

## Exhibit A – Project Information

### NON-MOTORIZED TRAILS PLANNING APPLICATION

Applicant or Organization Name:		
Complete Mailing Address:		
Applicant Lead Contact Name:		Title:
Telephone:	Email:	Is this the primary contact for this grant <input type="checkbox"/> YES <input type="checkbox"/> NO

### PROJECT MANAGER (this person will have day-to-day responsibility for the project)

Name:	
Telephone:	Email:

### PRIMARY PARTNER INFORMATION (IF APPLICABLE)

Name:		
Mailing Address:		
Partner Contact Name:		Title:
Telephone:	Email:	Is this the primary contact for this grant: <input type="checkbox"/> YES <input type="checkbox"/> NO

### ABOUT THE PROJECT

Project Title:	
Grant Request: \$	Match Amount (Min. 25%): \$
Total Project Cost: \$	
<p><b>Project Description:</b> Please write a 2-3 paragraph description of your project and the expected accomplishments. Be sure to include Who, What, When and Where. <b>This is your scope of work.</b> (This section is not the place to talk about the project background, the benefits, the funding, or anything other than the actual work to be accomplished. Please address that information in question #1 of the Selection Criteria.)</p> <p><b>WHO?</b> Who will complete the work, and who will oversee the project? Provide a brief description of your community or organization, highlighting its mission and purpose.</p> <p><b>WHAT?</b> Explain what you are going to do or accomplish. What is the goal or the reason for your project? Break down the project into a list of specific activities to be completed. These should be quantifiable items that correspond to the categories on your budget page. Include quantity or quality as part of your description of work to be performed. How long? How many? How many feet? How many miles? What materials will be used? Is a specific standard or guideline being used?</p> <p><b>WHERE?</b> Explain in detail the location of your project. Where is the project located? What county? What National Forest/BLM Office? Provide the names of the trail(s) or trail system and where the work will be performed. List the land manager agency or municipality.</p> <p><b>DEFINITIONS?</b> Please define all acronyms and specialized terms that are used in your project description.</p>	

## Exhibit A – Project Information

Project Description

Previous CPW grants awarded (last 3 years) List award year, category and project name



The Town of Monument Board of Trustees (governing body) will not be able to approve the resolution supporting this grant application until the November 7<sup>th</sup> meeting.

## Exhibit A – Project Information

LAND OWNERSHIP			
1. Provide the name/s of the property owners: Town of Monument			
2. The trail corridor is controlled by: <input type="checkbox"/> Fee Simple <input type="checkbox"/> Lease <input type="checkbox"/> Easement <input type="checkbox"/> License <input type="checkbox"/> Right-of-Way <input checked="" type="checkbox"/> Other:			
USER INFORMATION (Please check all that apply)			
<input checked="" type="checkbox"/> Hiking, Walking, Running	<input checked="" type="checkbox"/> Biking	<input checked="" type="checkbox"/> Equestrian	
<input checked="" type="checkbox"/> Skateboarding, In-Line Skating	<input checked="" type="checkbox"/> Snow Sports (non-motorized)	<input checked="" type="checkbox"/> ADA Accessible	
<input checked="" type="checkbox"/> Other Special Events	<input checked="" type="checkbox"/> Other Community Education	<input checked="" type="checkbox"/> Other League Sports	
TRAIL SURFACE			
<input type="checkbox"/> Asphalt	<input checked="" type="checkbox"/> Concrete	<input type="checkbox"/> Other	
<input checked="" type="checkbox"/> Natural	<input checked="" type="checkbox"/> Crusher Fines	<input type="checkbox"/> Other	
PROJECT LOCATION (For multiple project sites attach a separate list.)			
Nearest Town or City: Monument, CO			
County(ies): El Paso			
Latitude & Longitude Coordinates (in decimal degrees): 39.097609N 104.868690W			
State Congressional District ( <a href="https://www.govtrack.us/congress/members">https://www.govtrack.us/congress/members</a> ): 5th			
<i>Please fill out all applicable categories for your project:</i>			
Acreage of new trailhead	NA	Miles of trail being planned	NA
Miles of new trail construction	NA	Miles of trail maintenance	NA
Miles of inter-connecting trail	NA	Miles of trail reroute	NA
Miles of trail to be decommissioned	NA	Miles of trail to be restored	NA
Miles of trail to be signed	NA	Miles of trail grooming	NA
Other Planning process will help develop this data		Other	

Applicant Printed Name: Madeline VanDenHoek

Applicant Signature: Madeline VanDenHoek Digitally signed by Madeline VanDenHoek  
DN: cn=Madeline VanDenHoek, o=Town of Monument,  
ou, email=mvandenhoeck@tomgov.org, c=US  
Date: 2022.10.04 14:52:47 -06'00' Date: 10/04/2022



## PLANNING GRANT SCORING CRITERIA

All applicants must respond to the criteria questions. Use the numbered blank pages at the end of this sections. This application will be scored on a 100-point basis. The maximum number of points that can be awarded for each question is shown in parentheses. Outside reviewers and State Trails staff will review each project. Projects will be ranked according to reviewer and staff scores.

Grant review subcommittee members review and score grant applications based on the totality of information available. This may include not only the answers provided to the application questions, but also additional information provided to the review subcommittee from agency staff and subcommittee member knowledge and information that is relevant to the proposed project.

Failure to provide a response to any question (unless otherwise noted) will reduce your project's score. Please read and understand all application questions prior to answering.

Respond in **12-point font**. Reference all attachments.

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### 1. Scope (10 points)

Describe the proposed project. What are the benefits of this effort to trail users and groups in the communities, region, and/or state? Describe how the planning project will lead to trail system improvements, the development of tangible trails, trailheads, amenities, or recreation projects in the area. Please include potential site photos and a map of the proposed planning area(s). Discuss the ownership status of the proposed area - including any information regarding easements and/or recent land acquisitions. Is this a multi-phase project, and if so, how many phases is it and how will future phases be funded?

### 2. Community Need & Benefit (10 points)

Describe how the project will tie into existing management plans and demonstrate a significant improvement to community trail systems and larger connectivity throughout communities and existing trail systems. Summarize the community need for the project (letters of support should clearly document this need). How will this project specifically address the needs described? Describe how the project communities will benefit from the project. Why is it important to undertake this planning effort now, instead of at a later time? How will community health benefits and the equity of underserved communities be considered, evaluated, and prioritized in the plan? Will underserved communities be involved in decision making processes (i.e. where trails will be located, what they will look like, recreation prioritization, etc.) through citizen advisory boards or other means of public involvement?

### 3. Planning and Prioritization Process (10 points)

Explain the extent to which this project focuses on regional trail and resource planning. Is

this project part of an existing master plan, federal Forest or Resource Management Plan, or a landscape level regional planning effort (such as an Outdoor Regional Partnership)? If so, what priority is this project given in that plan? How will the plan evaluate multiple trail systems' cumulative impacts together in a comprehensive plan? How will trail development be evaluated and balanced with existing trail system management, wildlife and natural resource conservation, and long-term maintenance?

#### **4. Wildlife & Natural Resources (15 points)**

Describe how potential impacts to wildlife and natural resources will be evaluated during the planning process for the plan (such as utilizing resources listed in Planning Trails with Wildlife in Mind)? Describe any plans for avoiding sensitive habitat as well as minimizing, and/or mitigating wildlife and natural resource impacts. Describe how you will develop plans for trail management and monitoring after the trail is complete. How will CPW staff be engaged in the planning process? Describe how their recommendations will be implemented. For example, if a seasonal closure is recommended, what are the dates of the closure and how will it be implemented to be effective (signage, gates, game cameras, etc.)?

#### **5. Collaboration (10 points)**

Explain the extent to which the project demonstrates unique, innovative, and/or important multi-agency, organization and/or private partnerships. Describe which stakeholders will be involved with the planning process - public agencies, conservation groups, stewardship groups, recreational groups, environmental groups, non-profit organizations, schools, businesses, and/or individuals. Describe how these stakeholders will be engaged and these partnerships will be a benefit to the planning, development, and long-term management/maintenance of the trail systems. Will a professional consultant be hired to help facilitate this process?

#### **6. Sustainability (10 points)**

What is the long-term vision for the future of the work supported by this grant? What are potential sources of funding and resources for both trail construction and maintenance and how will these be considered and incorporated into the planning process? Is there committed funding and/or personnel and volunteer stewardship resources to support the long-term maintenance of the project?

#### **7. Public Engagement (10 points)**

**Public notification is mandatory for all projects.**

Describe the process you will use to engage the public in the project. Do you anticipate public opposition to this plan or its implementation? If so, how will that be addressed? Describe how potential user conflicts will be identified, addressed and managed.

### **8. Implementation Process and Outcome (5 points)**

Describe the strategy for monitoring and evaluating project planning. What tangible or measurable products will result from this planning project? What is the anticipated timeline of the process and necessary reviews (such as NEPA if on federal land)? In analyzing options for the project, discuss how different alternatives for trail development will be evaluated in the planning process. How will project success be defined?

List (in bulleted form) and provide a brief, specific description for each:

- Objectives
- Tasks / Project Milestones
- End products and/or deliverables that will result from this planning effort

### **9. Matching Funds and Partnerships (10 points)**

Discuss partnerships established for this project and their contributions. What other funding sources have been dedicated or are anticipated to be dedicated to this project? If matching funds are not yet secured, what are the plans for raising those additional funds? Will applicant and/or partner funds be lost if State Trails funds are not awarded? Submit letters of commitment/support from landowners and/or funders as a separate attachment (resolution from the governing body should include support and resource commitment; a separate support letter is not required). Beyond these letters, up to 5 non-funding letters of support may be submitted.

### **10. Ability/Contingency (5 points)**

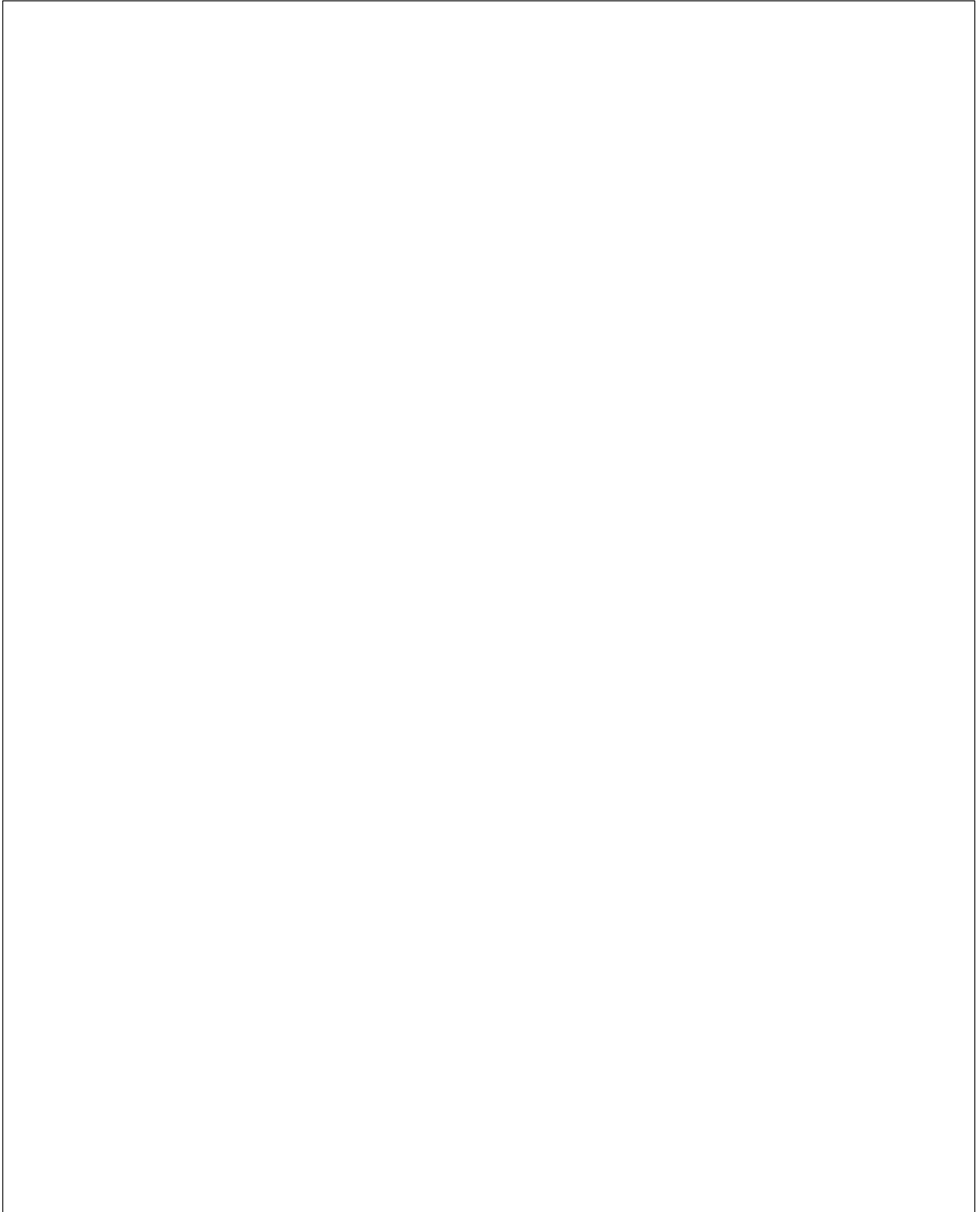
Describe your organization's ability to complete the specific grant transaction(s) that will be necessary to accomplish this project. Please provide examples (if any) for grant projects of similar magnitude that demonstrate your organization's ability to manage the requested level of grant funding; including the project title, grantor, award amount and year the project was funded. If State Trails funding is not awarded, what is the plan to complete the project?



**1. Scope of Work (10 points)**

**2. Community Need and Benefit (15 points)**

### 3. Planning and Prioritization Process (10 points)

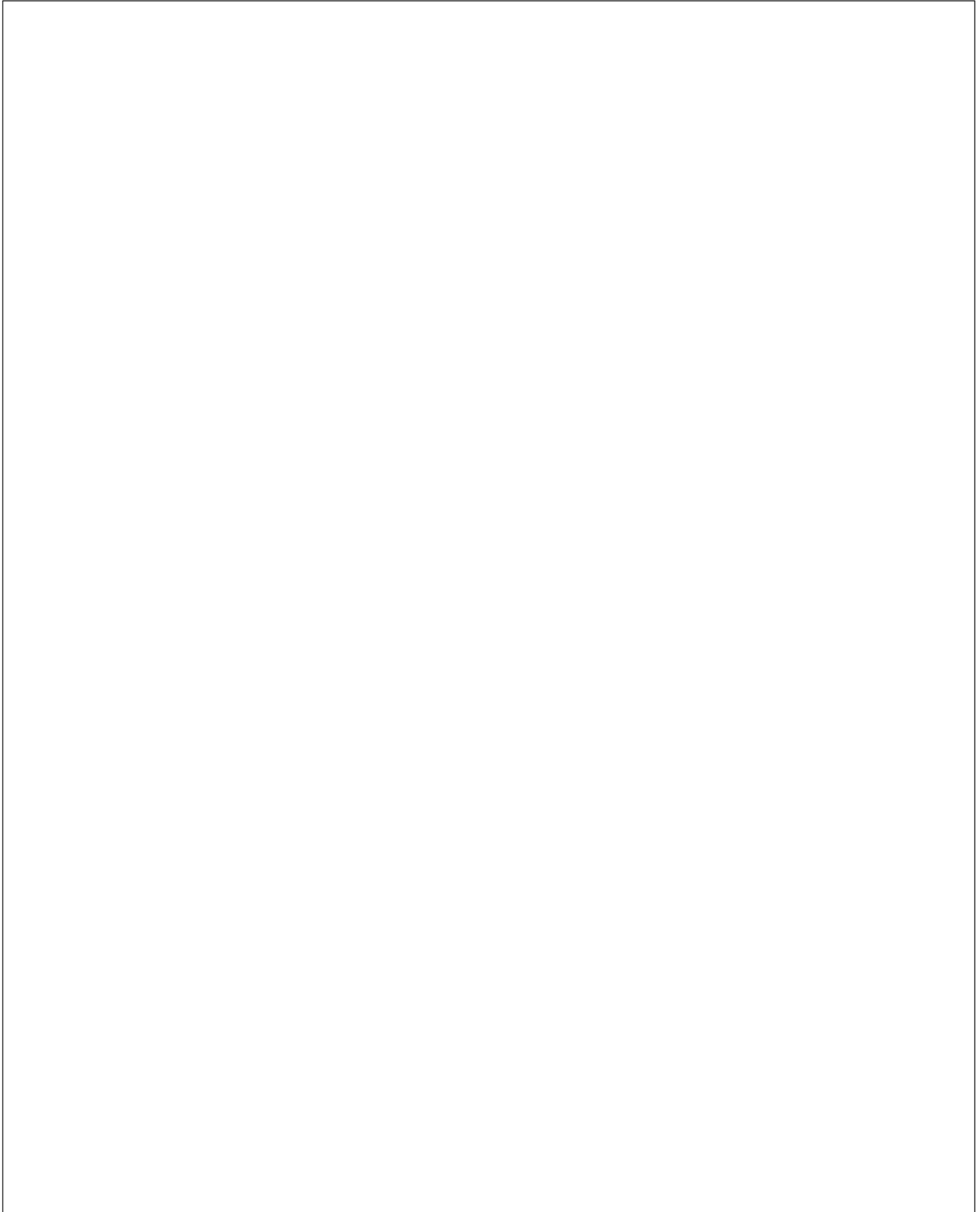


**4. Wildlife and Natural Resources (15 points)**

**5. Collaboration (10 points)**

**6. Sustainability (10 points)**

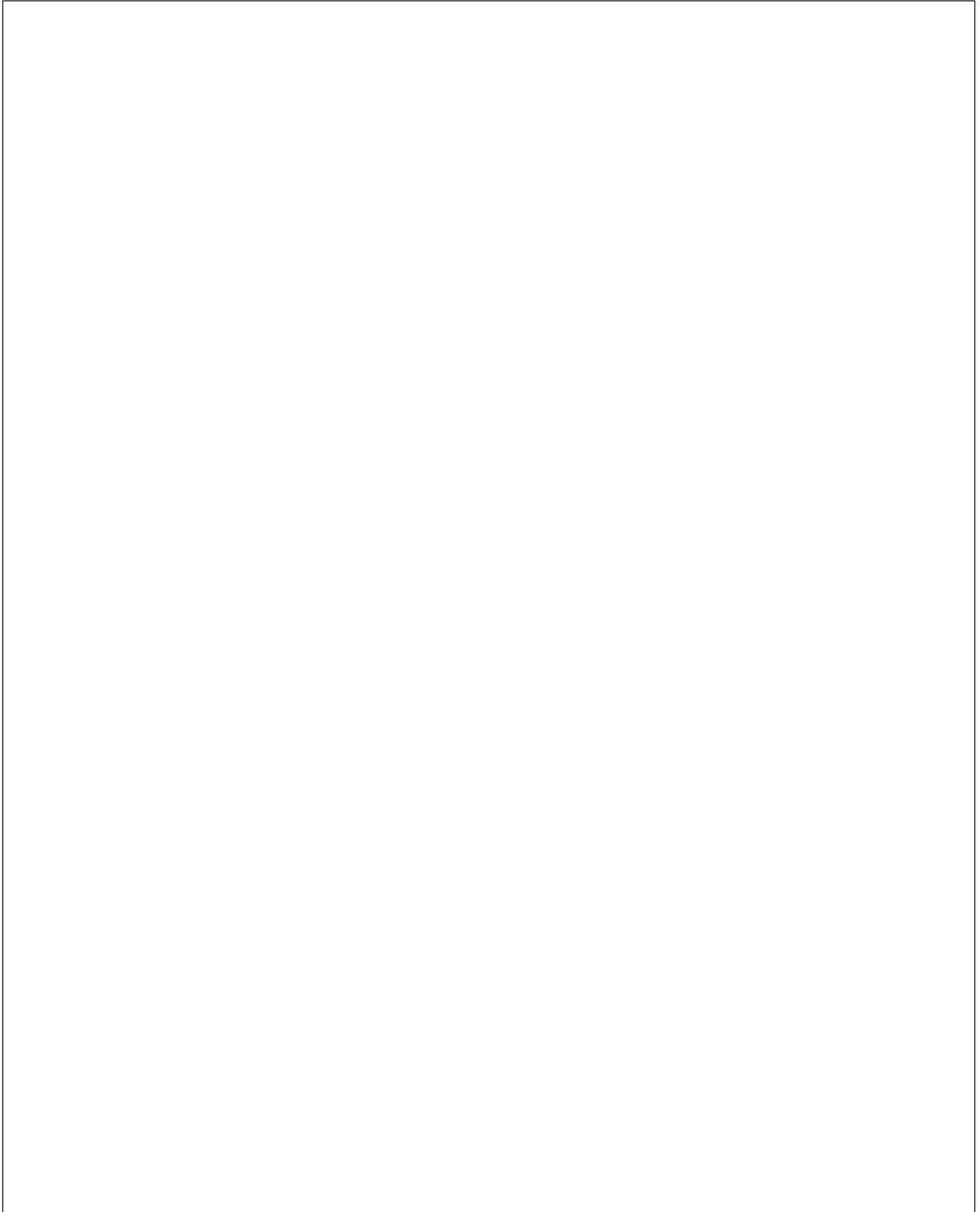
**7. Public Engagement (10 points)**



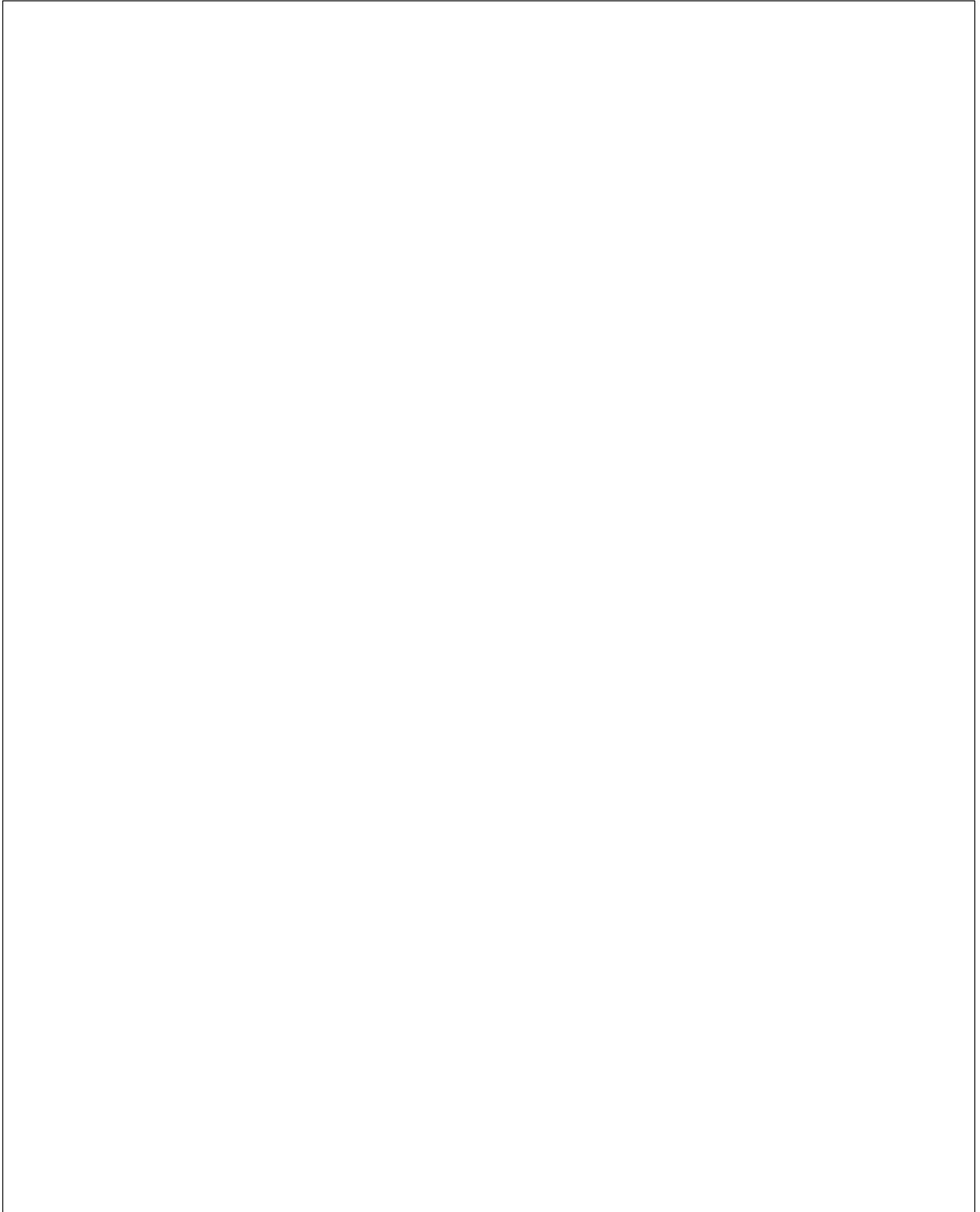
**8. Implementation Process and Outcome (5 points)**



**9. Matching Funds and Partnerships (10 points)**



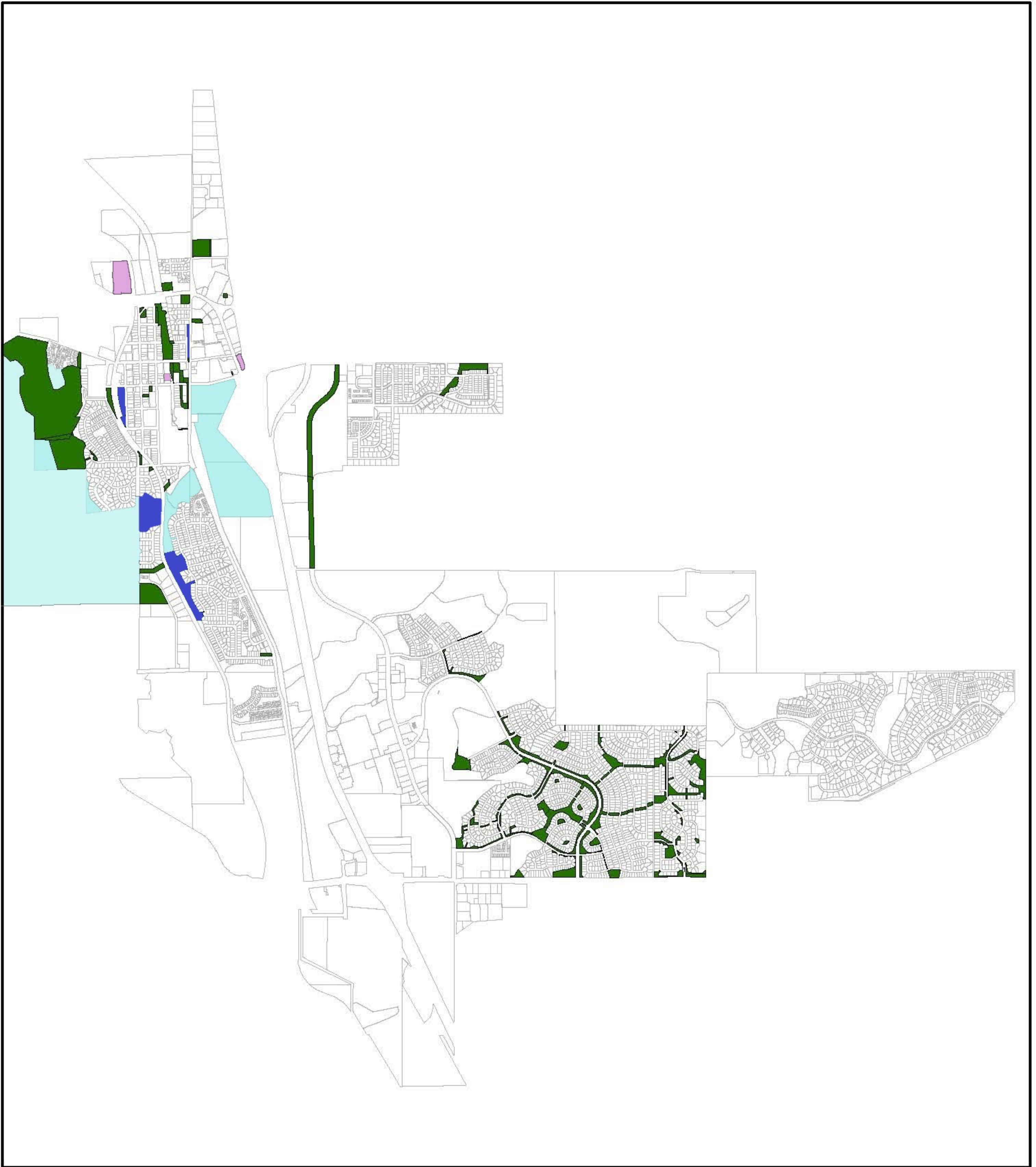
**10. Ability/Contingency (5 points)**



**Section 3 - Project Budget**

<b>Project Name:</b> <input type="text" value="Envisioning Monument's Parks and Open Spaces"/>		<b>Office Use:</b> <input type="text"/>						
SOURCE OF FUNDS	Date Secured				CPW Trails Grant Request [A]	Total Project Match [B]	Total Funding (\$) [C]	
<b>CASH</b>								
Town of Monument	10/1/2022					\$ 37,500.00	\$ 37,500.00	
TriView Metropolitan	10/3/2022					\$ 37,500.00	\$ 37,500.00	
CPW Planning Grant	TBD				\$ 45,000.00		\$ 45,000.00	
GOCO Grant						\$ 30,000.00	\$ 30,000.00	
<b>IN-KIND</b>								
<b>TOTAL SOURCES OF FUNDS</b>					<b>\$ 45,000.00</b>	<b>\$ 105,000.00</b>	<b>\$ 150,000.00</b>	
[CASH] Description of Work	Qty	Unit	Unit Price	Total (B*D)	CPW Funds	Total Project Match (\$)	Total Funding (\$)	Balance [should be 0]
<b>CATEGORY 1-Contracted Services</b> Identify as: Youth Corps, Engineering, Contractor, etc.								
Professional services for Planning process (including public outreach, community and need analysis, current facilities, trails, and amenities assessment, map building identifying existing and future parks, trails and open space)	1	EA	\$ 150,000.00	\$ 150,000.00	\$ 45,000.00	\$ 105,000.00	\$ 150,000.00	0
<b>USE OF FUNDS - CASH SUBTOTAL</b>					<b>\$ 45,000.00</b>	<b>\$ 105,000.00</b>	<b>\$ 150,000.00</b>	
<b>*ESTIMATE NUMBER OF CREW HOURS [GRANT AND MATCH] CONSTRUCTION/MAINTENANCE</b>								<b>*REQUIRED INPUT</b>
[IN-KIND] Description of Work	Qty	Unit	Unit Price	Total (B*D)			Total Funding (\$)	Balance [should be 0]
				\$ -		\$ -	\$ -	0
				\$ -		\$ -	\$ -	0
<b>IN-KIND SUBTOTAL</b>						\$ -	\$ -	
<b>TOTAL PROJECT COST</b>					<b>\$ 45,000.00</b>	<b>\$ 105,000.00</b>	<b>\$ 150,000.00</b>	
<b>25% REQUIRED MATCH</b>						<b>\$ 11,250.00</b>		

# Town Owned Parcels







Town of Monument Planning & GIS Department  
Data Derived from:  
El Paso County Data  
US Census Data  
Projection: WGS 1984

Miles



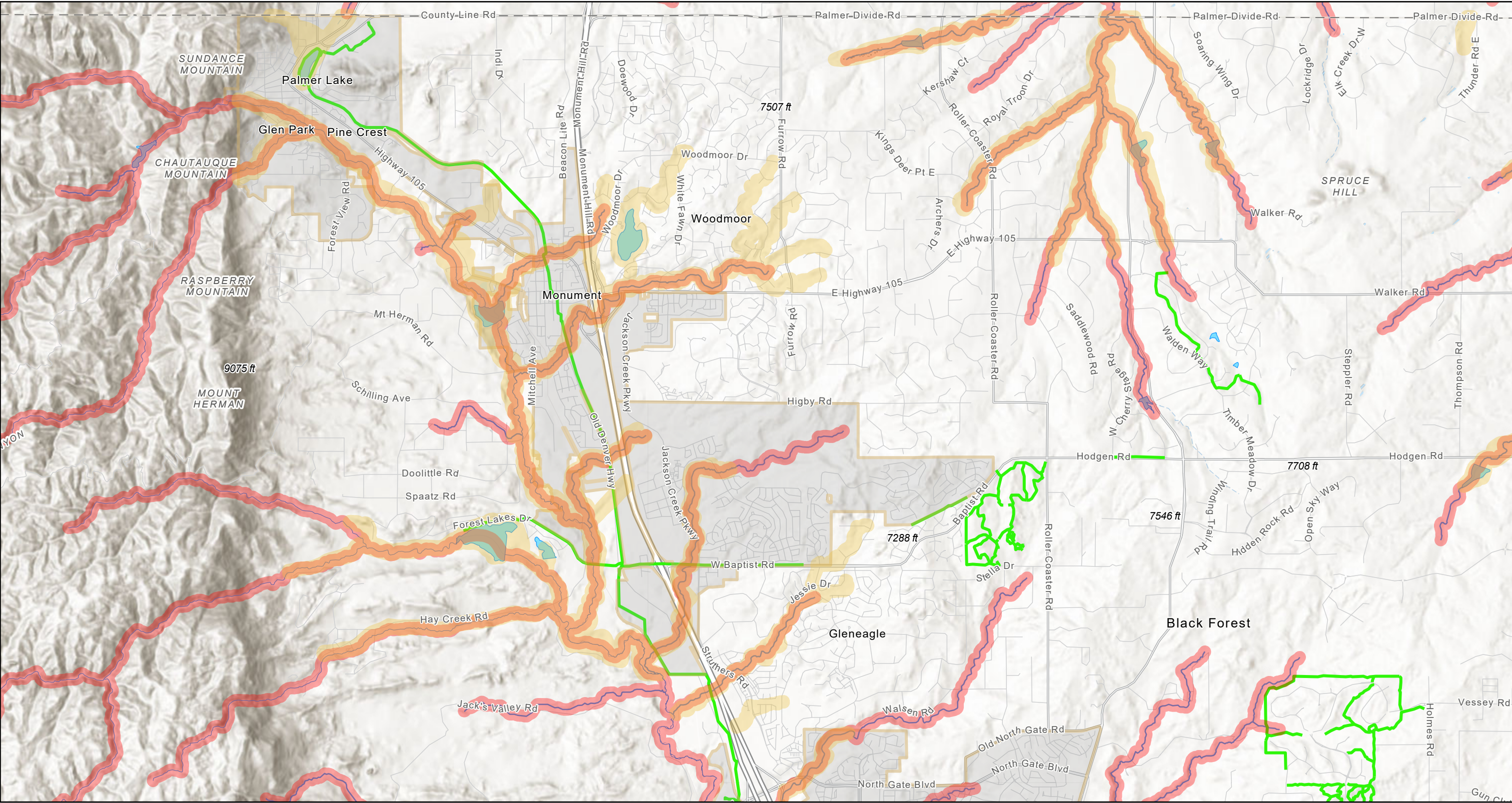
## Legend

-  Town owned parcels
-  Zones of potential trail expansion or connection
-  Existing parks
-  Sites of potential future public spaces and parks

N

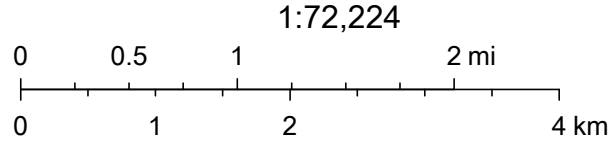


# Priority Habitat Areas within the Town of Monument



October 3, 2022

- \*Preble's Mouse-300 Ft Buffer of 100 Yr Floodplain
- \*Preble's Mouse-300 Ft Buffer of Creeks
- Incorporated Cities
- County Trails
- Lakes and Reservoirs
- Major Creeks
- Creeks**
- Perennial
- Intermittent



Esri, NASA, NGA, USGS, FEMA, Esri, HERE, Garmin, SafeGraph, GeoTechnologies, Inc, METI/NASA, USGS, EPA, NPS, USDA





## TRIVIEW METROPOLITAN DISTRICT

16055 Old Forest Point, Ste. 302  
P.O. Box 849  
Monument, CO 80132  
(719) 488-6868 Fax: (719) 488-6565

September 30, 2022

Colorado Parks & Wildlife

Subject: Town of Monument Parks, Trails, Open Space, and Recreation Master Plan

Grant Review Committee,

It is my pleasure to write a letter in support of the Town of Monument in their grant application to fund an updated Parks, Trails, Open Space, and Recreation Masterplan. The 2003 current plan is no longer relevant to what Monument has evolved into over the last 20 years. The growth that the community has and will continue to see is substantial and this master plan is necessary for the town to continue to meet the current and future needs of their community.

Triview Metropolitan District supports the vision of the Town and their efforts to provide a long term, strategic plan and believe it is exactly what this community needs to maintain and expand the access and amenities for the growing community. We see the growth and are working on programs and offerings to meet the current needs and get ahead of future ones. This master plan will allow us to see the vision of the Town and ensure our plans can coordinate and compliment theirs. We will be collaborative partner and contribute up to \$37,500 towards this project. Triview Metropolitan District fully supports the Town of Monument's application to fund the development of a Parks, Trails, Open Space, and Recreation Master Plan. This plan will provide a forward thinking, long-range planning document that the town and metro district can use to ensure that the recreational and preservation needs of the town are being addressed. Furthermore, this plan will be used to ensure that regional trail connections are being developed which will provide key non-motorized connections between the town, local parks, county regional parks and national forest areas.

Triview Metropolitan District looks forward to working with the town and CPW to advance this plan.

Sincerely,

James McGrady  
District Manager  
Triview Metropolitan District  
16055 Old Forest Point, Suite 302  
Monument, CO 80132



702 E. Boulder St.  
Colorado Springs, CO 80903  
719.633.6884  
[info@trailsandopenspaces.org](mailto:info@trailsandopenspaces.org)  
[www.trailsandopenspaces.org](http://www.trailsandopenspaces.org)



To: Great Outdoor Colorado  
From: Trails and Open Space Coalition  
Re: Monument Park Master Plan Proposal

August 1, 2022

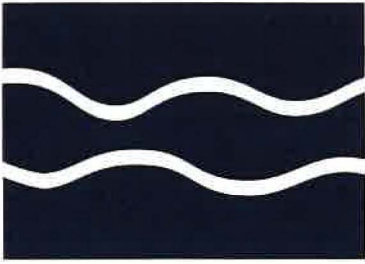
The Trails and Open Space Coalition supports the town of Monument in its desire to begin a Parks Master Plan process. Years ago when the community launched a planning process to update its city plan, we participated in the public process and were delighted how engaged residents were – especially when the discussion focused on parks and trails. We think residents in the town of Monument are eager to focus on how parks, sports fields, recreation amenities and trails could be integrated into the town improving the quality of life for all who live in this region. Monument is growing rapidly and desperately needs land set aside for parks and sports fields. Creating a park master plan is the right first step to accomplish this vision. You can count on TOSC to encourage public participation and once there is a plan, the Trails and Open Space will be eager to help see that the plan is executed. Please consider supporting this application and thank you!

Sincerely,

*Susan Davies*

Susan Davies  
*Executive Director*

[Type here]



# TRI-LAKES

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## CHAMBER OF COMMERCE ECONOMIC DEVELOPMENT VISITOR CENTER

September 30, 2022

To Whom It May Concern:

It is my pleasure to write a letter in support of the Town of Monument seeking a Colorado Parks and Wildlife grant to update the town's Parks, Trails, Open Space and Recreation Master Plan.

We at the Tri-Lakes Chamber of Commerce, Economic Development Corporation and Visitor Center, enthusiastically support the desire to upgrade and enhance our parks, trails and open spaces. We support our local businesses and work with the Town to ensure that Monument is not only a great place to work, but also to live. In working with our primary businesses, we support attractions and a sense of community, which are why potential future workforce would want to move here.

Monument is the central municipality in Northern El Paso County, yet with only having just grown to 10,000 citizens, is still not large enough to fund many life-enhancing recreational endeavors which our community greatly desires.

Outdoor living remains an essential part of our community. Our community is growing tremendously, and we need more areas for children to play and appreciate the outdoors instead of sitting inside with their video games. Parks, trails and open space serve many purposes, from entertaining children while parents are listening to concerts in one of our parks, to dog walkers, providing a true gathering place for community members for all types of events and fresh air.

