

GM14  
SW-M



**COLORADO**  
Parks and Wildlife  
Department of Natural Resources

**2024-2025  
Off-Highway Vehicle Program  
State Trail Grant Application**

<b>Name of Project:</b> 2 Person OHV Trail maintenance Crew		<b>Date of Application:</b> 11/27/23
<i>(Please limit the project name to 5 words or less)</i>		
<b>Total Project Cost:</b> \$104,491.50	<b>Grant Request:</b> \$79,300.00	
<i>(round off to the nearest \$1)</i>	<i>Amount Requested (round off to the nearest \$1) must match the Project Budget Form.</i>	
<b>PROJECT SPONSOR</b> (Name and Address for entity legally responsible for project)		
Organization Name: USFS San Juan NF, Pagosa Ranger District		
Mailing Address: 180 Pagosa St/PO Box 310, Pagosa Springs, CO 81147		
Telephone: 970-264-1528	Email: autumn.anderson@usda.gov	
<b>OFFICIAL USE ONLY – UEI # (IF REQUIRED):</b>		
<a href="https://sam.gov/content/duns-uei">https://sam.gov/content/duns-uei</a>		
<b>PROJECT CONTACT</b> This is the person with day-to-day responsibility for the managing the project, ensuring the contract scope of work will be fulfilled. Please notify us if <i>Project Contact</i> changes.		
Name: Autumn Anderson	Title: Rec Management Specialist	
Mailing Address: 180 Pagosa St/PO Box 310, Pagosa Springs, CO 81147		
Telephone: 970-264-1528	Email: autumn.anderson@usda.gov	
	Is this the primary contact for this grant: YES X NO	
<b>PROJECT CLOSE-OUT CONTACT</b> This is the person responsible for submitting receipts for project spending and close-out. Please notify us if <i>Project Contact</i> changes.		
Name: Autumn Anderson	Title: Rec Management Specialist	
Mailing Address: 180 Pagosa St/PO Box 310, Pagosa Springs, CO 81147		
Telephone: 970-264-1528	Email: autumn.anderson@usda.gov	
<b>GRANTS &amp; AGREEMENTS SPECIALIST (USFS only) or BUDGET CONTACT (BLM only)</b>		
Name: Lindsey Burkett	Title: Grants Management Specialist	
Mailing Address: 15 Burnett Ct, Durango, CO 81301		
Telephone: 970-385-1259	Email: lindsey.burkett@usda.gov	

HMP  
11-12

<b>PROJECT LOCATION</b>	
Nearest Town or City: Pagosa Springs	
County(ies): Archuleta, Hinsdale, Mineral	
Provide a point of reference for mapping purposes (i.e. a google searchable landscape feature): Pagosa Peak	
Township/Range/Section: Multiple	
State Senate District #: 6	State Representative District #: 59 and 62
<b>LAND OWNERSHIP</b>	
1. Provide the name/s of the property owners: 2. The trail corridor is controlled by: <input type="checkbox"/> Fee Simple <input type="checkbox"/> Lease <input type="checkbox"/> Easement <input type="checkbox"/> License <input type="checkbox"/> Right-of-Way <input type="checkbox"/> Land Acquisition Ownership to be obtained <input checked="" type="checkbox"/> Other (explain): <u>USFS</u>	
<b>TRAIL SYSTEM INFORMATION</b> (List the number of miles for each type of OHV trail in your area)	
Miles of Singletrack: <u>26</u>	Miles of 50" or less: <u>86.5</u> Miles of Full-sized: _____
<b>TRAIL USER INFORMATION</b> (Please check all that apply to the work planned for this project)	
<input checked="" type="checkbox"/> All-Terrain Vehicle	<input checked="" type="checkbox"/> Side x Side <input checked="" type="checkbox"/> Full Sized 4X4
<input checked="" type="checkbox"/> Motorcycling	<input checked="" type="checkbox"/> Four-Wheeling <input checked="" type="checkbox"/> Accessible Access
<b>PROJECT INFORMATION</b> (Please check all activities that apply to this project.) Include detailed information for each in the Project Scope of Work.	
<input checked="" type="checkbox"/> Trail Maintenance	<input checked="" type="checkbox"/> Travel Plan Implementation
<input type="checkbox"/> <b>*New Trail Construction</b> miles / ft. _____ (Approved through Travel Mgt Decision)	<input checked="" type="checkbox"/> Resource Protection & Improvement
<input type="checkbox"/> <b>*Major Re-Route</b> miles / ft. closed _____ (that will require new or additional <i>environmental</i> approvals) miles / ft. added _____	<input checked="" type="checkbox"/> Signs
	<input type="checkbox"/> Youth Corps
<input checked="" type="checkbox"/> Restoration/Rehabilitation (existing corridor)	<input type="checkbox"/> Planning
<input checked="" type="checkbox"/> Visitor Contacts & Law Enforcement	<input type="checkbox"/> Capital Equipment
<input checked="" type="checkbox"/> Education	<input type="checkbox"/> Land Acquisition or Other
<b>* New Trail Construction &amp; Major Re-Route:</b> Trail location(s) must be indicated on project map and detailed description of trail work plans must be provided in Project Selection Criteria, Section D-1, #3 Resource Protection, Enhancement & Restoration	
<b>TRAIL ACTIVITIES SUMMARY</b> (Based on your project description and budget, provide the percentage for each of the categories listed below.)	
<b>% of Budget</b>	<b>Program maintenance</b> (e.g., erosion controls, water bars and culverts, trail clearing and brushing, trail hardening and trail tread repairs, bridge construction and repairs, trailhead improvements and maintenance, crew wages, etc.)
<b>70%</b>	
<b>15%</b>	<b>Enforcement, Education &amp; Visitor Contacts</b> (e.g., patrols, enforcement, education and visitor contacts, wages, safety contacts, equipment, etc.)
<b>7.5%</b>	<b>Planning &amp; Travel Plan Implementation</b> (e.g., planning, engineering, maps, inventorying, travel management signs & installation, decommission non-system routes, rehabilitation, new construction, wages, monitoring, etc.)
<b>7.5%</b>	<b>Equipment /Materials/ Signs/ Youth Corps/Miscellaneous</b> (e.g., equipment maintenance and repair, personnel training, certification in the use of specialized equipment, program coordination, etc.)
<b>100%</b>	<b>Total:</b> (Note: Percentages should add to 100 %)

**SCOPE OF WORK – Project Description:**

Project Name: 2 Person OHV Trail Maintenance Crew	Project No.: (to be completed by CPW)
Project Sponsor: Pagosa Ranger District	Application Year: 2024-2025
Project Contact: Autumn Anderson	Application No.: (to be completed by CPW)
Total Project Cost: \$104,491.50	Grant Request: \$79,300.00

**Project Description:** The Good OHV Management Crew will develop, maintain and improve OHV trails, trailheads, parking and support facilities; reconstruct OHV trails and related facilities; produce, install and maintain signage for OHV trails and support facilities; develop, deliver and provide education and rider ethics training to the OHV riding community; maintain, supply and operate facilities owned by the USDA Forest Service that are used by OHV recreationalists; implement approved federal Travel Management Plans; and provide a field presence for visitor contacts, compliance and enforcement.

**WHO:** Tyler Albers, the trail crew supervisor for the Pagosa Ranger District, is responsible for the 2 returning GS-5 OHV Maintenance Crew employees who will conduct the described work on the Pagosa Ranger District. The San Juan National Forest Leadership Team approved the conversion of an additional GS-05 crew member position from temporary 1039 seasonal to permanent 13/13 returning seasonal, which will include benefits for this employee. The conversion of this position is an unbelievable success for the Pagosa Ranger District Good Management Trail Crew and will ensure the position will stay staffed with an experienced individual. This crew will now be staffed with 2 permanent part time (13/13) employees.

**WHERE:** The San Juan National Forest, Pagosa Ranger District, located in southwest Colorado, will be focusing efforts to maintain the entire motorized trail system on the District, including the trails approved in the completed Turkey Springs Trail Management Plan. The final construction phase (funded by the OHV Program State Trail Grant) of the Turkey Springs Management Plan was completed during the summer of 2017, after which the District has been focusing on heavy trail maintenance and reroutes along degraded trails throughout its entire motorized trail system. In addition to general trail maintenance on the District trail system, the following list of trails will be the objective for 2025; 605 Snow Springs, 320 Trail Springs, 689 Elk Creek, 691 Mule Mountain Connector, 565 Treasure Mountain. These trails span across Archuleta, Hinsdale, and Mineral counties.

**WHAT:** In order to protect natural & cultural resources, meet National Forest System Trail (NFST) standards, ensure user safety, and provide quality experiences, annual maintenance and reconstruction of a trail system is essential. The 2 Person OHV Trail Maintenance crew will focus their efforts on maintenance of the shared-use trail system, with a goal of maintaining the motorized trail system each year. Requested funding will support maintenance tasks including building water diversion structures, clearing deadfall, trail reconstruction/reroutes, signing trails to standard, and working with trail partners. In addition to program maintenance duties, the crew will also conduct visitor/user contacts, provide education & information, and assist law enforcement with trail related issues.

**WHEN:** The majority of their work will be accomplished from May-October 2025.

**Program Funding Acknowledgement:** The Forest Service will recognize the importance of our partners including CPW's OHV program by placing "Colorado OHV Registration Dollars at Work" stickers/signs on trail system signs and equipment used throughout the project area. The 2 Person OHV Trail Maintenance Crew will also wear hardhats and shirts with the "Colorado OHV Registration Dollars at Work" logo and will also use large "CAUTION" signs at their project sites with the "Colorado OHV Registration Dollars at Work" logo.

## Budget Form

**Project Name: 2 Person OHV Trail Maintenance Crew**

**Date Project will be Completed: 11/30/2025**

**Project Sponsor: San Juan NF Pagosa Ranger District**

\*\*\*ITEMS LISTED IN THE BUDGET BELOW SHOULD BE SPECIFIC AND CORRESPOND TO THE PLANNED ACTIVITIES INDICATED IN THE PROJECT DESCRIPTION (SCOPE OF WORK) IN YOUR GRANT APPLICATION \*\*\**(Round amounts off to nearest dollar)*

PROJECT FUNDING SOURCES <small>List all sources and amounts of project funding in this section (insert additional lines if needed)</small>	CASH	In-Kind (Non-Cash) Contributions	TOTAL
<b>OHV Grant Funding (amount of requested OHV grant funds only)</b>			<b>\$ 79,300.00</b>
Pagosa Trail Riders Volunteer Hours	\$ -	\$ 2,725	\$ 2,725.00
DUST2 Volunteer Project	\$ -	\$ 7,878	\$ 7,877.50
GS-07 Trail Crew Supervisor Salary	\$ -	\$ 8,280	\$ 8,280.00
GS-06 Recreation Technician Assistance	\$ -	\$ 2,619	\$ 2,619.00
GS-09 Recreation Specialist Admin	\$ -	\$ 3,690	\$ 3,690.00
<b>USE OF GRANT FUNDING</b>	<b>TOTAL PROJECT AMOUNT</b>		<b>\$ 104,491.50</b>

List uses of grant funding (only) below

<b>I. Personnel Costs</b>			
<small>Identify as: Salary/wage, benefits, travel, training, outfitting costs, personal protection equipment, etc.</small>			
Employee Name or Title/Grade	\$ Per Hr		Total Cost
Sam Barrett Permanent Seasonal GS-05	\$ 32.50		\$ 36,400.00
Isabell Breman Permanent Seasonal	\$ 32.50		\$ 36,400.00
PPE and Training	\$ -		\$ 2,000.00
	\$ -		\$ -
	\$ -		\$ -
<small>For CPW use only. Approximate number of workhours</small>	2,301.54	<b>Category Total</b>	<b>\$ 74,800.00</b>
<b>II. Project Materials/Supplies</b>			
<small>Identify as: Signs, rock, lumber, paint, nails, printing, maps/guides, education materials, etc.</small>			
Signs, gravel, lumber, paint, hardware, steel, chainsaw parts and maintenance, po	Price Per	Quantity	Total
	\$ -		\$ -
	\$ -		\$ -
	\$ -		\$ -
	\$ -		\$ -
	\$ -		\$ -
		<b>Category Total</b>	<b>\$ 2,500.00</b>
<b>III. Equipment</b>			
<small>Identify as: Trail Dozers, ATV/UTV, motorcycle, chainsaws, winches, field equipment rentals, equipment fuel, repairs, and operations, etc.</small>			
Diesel Fuel for Mini Excavator	\$ 5.00	100	\$ 500.00
Mini Excavator Maintenance based on dealer service plan	\$ -		\$ 1,500.00
		<b>Category Total</b>	<b>\$ 2,000.00</b>
<b>III.A. FLEET Equipment</b>			
<small>Identify as: Crew Fleet Vehicles/Trucks monthly FOR &amp; USE, Fleet Equipment monthly USE.</small>			
	\$ -		\$ -
	\$ -		\$ -
	\$ -		\$ -
		<b>Category Total</b>	<b>\$ -</b>
<b>IV. Contracted Services</b>			
<small>Identify as: Youth Corps, NEPA, planning, engineering, construction contractor/subcontractor costs</small>			
	\$ -		\$ -
	\$ -		\$ -
	\$ -		\$ -
		<b>Category Total</b>	<b>\$ -</b>
<b>V. Volunteer Support</b>			
<small>Identify as: <b>For Volunteers Only</b> Safety education, safety gear (gloves/goggles), outfitting, per diem (meals or mileage when travel required by and identified in project scope of work), non-monetary awards or recognition.</small>			
	\$ -		\$ -
	\$ -		\$ -
		<b>Category Total</b>	<b>\$ -</b>
<b>Total</b>			<b>\$ 79,300.00</b>

Note: Any changes to the budget must have pre-approval from the Program

C-1

FEDERAL ENVIRONMENTAL INFORMATION and LAND MANAGER APPROVAL

The applicant is responsible for securing all necessary permits, licenses, clearances, SHPO, and environmental analysis documentation necessary to comply with local, state, and/or federal laws.

