

## Exhibit A – Project Information

### NON-MOTORIZED TRAIL MAINTENANCE APPLICATION

Applicant or Organization Name:		
Complete Mailing Address:		
Applicant Lead Contact Name:		Title:
Telephone:	Email:	Is this the primary contact for this grant <input type="checkbox"/> YES <input type="checkbox"/> NO

### PROJECT MANAGER (this person will have day-to-day responsibility for the project)

Name:	
Telephone:	Email:

### PRIMARY PARTNER INFORMATION (IF APPLICABLE)

Name:		
Mailing Address:		
Partner Contact Name:		Title:
Telephone:	Email:	Is this the primary contact for this grant: <input type="checkbox"/> YES <input type="checkbox"/> NO

### ABOUT THE PROJECT

Project Title:	
Grant Request: \$	Match Amount (Min. 25%): \$
Total Project Cost: \$	
<p><b>Project Description:</b> Please write a 2-3 paragraph description of your project and the expected accomplishments. Be sure to include Who, What, When and Where. <b>This is your scope of work.</b> (This section is not the place to talk about the project background, the benefits, the funding, or anything other than the actual work to be accomplished. Please address that information in question #1 of the Selection Criteria.)</p> <p><b>WHO?</b> Who will complete the work, and who will oversee the project? Provide a brief description of your community or organization, highlighting its mission and purpose.</p> <p><b>WHAT?</b> Explain what you are going to do or accomplish. What is the goal or the reason for your project? Break down the project into a list of specific activities to be completed. These should be quantifiable items that correspond to the categories on your budget page. Include quantity or quality as part of your description of work to be performed. How long? How many? How many feet? How many miles? What materials will be used? Is a specific standard or guideline being used?</p> <p><b>WHERE?</b> Explain in detail the location of your project. Where is the project located? What county? What National Forest/BLM Office? Provide the names of the trail(s) or trail system and where the work will be performed. List the land manager agency or municipality.</p> <p><b>DEFINITIONS?</b> Please define all acronyms and specialized terms that are used in your project description.</p>	

## Exhibit A – Project Information

Project Description

Previous CPW grants awarded (last 3 years) List award year, category and project name



September 22, 2022

Colorado Parks and Wildlife Division  
Trails Program  
13787 S. Hwy 85  
Littleton, CO 80125

I am writing to you today on behalf of the Colorado Mountain Bike Association's (COMBA) Board of Directors regarding the attached grant application for the 2023 CPW Non-Motorized Trails maintenance grant. COMBA is requesting funding to support the continuance of our trail maintenance team, Trail Conservation Services (TCS).

We launched the TCS team in Spring 2021 with funding through the GOCO Resilient Communities Program with the goal addressing the sizeable backlog of maintenance on area trails, with an emphasis on trails in the South Platte and Clear Creek Ranger Districts. We continued this successful program in 2022 with funding from CPW State Trails and this year's team looks to be continuing into the fall apace.

The program has been highly effective and we have the support of our forest service partners to continue the progress we made this year. With the lessons learned this year and the newly trained crew we are well-positioned to make this a regular program. COMBA has led trail building and maintenance efforts that benefit mountain bikers, hikers, and equestrians since its inception in 1991. We are a regular partner with the land managers in Jefferson County, Clear Creek County, Park County, and Douglas County.

For our 2023 grant request we have secured contributions from Team Evergreen Cycling (\$5,000), Wheatridge Cyclery (\$5,000), and COMBA will be contributing \$32,400 in cash from our trails fund. The COMBA trails fund is supported by our members, business partners, and private individual contributors.

Maintenance of existing trails is an important element of providing the best possible outdoor recreation experiences and one of the most important steps in keeping the trails safe and enjoyable for all natural surface trail enthusiasts. We look forward to resuming our work next year with your support.

Regards,

A handwritten signature in blue ink, appearing to read "Will Montague", with a stylized flourish at the end.

Will Montague, President  
Colorado Mountain Bike Association

## Exhibit A – Project Information

LAND OWNERSHIP			
1. Provide the name/s of the property owners: USDA Forest Service: SPRD / CCRD			
2. The trail corridor is controlled by: <input checked="" type="checkbox"/> Fee Simple <input type="checkbox"/> Lease <input type="checkbox"/> Easement <input type="checkbox"/> License <input type="checkbox"/> Right-of-Way <input type="checkbox"/> Other:			
USER INFORMATION (Please check all that apply)			
<input checked="" type="checkbox"/> Hiking, Walking, Running	<input checked="" type="checkbox"/> Biking	<input checked="" type="checkbox"/> Equestrian	
<input type="checkbox"/> Skateboarding, In-Line Skating	<input type="checkbox"/> Snow Sports (non-motorized)	<input checked="" type="checkbox"/> ADA Accessible	
<input type="checkbox"/> Other	<input type="checkbox"/> Other	<input type="checkbox"/> Other	
TRAIL SURFACE			
<input type="checkbox"/> Asphalt	<input type="checkbox"/> Concrete	<input type="checkbox"/> Other	
<input checked="" type="checkbox"/> Natural	<input type="checkbox"/> Crusher Fines	<input type="checkbox"/> Other	
PROJECT LOCATION (For multiple project sites attach a separate list.)			
Nearest Town or City: <b>Conifer</b>			
County(ies): <b>Jefferson, Park, Clear Creek, Douglas</b>			
Latitude & Longitude Coordinates (in decimal degrees):			
State Congressional District ( <a href="https://www.govtrack.us/congress/members">https://www.govtrack.us/congress/members</a> ): <b>2 &amp; 5</b>			
<i>Please fill out all applicable categories for your project:</i>			
Acreage of new trailhead		Miles of trail being planned	
Miles of new trail construction		Miles of trail maintenance	<b>120</b>
Miles of inter-connecting trail		Miles of trail reroute	<b>4</b>
Miles of trail to be decommissioned		Miles of trail to be restored	
Miles of trail to be signed		Miles of trail grooming	
Other		Other	

Applicant Printed Name:                     **Gary Moore**                    

Applicant Signature:                     **Gary Moore**                     Digitally signed by Gary Moore  
Date: 2022.10.04 16:23:42 -06'00'                     Date: **10/04/2022**



## MAINTENANCE GRANT SCORING CRITERIA

All applicants must respond to the criteria questions. Use the numbered blank pages at the end of this section. This application will be scored on a 100-point basis. The maximum number of points that can be awarded for each question is shown in parentheses. Outside reviewers and State Trails staff will review each project. Projects will be ranked according to reviewer and staff scores.

Grant review subcommittee members review and score grant applications based on the totality of information available. This may include not only the answers provided to the application questions, but also additional information provided to the review subcommittee from agency staff and subcommittee member knowledge and information that is relevant to the proposed project.

Failure to provide a response to any question (unless otherwise noted) will reduce your project's score. Please read and understand all application questions prior to answering. Respond in **12-point font**. Reference all attachments.

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### 1. Scope (10 points)

Describe the proposed project including the length/width of trail maintenance, any major components necessary to complete the trail such as maintenance materials, under/overpasses, bridges, trail heads, trail sections that will be maintained, number of maintenance features, etc. Address each trail component separately, specifically mentioning its characteristics. Describe the state of the existing trail, why it is no longer acceptable, and how it has arrived at its current condition.

### 2. Access/Trail Connections (5 points)

Briefly discuss how this project maintains trail loops, links, or improves and/or restores trail use and connectivity to other trails, park areas, outdoor recreation opportunities, and/or other public recreation and community centers. If the project is connected to a larger trail system, describe the size, extent, and predominant uses of that system.

### 3. Need (15 Points)

Describe the project's urgency and why it is being pursued at this time. Describe what issues this trail project will be addressing (resource damage, user safety, increased trail usage, etc.) and how this project will meet those needs. Why are CPW State Trails funds necessary to complete this project and what opportunities are lost if the grant is not awarded? Describe the community this project will serve and provide population and economic data. Discuss the significance of the trail segment to users. List each user group and estimate their percentage of overall trail use, e.g., bicyclists – 40%, hikers – 50%, equestrian – 10%. What features make this trail suitable for these uses?

#### 4. **Planning and Prioritization Process (10 points)**

Discuss the planning process that identified the maintenance of this trail(s) as a priority. Is this project part of an approved master plan, federal Forest or Resource Management Plan, or a landscape level regional planning effort (such as an Outdoor Regional Partnership). If so, what priority is it given in that plan? Has this project been deemed a priority by any other agencies or given any significant designations? Please explain existing trails in the area and describe the need for improvements to this section of trail.

#### 5. **Design and Trail Work (10 points)**

What best management practices will be used to ensure that the trail and its amenities will be sustainable? Who is designing/will design and oversee the trail work, and what are their qualifications? Who will perform the trail work (staff, volunteers, conservation corps, contractors, etc.)? Have trail reroute options been considered for current on-the-ground unsustainable trails and trail sections in the project area? If so, are there plans to decommission and/or restore these sections?

