



COLORADO

Parks and Wildlife

Department of Natural Resources

Ridgway State Park
28555 Hwy 550
Ridgway, CO 81432

P 970.626.5822 | F 970.626.5825
E dnr_ridgway.reservations@state.co.us

GEF/OVERLOOK RENTAL AGREEMENT

Date: Emp: Res #:

Colorado Parks and Wildlife Rules and Regulations

As a result of your Group Event Facilities Rental, there are no implied rights or reservations are granted as to camping sites or parking spaces. Admission to those additional resources is on a first come first serve basis. No additional access or use of the facility will be granted prior to or after confirmed reservation dates and time. Additional dates will require separate agreements and daily fees.

The use of the Visitor Center and Conference Room is limited to pre-event preparations such as dressing, photos, etc. Using the Visitor Center and Conference Room as a wedding reception venue is *prohibited*.

All participants in the event agree to abide by and obey all rules and regulations established by Colorado Parks and Wildlife and/or Ridgway State Park. A complete list of park regulations are available upon request or online at www.parks.state.co.us.

Colorado Parks and Wildlife maintains the right and authority to amend or cancel this permit at any time should the applicant fail to abide by conditions agreed to or if public health, safety and welfare so dictate.

Permittee agrees to hold harmless Colorado Parks and Wildlife from any death, injury or property damage occurring as a result of this event.

Approval to hold this event does not imply that extra services will be provided nor does it place any additional liabilities upon Colorado Parks and Wildlife.

The permittee shall supply all necessary manpower and equipment to safely conduct this event. The permittee shall be responsible for any and all damage to park resource and/or facilities that result from this event.

Motor vehicles must stay in designated parking areas and roadways. Motor vehicles are *prohibited* on all pedestrian and bike paths and trails. Driving off of the pavement (even to just drop off supplies or set up the event) is *strictly prohibited*.

Consumption of alcohol is allowed at the overlook and the GEF so long as it does not hinder participants' ability to stay within the laws and regulations of Colorado Parks & Wildlife and Ridgway State Park. Alcohol consumption is *prohibited* inside state buildings such as the Visitor Center.

A VALID PARKS PASS IS REQUIRED ON ALL VEHICLES ENTERING THE PARK. PARK PASS FEES ARE IN ADDITION TO THE RENTAL FEES FOR THE OVERLOOK, CONFERENCE ROOM AND/OR GROUP EVENT FACILITIES.

Important Rules and Regulations Regarding Ridgway State Park Event Venues

The Uncompahgre River is catch and release fishing only, and is restricted to artificial flies and lures only. Valid fishing licenses are required for all fisherpersons under 16 years of age. No launching of any boats, rafts, etc. is allowed on ANY waters below the dam.

OFF SEASON (Oct 1 thru April 30) HOURS: GEF Shelters are closed. Overlook open from 9am to 3pm, STRICTLY ENFORCED.

Temporary directional signs or banners may be placed on stakes at intersections upon arrival and must be removed at the end of the event. Nothing may be attached to any park sign, trees or any other park property by any means.

Decorations may be attached to shelters using *string or wire*. All decorations, string and wire must be completely removed by the end of the event and have caused no damage. **USE OF TACKS AND/OR NAILS IS PROHIBITED.**

All pets must be on a 6-foot leash and under control at all times. Do NOT leave pets unattended in vehicles. You are responsible for cleaning up after you pet.

Use of 'silly string', sidewalk chalk, rice, releasing of balloons and/or any animals or insects is **strictly prohibited** due to potential harm to wildlife.

For GEF reservations, upon your arrival, please notify the gate staff at Pa-Co-Chu-Puk that you have the GEF reserved. A Ranger will meet you, go over park regulations, and complete the check-in and inspection of the area. **IT IS REQUIRED THAT THE RANGER CHECKS YOU OUT AT THE END OF YOUR EVENT. If you fail to check-out, you may be held liable and issued a summons for any unpaid fees (group parks pass) and/or any damage discovered by staff at a later date.**

If the Group Event Facilities are reserved for more than one day, all food and beverages must be removed from the area so not to attract bears and other wildlife.

The facility must be left in a clean and orderly condition upon the completion of the event. Place all trash in dumpsters provided at the parking area.

Violation of these rules or any Colorado State Park regulations could result in eviction from the park, a citation or summons, and affect your future use of the facilities at Ridgway State Park.

CANCELLATION POLICY: All rental fees include a \$10 non-refundable reservation fee. In the event of a cancellation, the following rules will be applied with regard to refunds:

No refunds will be given for lack of attendance or inclement weather. If the cancellation is requested more than fourteen (14) days prior to the event, there is a cancellation fee of 25% of the total rental fee. **No** refund will be given if the cancellation is requested fourteen (14) days or fewer prior to the event.

PERJURY STATEMENT: I (we) hereby swear or affirm, under penalty of perjury, that the above statements have been read and are understood. Additionally, I (we) accept responsibility for the event and compliance with the stipulations listed on this form.