Project Name: 2 Person OHV Trail Maintenance Crew; Project Sponsor: Pagosa Ranger District

As the official responsible for management of the land on which the project will be accomplished, I agree to the following:

- 1. The project as described in this application has my approval.
2. The project is located on federal public lands and is in conformance with the appropriate Forest Management Plan, BLM Resource Area Management Plan or other decision document titled:

San Juan National Forest Land and Resource Management Plan Date: 2013

- 3. A decision has been issued as part of the NEPA environmental review process.

Date and title of document:

Turkey Springs Trail Management Plan (EA) 03/16/2012
Upper Rito Buckles Vegetation, Fisheries, Watershed and Travel Management Project Decision Notice 10/15/2020

If a decision has not been issued as part of the NEPA environmental review process, please state the reason why. No funds will be distributed until any required NEPA documentation is completed.

For more information about the NEPA environmental review process, contact:

Sara Brinton, NEPA Coordinator 970-264-1532

- 4. The next planning process that may affect this project is planned for N/A.

Joshua Peck - SJNF Pagosa District Ranger

Print or type Land Manager's Name and Title

Handwritten signature of Joshua Peck, District Ranger

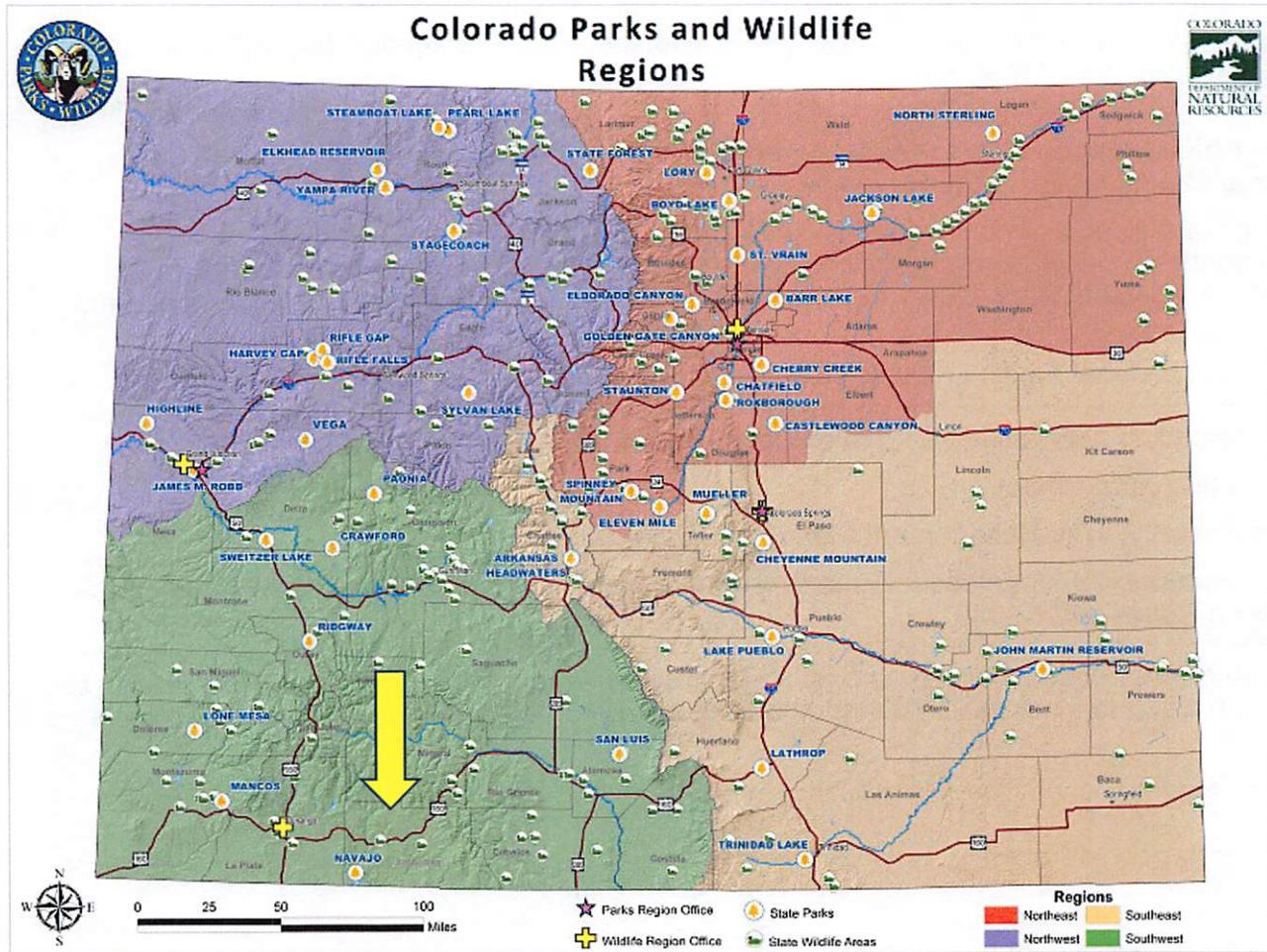
11-22-2013
Date

## E-1 Vicinity Map & E-2 Project Site Maps

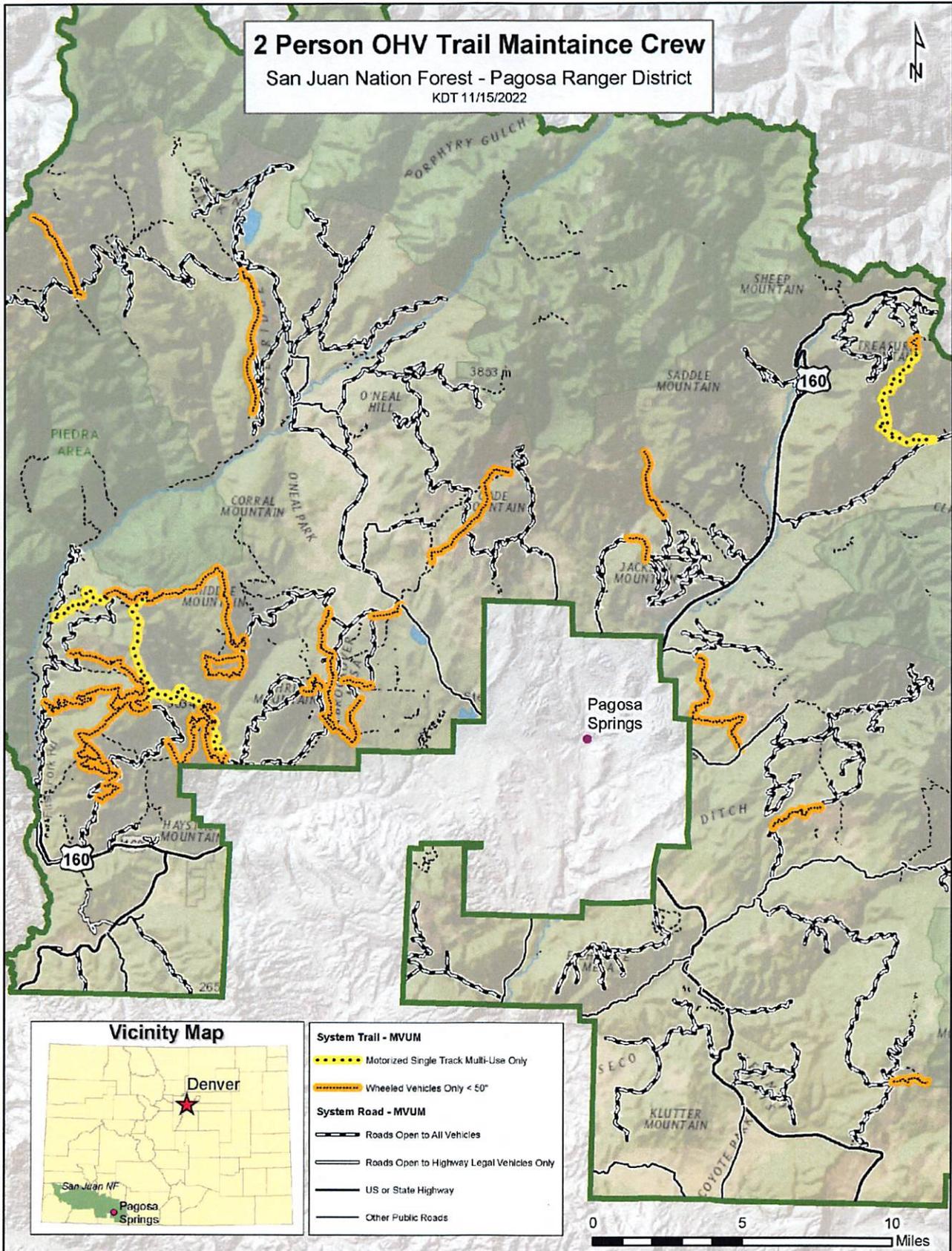
Maps being requested include:

- “General area” (vicinity) map. (E-1)
- A drill-down of that map that shows the *specific* “project vicinity”. (E-2a)
- Another drill down map showing specific trails and/or work area (highlighted). (E-2b)