Using a Colorado Parks and Wildlife grant to help fund the much-needed master plan will allow the Town of Monument to have a document that will serve as our template going forward. Identifying what the community wants and needs, this document will be critical as we continue the growth seen in the past 5+ years and in years to come.

We encourage Great Outdoors Colorado to fund this project and support the efforts of the Town of Monument as they seek to bring more outdoor activities to the area. The entire Tri-Lakes region will benefit from the results, especially economically.

If we can be of further assistance in this matter, please do not hesitate to call, 719-481-3282.

Sincerely,

Terri Hayes  
President & CEO Tri-Lakes Chamber of Commerce, EDC and Visitor Center  
Terri@TriLakesChamber.com

## LEADERSHIP

President's Council



## Leader Level Members



## Senior Partners



## Media Partners







**P.O. Box 40, 146 N. Jefferson Street  
Monument, CO 80132-0040**

**Administration Office:  
Phone 719-488-4700  
Fax 719-488-4704  
[www.lewispalmer.org](http://www.lewispalmer.org)**

Dear Colorado Parks & Wildlife,

As the Town of Monument grows, so too does Lewis-Palmer School District 38. And we've seen significant growth in our number of students and learning accomplishments over the past few years. Specifically, since 2003 when the last Town of Monument Masterplan for Parks and Recreation was published, D38 has grown from just over 5,000 students to more than 6,500 enrolled students. This means our population of families enjoying regional parks, recreation and more has blossomed.

I am writing this letter as the Superintendent of one of the largest employers in our town, and I can firmly say that our organization of 750 team members and more than 6,500 students is supportive of a refreshed plan to support recreational opportunities and activities for our community. I am confident in our local government in the Town of Monument to wisely spend grant funding to this end. In addition, we are in ongoing conversations with town officials to explore opportunities for additional partnership and support for these projects. To this end, please know our entire community is supportive of doing what we can to make these projects possible.

We are also confident in the demand, desire and drive to provide these opportunities for our residents, families and students, and I wish to reiterate that this grant and would benefit a large number of Coloradans in a historic area with a diverse population. Thank you in advance for considering Monument, Colorado for this funding and opportunity.

Sincerely,

KC Somers, Ed.D  
Superintendent  
Lewis-Palmer School District 38



**EL PASO**  **COUNTY**  
**COLORADO**

**COMMUNITY SERVICES DEPARTMENT**

PARK OPERATIONS ~ ENVIRONMENTAL SERVICES ~ RECREATION/CULTURAL SERVICES ~ CSU EXTENSION

October 3, 2022

Colorado Parks and Wildlife  
6060 Broadway  
Denver, Colorado 80216

**Subject: Town of Monument Parks, Trails, Open Space, and Recreation Master Plan**

Grant Review Committee,

El Paso County contains some of Colorado's most significant landscapes. The convergence of the high plains and Rocky Mountains is more dramatic here than at any other point along the Front Range. The land rises abruptly to more than 14,100 feet, and well-known landmarks such as the Garden of the Gods outcrop along the edge that marks the transition between mountains and plains. Within this remarkable setting, residents and visitors value and enjoy the parks, open space, trail, and recreation opportunities that the natural environment supports, as well as the facilities and programs that El Paso County Parks provides. Population growth and continuing urbanization create a need for additional recreational opportunities and efforts to protect some of the county's distinctive landscapes.

El Paso County Parks currently manages approximately 7,855 acres of park land, 138 miles of trails, and approximately 2,500 acres of conservation easements. These park and open space areas provide outdoor recreation opportunities and habitat preservation while regional trails provide critical non-motorized connections between communities within the county.

El Paso County Parks has a long history of collaboration with other governmental agencies and organizations to ensure that local and regional efforts are well coordinated and informed. Without a strong regional approach to open space and trail planning, these open space and trail networks will be disjointed and not adequately protect key landscapes within the county nor provide suitable regional trail connections.

Currently only the county has a parks master plan that addresses the need for parks, open space, and regional trail connections in the northern area of the County, which the Town of Monument is located. However, since the county focuses on regional parks and trails, there is no strategic plan in place to guide development of parks, open space, or trails within the town. This is a critical gap that needs to be addressed, as the town and county are seeing significant growth in the northern area of the county.

El Paso County Parks fully supports the Town of Monument's application to fund the development of a Parks, Trails, Open Space, and Recreation Master Plan. This plan will provide a forward thinking, long-range planning document that the town and county can use to ensure that the recreational and preservation needs of the town and county are being addressed. Furthermore, this plan will be used to ensure that regional trail connections are being developed which will provide key non-motorized connections between the town and several of the county's regional parks.

El Paso County looks forward to working with the town and Colorado Parks and Wildlife to advance this plan

Sincerely,



Todd Marts

Director

Community Services Department

[toddmarts@elapsoco.com](mailto:toddmarts@elapsoco.com)



# PLANNING OR SUPPORT GRANT APPLICATION CHECKLIST

## MANDATORY:

- Signed letter of resolution from the Governing Body (Board of Directors or Commissioners, City or Town Government, etc.) that includes resources/support committed to the project
- Timeline form has been filled out
- Budget uploaded as an unprotected Excel document
- Maps/Photos/Graphics uploaded as PDF document(s)
- Letters of Support (maximum of five) uploaded. No letters from clubs, groups or individuals who are specifically working on the project. No letters from CPW staff.
- Project should be completed within 2.5 years from receiving grant
- Required MATCH funding is secured, including CASH match funds. If not secured at time of application, add a note in the additional comments sections at the bottom of this form.
- Scope of work and project location map emailed to CPW Area Manager & Regional Trail Coordinator by September 6, 2022 (not required for Support grants).

**ALL projects will be reviewed for wildlife impacts**

## ADDITIONAL PROJECT HIGHLIGHTS:

Youth Corps or youth organization will be used on the project (name of organization)

Volunteers will be utilized on the project (name of organization)

## Comments