$ 27,700.00</b>	<b>\$ 72,700.00</b>	
[CASH] Description of Work	Qty	Unit	Unit Price	Total (B*D)	CPW Funds	Total Project Match (\$)	Total Funding (\$)	Balance [should be 0]
<b>Category 1 - Contracted Services</b> Identify as: Youth Corps, Engineering, Contractor, etc.								
Engineering & Design Consultant	1	EA	\$ 65,000.00	\$ 65,000.00	\$ 45,000.00	\$ 20,000.00	\$ 65,000.00	0
<b>USE OF FUNDS - CASH SUBTOTAL</b>					<b>\$ 45,000.00</b>	<b>\$ 20,000.00</b>	<b>\$ 65,000.00</b>	
<b>*ESTIMATE NUMBER OF CREW HOURS [GRANT AND MATCH] CONSTRUCTION/MAINTENANCE</b>							<b>*REQUIRED INPUT</b>	
[IN-KIND] Description of Work	Qty	Unit	Unit Price	Total (B*D)			Total Funding (\$)	Balance [should be 0]
<b>Category 2 - Salary/Wages</b>								
NAT Supt.	20	HR	\$ 45.00	\$ 900.00		\$ 900.00	\$ 900.00	0
NAT Environmental Planner	80	HR	\$ 43.00	\$ 3,440.00		\$ 3,440.00	\$ 3,440.00	0
NAT Restoration Specialist	40	HR	\$ 30.00	\$ 1,200.00		\$ 1,200.00	\$ 1,200.00	0
NAT Conservation Fellow	20	HR	\$ 22.00	\$ 440.00		\$ 440.00	\$ 440.00	0
NAT Maintenance Crew Leader	10	HR	\$ 30.00	\$ 300.00		\$ 300.00	\$ 300.00	0
COG Communications & Engagement Office	20	HR	\$ 28.00	\$ 560.00		\$ 560.00	\$ 560.00	
Project Management Administration (record keeping, reporting)	20	HR	\$ 43.00	\$ 860.00		\$ 860.00	\$ 860.00	0
<b>IN-KIND SUBTOTAL</b>						<b>\$ 7,700.00</b>	<b>\$ 7,700.00</b>	
<b>TOTAL PROJECT COST</b>					<b>\$ 45,000.00</b>	<b>\$ 27,700.00</b>	<b>\$ 72,700.00</b>	
<b>25% REQUIRED MATCH</b>						<b>\$ 11,250.00</b>		



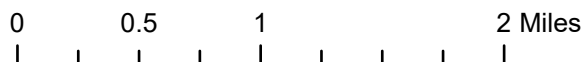
Location Map  
Greeley, CO is pivotal



# 59th Avenue Trailhead Local Vicinity



- N
- N
- Trail
- Trailheads
- TH Proposed



Cody DeVries  
9/28/2022  
City of Greeley Natural  
Areas & Trails Division  
NAD 1983 HARN State  
Plane Colorado North  
FIPS 0501 (US Feet)

# 59th Avenue Trailhead

Proposed trailhead sites for Poudre River Trail and Sheep Draw Trail

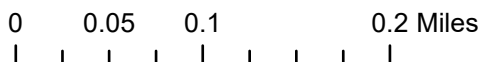


Maxar, Microsoft, Esri, HERE, Garmin, GeoTechnologies, Inc.

N



- Trails
- Natural Area Border
- TH Proposed



Cody DeVries  
9/28/2022  
City of Greeley Natural  
Areas & Trails Division  
NAD 1983 HARN State  
Plane Colorado North  
FIPS 0501 (US Feet)

## 59<sup>TH</sup> AVENUE TRAILHEAD – LOCATION PHOTOS

### SITE 1 – West side of 59<sup>th</sup> Ave, south of river



Left: Sheep Draw Natural Area & Ditch #3 access gate and maintenance road.

Below: Looking north from access road at site 1. Tree line is along Poudre River.



Left: Site access road. In the right of the photo is where former oil & gas tank battery was located. Removed in 2019.



Above and left: Looking north on 59<sup>th</sup> Avenue.