**E-1** Vicinity Map: Please mark the vicinity where the project is located on the map below.



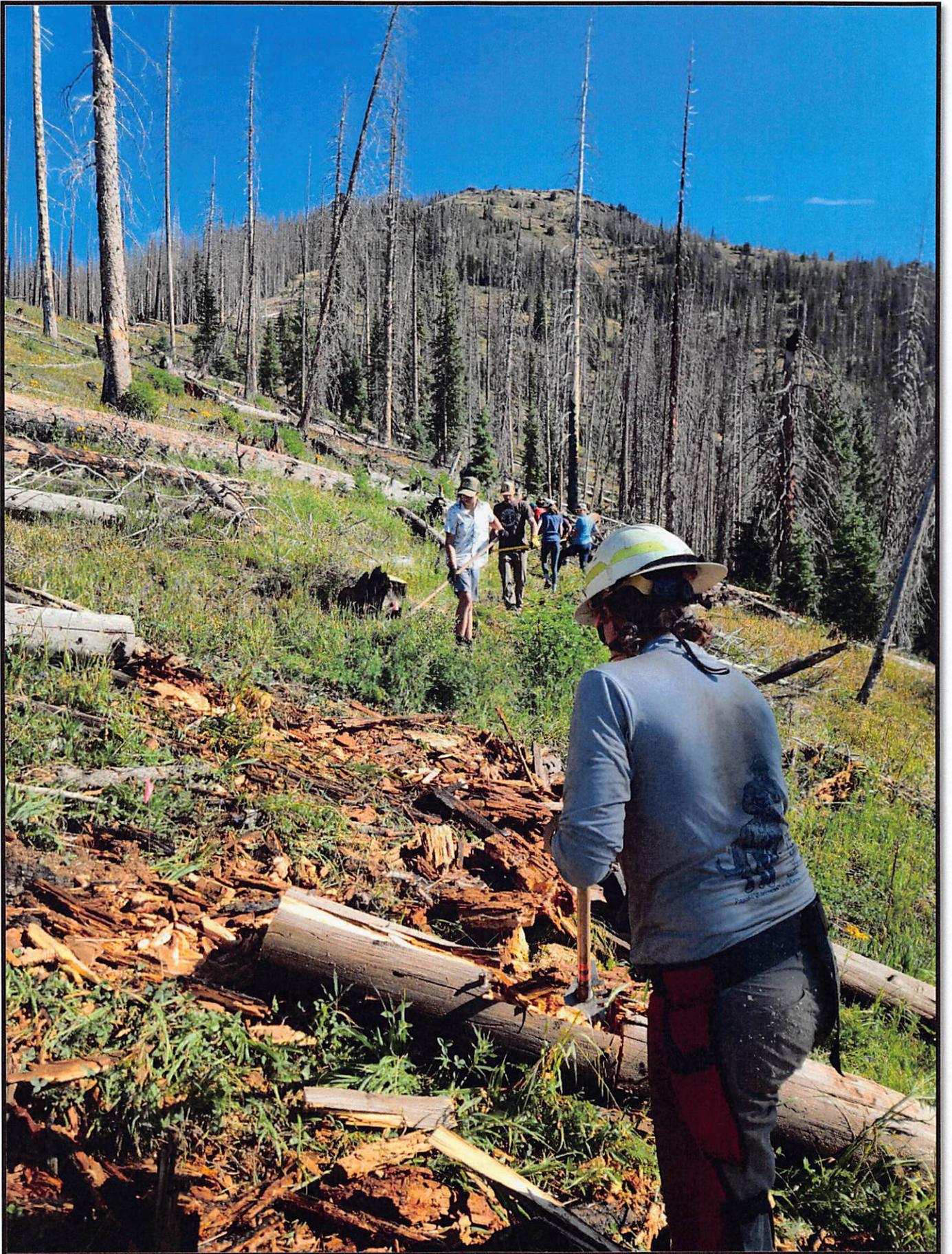
**E-2** Project Maps:



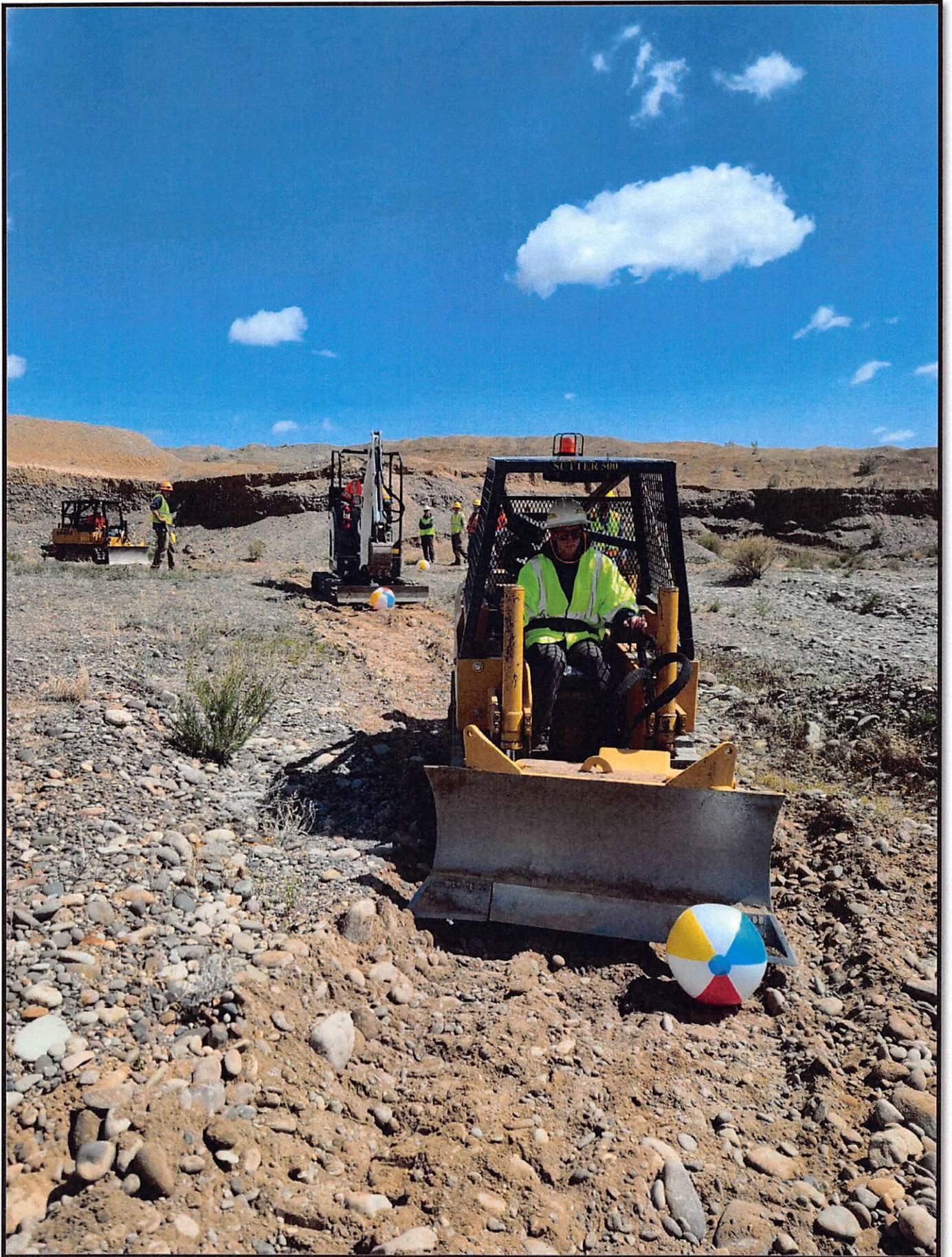
**(F) Project Illustration**

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### **(G) Letters of Project Support**

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Provide up to six (6) letters of support from entities that are supporting the project in ways other than cash or in-kind contributions. Letters should come from at least three of the categories listed below. Letters must be current, and must document the need and demand for the proposed project. Please note, identically worded form letters do not sufficiently fulfill this requirement. All letters must be included with the application. Letters mailed directly to the State Trails Program will not be accepted as letters of support for the application, rather they will be treated as public comments on the project as proposed.

- Adjacent land owners
- Federal, county, city and private land owners
- Individual users or user groups
- Partners and/or cooperators
-



**DUST2** 284 Rainbow Dr  
Pagosa Springs, CO 81147

T 970-398-1168

talktous@dustx2.com

[www.dustx2.com](http://www.dustx2.com)

Annie Sewell  
President  
DUST2  
Box 3241  
Pagosa Springs, CO 81147

Tom Metsa  
OHV Program Manager Colorado Parks And Wildlife 13787 Highway 85  
Littleton, CO 80125

Dear Mr. Metsa,

Developing Urban Single Track Trail and Team (DUST2) Wheel Club in Pagosa Springs Colorado would like to express its strong support for the 2024-2025 Good Management Motorized Trail Crew grant on the Pagosa Ranger District.

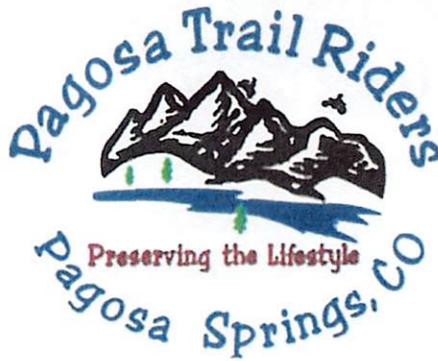
DUST2 currently has 120+ members who are involved in trail advocacy, planning, construction and maintenance. Many of the trails we enjoy and help to maintain are motorized trails. These trails extend and connect the network of non-motorized trails in the area. We are strongly committed to preserving, enhancing and connecting our amazing trail systems by working with and supporting the Pagosa Ranger District.

Locals and tourists alike benefit from a maintenance crew helping to keep our trails in good shape. It is in all of our best interest to work with and support the efforts of the Pagosa Ranger District in caring for our trails. Having a mini-excavator to help maintain the trails we have will continue Pagosa's good reputation of having excellently maintained multi-use trails to be enjoyed by all users. An awarded grant would be a tremendous benefit to our community.

Thank you for your consideration,

Annie Sewell

  
President, DUST2



November 1st, 2023

Tom Metsa  
OHV Program Manager  
Colorado Parks and Wildlife  
13787 S. Hwy. 85  
Littleton, Co. 80125

Dear Mr. Metsa,

The members of the Pagosa Trail Riders (PTR) ATV Club would like to express our support for the San Juan National Forest's funding request for the 2024-2025 Good Management grant application on the Pagosa Ranger District.

The Pagosa Trail Riders (PTR) ATV Club currently consists of over 60 active private and business memberships. As such, we have a strong commitment to preserve the lifestyle and the open space enhancement, maintenance, and sustainability of the local motorized trails by working with the San Juan National Forest Service in their endeavor to do so.

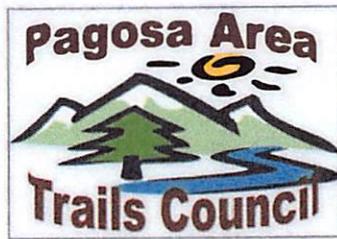
Even though we are based in a small community, the Town of Pagosa Springs and County of Archuleta rely heavily on the influx of tourists who use our local ATV trails year-round for motorized and non-motorized activities. Our area is known not only for the excellent extent of ATV trails in the system, but also for the trail maintenance and signage, making them user friendly for all levels of trail users. This is accomplished with our close working relationship with the local San Juan National Forest Service office.

It is in the best interest of all of us to work together to maintain this open area availability that so many others do not have. With the funding of such grants, the San Juan National Forest District can continue to provide the excellence in the maintaining of the ATV trail system for this and future ATV enthusiasts.

The Pagosa Trail Riders (PTR) ATV Club would like to thank you for your support and consideration of this funding request.

Sincerely,

  
Sherry Milligan, President  
Pagosa Trail Riders ATV Club



November 15, 2023

Tom Metsa  
Colorado Parks and Wildlife  
13787 South Hwy 85  
Littleton, CO 80125

Subject: OHV (Annual) Trail Grant Program

To Whom it May Concern:

The Pagosa Area Trails Council (PATC) strongly supports the grant application being made for the Pagosa Ranger District 2024-2025 2 Person OHV Trail Crew. This grant, if approved will continue to significantly improve and enhance the motorized recreational opportunities in our district through the continued construction and maintenance of long term sustainable trails. With the growing popularity of the OHV vehicles in our area and the increase in spruce beetle kill down fall, these funds are needed more than ever. The past accomplishments of this crew have been well received with our community and have improved OHV user satisfaction.

The Pagosa Area Trails Council, formed in 1998 as a non-profit trail advocacy organization, primary purpose is to promote local trails within the Pagosa area of the San Juan National Forest. The Trails Council serves as a roundtable organization bringing together various user groups in the community, helps to mobilize government and non-profit groups, resolve trail conflicts and provide communication and coordination between trail user groups and Forest Service officials. The PATC also serves as a platform to provide training in trail construction, maintenance and planning of new trails.

Please consider the potential and great benefit that this funding could have for our area.

Yours truly,

A handwritten signature in black ink, appearing to read "Bob Milford", is written over a large, light-colored scribble or mark.

Bob Milford  
President  
Pagosa Area Trails Council (PATC)  
281-467-2379  
[pagosatrail@gmail.com](mailto:pagosatrail@gmail.com)  
[pagosatrails.org](http://pagosatrails.org)

## **(H) Trail Crew Work Plan (Good Management or reoccurring crews)**

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Provide a trail crew work plan for the **2024 work season**

For the 2024 work season the top 5 most important goals for the season are going to be focusing on minor reroutes and general maintenance on the bottom half of Snow Springs motorized single track trail 605. Tread repair and drainage work as well as narrowing of closed level 1 roads that were converted to 50" ATV trail on Trail Springs ATV trail 320. Tread repair and maintenance on Elk Creek ATV trail 689. Tread repair and maintenance on Mule Mountain Connector ATV trail 691. Minor reroutes, re-benching tread and drainage work on Treasure Mountain Motorized Single Track trail 565. These projects are anticipated to be completed between the months of June and September for the 2024 summer trail season. Planned volunteer days/events will be working closely with the DUST2 our local mountain bike club on the Treasure Mountain Trail, which is a single track motorized trail. In addition, the main collaboration efforts will be between the Forest Service and the Pagosa Trail Riders ATV club. They will help with trail clearing efforts on the Middle Mountain 654 to Monument Park 590 ATV trail, which is their adopted club trail. Some of the main issues that were encountered during the 2023 season were natural occurring events such as wildfires that directly affected some of the districts trail systems, as well as human factors such as dealing with travel management issues and managing motorized user groups. Plans for overcoming these issues include educating the public on how to practice better use of the trails and landscape to ensure the longevity and sustainability of trails.