Signature of Applicant or Responsible Person

Date

Facility Requested (check all that apply):

Overlook

GEF: A B

Conference Room

Rental Hours: Overlook: 4 Hours Maximum GEF: 9am to 9pm - STRICTLY ENFORCED
Conference Room: 8 a.m. to 4 p.m.

Date of Event # of Participants # of Vehicles

Arrival Time Departure Time Event Time

Event type

(ie: wedding, graduation, birthday party, family reunion, company picnic, etc.)

Group Name

Contact Person Daytime Phone

Mailing Address

Email Address

(Event confirmation will be emailed here unless otherwise directed)

Calendar: To make a reservation, please follow the link on our website to check your chosen facility's calendar for availability. Please note, there can only be *one reservation per day*; dates are available if **not** marked RESERVED, PARK EVENT or UNAVAILABLE. Once you've identified your desired date(s) as available, please submit this reservation form to dnr_ridgway.reservations@state.co.us listing your chosen facility in the subject line; ie: "GEF Reservation" or "Conference Room Reservation". Your reservation will be confirmed via email once full payment is received and processed; reservations will be processed on a first-received basis.

Group Parks Pass: Yes No

A group pass may be utilized to avoid having guests pay for the daily park pass fee for your event. One person/entity may choose to pay for all of the vehicles associated with their event. If a group pass is not selected, each individual vehicle will be charged an \$10 fee for a daily park pass (good at all Colorado State Parks until noon the following day).

If you choose a Group Park Pass, please indicate your preferred method of payment:

Responsible Party	Fees
<p>Name & Address:</p> <div style="border: 1px solid black; height: 80px; width: 100%;"></div> <p>Email: <input style="width: 100%;" type="text"/></p> <p>Phone: (C) <input style="width: 100%;" type="text"/></p> <p>(H) <input style="width: 100%;" type="text"/></p> <p>Total Fees: <input style="width: 100%;" type="text"/></p>	<p align="center"><u>Group Event Facilities (GEF)</u></p> <p><u>Single Facility</u> Mon - Thurs: \$135* Fri - Sun, Holidays: \$200*</p> <p><u>Both Facilities</u> Mon - Thurs: \$270* Fri - Sun, Holidays: \$400*</p> <p align="center"><u>Overlook</u> Mon-Thurs: \$200* Fri - Sun, Holidays: \$250*</p> <p align="center"><u>Conference Room</u> \$100 per day Special rates for government and non-profit organizations – please designate if applicable.</p> <p align="center">* All fees include a \$10 non-refundable reservation fee*</p>

We accept check, money order, cash or credit card for payment.
Please make checks and money orders payable to Colorado Parks and Wildlife

Amount Paid: **Payment Date:**

Check #:

Credit Card #: **Exp. Date:**

3 Digit Code:

Credit/Debit Card Type: Visa MasterCard Discover

PERJURY STATEMENT: I (we) hereby swear or affirm, under penalty of perjury, that the above given information is both true and correct to the best of my knowledge and/or belief.

Signature of Applicant/Responsible Party

Date

FOR OFFICE USE ONLY

Reservation Confirmation

This is to confirm that your fees have been received for your reservation for the Group Event Facility or Overlook. Keep this agreement for your records and bring it with you the day of your event. Should you have any questions, please contact our office at 970-626-5822.

Authorized Signature – Ridgway State Park

Date

Changes, Notes & Additional Information

GEF CHECK-IN / CHECK-OUT

RULES & REGULATIONS:

- Park passes required on **ALL** vehicles.
- Check-out time is 9:00PM **STRICTLY ENFORCED.**
- All pets must be on a 6-foot leash & under control at all times.
- Max. number of people per shelter A=150, B=100.
- No releasing of any animals, insects or birds.
- No use of silly string, colored chalk or throwing of rice.

RENTER'S CLEAN-UP DUTIES:

- All litter picked up, including cigarette butts.
- All trash placed in dumpsters.
- All fires and coals extinguished.
- All spills cleaned up; floors swept/hosed as necessary.
- All tables returned to original location.
- Must contact a Ranger or Entrance Attendant to be checked-out prior to leaving.
- If rented for multiple days, all food/beverages must be removed from area.

CHECK – IN

_____ # _____

- BATHROOMS
- HOSE
- BROOM/DUST PAN
- TRASH CANS/TRASH BAGS
- COOKING AREA/GRILL
- DECORATIONS
- FLOOR
- GROUNDS/VEGETATION
- HORSESHOE PITS/VOLLEYBALL COURT
- VOLLEYBALL/HORSESHOES
- LAWN
- PARKING LOT/ASSIGNED PARKING
- PLAYGROUND
- SINK/DISPOSAL
- TABLES (A – 18; B – 12)

CHECK – OUT

_____ # _____

AUTHORIZED SIGNATURES

Responsible Party _____

Responsible Party _____

Ranger _____

Ranger _____

Comments:

Comments: