



Charter

Colorado Front Range Trail Development Council

Background

Colorado State Parks, with support from many communities, initiated the Colorado Front Range Trail Project in 2003. Reinforced by Colorado State Parks Strategic Plan, we are now moving into the implementation phase by reconvening the original stakeholder group and the creation of the Colorado Front Range Trail Development Council. Through their participation in the Council, members will ensure the interests of their communities, businesses, and organizations are effectively represented.

Mission

To serve as an advisory group to Colorado State Parks in planning, promoting, building, and managing the Colorado Front Range Trail which will enrich Colorado's recreation and tourism resources, our heritage, and our health.

Structure

Colorado State Parks, housed within the Division of Natural Resources, is the overseeing agency and decision-making entity for the CFRT Project, guided by the CFRT Project Team.

- The **Project Team** is comprised of State Park employees managing the overall project, assisted by consultants. The Project Team is tasked with developing the *Implementation Plan* and guiding the strategic vision of the CFRT.
- The **Development Council** will serve as an advisory group to Colorado State Parks and the Project Team in these efforts.
- The **Steering Committee** will provide leadership for the Council and will make recommendations to State Parks and the Project Team.

See the attached *Organization Chart* for additional clarification on the entities involved in the CFRT Project.

Development Council Membership

The Council is composed of representatives from a multitude of agencies, organizations, businesses, and jurisdictions across the Front Range of Colorado. Members represent communities of all sizes, Colorado's tourism attractions, cultural and heritage resources, natural resource and recreation organizations, as well as outdoor recreation businesses. Membership is open to any interested person or party who represents a potential stakeholder in the CFRT. Citizens may participate in a designated public comment period during Council meetings. Stakeholders are encouraged to select members who can ensure the interests of their agency, organization, or businesses are fairly represented.

Responsibilities

The Council will serve as an advisory group to State Parks for the strategic implementation of the CFRT. Members of the Council will:

- Gather and verify information and data related to trail segments;
- Assist in the development of trail completion priorities for the CFRT;
- Provide recommendations for the *CFRT Implementation Plan*, including review of draft documents;
- Participate in quarterly meetings;
- Contribute guidance on marketing and financial strategies related to the CFRT;
- Serve as a liaison between the Council and their respective agencies, organizations, and businesses as well as their stakeholders by conveying communications between the two entities;
- Engage and inform the communities and other stakeholders in their respective CFRT sections;
- Support and monitor promotion, development, and maintenance of the CFRT; and
- Involve their agency, organization, or business in strategies that will effectively achieve the objectives of the *CFRT Implementation Plan*.

Colorado State Parks will be the overseeing agency of the CFRT project and Development Council. Colorado State Parks will:

- Serve as the decision-making authority;
- Convene and facilitate meetings;
- Work in collaboration with the Council to develop agendas and priorities;
- Record and distribute minutes and action items;
- Present, publish, and distribute a draft and final *CFRT Implementation Plan*;
- Circulate relevant information and updates to the Council;
- Actively promote and seek funding for the completion of the CFRT; and
- Create guidelines for CFRT signage and contribute funding for the initial installation of signs.

Procedures

A. Meetings of the Development Council will be conducted quarterly.

B. Some objectives of the Development Council may necessitate the formation of Ad Hoc Workgroups. Workgroups will report their findings and recommendations to the entire Council for review.

C. Recommendations of the Development Council and its Steering Committee will be reached by consensus, whenever possible. If a vote of the Council or Steering Committee is deemed advantageous, decisions will be made by a majority vote.

Steering Committee

A Steering Committee will be comprised of two to four members from each section of the trail (North, Middle, South) to represent the Development Council as well as six State Parks representatives: the Recreational Trails and LWCF Program Manager, the High Plains Region Manager, the Southeast Region Manager, and three regional trail coordinators. The Steering Committee will:

- Collaborate with State Parks to make recommendations for the function of the Development Council and creation of the *CFRT Implementation Plan*;
- Provide guidance on agendas, project direction, and products;
- Present sectional perspectives for prioritization of trail segment completion;
- Act as a liaison to and representative for the stakeholders in their respective section of the trail; and
- Help engage stakeholders in planning, promoting, building and managing their respective section of the trail.

Selection. Two representatives will be elected from each of the three trail sections. Nominations for Steering Committee members will be gathered from Council members at the initial Council meeting. The two candidates receiving the majority of the votes will be selected to serve on the Steering Committee.