#### 6. **Sustainability (10 points)**

Has an operations and maintenance plan been developed for the project areas for long-term sustainability? If so, please explain the plan in detail including who will be responsible for this work, the estimated annual costs, and funding plans. Is this a multi-phase project, and if so, how many phases is it and how will future phases be funded?

#### 7. **Wildlife and Natural Resources (15 points)**

Describe how potential impacts to wildlife and natural resources were evaluated during the planning process for the trail (such as utilizing resources listed in Planning Trails with Wildlife in Mind). Describe any plans for avoiding sensitive habitat as well as minimizing, and/or mitigating wildlife and natural resource impacts. Describe the plan for trail management and monitoring after the trail work is complete. Were CPW staff engaged in the planning process? Describe how their recommendations will be implemented. For example, if a seasonal closure is recommended, what are the dates of the closure and how will it be implemented to be effective (signage, gates, game cameras, etc.)?

#### 8. **Public Engagement (10 points)**

**Public notification is mandatory for all projects.**

Describe the public process for this trail project (regular meetings, public meetings, working groups, etc.). Please highlight any collaborative approaches that were taken and summarize the feedback received from the public that determined the need for this project. Describe any received opposition to the project, and how the concerns have been addressed.

**9. Matching Funds and Partnerships (10 points)**

Discuss partnerships established for this project and their contributions. What other funding sources have been dedicated or are anticipated to be dedicated to this project? If matching funds are not yet secured, what are the plans for raising those additional funds? Will applicant and/or partner funds be lost if State Trails funds are not awarded? Submit letters of commitment/support from landowners and/or funders as a separate attachment (resolution from the governing body should include support and resource commitment; a separate support letter is not required). Beyond these letters, up to 5 non-funding letters of support may be submitted.

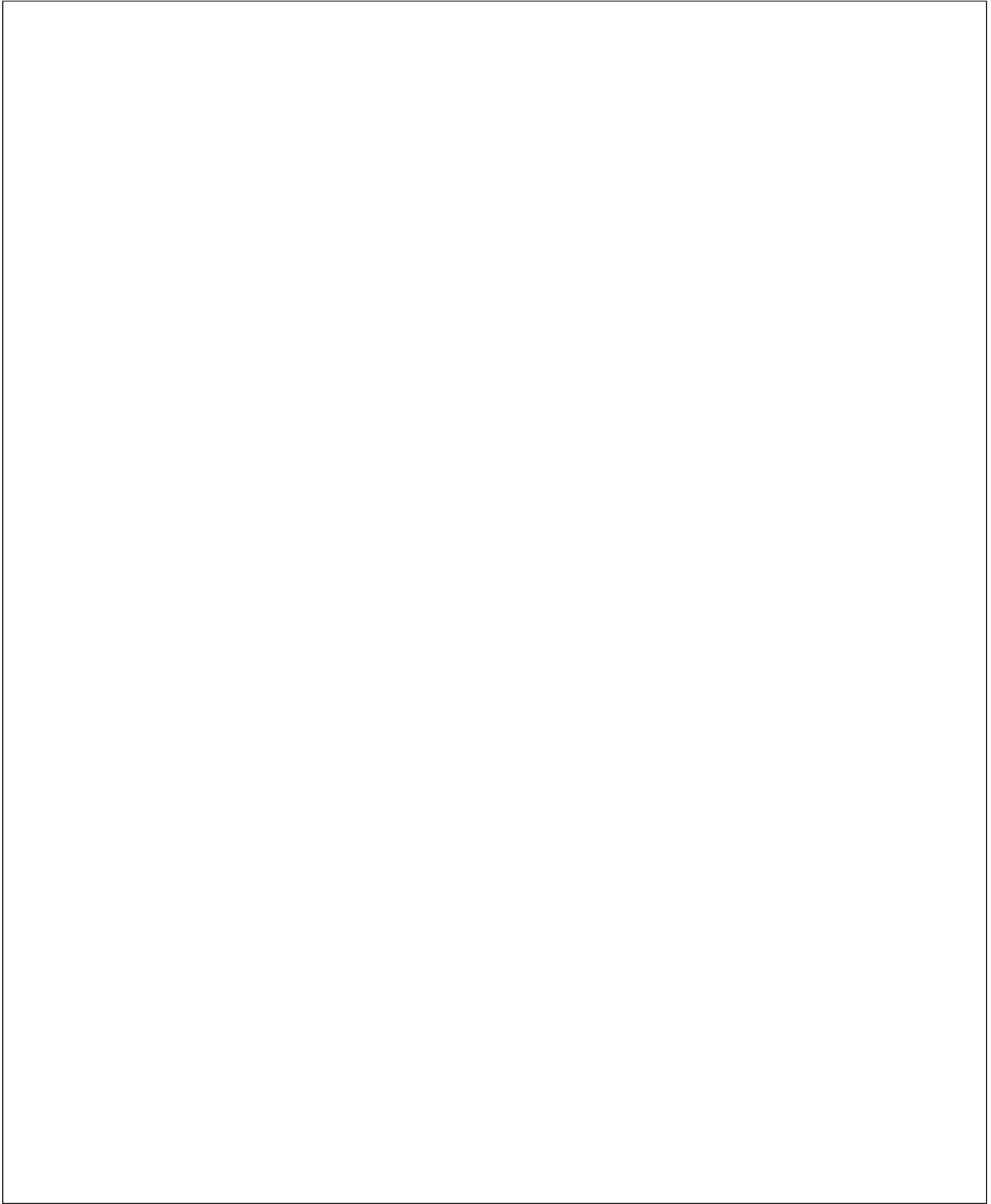
**10. Ability/Contingency (5 points)**

Describe your organization's ability to complete the specific grant transaction(s) that will be necessary to accomplish this project. Please provide examples (if any) for grant projects of similar magnitude that demonstrate your organization's ability to manage the requested level of grant funding; including the project title, grantor, award amount and year the project was funded. If State Trails funding is not awarded, what is the plan to complete the project?



**1. Scope of Work (10 points)**

**2. Access/Trail Connections (5 points)**



**3. Need (15 points)**

**4. Planning and Prioritization Process (10 points)**

**5. Design and Trail Work (10 points)**

A large, empty rectangular box with a thin black border, occupying most of the page. It is intended for the student to provide their design and trail work for this question.