**SITE 2 – East side of 59<sup>th</sup> Ave, north of river**



Looking southeast. Fenced area is former oil/gas tank battery site removed in 2018. Trees on right are along the river. If selected, a bridge crossing would need to be installed about 600 feet downstream of the road bridge.



Left: Looking south along 59<sup>th</sup> Avenue. Road bridge was widened about 10 years ago in anticipation of 59<sup>th</sup> Avenue becoming a 4-lane street.



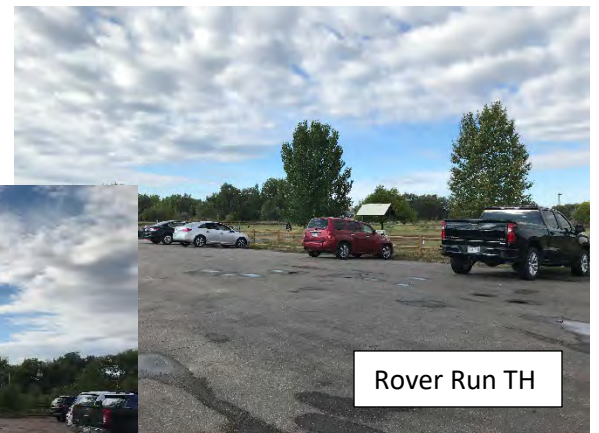
Below: Looking north along 59<sup>th</sup> Avenue.



Poudre Learning Center TH



71<sup>st</sup> Ave TH



Rover Run TH

**Existing Trailheads**





**Fred L. Otis, Esq.**  
The Doyle Building  
1812 56<sup>th</sup> Avenue, 2<sup>nd</sup> Floor  
Greeley, CO 80634  
970-330-6700  
[fotis@nocoattorneys.com](mailto:fotis@nocoattorneys.com)  
[www.nocoattorneys.com](http://www.nocoattorneys.com)

October 3, 2022

Via Email [Karen.Scopel@greeleygov.com](mailto:Karen.Scopel@greeleygov.com)

Karen Scopel  
Environmental Planner  
CPRD|Natural Areas & Trails

**RE: 59<sup>th</sup> Avenue Trailhead for Poudre River and Sheep Draw Trails planning project**

Dear Ms. Scopel,

Karen, as you know I am a Member of the Poudre River Trail Corridor Board, Inc. (“Trail Board”) I am a founding member of the Trail Board, former chair and now also chair of the Growth/Momentum Subcommittee. I am also a frequent Trail user. One of the focus projects of the Growth/Momentum Subcommittee is to add a 59<sup>th</sup> Avenue parking lot along the Trail.

The 59<sup>th</sup> Avenue parking lot is an important amenity that warranted, particularly since the City will be widening 59<sup>th</sup> Avenue in the near future, so planning a parking lot where it would be most used is very critical. Currently the closest alternative is parking at the 71<sup>st</sup> Avenue (“Red Barn”) parking lot. I was personally at the 71<sup>st</sup> Avenue, parking lot yesterday and it was packed with overflow parked along both sides of 71<sup>st</sup> Avenue where it is dangerous and annoying to the neighbors. The logical place for a parking lot, where it could be most used and already owned City land is available, is 59<sup>th</sup> Avenue.

I encourage you to apply for and try to get this grant. Please keep the Trail Board and me apprised of any way we can help.

Sincerely,  
**Otis & Bedingfield, LLC**

FRED L. OTIS  
Attorney at Law

To whom it may concern

September 28, 2022

**Recommendation to fund additional parking for the Poudre Trail**

I have been an avid user of the Poudre Trail from its very beginning. I have hiked the whole trail, parts it, and have done so for years and years, summer or winter. As more and more people are discovering this hidden treasure, parking gets more crowded. Even though I get to the trail early in the morning with still ample parking available, when I return from a hike, I often realize, there are people waiting for me to leave so they can use my parking spot.

The Greeley area has been experiencing tremendous population growth since the inception of this trail and it looks like it has already outgrown some of its capacity. Additional parking will be needed as will some other infrastructure elements as we proceed.

Please consider funding for this project.

Ulli Limpitlaw

Longs time resident of Greeley, CO.

September 29, 2022

Karen Scopel  
City of Greeley  
Natural Areas and Trails Division

Greetings,

I'm writing to support a proposal for a 59th Avenue trailhead on the Poudre River Trail.

I am a cyclist who rides primarily on the Poudre River Trail. I ride approximately 3,000 miles per year, about 90% on the Poudre River Trail. I know the trail very well and consider it to be a wonderful asset for the Greeley/Windsor area and the entire Northern Colorado region.

I live in reasonable proximity to the trail and can often ride to connect with a trailhead, however, there are times when I meet friends or there are sections of the trail closed that require parking at a trailhead. I ride past all of the PRTC trailheads numerous times a week.

My observation is that the trailheads are well used and at times can be crowded. As the population in the area grows, and with people seeking opportunities for fitness and a connection with nature, trail use has increased and will continue to increase.

Additional trailheads provide users with a place to park, restrooms, and trail information and way-finding signage. 59th Avenue has no direct trail access and is well located between the Dog Run Park and Signature Bluffs trailheads.

I support the construction of a new trailhead in the 59th Avenue area and to seek approval of a grant to plan and construct it. I'm interested in following the progress of this proposal.



You may contact me at:

Kirk Goble  
970-371-7800  
kirk@bell5.com

September 30, 2022

Karen Scopel  
Greeley Natural Areas and Trails  
321 N 16<sup>th</sup> Ave.  
Greeley, CO 80631

RE: Letter of Support for a new Poudre River Trailhead at 59<sup>th</sup>.

Dear Karen:

The purpose of this letter is to support the City of Greeley's grant application to plan and design a new trailhead at 59<sup>th</sup> Ave and the Poudre Trail.

As a regular trail user, I have experienced the growth of trail activity over the years. Existing trailheads along the Poudre Trail are regularly full. This is especially true between 71<sup>st</sup> Ave and 35<sup>th</sup> Ave., where activity has been amplified with the recent addition of nature trails and the popularity of the dog park. Adding a trailhead at 59<sup>th</sup> Ave. would not only relieve pressure on the existing trailheads, but will provide improved access to the Poudre Trail, the Sheep Draw Trail and the Sheep Draw Nature Trail for many people in our community.

Finally, I have participated in several volunteer projects along this section of the trail. The undeveloped sites under review have been an informal and convenient meeting place for the volunteers. Based on this experience I'm confident that further development of the sites will be well received and provide improved access to the trails in this area.

I hope you will be successful in this grant request. If I can assist in anyway, please feel free to ask. I can be reached at 970-371-0863 or by e-mail [hinderaker@comcast.net](mailto:hinderaker@comcast.net).

Sincerely,

Bob Hinderaker

Bob Hinderaker  
5414 W 27<sup>th</sup> Street  
Greeley, CO 80634

September 29, 2022

To whom it may concern:

I walk the Poudre River Trail several times a week all year round. I have biked and walked the trail for over 20 years. Typically I park at the dog park or 71st Ave. 59th ave could use a parking lot as it is about a mile and a half from either lot. I believe the most pressing need is for traffic safety as cars occasionally park near the bridge or along the shoulder on F street.

Sincerely,  
Erik Staub  
3005 70th Ave

# PLANNING OR SUPPORT GRANT APPLICATION CHECKLIST

## MANDATORY:

Signed letter of resolution from the Governing Body (Board of Directors or Commissioners, City or Town Government, etc.) that includes resources/support committed to the project

Timeline form has been filled out

Budget uploaded as an unprotected Excel document

Maps/Photos/Graphics uploaded as PDF document(s)

Letters of Support (maximum of five) uploaded. No letters from clubs, groups or individuals who are specifically working on the project. No letters from CPW staff.

Project should be completed within 2.5 years from receiving grant

Required MATCH funding is secured, including CASH match funds. If not secured at time of application, add a note in the additional comments sections at the bottom of this form.

Scope of work and project location map emailed to CPW Area Manager & Regional Trail Coordinator by September 6, 2022 (not required for Support grants).

**ALL projects will be reviewed for wildlife impacts**

## ADDITIONAL PROJECT HIGHLIGHTS:

Youth Corps or youth organization will be used on the project (name of organization)

Volunteers will be utilized on the project (name of organization)

## Comments