Term. Steering Committee members will serve a one-year term with successive Committee members being selected in the same manner. Committee members may serve successive terms. Should a Steering Committee member step-down from their duties before the end of their term, a replacement will be selected from the appropriate section via a nomination and majority vote among fellow trail section members.

Time Requirements. Steering Committee members are expected to attend approximately four planning meetings via conference call and four quarterly Development Council meetings through December 31, 2006.

Meetings

The Colorado Front Range Trail Development Council will meet quarterly between December 2005 and December 2006, during which time the *CFRT Implementation Plan* will be completed. Meetings will be four hours in length and will be scheduled during business hours. In December 2006, the Steering Committee will establish the meeting schedule for 2007. Effort will be made to schedule meetings to encompass the greatest number of Council members.

Amendment of Charter

Modification of this Charter can be made by mutual consent of State Parks and the Council. Colorado State Parks may make termination through notification.

Endorsement

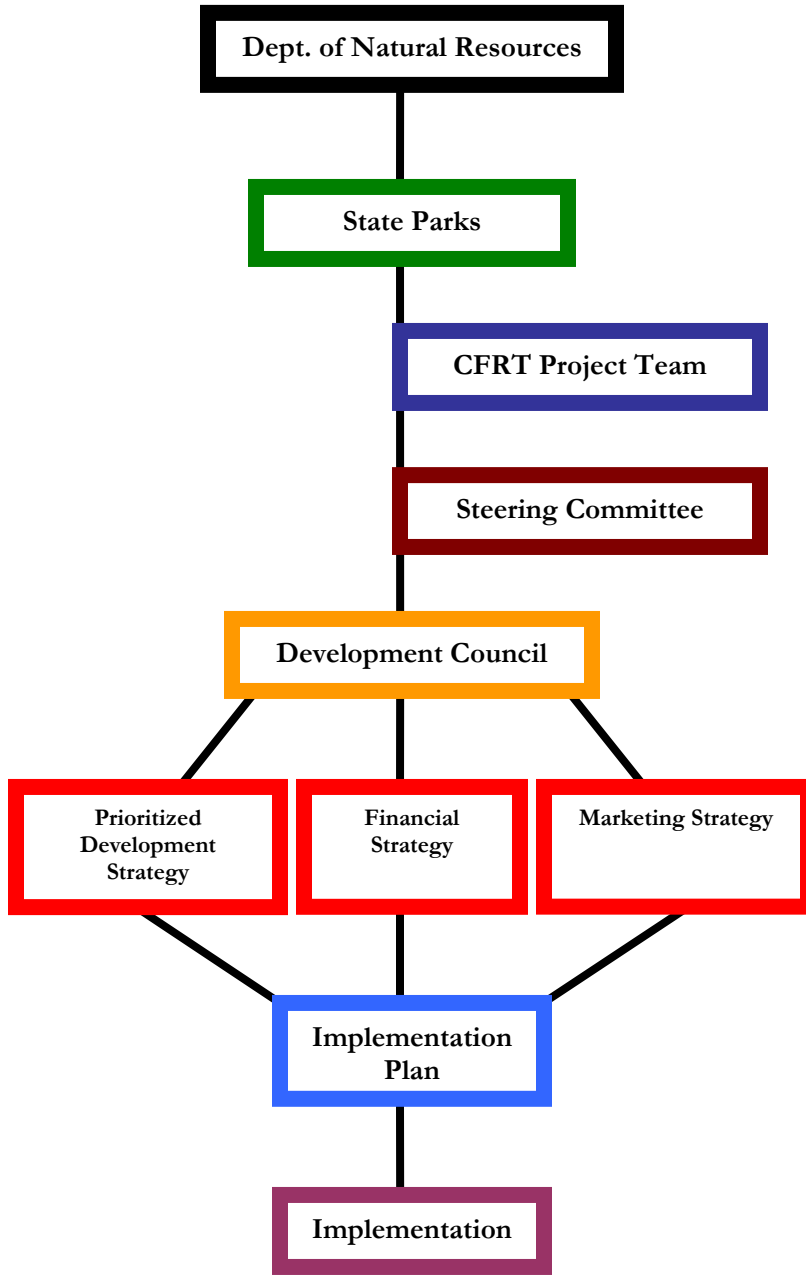
This Charter represents the consensus of State Parks and the Council. It does not confer any legal rights on the part of any person or entity. This Charter does not obligate any organization, business or local, state, or federal agency to take any action that adversely affects the interests of the public.



Lyle Lavery
Director, State Parks

March 22, 2006
Date

Colorado Front Range Trail Project Organizational Chart



One
Year:
2005
-
2006

Four
Years:
2007
-
2010