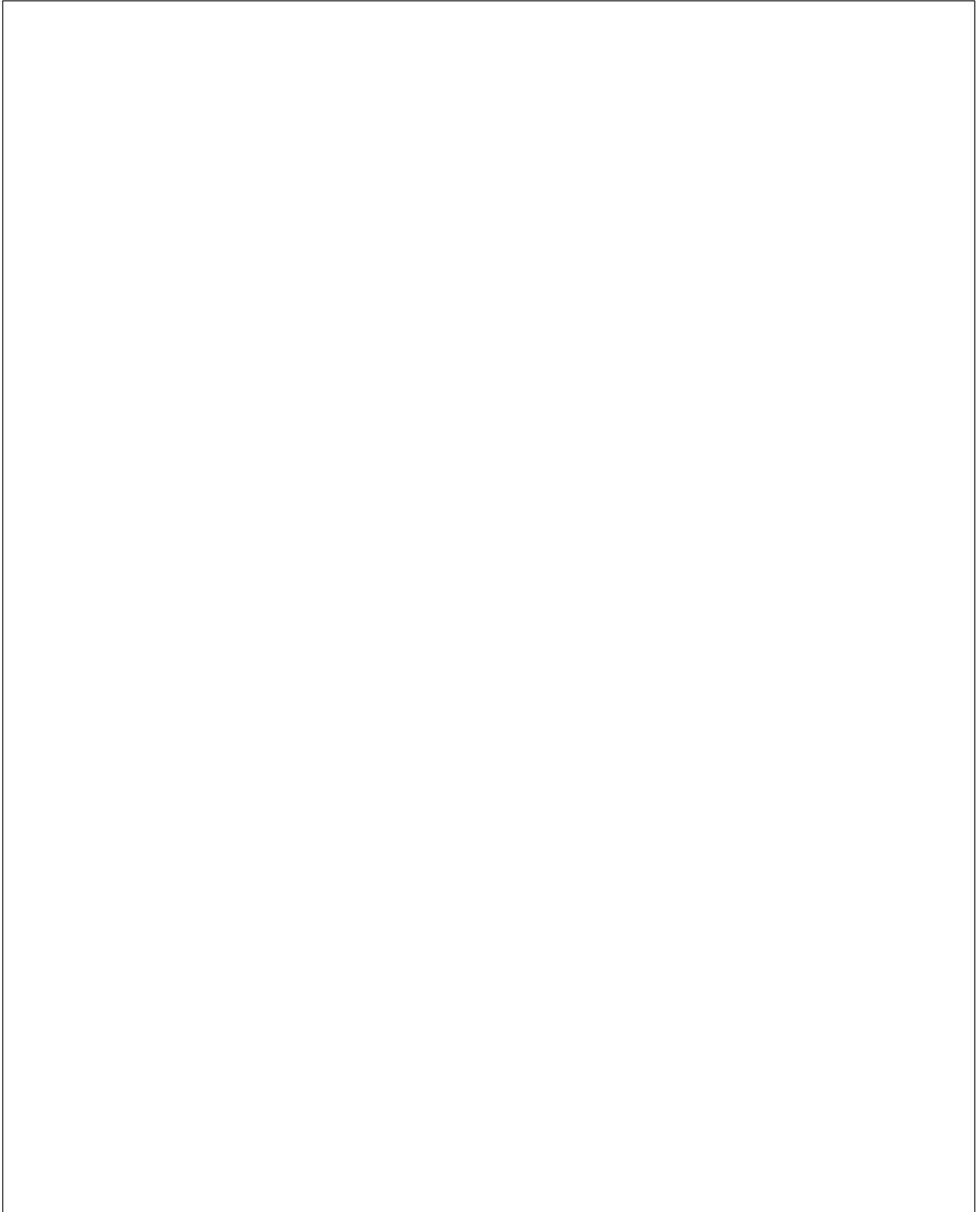
**6. Sustainability (10 points)**

**7. Wildlife and Natural Resources (15 points)**

**8. Public Engagement (10 points)**



**9. Matching Funds and Partnerships (10 points)**



**10. Ability/Contingency (5 points)**

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**Federal Environmental Form and Land Manager Approval**  
**Only to be completed if all or part of the project is located on federal land**

The applicant is responsible for securing all necessary permits, licenses, clearances, SHPO, and environmental analysis documentation necessary to comply with local, state, and/or federal laws.

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Project Name Trail Conservation Services Maintenance Team

Project Sponsor Colorao Mountain Bike Association

**As the official responsible for management of the land on which the project will be accomplished, I agree to the following:**

1. The project as described in this application has my approval.
2. The project is located on federal public lands and is in conformance with the appropriate Forest Management Plan, BLM Resource Area Management Plan or other decision document.

Title of document: Pike and San Isabel National Forests and Comanche and Cimarron National Grasslands Land and Resource Management Plan

Date of document: November 18, 1984

3. A decision has been issued as part of the NEPA environmental review process.

Title of document: N/A. Trail maintenance work is not subject to environmental analysis.

Date of document: N/A

If a decision has not been issued as part of the NEPA environmental review process, please state the reason why. No funds will be distributed until any required NEPA documentation is completed.

For more information about the NEPA environmental review process, contact:

Pike National Forest, South Platte Ranger District

Name: Brandon Mitchell

Phone number: 303.275.5610

Email: brandon.mitchell@usda.gov

4. The next planning process that may affect this project is planned for N/A.

Land Manager's Name: Brandon Mitchell

Land Manager's Title: Wilderness, Trails, Recreation

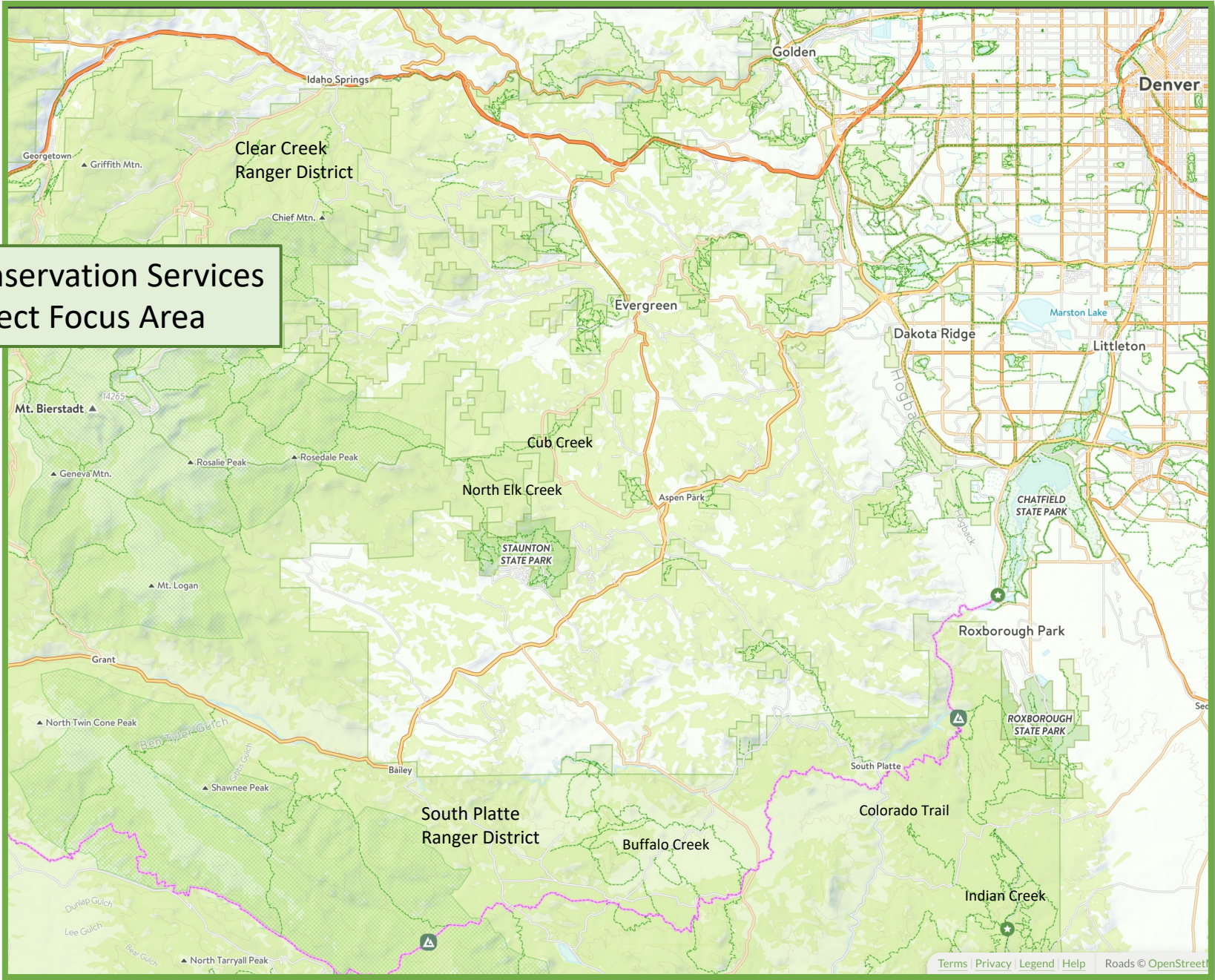
Land Manager's Signature: BRANDON MITCHELL

Digitally signed by BRANDON MITCHELL  
Date: 2022.09.12 13:07:46 -06'00'

**Section 3 - Project Budget**

<b>Project Name:</b> Trail Conservation Services - COMBA		<b>r Office Use:</b>						
SOURCE OF FUNDS	Date Secured				CPW Trails Grant Request [A]	Total Project Match [B]	Total Funding (\$) [C]	
<b>CASH</b>								
CPW Non-motorized Trails Maintenance Grant	TBD				\$ 164,125.00		\$ 164,125.00	
COMBA	9/1/2022					\$ 32,400.00	\$ 32,400.00	
Team Evergreen Cycling	9/26/2022					\$ 5,000.00	\$ 5,000.00	
Wheatridge Cyclery	9/27/2022					\$ 5,000.00	\$ 5,000.00	
<b>IN-KIND</b>								
COMBA	9/1/2022					\$ 15,886.00	\$ 15,886.00	
South Platte Ranger District	9/1/2022					\$ 4,800.00	\$ 4,800.00	
Clear Creek Ranger District	9/1/2022					\$ 2,400.00	\$ 2,400.00	
<b>TOTAL SOURCES OF FUNDS</b>					<b>\$ 164,125.00</b>	<b>\$ 65,486.00</b>	<b>\$ 229,611.00</b>	
[CASH] Description of Work	Qty	Unit	Unit Price	Total (B*D)	CPW Funds	Total Project Match (\$)	Total Funding (\$)	Balance [should be 0]
<b>Category 2 - Salary/Wages</b>								
Trail Director/Crew Leader (\$450/day)	28	WK	\$ 1,800.00	\$ 50,400.00	\$ 38,025.00	\$ 12,375.00	\$ 50,400.00	0
7 Trail Crewmembers (\$250/day x 4-10hr days)	20	WK	\$ 6,500.00	\$ 130,000.00	\$ 104,000.00	\$ 26,000.00	\$ 130,000.00	0
Program/Grant Administration	100	HR	\$ 89.00	\$ 8,900.00	\$ 8,900.00		\$ 8,900.00	0
<b>CATEGORY 3-Materials/Supplies</b> <small>Identify as: Signs, crusherfines, native seed, weed barrier, etc.</small>								
Trailbuilding hand tools	35	EA	\$ 85.00	\$ 2,975.00		\$ 2,975.00	\$ 2,975.00	0
Gloves, Boots, Packs (Budget per crewmember)	7	EA	\$ 150.00	\$ 1,050.00		\$ 1,050.00	\$ 1,050.00	0
<b>Additional Categories</b>								
Machine Rental	40	Day	\$ 330.00	\$ 13,200.00	\$ 13,200.00		\$ 13,200.00	0
<b>USE OF FUNDS - CASH SUBTOTAL</b>					<b>\$ 164,125.00</b>	<b>\$ 42,400.00</b>	<b>\$ 206,525.00</b>	
<b>*ESTIMATE NUMBER OF CREW HOURS [GRANT AND MATCH] CONSTRUCTION/MAINTENANCE</b>					<b>5105</b>	<b>1235</b>	<b>*REQUIRED INPUT</b>	
[IN-KIND] Description of Work	Qty	Unit	Unit Price	Total (B*D)			Total Funding (\$)	Balance [should be 0]
<b>Category 2 - Salary/Wages</b>								
Clear Creek Ranger District	40	HR	\$ 60.00	\$ 2,400.00		\$ 2,400.00	\$ 2,400.00	0
South Platte Ranger District	80	HR	\$ 60.00	\$ 4,800.00		\$ 4,800.00	\$ 4,800.00	0
<b>Additional Categories</b>								
Volunteer Assistance/Training (COMBA & Partners)	200	HR	\$ 25.43	\$ 5,086.00		\$ 5,086.00	\$ 5,086.00	0
Volunteer Machine Operator	40	Day	\$ 270.00	\$ 10,800.00		\$ 10,800.00	\$ 10,800.00	0
<b>IN-KIND SUBTOTAL</b>							<b>\$ 23,086.00</b>	<b>\$ 23,086.00</b>
<b>TOTAL PROJECT COST</b>					<b>\$ 164,125.00</b>	<b>\$ 65,486.00</b>	<b>\$ 229,611.00</b>	
<b>25% REQUIRED MATCH</b>						<b>\$ 41,031.25</b>		

Trail Conservation Services  
Project Focus Area







**File Code:** 2350  
**Date:** September 16, 2022

Colorado Parks & Wildlife, State Trails Program  
13787 U.S. Hwy. 85 N. Littleton, CO, 80125

To Whom it May Concern:

I am writing this letter in support of the 2023 State Trails Non-Motorized Grant Program application by the Colorado Mountain Bike Association (COMBA). If approved, these funds would enable COMBA in their continued efforts of maintaining trail systems in the South Platte Ranger District of the Pike and San Isabel National Forests. The intent is for COMBA to hire and train a 4-8 person trail crew to work full-time on key trail projects. These projects would be responsive to CPW's program values of promoting understanding and stewardship of Colorado's outdoors by providing opportunities for the public use and support of Colorado's diverse system of trails.

Work would occur across the South Platte Ranger District, targeting priority locations such as at Buffalo Creek, Guanella Pass, Indian Creek, Kenosha Pass, and North Elk Creek. These areas include heavily used non-motorized trail systems located within an hour plus drive of millions of people along the Front Range and Denver Metro Area. The demand for access to outdoor recreation and public lands in this area is increasing while population growth is putting added pressure on all our trail systems. At the same time, State-wide there is a substantial trail maintenance backlog.

The proposed maintenance team would be a continuation of efforts by COMBA and partners, in 2020-21 and would provide a career path for youth to continue conservation work in the future. The team may also be used for training, as well as leveraging of volunteers and crew leaders for the area. In addition, the program would continue to provide a model for other trail stewardship organizations.

The South Platte Ranger District has a long history of successfully working with COMBA. This collaborative effort of providing critical trail maintenance is a great example of the cooperation that is needed to accomplish our mutually beneficial objectives. The outcome of these on the ground efforts will directly improve the recreation experience for thousands of Forest visitors, as well as to help ensure the resilience of a high value watershed, and to reflect CPW program values.

I appreciate all that CPW does to support these important recreation settings and resources. For any questions regarding this correspondence, please contact Brandon Mitchell, SPRD Wilderness/Trails Coordinator at [brandon.mitchell@usda.gov](mailto:brandon.mitchell@usda.gov). Thank you for your consideration and support of this application.

Sincerely,

Digitally signed by  
BRIAN BANKS  
Date: 2022.09.14  
08:44:20 -06'00'

  
BRIAN BANKS  
District Ranger



September 30, 2022

Colorado Parks & Wildlife  
State Trails Program  
13787 U.S. Hwy. 85 N.  
Littleton, CO, 80125



Dear State Trails Committee,

This letter is to express our support of a CPW non-motorized trails maintenance grant application by COMBA, Colorado Mountain Bike Association. COMBA has been adopter of the Colorado Trail Segment 1 since 1991 and we have partnered on improving the visitor experience and health of the trails frequently over the years. The work that COMBA's Trail Conservation Services (TCS) seasonal trail maintenance crew has completed over the last two years has been instrumental to these goals and we wholeheartedly support the continued funding of this team.

As you are probably aware, the Colorado Trail Foundation (CTF) is focused on supporting the maintenance and enhancement of the full length of the 485-mile Colorado Trail. Much of this trail is in remote areas that are hard to access and even more difficult to address trail needs with primarily volunteer efforts. The TCS team is trained and equipped for week-long stints into the backcountry where they camp and perform work on these difficult segments of the Colorado Trail.

We are coordinating projects for 2023 with COMBA and the South Platte Ranger District for segments 1-3 of the Colorado Trail. This will include basic maintenance such as clearing drains and removing downfall, as well as some more extensive work involving short realignments to address undesirable grades and lack of proper water management.

The Colorado Trail is a state treasure and an important amenity for Coloradans and tourists alike. Keeping it healthy and safe is paramount to our mission here at CTF and we are grateful for partners such as COMBA assisting us with this monumental task. Please consider continuing your support for the TCS team into 2023 and feel free to reach out to me if you have any questions.

Sincerely,

A handwritten signature in black ink, appearing to read "Tisha McCombs".

Tisha McCombs, Executive Director  
Colorado Trail Foundation





**TEAM EVERGREEN**  
CYCLING

October 3, 2022

Colorado Parks & Wildlife  
State Trails Program  
13787 U.S. Hwy. 85 N.  
Littleton, CO, 80125

To Whom it May Concern:

Colorado Mountain Bike Association (COMBA) has applied for the 2023 Colorado State Recreational Trails Non-Motorized Grant Program for their seasonal trail crew. The COMBA Trail Conservation Services (TCS) team has previously been funded by GOCO to maintain trails in the heavily used areas of Buff Creek, Indian Creek, Warren Gulch, the Colorado Trail, and the CDT.

Working in areas that primarily fall on forest service land, TCS has been able to achieve measured success beyond normal volunteer efforts. Proper trail maintenance promotes the sustainability of the system, encouraging visitors to remain on trail, thereby protecting nearby habitats.

Team Evergreen Cycling represents thousands of outdoor enthusiasts through our membership and events. We believe in trail access, sustainable use and fully support COMBA's grant request for their Trail Conservation Services team. Team Evergreen and has committed a \$5,000 cash match to the project.

Kind Regards,

Jennifer Barbour  
Executive Director  
Team Evergreen Cycling

Team Evergreen Cycling  
501c3 #85-0930923  
PO Box 3804  
Evergreen, CO 80403

# CONSTRUCTION OR MAINTENANCE GRANT APPLICATION CHECKLIST

## MANDATORY:

Signed letter of resolution from the Governing Body (Board of Directors or Commissioners, City or Town Government, etc.) that states the resources and support committed to the project.

Formal authorization from land manager (federal lands only)

Timeline form has been filled out

Budget uploaded as an unprotected Excel document

Maps/Photos/Graphics uploaded as PDF document(s)

Letters of Support (maximum of five) uploaded. No letters from clubs, groups or individuals who are specifically working on the project. No letters from CPW staff.

Project should be completed within 2.5 years from receiving grant

Required MATCH funding is secured, including CASH match funds. If not secured at time of application, add a note in the comments sections at the bottom of this form.

Scope of work and project location map emailed to CPW Area Manager by September 6, 2022.

Project area is owned by a public land agency or has an easement that designates the area to be open to public outdoor recreation for at least 25 years.

Formal Environmental Assessment (EA) or NEPA (Must be completed prior to applicant presentations in January 2023. Include web link to EA).

Construction projects have been evaluated for required permits. If required, permits have been acquired (404 permit, etc.)

## ADDITIONAL PROJECT HIGHLIGHTS:

Youth Corps or youth organization will be used on the project (name of organization)

Volunteers will be utilized on the project (name of organization)

## Comments